



Dissolution Authority

300 Maxim Road, Hartford, Connecticut 06114

Telephone (860) 757-7700

Fax (860) 757-7725

## MEMORANDUM

**TO:** Finance Committee

**FROM:** Paul Harrington, Committee Chairperson

**DATE:** July 3, 2024

**RE:** Notice of Finance Committee Meeting

There will be a regular meeting of the Finance Committee of the MIRA Dissolution Authority Board of Directors on **Wednesday, July 10, 2024 at 9:30 a.m.** **Members of the public may attend the meeting in person in the Board Room at 300 Maxim Road Hartford CT 06114 or telephonically by calling (929) 205- 6099, entering meeting ID 853 2460 6388# and then entering the password 953166# when prompted.** (NOTE - there is very limited physical space in the Board Room - consequently, virtual public attendance is encouraged). The meeting is scheduled to conclude at 11:00 am. The purpose of this meeting will be:

1. Call to Order; Chair’s Welcome
2. Public Comment (3 minutes per speaker).
3. Approval of Minutes of the June 5, 2024 Regular Committee Meeting (*Attachment 1*)
4. Review and Approve – Draft Resolution Ratifying Insurance Procurement (*Attachment 2*)
5. Review and Approve – Draft Resolution Awarding Temporary Services Agreements (*Attachment 3*)
6. Review and Approve – Draft resolution Authorizing and Funding a Structural Inspection and Maintenance Plan for the South Meadows Site. (*Attachment 4*)
7. Discussion – regarding Rescheduling of October 2024 Finance Committee Meeting
8. Discussion of informational Financial Reports for Period Ending May 31, 2024 (Financial and Procurement) (*Attachment 5*)

CSWS Financials	Property Division Financials
CSWS Solid Waste Summary	Major Maintenance Funds
CSWS Recycling Summaries	Decommission Reserve
CSWS Metal Recovery Operations	MIRA Cash Flow

Procurement Policy Contract Report	Procurement Policy Exceptions Report
Report on Upcoming Solicitations	Report on Legal Expenditures

9. Executive Session –to discuss the sale of real estate owned by the Authority in Hartford, Watertown, Ellington and Shelton, the offers received, and the potential terms for any pending agreement, and the

consummation, termination or abandonment of all transactions or proceedings concerning any such sale.  
(President's Certification included as *Attachment 6*).

**10. Review and Approve - Draft Resolution Authorizing a Non-Binding Letter of Intent to Purchase the Watertown Transfer Station (*Attachment 7*)**

Cc: Bert Hunter  
Mark Daley  
Tom Gaffey  
Cheryl Kaminsky  
Roger Guzowski

# ***ATTACHMENT 1***

MIRA Dissolution Authority Finance Committee  
 June 5, 2024  
 Meeting Minutes

A Regular Meeting of the Finance Committee of the MIRA Dissolution Authority was held on June 5, 2024. Present in person or via video or audio conferencing were:

Committee Present: Paul Harrington (Committee Chairperson)  
 Bill Beccaro (via Zoom)  
 Matt Dayton  
 Dave Steuber (arrived via Zoom 9:35am)  
 Bert Hunter (ex Officio – Board of Directors Chairperson – arrived in person 9:33am, via Zoom until then.)

Other Directors Present: none

Other Members Present: William DiBella

Authority Staff Present; Mark Daley, President and CFO  
 Roger Guzowski, Supply Chain Manager  
 Cheryl Kaminsky, Comptroller  
 Chris Shepard, Environmental Compliance Manager (via Zoom)  
 Tom Gaffey, Director of Recycling and Enforcement  
 Dave Bodendorf, Manager of Engineering, Construction and Power Assets

Other Invited Guests: Angela Marcotte, Brown & Brown (via Zoom)  
 Irman Pierce, Brown & Brown (via Zoom)

Note: The meeting was recorded and can be viewed at [www.ctmira.org/board-documents/mira-dissolution-authority-board-documents/mira-dissolution-authority-finance-meetings](http://www.ctmira.org/board-documents/mira-dissolution-authority-board-documents/mira-dissolution-authority-finance-meetings)

Committee Chairperson Harrington called the meeting to order at 9:31 a.m. Following a roll call, Committee Chair Harrington invited members of the public to address the Committee. As there was no public comment, he proceeded with the agenda.

**1. REVIEW AND APPROVIE MINUTES OF MAY 7, 2024 MEETING**

At the start of the meeting Chairperson Harrington requested a motion to approve the minutes of the May 7, 2024 Finance Committee. The motion was raised by Director Dayton and Seconded by Director Beccaro. Director Dayton indicated that he was remote at the meeting and requested that be reflected in the final minutes. The minutes were approved by roll call:

	Raised	Second	Yea	Nay	Abstain
Paul Harrington, Committee Chair			X		

Bill Beccaro		X	X		
Matt Dayton	X		X		
Dave Steuber					Not yet Arrived

**2. DISCUSSION REGARDING SALE OF REAL AND PERSONAL PROPERTY**

Chairman Hunter and Director Steuber arrived at the start of this discussion.

President and CFO Mark Daley began the discussion regarding real property. Mr. Daley informed the Committee that letters have been sent to Watertown, Ellington, Hartford and Shelton informing them of our intention to market and sell or lease property in those towns. Regarding progress with the Real Estate Broker, Mr. Daley indicated that the Authority has provided the Brokers with spare keys to access the facilities in Watertown, Ellington and Hartford so that the properties may be shown, and that the Authority has been through two rounds of review and comment on the data sheets the broker will use to market Watertown, Ellington and Hartford. Further, Mr. Daley updated the Committee that drone footage has been shot at Watertown and Ellington and that drone footage for the Hartford properties is pending FAA approval. Additionally, Mr. Daley updated the Committee that we have provided notice to parties who previously expressed interest in certain properties of their availability and listing price and have commenced Phase 1 environmental assessments of each property.

On the personal property, Mr. Daley updated the Committee that the contract with Joseph Freedman Company which was authorized at the May Board meeting has been executed and that the contract has been sent to Sales Auction Company for the marketing of the operable equipment.

Mr. Daley proceeded to notify the Committee that it does not appear that the legislature acted to extend the 7/1/25 effective date of DAS becoming our successor and our statutes being repealed, or the 7/1/26 effective date that the Authority terminates and that we are therefore finalizing a master schedule of activities that can be accomplished between now and then which will potentially include additional RFPs for the sale of personal property.

Director Beccaro noted there remained strong interest in correcting these dates at the legislature.

**3. DISCUSSION REGARDING RENEWAL OF PROPERTY, CASUALTY AND EXECUTIVE INSURANCE**

President and CFO Mark Daley notified the Committee that we continue to work with Brown & Brown on the renewal of policies effective 7/1/2024 and indicated that as of this morning we have quotes for general and excess liability, property, public officials and crime. Mr. Daley indicated that this leaves auto, workers comp and fiduciary as pending. Mr. Daley reminded the

committee that we need to have all this coverage in place by July 1 and that there will be an 8 vote requirement due to the cost involved.

Mr. Daley and invited guests Angela Marcotte and Irman Pierce, both of Brown & Brown provided an update regarding the status of pending coverages. Ms. Marcotte provided an overview of renewal premiums and the status of pending coverages. Committee Chair Harrington asked whether Brown & Brown would have all pending coverages locked up before the upcoming Board meeting the following week since all coverages need to be in place by July 1. Ms. Marcotte expressed concern that some coverages might not be placed by then. That led to a discussion of whether a special meeting might be required to approve coverages. Mr. Daley indicated that this process has come down to the wire before with the Authority's predecessors. He offered that in the past that emergency procurement provisions within the Authority's procurement policy were utilized. Mr. Daley offered that if Brown & Brown was not able to place all coverages before the Board meeting, the Board could either schedule a special Board Meeting or if premiums came in under budget, the Board could authorize the President to bind such coverages under the emergency procurement provisions and ratify such placement in arrears in accordance with the Authority's procurement policy.

#### **4. INFORMATIONAL REPORTS**

President and CFO Mark Daley provided an overview of the informational reports for the reporting period ending April 30, 2024. Mr. Daley stated that for the reporting period CSWS revenues were 5.1% below budget due to lower than budgeted MSW deliveries, but that expenses were 16% under budget. He stated that the year to date CSWS loss is 20% better than budget. For the Property Division, Mr. Daley indicated that property division revenues were well above budget for the month with receipt of the jets billboard revenue share and that year-to-date revenues are 61% above budget due to interest. He also stated that year-to-date operating expenses were 28% better than budget and that the year-to-date operating loss in the Property Division was 71% better than budget. Mr. Daley stated that the cash flow narrative highlights that we executed the transfer of \$500,000 in excess severance funds to the Property Division general fund in accordance with our FY25 budget resolutions and also highlights pending PILOT and PA23-170 payments. Mr. Daley indicated that in total the Authority's reserves are at \$52.3 million at the end of April.

There were no questions or comments from the Committee regarding the Authority Contract and Procurement informational reports.

#### **5. EXECUTIVE SESSION**

A motion to go into executive session to discuss the sale of real estate owned by the Authority in Hartford, Watertown, Ellington and Shelton and any pending consummation, termination or

abandonment of all transactions or proceedings concerning any such sale was raised by Committee Chair Harrington and Seconded by Director Beccaro.

Committee Chair Harrington noted that all Directors and Members present as well as Mr. Daley, Mr. Guzowski and Mr. Bodendorf will join the Executive Session. He added that there will be no action taken after Executive Session other than to adjourn.

	Raised	Second	Yea	Nay	Abstain
Paul Harrington, Committee Chair	X		X		
Bill Beccaro		X	X		
Matt Dayton			X		
Dave Steuber			X		

6. Executive Session began at 10:04am and concluded at 10:44am.**ADJOURNMENT.**

At 10:44am, the Committee came out of executive session. Committee Chair Harrington indicated that no action was taken in the executive session and adjourned the meeting.

# ***ATTACHMENT 2***

## ATTACHMENT 2

### RESOLUTION FOR THE MIRA DISSOLUTION AUTHORITY BOARD OF DIRECTORS

#### RATIFYING AND APPROVING THE BINDING OF INSURANCE POLICIES FOR FISCAL YEAR 2025

**WHEREAS**, The MIRA Dissolution Authority (“Authority”) maintains certain property, casualty, public officials and pollution insurance policies which expire July 1, 2024; and

**WHEREAS**, The renewal of such policies is in the best interest of the Authority, critical to its operations and contemplated within its Fiscal Year 2025 adopted budgets; and

**WHEREAS**, An extended marketing period for such policy renewals was necessitated by certain circumstances including, but not limited to, certain carrier non renewals and the Authority’s evolving operations and governance; and

**WHEREAS**, The status of such marketing efforts was presented and documented at the June 5, 2024 meeting of the Authority’s Finance Committee and the June 12, 2024 meeting of the Authority’s Board of Directors; and

**WHEREAS**, The Authority’s Procurement Policies and Procedures and enabling legislation requires that any contract for a period of over five (5) years in duration or a contract for which the annual consideration is greater than \$50,000 as set forth in Section 22a-268 of the Connecticut General Statutes shall be approved by a two-thirds (2/3) vote of the Authority’s full Board of Directors; and

**WHEREAS**, Section 2.2.12 of such Procurement Policies and Procedures define an Emergency as a situation that creates a threat to public health, welfare, safety or critical governmental or (Authority) service or function. The existence of such a situation creates an immediate and serious need that cannot be met through the normal procurement methods and the lack of which would seriously threaten: (i) the health or safety of any person; (ii) the preservation or protection of property; (iii) the imminent and serious threat to the environment; or (iv) the functioning of (the Authority). Any such situation shall be documented with written evidence of said situation; and

**WHEREAS**, Section 5.10 of such Procurement Policies and Procedures specify that “In the event of an Emergency Situation as defined herein, the procedures for pre-approval of Contracts in these Policies And Procedures by the Board do not apply. When the President, Chairman, or their designee determines that an Emergency Situation has occurred, the President, Chairman, or their designee is authorized to enter into a Contract under either a competitive or sole source basis, in such amount and of such duration as the President, Chairman, or their designee determines shall be necessary to eliminate the Emergency Situation. Such Emergency Situation contract(s) for cost of the goods or services in excess of \$10,000, with written evidence of said Emergency Situation, shall be presented to the Board for ratification as soon as practicable following the execution of the Contract. The Board shall ratify such emergency Contract unless it is determined that under no circumstances would a reasonable person believe that an Emergency Situation existed.”; and

**WHEREAS**, the President determined that an Emergency Situation arose concerning the binding of renewal property, casualty, public officials and pollution liability insurance coverages prior to the July 1, 2024 expiration of existing policies.

**NOW THEREFORE, be it**

**RESOLVED:** That the Board of Directors ratifies the President and CFO’s Emergency Purchase binding of insurance policies as stated on the Renewal Insurance Proposal dated June 25, 2024 attached hereto as Exhibit A.

