



Dissolution Authority

300 Maxim Road, Hartford, Connecticut 06114

Telephone (860) 757-7700 Fax (860) 757-7725

MEMORANDUM

TO: MIRA Dissolution Authority Board of Directors
FROM: Bert Hunter, Chairperson
DATE: September 20, 2024
RE: Notice of Special Meeting

There will be a **special meeting** of the MIRA Dissolution Authority's Board of Directors on *Wednesday, September 25, 2024 at 10:30 a.m. in the Board Room at 300 Maxim Road, Hartford, CT. Members of the public may also attend the meeting telephonically by calling (929) 205-6099, entering Meeting ID: 889 5796 8668 and Passcode: 885607# when prompted. (NOTE - there is very limited physical space in the Board Room - consequently, virtual public attendance is encouraged).* The meeting is scheduled to conclude by 2:30 p.m. The purpose of this meeting will be:

1. Call to Order; Chair's Welcome
2. Public Comment (3 minutes per speaker)
3. Review and Approve - Resolution Funding and Authorizing Torrington Transfer Station Major Maintenance (*Attachment 1*)

Cc: Mark Daley
David Bodendorf
Thomas Gaffey
Christopher Shepard
Cheryl Kaminsky
Roger Guzowski
Stephannie Rice
Chris May

Attachment 1

RESOLUTION FOR THE MIRA DISSOLUTION AUTHORITY BOARD OF DIRECTORS

FUNDING AND AUTHORIZING TORRINGTON TRANSFER STATION MAJOR MAINTENANCE

WHEREAS, The MIRA Dissolution Authority (the “Authority”) was established pursuant to Public Act 23-170 effective July 1, 2023 as successor to the Materials Innovation and Recycling Authority whereupon it became obligated to “(3) *continue to operate the authority's transfer stations until acceptable alternatives, operated by entities other than the authority, become available, as determined by the Commissioner of Energy and Environmental Protection.*”; and

WHEREAS, The Authority owns the Torrington Transfer Station; and

WHEREAS, The Authority has determined that the Torrington Transfer Station roof is in need of major repair; and

WHEREAS, The Authority’s adopted Fiscal Year 2025 Connecticut Solid Waste System Operating and Capital Budget contemplated certain “Projects Proposed in Advance of Transfer” of the CSWS transfer stations to entities other than the Authority including, but not limited to, Torrington Transfer Station roof repairs budgeted at \$200,000 to be paid from the Authority’s CSWS Major Maintenance Fund; and

WHEREAS, The Torrington Transfer Station is operated pursuant to that certain Agreement for Waste Transportation and Transfer Station Operation and Maintenance Services between the Authority and Enviro Express, Inc. (the O&M Agreement”); and

WHEREAS, Pursuant to Article 2 and Exhibit B of the O&M Agreement, roof repairs and replacement not necessitated from the negligence of the Contractor are excluded from the Services compensated through payment of the Annual Fixed O&M Fee; and

WHEREAS, Pursuant to the O&M Agreement’s Scope of Services, the Authority reserved the right to require the Contractor to perform capital and/or operating improvements or services not otherwise included in the Scope of Service subject to reasonable additional compensation; and

WHEREAS, The Authority directed Enviro Express, Inc. to obtain three quotes for defined roof repairs and replacement which the Authority has received; and

WHEREAS, The Authority now desires to direct Enviro Express, Inc. to proceed with the lowest priced bid to undertake such roof repairs and replacement; and

WHEREAS, Such roof repairs and replacement will cause an increase in the cost of the O&M Agreement in excess of \$50,000 which the Authority desires to authorize pursuant to its Procurement Policies and Procedures.

NOW THEREFORE, be it

RESOLVED: That the President is authorized to direct Enviro Express, Inc. to proceed with roof repairs and replacement based on the low bid of \$67,000.00 submitted by Fairfield Roofing, LLC. and to fund such work through the CSWS Major Maintenance Fund as provided in the adopted Fiscal Year 2025 Connecticut Solid Waste System Operating and Capital Budget substantially as discussed and presented in this meeting:

PROCEDURAL REQUIREMENTS (Torrington Roof Repairs)

Author: Mark Daley, President & CFO

Board Requirements:

- Quorum – 6 Directors
- ___ Item carries with majority of Directors present unless otherwise specified
- Specified as requiring 2/3 of full Board (8 Directors)
 - ___ Purchasing and Contracting Rules & Procedures (22a-266(c))
 - X Contract Over 5 Years or Greater than \$50,000 Annual Consideration (22a-268)
 - ___ Proposed Procedure (1-120)
 - ___ Special Capability Exception Over \$10,000 (Procurement Policy Section 3.1.2.5)
 - ___ Settlement Exception (Procurement Policy Section 3.1.2.7)
 - ___ Acquisition or Sale of Real Property (Procurement Policy Section 5.1.3 & 5.2.3)
- Specified as requiring 2/3 of Directors present and eligible (Bylaws Section 504)
 - ___ Expenditure of \$50,000 or more for outside consultant
 - ___ Entering Executive Session
 - ___ Addition of Agenda Item at a regular meeting

Director	Raised	Second	Aye	Nay	Abstain
1 - Chairperson Hunter					
2 - Matthew Dayton					
3 – David Barkin					
4 – Michael Looney					
5 - William Beccaro					
6 - Rachel Taylor					
7 – Michael Walsh					
8 – John Fonfara					
9 - Paul Harrington					
10 - Carl Fortuna					
11 - Dave Steuber					