**PROCEDURAL REQUIREMENTS (Ratifying Insurance Binding)**

Author: Mark Daley, President & CFO

Committee Requirements:

- Assigned – Finance Committee
- Quorum – 50% of the Directors on a Committee of 4 or more, majority of the Directors on a Committee of less than 4, excluding the Chair.
- Item carries with majority of Directors present

<b>Director</b>	<b>Raised</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Paul Harrington					
Matthew M. Dayton					
David S. Steuber					
William P. Beccaro					

Board Requirements:

- Quorum – 6 Directors
- \_\_\_ Item carries with majority of Directors present unless otherwise specified
- Specified as requiring 2/3 of full Board (8 Directors)
  - \_\_\_ Purchasing and Contracting Rules & Procedures (22a-266(c))
  - X Contract Over 5 Years or Greater than \$50,000 Annual Consideration (22a-268)
  - \_\_\_ Proposed Procedure (1-120)
  - \_\_\_ Special Capability Exception Over \$10,000 (Procurement Policy Section 3.1.2.5)
  - \_\_\_ Settlement Exception (Procurement Policy Section 3.1.2.7)
  - \_\_\_ Acquisition or Sale of Real Property (Procurement Policy Section 5.1.3 & 5.2.3)
- Specified as requiring 2/3 of Directors present and eligible (Bylaws Section 504)
  - \_\_\_ Expenditure of \$50,000 or more for outside consultant
  - \_\_\_ Entering Executive Session
  - \_\_\_ Addition of Agenda Item at a regular meeting

<b>Director</b>	<b>Raised</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
1 - Chairperson Hunter					
2 - Matthew Dayton					
3 – David Barkin					
4 – Michael Looney					
5 - William Beccaro					
6 - Rachel Taylor					
7 – Michael Walsh					
8 – John Fonfara					
9 - Paul Harrington					
10 - Carl Fortuna					
11 - Dave Steuber					

**EXHIBIT A**  
**FINAL INSURANCE RENEWAL PROPOSAL**  
**DATED JUNE 25, 2024**

MIRA DISSOLUTION AUTHORITY

# Renewal Insurance Proposal - Revised

Effective July 1, 2024 to July 1, 2025

Presented June 25, 2024



# General Information

First Named Insured:	MIRA Dissolution Authority
Mailing Address:	300 Maxim Road, Gate 70, Hartford, CT 06114
Term:	All Coverage to be effective on an annual basis, Effective from <b>July 1, 2024</b> 12:01 AM – <b>July 1, 2025</b> 12:01 AM Eastern Standard Time
Description/Operations:	<p>The MIRA Dissolution Authority was created by the State of Connecticut effective July 1, 2023, with passage of <i>Public Act 23-170</i>. It replaces the Materials Innovation and Recycling Authority (MIRA) and was established largely in response to the closure of MIRA's Resource Recovery Facility in Hartford. The MIRA Dissolution Authority has effectively assumed all of MIRA's underlying statutory duties, authorities and capabilities, and it will continue <i>MIRA's Ongoing Waste Transfer Operations</i> until acceptable alternatives become available, but it has also been charged with additional activities related to MIRA's dissolution.</p> <p>Specifically, the MIRA Dissolution Authority is to identify the immediate environmental needs and knowledge necessary for <i>Future Redevelopment in South Meadows</i> at the site of the now closed Resource Recovery Facility in Hartford, which is to include engaging representatives of Hartford and other stakeholders with respect to the future of the site.</p> <p>Property &amp; land is owned in Ellington, Hartford, Essex, Shelton, Torrington, Waterbury, Bridgeport, Wallingford, and Watertown, CT.</p> <p>For more information see website at: <a href="http://www.ctmira.org/">http://www.ctmira.org/</a></p>
MIRA's Projects & Divisions:	<ul style="list-style-type: none"> <li>» Authority General Fund</li> <li>» Connecticut Solid Waste System</li> <li>» Mid Connecticut Project (administrative only pending closeout)</li> <li>» Southeast Project (closed)</li> <li>» Authority's Property Division</li> <li>» Authority's Landfill Division</li> <li>» Recycling Division (closed)</li> </ul>
MIRA's Portfolio Includes:	<ul style="list-style-type: none"> <li>» Waste Processing Plant – <b>No longer operating</b></li> <li>» Power Block/Energy Generating Facility – <b>No longer operating</b></li> <li>» Jet Turbine Facility – <b>No longer operating</b></li> <li>» 1 MW Solar Facility</li> <li>» Transfer Stations/Scale house (Torrington, Watertown, Essex, Ellington, 211 / 171 Murphy, Shelton)</li> </ul>



# 2024 Renewal Premium Summary

Line of Coverage	Carrier	Premium 2023-2024	Taxes/ Fees	Carrier	Premium 2024-2025	Taxes/ Fees	Premium Change
General Liability	Liberty Mutual	\$40,061.35		CIRMA	\$85,411.00		+113.20%
Auto Liability	Liberty Mutual	\$34,017.00		CIRMA	\$11,028.00		-67.58%
Workers Comp	Liberty Mutual	\$25,149.70		CIRMA	\$19,279.00		-23.34%
\$10M Lead Liability	Liberty Mutual	\$49,010.15		CIRMA	\$20,327.00		-58.52%
\$15M xs \$10M Excess Liability	RSUI/Evanston	\$45,000.00	\$1,000.00	RSUI/Evanston	\$50,000.00	\$1,000.00	+11.11%
Property	Great American	\$118,849.00		Great American	\$132,122.00	\$500.00	+11.17%
\$10M Premises Pollution Liability	Chubb/Illinois Union	\$117,032.00	\$4,681.28	Chubb/Illinois Union	\$124,347.00	\$2,487.00	+6.25%
\$10M XS PPL	AWAC	\$58,516.00		AWAC	\$62,174.00		+6.25%
Public Officials E&O/EPL	PGU \$5M/ Nexxus \$5M	\$157,031.00	\$4,724.16	PGU \$5M/ Nexxus \$5M	\$95,005.00	\$3,567.44	-30.50%
Crime	Travelers	\$3,419.00		Travelers	\$3,419.00		0%
Fiduciary	Travelers	\$5,489.00		Travelers	\$5,489.00		0%
Broker Fee	Brown & Brown		\$50,000.00	Brown & Brown		\$50,000.00	0%
<b>TOTAL COST</b>		<b>\$713,979.64</b>			<b>\$666,155.44</b>		<b>-6.70%</b>



# Marketing Summary

Carrier	Coverage	Result	Rating	Admitted
Liberty Mutual	GL, Auto, WC, Umb	Non-renewal – No longer fit risk appetite	A, XV	Yes
CIRMA	GL, Auto, WC, Excess Liability	Quoted, Presented	Pool/Assn. A or Better	Yes
The Hartford	All P&C Lines	Declined – outside risk appetite	A, XV	Yes
Magnolia Grove/ Benchmark Specialty Ins. Co.	All P&C Lines	Quoted Terms: GL, Excess. Not presented, non-admitted and higher premiums.	A, VIII	No
AmWINS- Program	GL, Auto	Declined due to solar exposure	Program	No
AIG	GL/Excess	Reviewing 10x15 excess; only needed with Benchmark option	A, XV	Yes
AWAC	GL/Excess	Declined – Outside risk appetite	A, XV	Yes
APU Recycle Guard	GL/Excess	Declined – Outside risk appetite	Program	
Berkley Environmental	GL/Excess	Declined due to closing locations	A+, XV	No
Crum & Forster	GL/Excess	Quoted excluding landfills and closed locations. Terms not attractive.	A, XV	No
Evanston	GL/Excess	Quoted, presented	A, XV	No
Everest	GL/Excess	Declined – Outside risk appetite	A+, XV	Yes
Intact	GL/Excess	Declined – Outside risk appetite	A+, XV	No
Ironshore	GL/Excess	Declined – Outside risk appetite	A, XV	Yes
Markel	GL/Excess	Quoted 5x5 excess; Benchmark as primary required	A, XV	Yes
RSUI	GL/Excess	Quoted, presented	A++, XIV	Yes
STARR	GL/Excess	Declined – Outside risk appetite	A, XV	No
Virtue Risk	GL/Excess	Declined – Outside risk appetite	MGA	
Westchester	GL/Excess	Reviewing 5x10 excess; only needed with Benchmark option	A++, XV	Yes
Synapse/Berkley	All P&C Lines	Declined due to transfer exposure	A+, XV	No



Utica	GL, Auto	Declined – outside risk appetite	A, XIV	Yes
Indian Harbor Ins. Co. (AmWINS)	Public Officials D&O	Quoted, presented	A+, XV	No
Nexus-Professional Solutions Inc. Co.	Excess Public Officials D&O	Quoted, presented	A	Yes
Travelers	Crime/Fiduciary	Crime & Fiduciary quoted, presented	A, XV	Yes



# Schedule Of Locations

	Occupancy	Address	City	Zip
1	Office	300 Maxim Rd, Gate 70	Hartford	06114
	Scale house/Scales	866 River Road	Shelton	06484
	Transfer Station Trailer			
	Transfer Station Loadout Building			
	Garage			
	Truck Wash			
	Transfer Station			
3	Maintenance, Water Treatment	180 Leibert Rd	Hartford	06120
	Scale house/Scales			
	Truck Wash			
	Control Building			
	Gas Flare/Oxidizer			
	Standby Generator			
4	Combined Paper/Container Facility	211 Murphy Rd	Hartford	06114
	Offices			
	Scale house/Scales			
5	Scale house/Scales	140 & 217 Sadds Mill Rd	Ellington	06029
	Transfer Station			
	Thermal Oxidizer & Controls for LF Gas			
6	Transfer Station	118 Vista Dr	Torrington	06790
	Scale house/Scales			
	Recycling Transfer Station			
7	Transfer Station	10 Dump Rd	Essex	06426
	Scale house/Scales			
	Recycling Transfer Station			
8	Power Block Facility (EBF)	1 Reserve - Gate 20-40	Hartford	06114
	Ash Load out Building			
	Scale house/Scales			
	Twin Packs – 2 Spare turbines			
	Jet Fuel Tank			
	Energy Generating Facility			
	Truck Wash			
	Barge Unloader			
9	Transfer Station	1601 Echo Lake Rd	Watertown	06795
	Recycling Transfer Station			
	Scale house			
10	Warehouse	171 Murphy Rd	Hartford	06114
11	Waste Processing Facility	300 Maxim Rd - Gate 70	Hartford	06114



# Description Of Main Facilities

## Power Block Facility/Energy Generating Facility (Mid Connecticut Project)

Operating Torrington Transfer Station

Operating Essex Transfer Station

1 Reserve Road Gate 20-40, Hartford, CT 06114 (CSWS Power Block Facility)

**No Longer Operating:** Facility is operated as a base loaded facility. The primary fuel for the boilers is Refuse Derived Fuel (RDF) which is processed at the Waste Processing Facility and transported by conveyors. The facility is designed to process 2000 tons per day with an electric generation of 68.5 megawatts. The boilers are also capable of burning coal; however, the coal supply at the burners has been disconnected. No coal has been burned for several years. The steam from the boilers is directed to a common header, which supply two steam turbine generators

## CSWS– Waste Processing Facility

300 Maxim Road, Gate 70, Hartford, CT 06114

**No Longer Operating:** The Facility processes Municipal Solid Waste (MSW). The facility was designed by Combustion Engineering and was placed into operation in 1987. The facility has two processing lines designed to process 100 tons per hour each, with a design average capacity of 3300 tons per day.

The waste is brought in by truck through a scale house. The trucks are unloaded onto a tipping floor and the MSW is moved to a conveyor by a large front end loader. There are two conveyors that move the waste through crane operated picking stations. The crane operators remove large metal debris, Bulky items, long string type waste that could wrap on the conveyor rollers, and pressurized tanks such as propane tanks. The waste is conveyed from the picking station into the primary shredder (flail type). The waste from the shredder is transported by conveyor through a magnetic separator. The ferrous materials are loaded on a truck and transported out to another processing facility. The nonferrous waste is then sent through a series of trommels to size the material. The oversized waste is then sent through a secondary shredder (Hammer Mill type). The waste is transported by conveyor to a Refuse Derived Fuel (RDF) Storage area. The RDF is loaded onto two conveyors, with front-end loaders, which transport the RDF to the Power Block Facility. The facility has the capacity to store approximately 5000 tons of MSW and 5000 tons of RDF.

## Property Division - Jet Turbine Facility

1 Reserve Road, Gate 20-40 Hartford, CT 06114

**No longer operating as of 5/31/2023:** The Jet Turbine Facility was owned by the Materials Innovation and Recycling Authority (MIRA), formerly Connecticut Resource Recovery Authority (CRRRA). The site was purchased by CRRRA in 2001. NAES was contracted for the operations and maintenance of the facility. The contract with Northeast Generation Services, Inc. expired in 2012. Now owned by the Authority.

The Jet Turbine facility is operated as a peaking plant and is used for black start capability to the Northfield Mountain pumped storage facility. The Jet turbine facility is located on the same site as the Mid-Connecticut Project Power Block/Energy Generating facility which generates electrical power from Municipal Solid Waste.

The Jet Turbine facility is located near the intersection of Reserve and Maxim Roads, in Hartford Connecticut. The facility produces electricity for sale. The facility has eight Pratt & Whitney turbine engines Model FT4A-9 burning exclusively jet fuel (No.2 Oil). The turbines are identified as Units 11A and 11B, 12A and 12B, 13A and 13B and Units 14A and 14B. . Each turbine has a maximum through put of 1900 gallons of jet fuel per hour. There are two turbines coupled to a generator making twin pack combustion turbine generators. Each turbine engine has its own stack. There are no emission



control devices or emission monitoring equipment associated with the units. The plant was put into commercial service in 1972. The plant currently operates in a peaking mode. The units operate approximately 20 hours per year.

The facility operates as a peaking station and typically is operated in the hot summer months. The unit is test fired three times per year; once for black start capability and summer and winter capacity audits.

**Landfill Division– Solar PV Energy Generating Facility**

180 Service Road, Hartford, CT 06114

Operating - The Solar PV facility consists of 3,993 panels that generate up to 1MW of electricity. The facility was built on top of a closed landfill and began commercial operations on June 17, 2014. The electricity is sold to Connecticut Power & Light. The landfill was closed in an environmentally sound manner consistent with applicable law.

**Transfer Stations** – See the above location schedule



# General Liability

Term	July 1, 2024 – July 1, 2025		
General Liability	Each Occurrence Limit		\$1,000,000
	Personal Injury and Advertising Injury Limit		\$1,000,000
	Damage to Premises Rented to You Limit		\$300,000
	Limited Care Custody & Control		\$500,000
	Medical Expense Limit		\$10,000
	Combined Aggregate		\$3,000,000
	<del>Products/Completed Operations Aggregate</del>		<del>\$2,000,000*</del>
Deductibles	Commercial General Liability		\$0
Employee Benefits Liability	Each Employee (Claims Made)		\$1,000,000
	Aggregate Limit		\$1,000,000
	Deductible Amount		\$1,000
	Retro-Active Date		<del>08/01/1996**</del> 07/01/2024
Rating Base	Exposure Basis	2023-2024 Estimated Exposure	2024-2025 Estimated Exposure
Composite Rate	GL Payroll	\$240,344	\$275,749

Other Exposures	Exposure	2023 - 2024 Estimated Exposure	2024 - 2025 Estimated Exposure
	MWH		1,000
Estimated Tonnage		61,590	61,590
Estimated Revenues		\$10,742,410	\$8,254,188
O&M Costs		\$1,774,208	\$0

Terms, Conditions & Exclusions including but not limited to:	Form #	Edition
<i>*CIRMA does not offer Products/Completed Operations to municipalities as there typically is no exposure.</i>		
<i>**CIRMA is currently rating for the Retro Date of 08/01/1996. Per MIRA's current Liberty GL policy, Basic Extended Reporting Period of 60 days is automatically provided without additional charge. Liberty has declined to offer Supplemental Extended Reporting Period of five years.</i>		
LIAB-AUTO-PROP Policy – LAP POLICY 24-25	LAP POLICY	24-25
Employers Liability – EMPLIABQ 07/21	EMPLIABQ	07/21
Sexual Abuse, Harassment or Molest Exclusion	SXABUEXCL	07/22
Access or Disclosure Exclusion	ACCDISC	07/22
Other terms, conditions, and exclusions per policy forms		
In the event of difference, policy will prevail		



General Liability Premium Summary:

	Expiring 2023-2024	Renewal 2024-2025	Change
Writing Company	Liberty Mutual Ins Co	CIRMA	
A.M. Best Rating	A XV, Admitted	Pool/Association A or Better	
Exposure	263,000	23,746K	
Exposure Basis	Per \$1000 GL Payroll	Per \$1000 Total Operating Expenses	
Rate	\$19.61	\$3.60	N/A
Gross GL Premium	\$47,131.00	N/A	
Net GL Premium	\$40,061.35	\$85,411.00	
CT Surplus Lines Taxes/Fees	N/A - Admitted	N/A – Not Subject To	
<b>Total Cost</b>	<b>\$40,061.35</b>	<b>\$85,411.00</b>	<b>+113.20%</b>
Commission to Brown & Brown	0% (15% Netted Out)	0%	
Minimum Earned Premium	25%	0%	
Cancellation Clause	90 Days/10 for Non-Payment	60 Days/10 for Non-payment	
Policy Subject to Audit	Yes	No	
TRIA (Optional)	Rejected	Included	
Payment Terms	Prepaid	Direct Bill	
Subjectivities of Binding	N/A	None at this time	



# Auto Liability & Physical Damage

Term:	July 1, 2024 – July 1, 2025
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Coverage:	Symbol	Limits
Automobile Liability - Each Occurrence	*	\$1,000,000
Medical Payments – Each Person	*	\$5,000
Uninsured/Underinsured Motorist Limit – Each Occurrence	*	\$1,000,000
Personal Injury Protection	*	Basic
Hired and Non-Owned Liability	*	Included
Hired Physical Damage	*	Included
Comprehensive/Hired Car Physical Damage	*	ACV
Collision/Hired Car Physical Damage	*	ACV
Deductibles:		
Comprehensive	*	\$1,000
Collision	*	\$1,000

\*Any "auto" that is owned, hired, borrowed, a "non-owned auto", or otherwise utilized by the Named Insured, including "mobile equipment" while being carried or towed by a covered "auto."

Exposure:	2023 - 2024 # Units	2024 - 2025 # Units
	12	10

Vehicle Schedule:	#	Year	Make	Model	VIN/Serial #	Type	Garaging
	1	2009	Ford	Ranger-126-Red	1FTYR15E49PA26219	LT	Hartford, CT
	2	2006	Dodge	Ram 1500 Pick Up	1D7HU16PX6J176628	LT	Hartford, CT
	3	2007	Ford	Ranger-126	1FTYR15E37PA56048	LT	Hartford, CT
	4	2008	Ford	Ranger-Sup	1FTYR15E88PA37772	LT	Hartford, CT
	5	2008	Ford	Explorer	1FMEU73E68UA53392	PPT	Hartford, CT
	6	2008	Ford	Ranger-126-BLU	1FTYR15E28PA57502	LT	Hartford, CT
	7	2008	Ford	F-350 Pickup	1FTWF31R28EC70790	HVY	Hartford, CT
	8	2009	Ford	Ranger-126-BLK	1FTYR15E29PA26218	LT	Hartford, CT
	9	2010	Ford	Ranger-126-SIL	1FTLR4FE9APA06451	LT	Hartford, CT
	10	2010	Ford	Escape Grey	1FMCU9C73AKB40429	PPT	Hartford, CT
	11	2010	Ford	Escape-Tan	1FMCU9C7XAKB40430	PPT	Hartford, CT
	12	2012	Ford	Super Duty F-350	1FDRF3HT4CEB80009	HVY	Hartford, CT
				Transport Plate	Coverage Not Available		

Terms, Conditions & Exclusions including but not limited to:	Form #	Edition
Automobile Schedule	AUTOSCHED	07/14
LIAB-AUTO-PROP Policy	LAP POLICY	24-25
Other terms, conditions, and exclusions per policy forms		
In the event of difference, policy will prevail		



Auto Liability Premium Summary:

	Expiring 2023-2024	Renewal 2024-2025	Change
Writing Company:	Liberty Mutual Ins Co	CIRMA	
A.M. Best Rating:	A XV, Admitted	Pool/Association A or Better	
Exposure	12 Power Units	10 Power Units	
Rate per Unit	\$3,335	\$1,103	
Gross Premium	\$40,020	N/A	
NET Premium	\$34,017.00	\$11,028.00	
Commission to Brown & Brown	0% (15% Netted Out)	0%	
Minimum Earned Premium	25%	0%	
Cancellation Clause	90 Days/10 for Non-Payment	60 Days/10 for Non-payment	
Policy Subject to Audit	Yes	No	
TRIA (Optional)	Rejected	Included	
Payment Terms	Prepaid	Direct Bill	
Subjectivities of Binding	N/A	None at this time	



# Workers Comp & Employers Liability

Term:	July 1, 2024 – July 1, 2025
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FEIN #:	06-0901365	
Employers Liability Limits:	Bodily Injury by Accident – Each Accident	\$1,000,000
	Bodily Injury by Disease – Policy Limit	\$1,000,000
	Bodily Injury by Disease – Each Employee	\$1,000,000

States:	Connecticut
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Experience Mod:	.68 (2022 – 2023); .77 (2023 – 2024); .80 (2024 – 2025)
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	Class Code	Description	# Employees	Estimated Payroll	# Employees	Estimated Payroll
	7590	Garbage Works	5	\$240,344	5	\$275,749
	7590	Garbage Works Supervisor	0	0	0	0
	9410	Municipal, State Employee NOC	0	0	0	0
	8810	Clerical Employees NOC	10	\$1,176,867	9	\$1,323,452
			15	\$1,417,211	14	\$1,599,201

Terms and Conditions including, but not limited to:	Form #
LIAB-AUTO-PROP Policy	LAP POLICY 24-25
Other Terms, Conditions, and Exclusions per policy forms	
In the event of difference, policy will prevail	



Work Comp & Employers Liability Premium Summary:

	Expiring 2023-2024	Renewal 2024-2025	Change
Writing Company:	Employers Ins. Co. of Wausau (Liberty Mutual)	Connecticut Interlocal Risk Agency	
A.M. Best Rating:	A XV, Admitted	Pool/Association A or Better	
Estimated Payroll:	\$1,471,211	\$1,599,201	+8.79%
Average Rate per \$100	\$1.66	\$1.20	-27.71%
Gross Premium	\$24,368.00	N/A	
NET Premium	\$23,149.60	\$19,279.00	-16.72%
State Tax/Assessments	\$1,071.00	N/A – Not Subject To	
Total NET Cost	\$24,221.00	\$19,279.00	-20.41%
Commission to Brown & Brown	0% (5% Netted Out)	0%	
Policy Subject to Audit	Yes	Yes, Premium Neutral	
Payment Terms	Prepaid	Direct Bill	
Subjectivities of Binding	N/A	None at this time	



# Lead Excess Liability \$10M

Term:	July 1, 2024 – July 1, 2025
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Following Form Excess Liability:	General Liability (Combined Bodily Injury, Property Damage, Personal Injury and Advertising Injury)	\$10,000,000 Each Occurrence or Offense and Annual Aggregate
	Automobile Liability	\$10,000,000 Each Occurrence
	Employee Benefit Liability (claims made)	\$10,000,000 Each Claim and Annual Aggregate
Schedule of Underlying Coverages and Limits:	<b>Coverage</b>	<b>Limits</b>
	General Liability	\$1,000,000 / \$3,000,000
	Personal Injury and Advertising Injury	\$1,000,000 / \$3,000,000
	Employee Benefits Liability	\$1,000,000
	Employers Liability	\$1,000,000
	Automobile Liability	\$1,000,000

<b>Terms, Conditions &amp; Exclusions including but not limited to:</b>
Other Terms, Conditions, and Exclusions per policy forms
In the event of difference, policy will prevail

**\$10M Excess Liability Premium Summary:**

	Expiring 2023-2024	Renewal 2024-2025	Change
Writing Company	Liberty Mutual Ins Co	CIRMA	
A.M. Best Rating	A XV, Admitted	Pool/Association A or Better	
Limit	\$10,000,000	\$10,000,000	
Cost per IM	\$4,901.02	\$2,032.70	-58.52%
Gross Premium	\$57,659.00	N/A	
Net Premium	\$49,010.15	\$20,327.00	
CT Surplus Lines Taxes/Fees	N/A - Admitted	N/A – Not Subject To	
<b>Total Cost</b>	<b>\$49,010.15</b>	<b>\$20,327.00</b>	<b>-58.52%</b>
Commission to Brown & Brown	0% (15% Netted Out)	0%	
Minimum Earned Premium	25%	0%	
Cancellation Clause	90 Days/10 for Non-Payment	60 Days/10 for Non-payment	



Policy Subject to Audit	No	No	
TRIA (Optional)	Rejected	Included	
Payment Terms	Prepaid	Direct Bill	
Subjectivities of Binding	N/A	None at this time	



# Excess Liability \$15M xs \$10M

Term:	July 1, 2024 – July 1, 2025
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Limits of Liability:	Per Occurrence	\$15,000,000 xs \$10,000,000
	General Aggregate	\$15,000,000 xs \$10,000,000

Schedule of Underlying:	Coverage	Limits
	Lead Excess Liability	\$10,000,000 Occ./\$10,000,000 Agg.

Terms, Conditions & Exclusions including but not limited to:	Form #	Edition
Absolute Asbestos Exclusion	RSG 36003	0904
Connecticut Changes - Cancellation and Nonrenewal	RSG 33003	0605
Connecticut Changes - Civil Union	RSG 92050	0306
Excess Coverage Limitation Endorsement	RSG 36043	0807
Exclusion - Fluorinated Compounds (PFAS) <b>NEW 2024 (included in appendix for review)</b>	RSG 36149	0522
Exclusion - Sublimited Underlying Coverage	RSG 36093	0905
Uninsured Underinsured Motorist Exclusion	RSG 36037	0116
Waiver of Subrogation	RSG 94083	0306
War Liability Exclusion	RSG 36044	0404



<b>Edition</b>	<b>Name</b>
MJIL 1000 08 10	Signature Page
MPIL 1007 01 20	Privacy Notice
MPIL 1041 02 20	How To Report A Claim
MPIL 1083 04 15	U.S. Treasury Department's Office Of Foreign Assets Control ("OFAC") Advisory Notice To Policyholders
MADUB 1000 04 17	Commercial Excess Liability Policy Declarations
MDIL 1001 08 11	Forms Schedule
MEIL 1200 03 23	Service Of Suit
MEIL 1225 10 11	Change - Civil Union
MADUB 1002 04 17	Schedule Of Underlying Insurance Excess Of : Underlying Or Self Insured Retention
MAUB 0001 01 15	Commercial Excess Liability Policy
MAUB 1218 06 22	Quota Share Amendment ; 7.5 part of 15m RSUI/Evanston
MAUB 1243 04 17	Unimpaired Aggregate Limit
MAUB 1255 01 15	Non-Drop Down Provision
MAUB 1264 04 17	25% Minimum Earned Premium (Excess)
MAUB 1301 01 15	Exclusion - Electromagnetic And Magnetic Fields
MAUB 1309 03 20	Exclusion - Communicable Disease
<b>MAUB 1310 04 17</b>	<b>Exclusion - Prior Incidents And Prior Construction Defects</b>
MAUB 1338 01 15	Exclusion - Aircraft Products And Grounding
MAUB 1355 01 15	Exclusion - Nuclear Energy Liability
<b>MAUB 1386 01 15</b>	<b>Exclusion - ERISA</b>
MAUB 1391 01 15	Exclusion - Computer Related And Other Electronic Problems
MAUB 1402-CT 01 15	Connecticut Amendatory
MAUB 1600 10 20	Exclusion - Cyber Incident, Data Compromise, and Violation of Statutes Related to Personal Data
MAUB 1615 01 15	Exclusion - Damage To Property
MAUB 1618 04 17	Exclusion - Sublimited Underlying Coverage
MAUB 1621 01 15	Exclusion - Recording And Distribution Of Material Or Information In Violation Of Law
MAUB 1622 01 15	Exclusion - Failure To Supply
MAUB 1638 01 15	Exclusion - Fungi Or Bacteria
<b>MAUB 1642 01 15</b>	<b>Exclusion - Lead</b>
MAUB 1663 01 15	Exclusion - Professional Services
MAUB 1665 01 15	Exclusion - Auto No-Fault And Similar Laws
MAUB 1666 01 15	Exclusion - War Liability
<b>MAUB 1678 01 15</b>	<b>Exclusion - Pollution</b>
<b>MAUB 1692 01 15</b>	<b>Exclusion - Punitive Damages</b>
MAUB 1696 01 15	Exclusion - Certified Acts of Terrorism
<b>MAUB 1804 01 15</b>	<b>Exclusion - Silica Or Mixed Dust</b>
MAUB 1813 01 15	Exclusion - Asbestos
MAUB 1822 04 17	Exclusion - Unmanned Aircraft
MIL 1214 09 17	Trade or Economic Sanctions

Highlighted forms above are NEW 2024 (included in appendix for review)

Other Terms, Conditions, and Exclusions per policy forms

In the event of difference, policy will prevail



\$15M xs \$10M Excess Liability Premium Summary:

	Expiring 2023-2024	Renewal 2024-2025	Change
Writing Company:	RSUI 50%/Evanston 50%	RSUI 50%/Evanston 50%	
A.M. Best Rating:	A XV, Admitted (RSUI) A XV, Non-Admitted (Evanston)	A XV, Admitted (RSUI) A XV, Non-Admitted (Evanston)	
Limit:	\$15,000,000	\$15,000,000	
Cost per \$1MM	\$3,000	\$3,333	
NET Premium	\$45,000	\$50,000	+11.11%
CT Surplus Lines Tax	\$1,000	\$1,000	
Total Cost	\$46,000	\$51,000	
Commission to Brown & Brown	0% (10 Netted Out)	0%	
Minimum Earned Premium	25%	25%	
Cancellation Clause	60 Days/10 for Non- Payment	60 Days/10 for Non- Payment	
Policy Subject to Audit	No	No	
TRIA (Optional)	Rejected	\$2,250	
Payment Terms	Prepaid	Prepaid	
Subjectivities of Binding		Signed TRIA Selection Form	



# All Risk Property

<b>Term:</b>	July 1, 2024 - July 1, 2025
<b>Coverage:</b>	All Risk associated with direct physical loss or damage including boiler and machinery (equipment) breakdown - all as more fully defined in the Policy Wording.
<b>Interest:</b>	Real and Personal Property of the Insured or Property of Others in the Insured's Care, Custody or Control for which the Insured is legally liable or is contractually responsible to insure including Owned and Non-owned Stock, Improvements and Betterments, Employees Personal Effects, EDP Equipment and/or Media and/or Associated Equipment (including related Extra Expense), Mobile / Contractors Equipment, Property whilst in Inland Transit, Valuable Papers and Records, Fine Arts, Accounts Receivable and Expediting Expenses - all as more fully defined in the Policy Wording.
<b>Coverage for:</b>	TRANSFER STATIONS, 1 MW SOLAR & OFFICE
<b>Limit of Liability:</b>	Per 24-25 SOV

## Per Location Schedule Provided and On File

Total Insured Values	2024 Values
Real Property – Buildings & Personal Property	\$17,476,620
Business Interruption	No Coverage
EDP/Media	\$177,174
Solar PV	\$2,750,000
Total	\$20,403,794

Select Business (Building/BPP) Policy Coverages/Sublimits	Limits of Liability
Included Coverages for Buildings & Personal Property (Unless Otherwise Noted):	
Improvements & Betterments	Included
Back Up of Sewers & Drains	Included
Signs	Included
Stock	Included
Leased Personal Property	Included (with contractual responsibility)
Glass	Included
Vegetative Roof	Included
Not at a Described Location:	
Building – Newly Acquired or Constructed Locations	\$500,000
At Any Other Location	\$50,000
In Transit, or on any one conveyance unit	Not Covered
Business Personal Property – Newly Acquired or Constructed Locations	\$250,000
At Any Other Location	\$50,000
In Transit, or on any one conveyance unit	\$5,000
Business Income – Newly Acquired or Constructed Locations	\$100,000



At Any Other Location	\$20,000
In Transit, or on any one conveyance unit	Not Covered
Extra Expense – Newly Acquired or Constructed Locations	\$10,000
At Any Other Location	\$10,000
In Transit, or on any one conveyance unit	Not Covered
Brands and Labels Expense	\$5,000
Claims Data Preparation Expense	\$5,000
Consequential Loss	\$2,500
Debris Removal	\$10,000
Fire Department Service Charge	\$5,000
Fire Protection Device Recharge	\$2,500
Personal Effects	\$5,000
Pollutant Clean Up and Removal	\$10,000
Reward Payment	\$5,000
Equipment Breakdown Limit	\$17,476,620
Property Damage	\$17,476,620
Off Premises Property Damage	\$50,000
Business Income	Excluded
Extra Expense	\$50,000
Service Interruption	\$50,000
Contingent Business Income	Excluded
Perishable Goods	\$50,000
Data Restoration	\$50,000
Demolition	\$50,000
Ordinance or Law	\$50,000
Expediting Expense	\$50,000
Hazardous Substances	\$50,000
Newly Acquired Locations	\$1,000,000
Green	Excluded
Mold	\$15,000
Civil Authority	Included
Public Relations	Excluded
<b>Deductibles:</b>	
Building and Business Personal Property:	\$10,000 All Other
	\$10,000 In Transit
Equipment Breakdown	\$10,000
Electronic Equipment and Data Coverage	\$5,000

**Select Business (Building/BPP) Terms, Conditions & Exclusions including, but not limited to:**

60 Days' Notice of Cancellation except 10 Days for Non-Payment of Premium.
Waiver of Transfer of Rights of Recovery Against Others Where Required by Written Contract
Knowledge & Notice of Occurrence (MIRA Risk Manager)
Unintentional Errors and Omissions
Mortgagees, Loss Payees & Additional Insureds to be added as applicable
Equipment Breakdown: Extended Period of Restoration: 60 days
Equipment Breakdown: Newly Acquired Locations: 90 days



Equipment Breakdown: Coinsurance – Property Damage: 90%
Replacement Cost Valuation
Windstorm Excluded at 10 Dump Rd (Essex Connecticut 06426) due to coastal location; GAIC does not write coverage in coastal counties.
Select Business Policy (SB8690) Select Business Policy Schedule of Additional Property Locations (SB8118) Select Business Policy Declarations Page And Location Schedule Abbreviations Key (SB8139) Select Business Policy Forms & Endorsements Extension Schedule (SB8801) Select Business Policy Conditions (SB8601) Select Business Policy Cyber Incident Exclusion (SB8307) Select Business Policy Building and Personal Property Coverage Form (SB8602) Select Business Policy Extra Expense Coverage Form (SB8607) Select Business Policy - Business Income Changes - Time Period (SB8114) Connecticut Changes (CP0180) Select Business Policy - Exclusion Of Loss Due To Virus Or Bacteria (SB8172) Select Business Policy- Marijuana Exclusion (SB8275) Select Business Policy - Coinsurance (SB8723) Windstorm or Hail Exclusion (SB8768) G.A.I. PIM Policy Cover (790PIM) Policyholder Notice Regarding Claims (SDM975) Policyholder Notice - Exclusion Of Certain Computer-Related Losses (SDM329) Policyholder Notice - Jurisdictional Inspections For Boilers and Pressure Vessels (SDM698) Virus Or Bacteria Exclusion Advisory Notice To Policyholders (SDM1146) Select Business Policy Cyber Incident Exclusion Endorsement Advisory Notice To Policyholders (SDM1160) BusinessPRO Policy Common Declarations (IL7001) BusinessPRO Forms And Endorsements Schedule (IL8801) Common Policy Conditions (IL0017) Connecticut Changes - Cancellation and Nonrenewal (IL0260) Exclusion of Certain Computer-Related Losses (IL0935) Cap On Losses From Certified Acts Of Terrorism (IL0952) In Witness Clause (IL7268) Loss Prevention Services (IL7273) Global Sanction Endorsement (IL7324) Disclosure Pursuant To Terrorism Risk Insurance Act (IL7368) Nuclear, Biological or Chemical Exclusion (IL7236) Equipment Breakdown Coverage Form (BM7211) BusinessPRO Forms And Endorsements Schedule (BM8801) Connecticut Changes - Cancellation And Nonrenewal (BM7275) Inland Marine Coverage Part Declarations Page (CM7600) Forms & Endorsements Schedule (CM8801) Commercial Inland Marine Conditions (CM0001) Business Electronic Systems and Telecommunications Forms (CM7658) Virus Or Bacteria Exclusion (CM8686) Marijuana Exclusion (CM8656)
Other Terms, Conditions, and Exclusions per policy forms
In the event of difference, policy will prevail



Solar Energy Policy Coverages/Sublimits	Limits of Liability
Schedule of Covered Locations:	180 Leibert Rd., Hartford, CT 06120
Solar Energy Coverage – LIMITS OF INSURANCE:	
Limit of Insurance: Per Loss, at any one location	\$2,750,000
Limit of Insurance: Per Loss, in any one “loss”	\$2,750,000
Debris Removal and Recycling Expense	25% of directed physical “loss” amount; \$100,000 additional limit if direct physical “loss” and debris removal expense exceed the location Limit of Insurance
Pollutant Clean Up and Removal	10% of direct physical “loss” amount, up to \$25,000 in any one 12 month policy period \$0 for Newly Acquired Property \$0 for Property at Temporary Locations \$0 for Property While in Transit
Upgraded, Cleaner or Greener Replacement	25% of direct physical “loss” amount
ADDITIONAL COVERAGES: The following coverages are provided separate from and in addition to the above Limits of Insurance:	
Temporary Structures, Scaffolding and Falsework	\$0
Emergency Removal Expense	\$0
Fire Department Service Charges	\$25,000
Valuable Papers, Plans, Records and Software	\$25,000
Loss Data Preparation Expense	\$2,500
In any one policy year for “Fungus,” Wet Rot, Dry Rot, Bacteria Limited Coverage	\$15,000
<b>Deductibles:</b>	
Solar Energy	\$25,000

Electronic Equipment and Data (EDP) Policy Coverages/Sublimits	Limits of Liability
Blanket coverage for hardware, software, data and media at scheduled locations 1, 7, 8 & 10 per SOV on file as of 2/13/2024	\$177,174
<b>Deductibles:</b>	
Electronic Equipment and Data	\$5,000

Solar Energy and EDP Terms, Conditions & Exclusions including, but not limited to:
Business Electronic Systems and Telecommunications Declarations (CM7657)
Solar Energy Declarations (CM8355)
Clean and Green Solar Energy Coverage Form (CM8357)
Other Terms, Conditions, and Exclusions per policy forms
In the event of difference, policy will prevail



All Risk Property Premium Summary:

	Expiring 2023-2024	Renewal 2024-2025	Change
Writing Company	Great American Ins. Co.	Great American Ins. Co.	
A.M. Best Rating	A+ XV, Admitted	A+ XV, Admitted	
Property Limit	\$18,507,418	\$20,403,794	+10.25%
Rate per \$100		<del>0.693%</del>	<del>+8.45%</del>
	0.639%	0.667%	+4.38%
		0.650%	+1.72%
Property Premium		<del>\$141,461.00</del>	<del>+19.53%</del>
	\$118,349.00	\$136,032.00	+14.94%
		\$132,622.00	+12.06%
AmWINS Fee	\$500	\$500	
CT Surplus Lines Taxes/Fees	N/A	N/A	
Total Cost	\$118,849.00	<del>\$141,961.00</del>	<del>+19.95%</del>
		\$136,532.00	+14.88%
		\$133,122.00	+12.01%
Commission to Brown & Brown	0%	0%	
Minimum Earned Premium	N/A	N/A	
Cancellation Clause	60 Days/10 for Non-Payment	60 Days/10 for Non-Payment	
Policy Subject to Audit	No, except acquisitions	No, except acquisitions	
TRIA	Included	Included	
Payment Terms	Prepaid	Prepaid	
Subjectivities of Binding	N/A	Provided	



# Public Officials Liability

Term:	July 1, 2024 – July 1, 2025
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Public Officials Errors & Omissions	Limit of Liability
Each Claim	\$10,000,000
Annual Aggregate Limit	\$10,000,000
Employment Practices Liability	
Each Claim	\$10,000,000
Annual Aggregate Limit	\$10,000,000
Sublimits	
Crisis Management	\$25,000 (\$5,000 Retention)
FLSA / Wage & Hour Coverage	\$50,000
Non-Monetary Coverage – Defense Only	\$50,000 per Claim/\$100,000 Aggregate
FLSA for D&O/EPL	\$50,000 for defense
Insuring Agreement	
Claims Made	Please note that this is a Claims-Made policy and as such, coverage is generally limited to liability for only those claims that are first made against an insured during the policy period and reported in writing to the Insurer pursuant to the terms herein.
Retro Date	
Pending & Prior Acts Date:	NONE – Full Prior Acts
Retentions	
Retention, each claim including LAE	\$100,000
Features / Enhancements	
Punitive Damages	See Retentions Above
Personal Injury	
Third-Party Wrongful Acts	
Loss of Earnings	

**Terms, Conditions & Exclusions including, but not limited to:**

PRIMARY FORMS:
PGU POL 2000 08 09   Public Officials and Employment Practices Liability Declarations
IL MP 9104 0314 IHIC 03 14   In Witness
PGU 1133 01 02   US Professional Indemnity - Cyber Exclusion
Public Officials Sub-limit for ENDT MANU 138   Breach of Contract Sublimit increased from \$250K to \$500K <i>(REVISED 2024; Underwriter will review at 2025 renewal to increase to \$1M)</i>
PGU 1140 11 23   Consumer Protection Laws Exclusion Endorsement <i>(NEW 2024)</i>
PGU 2002 04 17   Schedule of Policy Forms and Endorsements
PGU POL 2001 04 17   Public Officials and Employment Practices Liability Insurance Policy
PGU POL 1045 04 17   Defense Expenses Paid Within the Limits of Liability
PGU 1052 (POL) 04 17   Minimum Earned Premium Upon Cancellation (25%)
PGU POL 1102 04 17   FLSA / Wage and Hour Coverage
XL-CTSOP 11 10   Service of Process
EXCESS FORMS:
MXE-10002-12-19   Specific Person or Organization Exclusion – FCR, LLC
MXE-10003-12-19   Specific Claim or Matter Exclusion – FCR, LLC matter on loss runs



MXE-10010-12-19   Follow Form Sublimated Coverage – Scheduled Breach of Contract-per Primary Policy \$500,000 Followed Policy Sublimit; \$500,000 This Policy's Sublimit
MXE-10014a-03-20   Not Follow Form-Recognize Erosion - EPL
MXE-000CT-12-19   Connecticut Amendatory Endorsement; Cancellation and Non-Renewal; Retroactive Date; Extended Reporting Period
MXF-10001-12-19   Follow Form Excess Liability Policy
Other Terms, Conditions, and Exclusions per policy forms
In the event of difference, policy will prevail

**Public Officials Liability Premium Summary:**

	2023 – 2024 Expiring		2024 - 2025 Renewal		Change (%)
Writing Company:	PGU – AXA XL (Indian Harbor Ins Co)	Nexus – (Professional Solutions Insurance Co.)	PGU – AXA XL (Indian Harbor Ins Co)	Nexus – (Professional Solutions Insurance Co.)	
A.M. Best Rating:	A XV, Non-Admitted	A XV, Admitted	A+ XV, Non-Admitted	A XV, Admitted	
Limit	\$10,000,000 (\$5M PGU/\$5M Nexus)		\$10,000,000 (\$5M PGU/\$5M Nexus)		
Net Premium (Gross Premium less 10% Commissions)	\$89,531.00	\$67,500.00	\$54,505.00	\$40,500.00	
Surplus Lines Tax	\$3,979.16	\$0	\$2,422.44	\$0	
AmWins/Carrier Fee	\$745.00	\$400.00	\$745.00	\$400.00	
Total Cost	\$162,155.26		\$98,572.44		-39.211%
Minimum Earned Premium	25%		25%		
Commission to Brown & Brown	0% (10% Netted Out)		0% (10% Netted Out)		
Payment Terms	Prepaid		Prepaid		
Subjectivities			None		

The decreased premium is due to a reduction in revenues.

Breach of Contract sublimit will be evaluated for further increase during the 2025 renewal review by underwriters.



# Commercial Crime

Term:	July 1, 2024 – July 1, 2025
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<b>A - Fidelity</b>	<b>Single Loss Limit of Insurance</b>	
	Employee Theft – Single Limit	\$3,000,000
	Retention	\$100,000
	ERISA Fidelity	Not Covered
	Employee Theft of Client Property	Not Covered
<b>B - Forgery or Alteration:</b>	<b>Single Loss Limit of Insurance</b>	
	Single Loss Limit	\$3,000,000
	Single Loss Retention	\$100,000
<b>C - On Premises Liability:</b>	<b>Single Loss Limit of Insurance</b>	
	Single Loss Limit	\$10,000
	Single Loss Retention	\$500
<b>D - In Transit:</b>	<b>Single Loss Limit of Insurance</b>	
	Single Loss Limit	\$10,000
	Single Loss Retention	\$500
<b>E - Money Orders &amp; Counterfeit:</b>	<b>Single Loss Limit of Insurance</b>	
	Single Loss Limit	\$10,000
	Retention	\$500
<b>F – Computer Crime:</b>	<b>Single Loss Limit of Insurance</b>	
	Computer Fraud	\$3,000,000
	Single Loss Retention	\$100,000
	Computer Program/Data Restoration	\$100,000
	Single Loss Retention	\$10,000
<b>G - Funds Transfer Fraud:</b>	<b>Single Loss Limit of Insurance</b>	
	Single Loss Limit	\$3,000,000
	Single Loss Retention	\$100,000
<b>H - Personal Accounts Protection:</b>	<b>Single Loss Limit of Insurance</b>	
	Forgery & Alteration – Single Loss Limit	\$100,000
	Retention	\$10,000
	Identity Fraud Expense Reimbursement	\$25,000
	Single Loss Retention	\$0
<b>I - Claims Expense:</b>	<b>Single Loss Limit of Insurance</b>	
	Claims Expense	\$100,000
	Single Loss Retention	\$0

	Form #	Edition Date
Crime Declarations Page	CRI-2001	01 09
Crime Policy Form	CRI-3001	01 09
Removal of Short-Rate Cancellation	ACF-7006	05 11



Global Coverage Compliance – Adding Financial Coverage and Sanctions Condition Compliance Endorsements	CRI-19072	03 15
Replace Insuring Agreement A.2. ERISA Fidelity Endorsement	<del>CRI-19076</del>	<del>01 16</del>
Social Engineering Fraud Exclusion	CRI-19086	07 19
Amendatory Endorsement for Certain ERISA Considerations	CRI-19101	11 17
Delete Exclusion for Prior Losses Involving Subsidiaries Endorsement (NEW 2024)	CRI-19122	11 20
Connecticut Cancellation or Termination	CRI-5007	06 13
Governmental Entity Crime Endorsement	CRI-7125	01 09
Governmental Entity Crime Endorsement – Faithful Performance of Duty	CRI-7126	01 09
Other Terms, Conditions, and Exclusions per policy forms		
In the event of difference, policy will prevail		

**Commercial Crime Premium Summary:**

	Expiring 2023-2024	Renewal 2024-2025	Change
Writing Company:	Travelers	Travelers	
A.M. Best Rating:	A XV, Admitted	A XV, Admitted	
Premium	\$3,419	\$3,419	0%
NET TRIA	Included	Included	
<b>Total Premium:</b>	<b>\$3,419</b>	<b>\$3,419</b>	<b>0%</b>
Commission to Brown & Brown	0%	0%	
Payment Terms	Prepaid	Prepaid	
Subjectivities of Binding		Signed and dated application	



# Fiduciary Liability

Term:	July 1, 2024 – July 1, 2025	
Coverage:	Designated Benefit Plan Fiduciary Liability	
Limits of Liability:	Policy Aggregate	\$3,000,000 for All Claims
	Additional Defense	\$1,000,000

Retention:	Per Claim Limit	\$0
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Sublimits:	Settlement Program Limit	\$100,000 for Each Settlement
	HIPAA Limit	\$1,500,000
	502c Penalties	\$ 200,000

Continuity Date:	04/01/1996
Prior & Pending Proceeding Date:	04/01/1996
Insuring Agreement:	Claims Made

*Please note that this is a Claims-Made policy and as such, coverage is generally limited to liability for only those claims that are first made against an insured during the policy period and reported in writing to the Insurer pursuant to the terms herein.*

Terms, Conditions & Exclusions including, but not limited to:	Form #	Edition
Designated Benefit Plan Fiduciary Liability Coverage Form	DBP-16001	11 12
Designated Benefit Plan Fiduciary Liability Coverage Declarations	DBP-15001	11 12
Cap on Certified Acts of Terrorism	AFE-19029	07 19
Federal Terrorism Risk Act Disclosure	AFE-19030	09 20
Connecticut Changes	DBP-17006	11 12
Waiver of Resource	DBP-19002	11 12
Governmental Plan	DBP-19003	11 12
Add Governmental Plan Sponsor as an Insured – Coverage for Defense Expense	DBP-19005	11 12
Settlement Condition: Defense 20%	DBP-19031	11 12
Global Coverage Compliance	DBP-19083	03 15
Claims Defense – Duty to Defend	Included	
Extended Reporting Period for Liability Coverages: 75% Annual Premium Percentage; 12 Additional Months		
Run-Off Extended Reporting Period for Liability Coverages: N/A Annual Premium Percentage; N/A Additional Months		
Other Terms, Conditions, and Exclusions per policy forms		
In the event of difference, policy will prevail		

### Fiduciary Liability Premium Summary:

	Expiring 2023-2024	Renewal 2024-2025	Change
Writing Company:	Travelers	Travelers	
A.M. Best Rating:	A XV, Admitted	A XV, Admitted	
Allied World Primary	\$5,489	\$5,489	



NET TRIA	Included	Included	
Total Premium:	\$5,489	\$5,489	
Commission to Beecher	0%	0%	
Payment Terms	Prepaid	Prepaid	
Subjectivities		Signed and dated application	



# A.M. Best Rating

If the coverage is placed with a Non-Admitted Carrier, the carrier is doing business in the state as a surplus lines or non-admitted carrier. As such, this carrier is not subject to the same regulations which apply to an admitted carrier, nor do they participate in any insurance guarantee fund applicable in that state.

## Best Rating Levels and Categories

Level	Category		Level	Category		Level	Category
A++, A+	Superior		B, B	Fair		D	Poor
A, A-	Excellent		C++, C+	Marginal		E	Under Supervision
B++, B+	Very Good		C, C	Weak		F	In Liquidation
						S	Rating Suspended

## Financial Size Categories

(In \$000 of Reported Policyholders' Surplus Plus Conditional Reserve Funds)

FSC I		Up to	1,000	FSC IX	250,000	to	500,000
FSC II	1,000	to	2,000	FSC X	500,000	to	750,000
FSC III	2,000	to	5,000	FSC XI	750,000	to	1,000,000
FSC IV	5,000	to	10,000	FSC XII	1,000,000	to	1,250,000
FSC V	10,000	to	25,000	FSC XIII	1,250,000	to	1,500,000
FSC VI	25,000	to	50,000	FSC XIV	1,500,000	to	2,000,000
FSC VII	50,000	to	100,000	FSC XV	2,000,000	or more	
FSC VIII	100,000	to	250,000				

Best's Insurance Reports published annually by A.M. Best Company, Inc., presents comprehensive reports on the financial position, history, and transactions of insurance companies operating in the United States and Canada. Companies licensed to do business in the United States are assigned a Best's Rating which attempts to measure the comparative position of the company or association against industry averages. Copies of the Best's Insurance Reports on the insurance companies are available upon your request.

Brown & Brown uses A.M. Best & Co.'s rating services to evaluate the financial condition of Carriers whose policies we propose to deliver. The rating of the carrier and the year of publication of that rating are indicated. Brown & Brown makes no representations and warranties concerning the solvency of any carrier, nor does it make any representation or warranty concerning the rating of the carrier which may change.



# Disclosures and Disclaimers

## Confidentiality Statement

We consider as confidential any information presented by Brown & Brown in this and subsequent verbal and written communications between our organizations. Our entire work product is protected by our Confidentiality Agreement.

## Important Disclosures

The proposal is an outline of the coverages proposed by the Carriers, based on the information provided by your company, and does not constitute a policy/contract. The proposal is not all encompassing, and it does not include all the terms, coverages, exclusions, limitations, or conditions of the actual contract language. The policies themselves must be read for those details. Policy forms for your reference will be made available upon request.

This proposal of coverage is intended to facilitate your understanding of the insurance program we have arranged on your behalf. It is not intended to replace or supersede your insurance policies. In the event of any differences, the policies will prevail.

Higher liability limits may be available. Quotes for higher limits will be offered upon request. This proposal of coverage is intended to facilitate your understanding of the insurance program we have arranged on your behalf. It is not intended to replace or supersede your insurance policies. Client ultimately chooses policy limits.

**Non-Admitted Carrier:** REFER TO LINE OF BUSINESS is authorized to conduct business in the state but is not licensed with the state insurance department and is not subject to the protection of the state insurance guaranty fund.

## Our Compensation

Brown & Brown RS Insurance Services, LLC (“Brown & Brown”) offers a variety of compensation methods including commissions and fees paid by insurance companies and fees paid by clients. Brown & Brown may be compensated through one or a combination of the following methods.

**Retail Commissions:** A retail commission is paid to Brown & Brown by the insurer, managing general agent or wholesale broker as a percentage of the premium charged to the insured for the policy. The amount of commission is dependent upon several factors including the type of insurance product sold and the insurer selected by the client. Retail commission rates can vary from transaction to transaction.

**Client Fees:** Some clients may negotiate a fee for Brown & Brown’s services instead of or in addition to retail commissions paid by insurance companies. The written fee agreements are typically in accordance with a Client Broker Service Agreement which outlines the services to be provided, the compensation to be paid to Brown & Brown, and the terms of Brown & Brown’s engagement. The fee may be collected in whole or in part through the crediting of retail commissions collected by Brown & Brown for the client’s placements.

**Wholesale Broking Commissions:** For some transactions, certain affiliate(s) of Brown & Brown, Inc. (“B&B Affiliate”), Brown & Brown’s parent company, may act as a wholesale insurance broker. In these placements, the B&B Affiliate is engaged by a retail brokerage which may include Brown & Brown’s retail broking operations that has the direct relationship with the insured. As the wholesaler, the B&B Affiliate may have specialized expertise, access to surplus lines markets, or access to specialized insurance facilities not available to the retail broker. In these transactions, the insurer typically pays a commission that could be divided between the retail and wholesale broker in accordance with arrangements made between them.



**Insurer Consulting Compensation:** Brown & Brown receives compensation from insurers for providing consulting, data analytics, and other services. The services are designed to enhance the product offerings available to our clients, assist insurers in identifying new opportunities, and improve insurers' operational efficiency. The scope and nature of the services vary by insurer and by geography. This compensation can be paid in the form of a fixed fee, a percentage of premium (previously known in the United States as enhanced commissions), or a combination of two.

**Contingent Commissions:** Some insurers agree to pay contingent commissions to brokers who meet set goals for all or some of the policies the brokers place with the insurer during a given year or other time period. The set goals may include volume, profitability, retention, or growth thresholds. As the amount of contingent commission earned may vary depending on factors relating to an entire book of business over the course of a year, the amount of contingent commission attributable to any given policy is typically not known at the time of placement.

Brown & Brown does not accept contingent commissions on U.S. Fee clients that have requested to be excluded from any Carrier Contingent arrangement. Brown & Brown operations outside the United States that accept contingent commissions seek agreement from insurers to not pay contingent commissions relating to any insurance policy issued to an insured domiciled in or managed from the United States.

**Supplemental Commissions:** Some insurers agree to pay brokers supplemental commissions or compensation based on a broker's performance during the previous year. Supplemental commissions are paid as a percentage of premium set at the beginning of the calendar year; this percentage remains fixed for all policies written by the insurer during the ensuing year. Unlike contingent commissions, the amount of supplemental commission is known at the time of insurance placement. Like contingent commissions, they may be based on volume, profitability, retention or growth.

**Insurer Administration and Other Services:** Brown & Brown is compensated by some insurers for administrative or other services performed on their behalf.

**Other Benefits or Compensation:** Brown & Brown may occasionally participate in insurance-company promotional events or employee training and development provided by insurers. Brown & Brown is sometimes reimbursed by insurers for its costs related to promotional marketing. Brown & Brown also earns interest and other income on premium accounts as paid to us by the financial institutions where insurance premiums are held prior to payment to insurers. Brown & Brown sometimes receives payments for referring clients to other service providers.

For more information on Brown & Brown's compensation, please contact your client executive.



# ***ATTACHMENT 3***

### ATTACHMENT 3

#### RESOLUTION FOR THE MIRA DISSOLUTION AUTHORITY BOARD OF DIRECTORS

##### APPROVING AGREEMENTS FOR ON-CALL TEMPORARY STAFFING SERVICES

**WHEREAS**, the MIRA Dissolution Authority (“Authority”) is a small organization whose existing staff is from time to time augmented by temporary staff provided by staffing firms; and

**WHEREAS** most recent temporary staffing arrangements have been incorporated into the scope of on-call Human Resources Consulting Services Agreements with a small “stable” of firms, which expired June 30, 2024; and

**WHEREAS**, it is in the best interest of the Authority, critical to its operations and contemplated within its Fiscal Year 2025 adopted budgets to enter into new Agreements for on-call Temporary Staffing Services; and

**WHEREAS**, The Authority’s Procurement Policies and Procedures and enabling legislation requires that the Authority shall solicit proposals at least once every three (3) years for such professional services which it uses; and

**WHEREAS**, The Authority issued a Request for Qualifications (“RFQ”) for On-Call Temporary Staffing Services on April 15, 2024, including two addenda thereto; and

**WHEREAS**, The Authority received responses (each a Statement of Qualifications or “SOQ) thereto in accordance with the deadlines established in the RFQ (as specified in the background information accompanying this Resolution); and

**WHEREAS**, in accordance with Section 4.5.1.1 of the Authority’s Procurement Policies and Procedure, the Authority’s President and CFO named David Bodendorf (Manager of Engineering, Construction and Power Assets), Barbara Dillon (Lead Accountant) and Alan Jerome (Lead Scale/Enforcement Officer) as the persons (the “Evaluation Team”) to evaluate the SOQs received, assisted as needed by Roger Guzowski (Supply Chain Manager); and

**WHEREAS**, the Evaluation Team has completed their evaluation (as detailed in the background information accompanying this Resolution),

**NOW THEREFORE, be it**

**RESOLVED:** That the Board of Directors authorizes the President and CFO to enter into On-Call Temporary Staffing Agreements with the following firms:

- Hallmark Total Tech
- Bright Path Associates LLC
- RADgov Inc.

**PROCEDURAL REQUIREMENTS (On-Call Temporary Services Agreement)**

Author: Roger Guzowski, Supply Chain Manager

Committee Requirements:

- Assigned – Finance Committee
- Quorum – 50% of the Directors on a Committee of 4 or more, majority of the Directors on a Committee of less than 4, excluding the Chair.
- Item carries with majority of Directors present

Director	Raised	Second	Aye	Nay	Abstain
Paul Harrington					
Matthew M. Dayton					
David S. Steuber					
William P. Beccaro					

Board Requirements:

- Quorum – 6 Directors
- Item carries with majority of Directors present unless otherwise specified
- Specified as requiring 2/3 of full Board (8 Directors)
  - Purchasing and Contracting Rules & Procedures (22a-266(c))
  - Contract Over 5 Years or Greater than \$50,000 Annual Consideration (22a-268)
  - Proposed Procedure (1-120)
  - Special Capability Exception Over \$10,000 (Procurement Policy Section 3.1.2.5)
  - Settlement Exception (Procurement Policy Section 3.1.2.7)
  - Acquisition or Sale of Real Property (Procurement Policy Section 5.1.3 & 5.2.3)
- Specified as requiring 2/3 of Directors present and eligible (Bylaws Section 504)
  - Expenditure of \$50,000 or more for outside consultant
  - Entering Executive Session
  - Addition of Agenda Item at a regular meeting

Director	Raised	Second	Aye	Nay	Abstain
1 - Chairperson Hunter					
2 - Matthew Dayton					
3 – David Barkin					
4 – Michael Looney					
5 - William Beccaro					
6 - Rachel Taylor					
7 – Michael Walsh					
8 – John Fonfara					
9 - Paul Harrington					
10 - Carl Fortuna					
11 - Dave Steuber					

## RFP Background

The Authority issued a Request for Qualifications (“RFQ”) for On-Call Temporary Staffing Services on April 15, 2024.

The RFQ was publically noticed on the CT Department of Administrative Services bid board (CT Source) and posted on the MIRA Dissolution Authority’s website.

In addition, courtesy emails notifying firms about the RFQ were sent to firms that had recently provided such services to the Authority’s predecessors and to firms who had cold-called regarding Temp Services. This included:

- CFstaffing
- Hallmark TotalTech
- JMR staffing
- Kelly Services
- Lancesoft
- Ledgent
- Office Team
- Robert Half
- SNI
- Ultimate Staffing

The Authority received expressions of interest from over 22 firms and more than 150 questions (several of which were duplicative) regarding the RFQ. In response, the Authority issued two addenda, Addendum 1 issued April 15, 2024 which extended the RFQ schedule and due date to accommodate the volume of questions, and Addendum 2 issued May 15, 2024 which provided clarifying information and answers to address submitted questions. As specified in that Addendum 2, the Authority’s goal in issuing the RFQ was to build a small stable of approximately 2-3 firms who can provide temporary employees on an on-call as needed basis. The most likely use of temporary staffing services under any agreement resulting from this RFQ would be to i) temporarily fill unexpected vacancies or prolonged absences among Authority staff, or ii) to temporarily augment existing staff to provide skills or staffing hours that were previously provided by contracted operators or larger pools of staff. The budget for temp services in FY25 to augment existing staff is \$65,000.

By the (revised) due date of May 22, 2024, the Authority received 17 responses from firms as follows:

- Aquinas Consulting LLC
- Brightpath Associates LLC
- Calloway & Associates, Inc.
- Clovity, Inc.
- Diskriter, Inc.
- Hallmark TotalTech, Inc.
- HCH Enterprises, LLC
- InfoJini, Inc.
- Infostride, Inc.
- Lancesoft
- Noor Associates

- RADgov, Inc.
- SoftHQ
- Staff Today
- Softpath Systems LLC
- Talentage
- Vtech Solutions, Inc.

### Evaluation Process and criteria

The Evaluation Team noted that eight of the Respondents were not registered with the CT Secretary of State's Office as either domestic (based in CT) or foreign (not based in CT) companies. Those firms were not further considered by the Evaluation Team including Calloway & Associates, Inc.; Clovity Inc.; InfoStride, Inc.; Noor Associates; SoftHQ; Softpath Systems, LLC; Talentage and Vtech Solutions, Inc.

Additionally, Staff Today was not further considered because they did not submit both the hard copy original and electronic copy of their response as specified in the RFQ instructions.

Of the remaining eight firms, the Evaluation Team reviewed the firms statements of qualification based on the criterial specified in the RFQ.

1. Price, including Firm's markup and default base rates;
2. The Authority's evaluation, in its sole discretion of the Respondent's qualifications, including both the firm and the individuals who have been identified who will be working with the Authority as specified in I.E.4;
3. Reasonableness of any proposed Business Exceptions as specified in I.E.5; and
4. Any other factor or criterion that the Authority, in its sole discretion, deems relevant to such evaluation.

Each respondent was asked to provide a default hourly rate for several positions of office based staff and operations staff (scale house-based staff and temporary operations labor), which would reflect the hourly rate paid to a Temp Employee during an engagement (with the caveat that the Authority reserves the right to agree to an alternate hourly rate in order to secure a specific candidate or if the Authority believes an engagement otherwise warrants doing so). Respondents were also asked to provide their markup, which would reflect all overhead, profits, payroll costs, worker's comp insurance costs, and all other related costs and profit margins associated with Firm's provision of a temporary employee to the Authority during an engagement.

Respondents were not required to provide rates for both office staff and operations staff.

A few of the categories are most historically likely to be used, include accounting staff and scale/enforcement staff. Some of the categories are to provide contingency backup in the event that something unexpected happened to full time staff or a contractor. Respondents provided a range of default hourly rates and a range of markups. For purposes of comparison, table 1 shows indicative pricing that is the blended rate of two positions of most historically used operations staff (Scale/Enforcement Specialist and Scale Operator) and two positions of most historically used office staff (AP Specialist and General Accountant), a rate which includes both the default rate and the markup. Such indicative comparison shows how one respondent with a higher default rate combined with a lower markup compares to another respondent with a lower default rate and higher markup.

Table 1

Agency Name	Prior Experience with MDA or MIRA	Have other DAS CT State Contract?	CT SBE/MBE	Agency Markup %	Indicative Pricing		Proposal Free of Admin issues
					Blended hourly rate (including markup) of most frequently used Ops staff (Enf. Spec. + Scale Operator)	Blended hourly rate (including markup) of most frequently used office staff (AP specialist + General Accountant)	
Aquinas			Y	45-52	NA	56.25	N
Bright Path			Y	30	35.1	32.5	N
Diskriter		Y	N	38	35.44	41.37	Y
Hallmark	Y	Y	Y	50	33.75	35.25	Y
HCH			not in CT	0	NA	67.50	Y
Infojini			not in CT	32	NA	49.50	N
Lancesoft	Y		not in CT	35	30.73	63.11	N
Radgov			not in CT	38	26.03	29.26	N

Green font = among best in category, Red font = among worst in category

The Evaluation Team unanimously selected Brightpath Associates LLC, Hallmark TotalTech, Inc., and RADgov, Inc. which provided the best combination of indicative rates for both office and operations categories of staff as well as other non-price based criteria.

Contract notes

- Contracts resulting from this RFP will be for on-call temporary services at the request of an Authorized Representative of the Authority (the Authority’s president or his designee). Upon a request from the Authority, the Temporary Services Firm (“Firm”) will begin identifying candidates and presenting such to the Authority.
- The agreements specify the default hourly rate that will be paid to a Temp for certain accounting and operations classifications of employees. However, the Authority reserves the right to agree to an alternate hourly rate in order to secure a specific candidate or if the Authority believes an engagement otherwise warrants doing so.
- When the Authority has agreed on a candidate, the Authority and Firm will execute an engagement confirmation form which will detail the name of the selected candidate (“Temp”), the duration of the engagement, the nature of the work to be performed by the Temp, the agreed hourly rate, and the distribution of hours within the duration of the engagement.
- Temp shall at all times remain an employee of Firm subject to Firm’s personnel employment policies and procedures including disciplinary procedures. Temp shall be fully compensated by firm and shall not be entitled to any salary or benefit paid by the authority. The Authority may terminate the engagement of any Temp at any time for any reason including but not limited to convenience upon notice to Firm.
- The term of the Agreement(s) shall commence on the effective date (July 1, 2024) and terminate on June 30, 2026, and a termination provision that allows for earlier termination (see below).

### Termination and Transition to Successor

The Agreement included with the RFQ contains a provision that specifies that the Agreement "may be terminated by either the Authority or Firm upon at least thirty (30) days' advance written notice except that Firm shall have no right to terminate until all ongoing Services have been completed to the satisfaction of the Authority." Public Act 23-170 contemplates that the Connecticut Department of Administrative Services ("DAS") is to become the successor to the Authority prior to the end of the Term of this agreement. As the successor to the Authority, DAS would have the ability to either continue the Agreement through its Term or to terminate the Agreement in accordance with the termination provisions of the Agreement (as detailed above. If any engagement undertaken via the Agreement requires coordination between the Authority and DAS prior to DAS becoming the successor to the Authority, this resolution contemplates that the Authority intends to coordinate with DAS regarding this Agreement and any such engagement prior to DAS becoming the Authority's successor.

# ***ATTACHMENT 4***

## ATTACHMENT 4

### RESOLUTION FOR THE MIRA DISSOLUTION AUTHORITY BOARD OF DIRECTORS AUTHORIZING AND FUNDING A STRUCTURAL INSPECTION AND MAINTENANCE PLAN FOR THE SOUTH MEADOWS SITE

**WHEREAS**, The MIRA Dissolution Authority (the "Authority") was established pursuant to Public Act 23-170 effective July 1, 2023 as successor to the Materials Innovation and Recycling Authority whereupon it became obligated to identify the immediate environmental needs and knowledge necessary for future redevelopment of the Authority's South Meadows Site, and to engage representatives of the City of Hartford and other stakeholders, as appropriate, with respect to the future of the South Meadows Site ("the South Meadows Redevelopment Planning Requirements"); and

**WHEREAS**, The Authority has commenced a South Meadows Redevelopment Considerations Study to address such South Meadows Redevelopment Planning Requirements (the "Study"); and

**WHEREAS**, Such Study will consider and complement ongoing efforts to develop and implement a "Closure Plan" for the Resource Recovery Facility located at such Site, and to secure approval of a "Verification Report" that such Site is remediated to Commercial and Industrial Standards; and

**WHEREAS**, Pursuant to Public Act 23-170, the Authority is further obligated to wind down the Authority's operations and activities in an orderly and responsible manner, that may include, but is not limited to, the marketing and sale of the Authority's surplus real and personal property; and

**WHEREAS**, The Authority has determined that Additional Operating Plans are required for the South Meadows Site for the Authority to wind down in an orderly and responsible manner, and to properly maintain and transition ownership and control of the South Meadows Site to the Department of Administrative Services; and

**WHEREAS**, Such Additional Operating Plans were identified and summarized at the Authority's June 5, 2024 South Meadows Transition Committee meeting including, but not limited to, a Structural Inspection and Maintenance Plan for the South Meadows Site; and

**WHEREAS**, The Authority maintains qualified consultant engineers competitively contracted for such purposes provided that any expenditure of \$50,000 or more for an outside consultant shall require a 2/3 vote of Directors present and eligible to vote.

**NOW THEREFORE, be it**

**RESOLVED:** That the President is authorized to execute a Request for Services with HDR Engineering Inc. providing for the preparation a Structural Inspection and Maintenance Plan as further described in the Background attached to this Resolution.

**FURTHER RESOLVED:** A budget of \$59,000 is hereby established for the conduct of such Structural Inspection and Maintenance Plan which shall be funded through the Property Division's South Meadows Transition Contingency Reserve.

**PROCEDURAL REQUIREMENTS (South Meadows Structural Plan)**

Author: Mark Daley, President & CFO

Committee Requirements:

- Assigned – Finance Committee
- Quorum – 50% of the Directors on a Committee of 4 or more, majority of the Directors on a Committee of less than 4, excluding the Chair.
- Item carries with majority of Directors present

Director	Raised	Second	Aye	Nay	Abstain
Paul Harrington					
Matthew M. Dayton					
David S. Steuber					
William P. Beccaro					

Board Requirements:

- Quorum – 6 Directors
- \_\_\_ Item carries with majority of Directors present unless otherwise specified
- Specified as requiring 2/3 of full Board (8 Directors)
  - \_\_\_ Purchasing and Contracting Rules & Procedures (22a-266(c))
  - \_\_\_ Contract Over 5 Years or Greater than \$50,000 Annual Consideration (22a-268)
  - \_\_\_ Proposed Procedure (1-120)
  - \_\_\_ Special Capability Exception Over \$10,000 (Procurement Policy Section 3.1.2.5)
  - \_\_\_ Settlement Exception (Procurement Policy Section 3.1.2.7)
  - \_\_\_ Acquisition or Sale of Real Property (Procurement Policy Section 5.1.3 & 5.2.3)
- Specified as requiring 2/3 of Directors present and eligible (Bylaws Section 504)
  - X Expenditure of \$50,000 or more for outside consultant
  - \_\_\_ Entering Executive Session
  - \_\_\_ Addition of Agenda Item at a regular meeting

Director	Raised	Second	Aye	Nay	Abstain
1 - Chairperson Hunter					
2 - Matthew Dayton					
3 - David Barkin					
4 - Michael Looney					
5 - William Beccaro					
6 - Rachel Taylor					
7 - Michael Walsh					
8 - John Fonfara					
9 - Paul Harrington					
10 - Carl Fortuna					
11 - Dave Steuber					

## BACKGROUND

### **STRUCTURAL INSPECTION AND MAINTENANCE PLAN FOR THE SOUTH MEADOWS SITE**

The structural inspection and maintenance plan for the facility involves a comprehensive assessment to ensure the integrity and safety of the buildings. Initially, a thorough examination of the steel framework and masonry structures would be conducted, identifying any signs of corrosion, cracks, or deterioration. Of particular importance is an assessment of the boiler hangers. Non-destructive testing methods like ultrasound and magnetic particle testing may be employed for a detailed analysis. Following the inspection, a prioritized maintenance and/or demolition schedule would be developed, encompassing tasks such as demolition, rust removal, reinforcement of weakened sections, and repointing of masonry joints. Regular monitoring and periodic inspections would be scheduled to detect any new issues promptly, ensuring the continued stability and functionality of the facility.

The Authority reached out to the following engineering firms under contract .....

- Arcadis - was not interested due to the “huge effort that the structural team does not have the bandwidth for”
- HRP - was not interested due to the scope and complexity of the project.
- HDR - was initially not interested due to the perceived risk to be assumed by the evaluator. At the Authority’s request, HDR provided a fully developed scope of work and cost with acceptable risk to the firm while providing the Authority with the information and recommendations it requires.

The final scope and cost is reflected in Exhibit A.

Funding will be drawn from the South Meadows Transition Contingency Reserve.

**EXHIBIT A**

**REQUEST FOR SERVICES**

**STRUCTURAL INSPECTION AND MAINTENANCE PLAN FOR THE SOUTH MEADOWS SITE**



**Dissolution Authority**

300 Maxim Road, Hartford, Connecticut 06114

Telephone (860) 757-7700 Fax (860) 757-7725

July 2, 2024

Jeff Martirano  
HDR Engineering Inc.  
55 Capital Blvd. Suite 403  
Rocky Hill, CT 06067

Re: Engineering, Consulting, and Power Product Services Agreement  
Contract No. \_\_\_\_\_  
Structural Inspection and Maintenance Plan for MIRA Dissolution Authority South  
Meadows Power Block Facility and Other On-Site Structures  
Request for Services (RFS) No. \_\_\_\_\_

Dear Mr. Martirano:

This request will authorize you to provide the services described below in accordance with the terms and conditions of the Engineering, Consulting, and Power Product Professional Services Agreement dated July 1, 2022, between MIRA Dissolution Authority (the “Authority”) and HDR Engineering, Inc. (“HDR”).

The scope of services, estimated time of performance, and estimated costs set forth below will become part of the above-referenced Agreement and will be incorporated therein, as an amendment, upon your acceptance of this Request, to be indicated below. The Scope of Services is the product of the consultation between you and the Authority, and the Estimated Time of Performance and Estimated Costs have been provided by you and deemed acceptable by the Authority.

**ITEM I - SCOPE OF SERVICES**

**Project Understanding**

On July 19, 2022, MIRA ceased municipal solid waste combustion and associated electricity production at its Connecticut Solid Waste Systems Resource Recovery Facility (“CSWS RRF”, or the “Facility”). MIRA has since rebranded to the MIRA Dissolution Authority (“MDA”). Since its closure the Facility has been broom swept, but limited decommissioning activities have otherwise occurred. Since its closure, waste handling and processing equipment has not been operated, and areas of the buildings have continued to deteriorate. Roof leaks and sections of insulated, modular wall panels were observed to be missing from the Power Block Facility

("PBF"), allowing precipitation to enter the building and accelerate the degradation of the interior equipment and structures.

As part of its Closure Plan, the MDA is required to remove all waste handling equipment from the Facility. Prior to mobilizing a Contractor to commence demolition and removal of this equipment, the MDA is seeking a consultant to evaluate certain components and areas of the Facility to identify any concerns that may need to be addressed prior to engaging a demolition Contractor.

The purpose of the RFS is to visually observe and report on the structural condition of the following components:

- 1) Coal Unloading Crane, Transfer Structures and Conveyors
- 2) Screen Houses 1, 2, and 3
- 3) RDF Overhead Conveyors and Transfer Building
- 4) MCAPS Overhead Duct System
- 5) Pebble Lime and Dolomitic Lime Silos
- 6) Air Handling and Air Pollution Control Structures, including Stack
- 7) Staircase and Catwalk Structures
- 8) Concrete pad over the former Track Hopper Room

These are highlighted on the site plan attached in **Exhibit A**.

### **Scope of Work**

#### **Task 1: Project Management and Quality Control**

HDR will ensure that proper internal and external communication protocols are developed, prepare monthly invoices, coordinate the development and internal quality control reviews of project deliverables, and ensure the project schedule and budget are not exceeded. A site specific Health and Safety Plan (HASP) will be developed and adhered to for the duration of the project.

#### **Task 2: Project Kick off and Documentation Gathering and Review**

HDR will participate on a brief virtual Kick-off call with MDA representatives to reaffirm project scope, objectives, and project schedule and to discuss some reports and information that may be requested of HDR to review in advance of performing its site visits.

HDR will then provide the MDA with a Request for Information (RFI) within one (1) week of this Kick-off Call. To develop the RFI, HDR will first refer to the 2019 Condition Assessment Report developed by HDR to identify previously identified structural concerns that may be relevant to this assessment. Through this previously comprehensive condition assessment study, HDR already has and is familiar with many pertinent third-party inspection reports; for example, the 2014 Daigle Structural Inspection Report, however, there will be a limited list of additional

documentation requested for the period of 2019-2022. This request may include Insurance Carrier Reports, Stack Condition Report, or other structural related third-party condition reports. Based on its findings, HDR may also suggest additional areas to evaluate as part of the assessment not include on the initial list above.

### **Task 3: Site Visits**

Two (2) HDR representatives will perform up to four (4) days of visual observations of key structural components related to the equipment and areas identified in the Project Understanding, and potentially other areas as deemed necessary. Such components include boiler hangers, structural roof and building siding systems, structural steel columns, girders/beams/trusses, concrete support structures, fasteners connecting structural components, staircase and catwalk structures, equipment structures, and conveyor structures. Should additional areas be requested or identified for this assessment HDR will first discuss this with the MDA prior to proceeding with the evaluation. Additional assessment work outside the areas identified in this scope of work will be billed on a Time and Materials basis.

HDR will endeavor to get as physically close as possible to the item/area being observed while maintain safe work practices at all times. It is expected that HDR will be provided access to critical areas of the facility (i.e. inside the boiler penthouse) in order to perform its observations. Confined space entry or other site safety requirements will be provided to HDR prior to its site visits so that we can integrate this into our HASP.

HDR will seek approval from FAA and other local authorities in order to utilize a drone to obtain photos and videos of key structural items that cannot be easily observed by on-site staff. Specific areas for drone deployment will be discussed with MDA staff, but HDR recommends this method to assess areas of the PBF roof, exterior siding, and both external and internal condition of the stack. A two-day site visit is anticipated, and would be coordinated with weather events and FAA and local airport.

HDR will plan to meet with MDA representatives daily while on-site to provide a summary of our observations and coordinate areas to focus on the following day.

### **Task 4: Report Development & Next Steps**

HDR will prepare a Technical Memorandum detailing the findings from the documentation review and on-site observations. The Technical Memorandum shall include appropriate narrative and photographs and include recommended follow-up inspections and evaluations based on such observations. Areas of the Facility that were observed to be in good condition will be noted but not discussed in great detail to conserve budget and focus on areas that pose structural concerns.

## **KEY UNDERSTANDINGS AND ASSUMPTIONS**

- A. MDA will grant the HDR Team access to the Facility and cooperate in providing the HDR Team with all requested information in a timely manner.

- B. The requested information in the RFI will be made available to HDR in a timely manner and the documentation will be organized in a manner that facilitates the review.
- C. Appropriate CSWS RRF personnel will be made available for meetings and conference calls with HDR to discuss facility condition and coordinate activities.
- D. HDR assumes that the information, observations, findings and recommendations identified can be summarized under a single consolidated Technical Memorandum which will be issued in a draft version for review and a final version.
- E. All deliverables will be provided electronically.
- F. HDR will be allowed to take photographs throughout the Facility to document facility condition.
- G. The HDR Team is not responsible for the accuracy of the data/information contained in MDA or NAES reports but will attempt to verify this data/information whenever feasible.
- H. No detailed design work or drawings are included in this scope.
- I. MDA staff will provide the on-site specific H&S training as required for the HDR Team prior to or on the day of the site visit. HDR will have also developed its own HASP.
- J. MDA staff will ensure access is available to critical areas (i.e. boiler penthouse).
- K. MDA will provide lifts/ladders, etc. as required to improve access to critical areas that require observation.
- L. No means and methods for equipment or structures removal is included in this scope of work.
- M. No non-destructive examination (NDE) testing will be performed as part of this scope of work.

## ITEM II - ESTIMATED TIME OF PERFORMANCE

HDR will complete on-site observations of the Facility within four (4) weeks of the Authority's authorization to proceed. The remaining services will be completed within six (6) weeks thereafter.

## ITEM III - ESTIMATED COSTS

HDR will perform the activities identified in Tasks 1 through 4 of this scope of work on a Time and Materials basis for an estimated cost of **\$59,000 USD**, including all expenses and taxes and shown in the following task breakdown.

Task	Estimated Cost
Task 1 – Project Management and Quality Control	\$2,700
Task 2 – Project Kick-off and Document Gathering and Review	\$9,200
Task 3 – Site Visits	\$20,500

Task 4 – Report Development and Next Steps	\$26,600
<b>TOTAL ESTIMATED COST</b>	<b>\$59,000</b>

These costs are not to be exceeded without the Authority’s prior written consent. The Authority shall not pay for any services rendered or expenses incurred by HDR in excess of those included in this Request unless specifically authorized in advance and in writing by the Authority.

Very truly yours,

MIRA Dissolution Authority

By: \_\_\_\_\_

Title: \_\_\_\_\_

Accepted under the terms of the Engineering, Consulting, and Power Product Professional Services Agreement dated July 1, 2022.

By: \_\_\_\_\_

Title: \_\_\_\_\_

**Jeff Martirano**  
**July 1, 2024**  
**Page 6 of 6**

## **Exhibit A – Site Plan**



# ***ATTACHMENT 5***



CSWS Financials - This report reflects the budget versus actual financial performance of the CSWS for the current month and on a year to date basis. This is an accrual basis report in that revenues are recognized when earned and expenses are recognized when incurred.

As indicated in this report, operating revenues for May totaled \$0.71 million (2.8% above budget). The deficits in member town MSW and spot waste were fully offset by surplus interest income and other energy markets. Year to date revenues are 3.1% under budget. Accrued expenditures for May totaled \$0.87 million (15.4% under budget). The previously reported deficit in recycling services has been addressed through adoption of a CSWS budget amendment reflected in this report and shown in detail in the Management Fee column in the Recycling Contract Operating Report. Year to date total accrued expenditures are 10.1% under budget. Year to date the CSWS has incurred an operating loss of \$3.2 million which is \$0.95 million (23.0% under budget).

CSWS MSW Delivery Summary - This report reflects the budget versus actual MSW tons delivered, revenue and price per ton for member towns, other contracts, waste haulers and spot.

May deliveries totaled 4,915 tons which is 339 tons (6.5%) under budget. Member town deliveries were 217 tons (4.2%) under budget with delivery enforcement activities ongoing. Spot waste deliveries were 122 tons under budget in May. The Authority conducted an initial spot waste solicitation to mitigate shortfall penalties to Preston. Deliveries commenced in August and ended September 30. An additional solicitation concluded without award. Year to date deliveries total 51,814 tons (10.3% under budget).

CSWS MSW Transportation Detail - This report reflects the budget versus actual MSW transported from the Essex Transfer Station to the Resource Recovery Facility in Preston CT, and from the Torrington Transfer Station to the Keystone Sanitary Landfill in Pennsylvania including tons transported and transportation price per ton.

In May, 3,148 tons were transported from Essex to Preston at the rate of \$16.12 per ton. The total Essex transportation expense was \$50,740 which was on budget. In May, 1,600 tons were transported from Torrington to Keystone at the rate of \$53.94 per ton. The total Torrington transportation expense was \$86,280 which was 14.5% under budget.

Total MSW Transportation expense for the month of May was \$137,020 which was 9.6% under budget. Year to date transportation expense is 9.7% under budget.

CSWS MSW Disposal Detail - This report reflects the budget versus actual MSW received by (and disposed at) the Preston Resource Recovery Facility and the Keystone Sanitary Landfill including tons received and disposal price per ton.

In May, 3,169 tons were received and processed at Preston at an average rate of \$98.80 per ton. Delivery shortfalls will be finalized and accrued in June. The total Preston disposal expense was \$313,063 which was 4.9% under budget. In May, 1,600 tons were received and disposed at Keystone at the rate of \$44.56 per ton. The total Keystone disposal expense was \$71,280 which was 16.7% under budget.

Total MSW disposal expense for the month of May was \$384,343 (7.4% under budget).

MSW transportation and disposal combined for total MSW services expense of \$521,363 for May (8.0% under budget). Year to date MSW services expense is 9.8% under budget.



DISSOLUTION AUTHORITY  
BOARD OF DIRECTORS FINANCIAL REPORT  
PERIOD ENDING ..... **May 31, 2024**

CSWS Recycling Summary - This report reflects current month and year to date accrued revenue and expense associated with CSWS recycling operations stated in terms relevant to the Authority's transfer station and recycling service operating contracts.

As indicated, recycling service expense totaled \$103,823 in May which includes \$26,287 in transportation expense and \$77,536 in contract operating expense which were a combined 25.8% below budget. Transportation expenses from the Torrington and Essex transfer stations were 22.3% under budget and are detailed on the Recycling Transportation Report. Recycling service contract operating charges include the Base Operating Charge (BOC) and a Management Fee which are detailed on the Recycling Contract Operating Report. As indicated, the net BOC for May was \$54.89 per ton (\$25.11 per ton under budget).

Scrap Metal Sales - This report reflects budget versus actual scrap metal sales broken down into ferrous and non-ferrous metals categories.

The Authority did not include projected scrap metal sales in its fiscal year 2024 budget due to the undeterminable amount of such revenue. There were no actual sales in May. Scrap metal sales are expected to ramp up as the MIRA dissolution process and formal closure of the Hartford waste to energy facility moves forward. Relevant budget adoption resolutions did provide that actual scrap metal sales revenue, including sales of surplus equipment, be deposited to the Property Division general fund to replenish a \$1.35 million approved use of Property Division reserves in support of certain contingent and temporary costs associated with maintenance and closure of the Authority's South Meadows Site, and a \$1.5 million use of reserve to provide for the FY 2024 Hartford PILOT.

Property Division Financials - This report reflects the budget versus actual financial performance of the Property Division for the current month and on a year to date basis. This is an accrual basis report in that revenues are recognized when earned and expenses are recognized when incurred.

As indicated, revenue to the Property Division was \$0.01 million (11.0%) above budget in May due to above budget interest income. Operating expenses were 21.3% under budget primarily due to savings in the Authority's South Meadows Facility expenses and the Authority Budget allocation. The Property Division's total operating loss is 67.9% under budget year to date.

Decommissioning Funds - The Authority's Decommissioning Reserve was originally funded at \$3.3 million and an associated budget established for financial reporting purposes. Closure work and expenditures are pending approval of a closure plan by DEEP and contracting activity by the Authority. Interest earnings are retained within this account resulting in its growth to \$3.59 million.



DISSOLUTION AUTHORITY  
BOARD OF DIRECTORS FINANCIAL REPORT  
PERIOD ENDING ..... May 31, 2024

**MIRA Cash Flow** - This "cash basis" report reflects the monthly flow of cash through the bank accounts and STIF reserve funds that represent all of the Authority's ongoing operations. The Authority's Property Division Clearing Account, CSWS Clearing Account, Landfill Div. Operating Account and General Fund Checking account are with Bank of America. All other funds and accounts are invested in the State Treasurer's Short Term Investment Fund (STIF). The flow of funds is executed monthly in accordance with Board approved criteria.

**Property Division** - Cash receipts and interest earnings relative to the division's cash expenditures resulted in a reduction in total Property Division reserves from \$26.40 million to \$26.35 million in May. All funds and reserves fluctuated dependent on the retention or transfer of interest and an increase in the Operating Fund was more than offset by a reduction in the General Fund. Authorized transfers from the General Fund to the Operating Fund in support of FY 2025 budgeted South Meadows Site O&M, as well as the Hartford PILOT, commenced with the distribution of May receipts.

Looking forward, payment of the remaining \$0.75 million Hartford PILOT will be made from the Operating Fund in June. Payments from the South Meadows Transition Contingency Reserve will also commence shortly for conduct of the \$0.63 million South Meadows Redevelopment Considerations Study now underway. Property Division reserves will be replenished and grown in the near future with the now pending sale of assets. The Authority has also accrued a \$2.0 million transfer of funds provided for in Public Act 23-170. The timing of this transfer is uncertain.

The Property Division commenced Fiscal Year 2024 with total reserves of \$25.92 million.

**CSWS Division** - CSWS cash receipts were less than funds necessary to execute budgeted distributions to the CSWS Operating Fund causing a transfer of \$181,209 from its Tip Fee Stabilization Fund. After the distribution of May receipts, total reserves in support of the CSWS decreased from \$21.57 million to \$21.24 million. The net decrease in total CSWS reserves is due to May cash expenditures from the Operating Fund being high relative to monthly receipts and interest income. Note that the July CSWS budget was short-funded by \$374,266 in the May cash flow distribution representing the budgeted draw down of the CSWS operating fund.

Looking forward, the total authorized use of Tip Fee Stabilization funds for FY 2025 is \$3,292,219.

The CSWS commenced Fiscal Year 2024 with total reserves of \$25.14 million.

**Other Division Balances** - Other Division balances decreased from \$4.42 million to \$4.37 million in the month of May due to the timing of disbursements and allocations within the General Fund Checking Account.

**Total** - The total of all Authority funds and accounts decreased from \$52.39 million to \$51.96 million in the month of May.

At the commencement of Fiscal Year 2024, the total of all Authority funds and accounts was \$55.84 million.

MIRA Dissolution Authority  
 FY 2024 Board of Directors Financial Report  
 CSWS Monthly Financial Report

[Narrative](#)

Period Ending: **May 31, 2024**

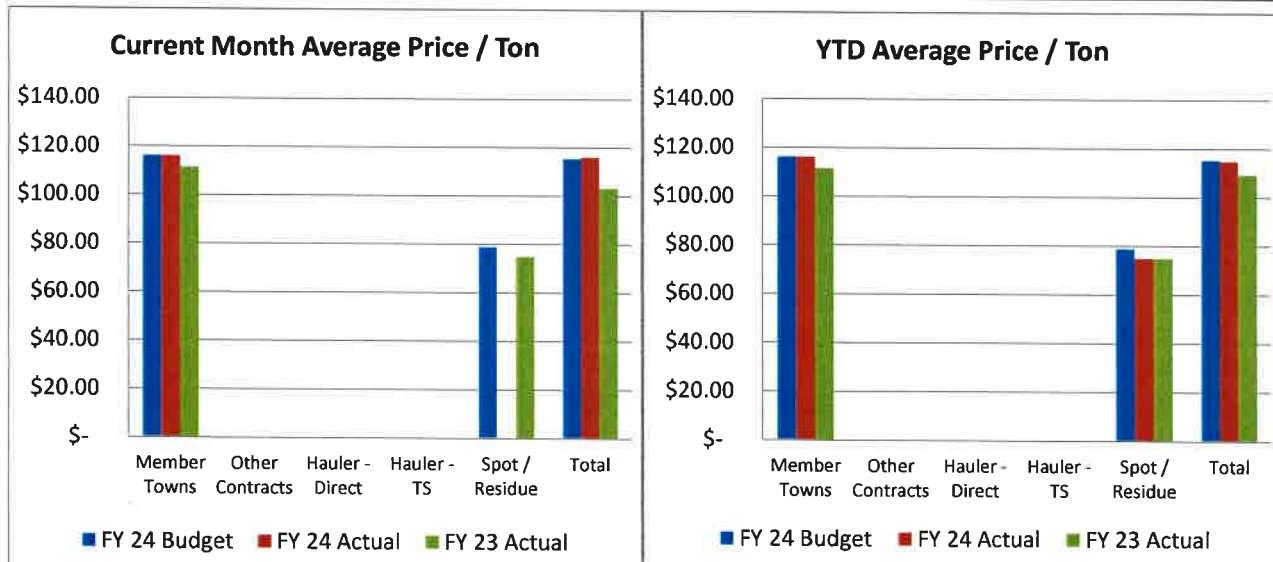
REVENUES	Current Month		Variance		Year to Date		Variance	
	Budget	Actual	Better (Worse) than Budget		Budget	Actual	Better (Worse) than Budget	
			\$	%			\$	%
<a href="#">Member Town MSW</a>	\$ 596,412	\$ 571,100	\$ (25,312)	-4.2%	\$ 6,560,530	\$ 5,834,739	\$ (725,791)	-11.1%
<a href="#">Other Contracts MSW</a>	\$ -	\$ -	\$ -	n/a	\$ -	\$ -	\$ -	n/a
<a href="#">Spot Waste MSW</a>	\$ 9,574	\$ -	\$ (9,574)	n/a	\$ 105,316	\$ 120,214	\$ 14,898	14.1%
Bypass, Delivery & Other Charges	\$ -	\$ -	\$ -	n/a	\$ 1,000	\$ -	\$ (1,000)	n/a
Member Service Fee	\$ -	\$ -	\$ -	n/a	\$ -	\$ -	\$ -	n/a
CSWS Metal Sales	\$ -	\$ -	\$ -	n/a	\$ -	\$ -	\$ -	n/a
Bulky Waste	\$ -	\$ -	\$ -	n/a	\$ -	\$ -	\$ -	n/a
Other Energy Markets	\$ 45,306	\$ 49,002	\$ 3,696	8%	\$ 498,356	\$ 479,776	\$ (18,580)	-3.7%
Misc. (Interest, Fees, Other)	\$ 40,250	\$ 90,626	\$ 50,376	125%	\$ 442,750	\$ 941,104	\$ 498,354	113%
TOTAL ACCRUED REVENUES	\$ 691,542	\$ 710,727	\$ 19,185	2.8%	\$ 7,607,952	\$ 7,375,833	\$ (232,120)	-3.1%
<b>EXPENDITURES</b>								
Authority Budget	\$ 85,411	\$ 29,175	\$ 56,236	65.8%	\$ 1,081,830	\$ 895,708	\$ 186,122	17.2%
Direct Personnel	\$ 69,917	\$ 59,931	\$ 9,986	14.3%	\$ 769,084	\$ 761,087	\$ 7,997	1.0%
Operational Expense	\$ 17,260	\$ 24,505	\$ (7,246)	-42.0%	\$ 477,466	\$ 470,028	\$ 7,438	1.6%
Host Community Benefit	\$ 4,266	\$ 4,228	\$ 38	0.9%	\$ 46,923	\$ 43,671	\$ 3,252	6.9%
MSW Services	\$ 566,519	\$ 521,363	\$ 45,156	8.0%	\$ 6,231,714	\$ 5,619,489	\$ 612,225	9.8%
Recycling Services	\$ 139,901	\$ 103,823	\$ 36,079	25.8%	\$ 1,538,919	\$ 1,338,215	\$ 200,704	13.0%
Transfer Station - Essex	\$ 70,708	\$ 67,291	\$ 3,418	4.8%	\$ 777,792	\$ 753,234	\$ 24,558	3.2%
Transfer Station - Torrington	\$ 59,730	\$ 57,313	\$ 2,417	4.0%	\$ 657,028	\$ 652,010	\$ 5,019	0.8%
Contingency	\$ 12,250	\$ -	\$ 12,250	n/a	\$ 134,750	\$ 3,173	\$ 131,577	97.6%
TOTAL ACCRUED EXPENDITURES	\$ 1,025,962	\$ 867,629	\$ 158,333	15.4%	\$ 11,715,506	\$ 10,536,613	\$ 1,178,893	10.1%
<b>OPERATING INCOME (LOSS)</b>								
(Use of Reserves / Transfers)	\$ (334,420)	\$ (156,902)	\$ 177,519	-53.1%	\$ (4,107,554)	\$ (3,160,781)	\$ 946,773	-23.0%

CSWS MSW Delivery Summary

Period Ending:

**May 31, 2024**

FY 24 Budget	Current Month			Year To Date		
	Tons	Revenue	Price	Tons	Revenue	Price
<u>Member Towns</u>	5,133	\$ 596,412	\$ 116.20	56,458	\$ 6,560,530	\$ 116.20
<u>Other Contracts</u>	-	\$ -	\$ -	-	\$ -	\$ -
<u>Hauler - Direct</u>	-	\$ -	\$ -	-	\$ -	\$ -
<u>Hauler - TS</u>	-	\$ -	\$ -	-	\$ -	\$ -
<u>Spot / Residue</u>	122	\$ 9,574	\$ 78.80	1,337	\$ 105,316	\$ 78.80
<b>Total</b>	<b>5,254</b>	<b>\$ 605,986</b>	<b>\$ 115.34</b>	<b>57,794</b>	<b>\$ 6,665,846</b>	<b>\$ 115.34</b>
<b>FY 24 Actual</b>	<b>Tons</b>	<b>Revenue</b>	<b>Price</b>	<b>Tons</b>	<b>Revenue</b>	<b>Price</b>
Member Towns	4,915	\$ 571,100	\$ 116.19	50,211	\$ 5,834,739	\$ 116.20
Other Contracts	-	\$ -	\$ -	-	\$ -	\$ -
Hauler - Direct	-	\$ -	\$ -	-	\$ -	\$ -
Hauler - TS	-	\$ -	\$ -	-	\$ -	\$ -
Spot / Residue	-	\$ -	\$ -	1,603	\$ 120,214	\$ 75.00
<b>Total</b>	<b>4,915</b>	<b>\$ 571,100</b>	<b>\$ 116.19</b>	<b>51,814</b>	<b>\$ 5,954,953</b>	<b>\$ 114.93</b>
<b>Variance</b>	<b>Tons</b>	<b>Revenue</b>	<b>Price</b>	<b>Tons</b>	<b>Revenue</b>	<b>Price</b>
Member Towns	(217)	\$ (25,312)	\$ (0.01)	(6,246)	\$ (725,791)	\$ 0.00
Other Contracts	-	\$ -	\$ -	-	\$ -	\$ -
Hauler - Direct	-	\$ -	\$ -	-	\$ -	\$ -
Hauler - TS	-	\$ -	\$ -	-	\$ -	\$ -
Spot / Residue	(122)	\$ (9,574)	\$ (78.80)	266	\$ 14,898	\$ (3.80)
<b>Total</b>	<b>(339)</b>	<b>\$ (34,886)</b>	<b>\$ 0.86</b>	<b>(5,980)</b>	<b>\$ (710,893)</b>	<b>\$ (0.41)</b>
<b>Total % Var.</b>	<b>-6.5%</b>	<b>-5.8%</b>	<b>0.7%</b>	<b>-10.3%</b>	<b>-10.7%</b>	<b>-0.4%</b>



MIRA Dissolution Authority  
 FY 2024 Board of Directors Financial Report  
 MSW Transportation Detail

[Narrative](#)

Period Ending:

May 31, 2024

Budget FY 2024	Essex MSW to Preston			Essex to Preston Shortfall			Torrington MSW to Keystone			Total Expense
	Tons	Rate	Expense	Tons	Rate	Expense	Tons	Rate	Expense	
July	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
August	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
September	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
October	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
November	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
December	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
January	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
February	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
March	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
April	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
May	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
June	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
YTD	35,330	\$ 15.80	558,217	-	#DIV/0!	-	21,127	\$ 52.51	1,109,396	\$ 1,667,613

Actual FY 2024	Essex MSW to Preston			Essex to Preston Shortfall			Torrington MSW to Keystone			Total Expense
	Tons	Rate	Expense	Tons	Rate	Expense	Tons	Rate	Expense	
July	2,847.87	\$ 18.52	\$ 52,743	-	\$ -	\$ -	1,872.97	\$ 53.74	\$ 100,653	\$ 153,395
August	3,330.13	\$ 16.02	\$ 53,349	-	\$ -	\$ -	2,021.51	\$ 53.51	\$ 108,167	\$ 161,516
September	2,883.30	\$ 16.26	\$ 46,882	-	\$ -	\$ -	1,744.72	\$ 54.30	\$ 94,737	\$ 141,619
October	2,934.45	\$ 16.36	\$ 48,008	-	\$ -	\$ -	1,740.74	\$ 54.72	\$ 95,253	\$ 143,260
November	2,792.44	\$ 16.39	\$ 45,768	-	\$ -	\$ -	1,599.07	\$ 54.84	\$ 87,688	\$ 133,456
December	2,792.86	\$ 16.34	\$ 45,635	-	\$ -	\$ -	1,556.65	\$ 54.81	\$ 85,326	\$ 130,962
January	2,785.92	\$ 16.25	\$ 45,271	-	\$ -	\$ -	1,716.66	\$ 54.43	\$ 93,445	\$ 138,716
February	2,402.23	\$ 16.15	\$ 38,796	-	\$ -	\$ -	1,321.96	\$ 54.09	\$ 71,507	\$ 110,303
March	2,738.17	\$ 16.16	\$ 44,249	-	\$ -	\$ -	1,520.21	\$ 54.09	\$ 82,224	\$ 126,473
April	2,849.14	\$ 16.12	\$ 45,928	-	\$ -	\$ -	1,553.67	\$ 53.93	\$ 83,792	\$ 129,720
May	3,147.65	\$ 16.12	\$ 50,740	-	\$ -	\$ -	1,599.65	\$ 53.94	\$ 86,280	\$ 137,020
June			\$ -	-	\$ -	\$ -			\$ -	\$ -
YTD	31,504	\$ 16.42	517,369	-	#DIV/0!	-	18,248	\$ 54.20	989,070	\$ 1,506,439

Variance FY 2024	Essex MSW to Preston			Essex to Preston Shortfall			Torrington MSW to Keystone			Total Expense
	Tons	Rate	Expense	Tons	Rate	Expense	Tons	Rate	Expense	
July	(363.96)	2.72	1,996	-	-	-	(47.70)	1.23	(202)	1,794
August	118.30	0.22	2,602	-	-	-	100.84	1.00	7,313	9,914
September	(328.53)	0.46	(3,865)	-	-	-	(175.95)	1.79	(6,118)	(9,982)
October	(277.38)	0.56	(2,739)	-	-	-	(179.93)	2.21	(5,602)	(8,341)
November	(419.39)	0.59	(4,979)	-	-	-	(321.60)	2.33	(13,166)	(18,145)
December	(418.97)	0.54	(5,112)	-	-	-	(364.02)	2.30	(15,528)	(20,640)
January	(425.91)	0.45	(5,476)	-	-	-	(204.01)	1.92	(7,409)	(12,885)
February	(809.60)	0.35	(11,951)	-	-	-	(598.71)	1.58	(29,347)	(41,298)
March	(473.66)	0.36	(6,498)	-	-	-	(400.46)	1.58	(18,630)	(25,129)
April	(362.69)	0.32	(4,819)	-	-	-	(367.00)	1.42	(17,062)	(21,881)
May	(64.18)	0.32	(7)	-	-	-	(321.02)	1.43	(14,574)	(14,581)
June				-	-	-				
YTD	(3,826.01)	0.62	(40,848)	-	#DIV/0!	-	(2,879.52)	1.69	(120,326)	(161,174)

MIRA Dissolution Authority  
 FY 2024 Board of Directors Financial Report  
 MSW Disposal Detail

[Narrative](#)

Period Ending:

May 31, 2024

Budget FY 2024	Essex MSW & Spot to Preston			Essex to Preston Shortfall			Torrington MSW to Keystone			Total Expense
	Tons	Rate	Expense	Tons	Rate	Expense	Tons	Rate	Expense	
July	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
August	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
September	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
October	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
November	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
December	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
January	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
February	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
March	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
April	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
May	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
June	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
YTD	36,667	\$ 98.80	3,622,667	-	#DIV/0!	-	21,127.33	\$ 44.56	941,434	\$ 4,564,101

Actual FY 2024	Essex MSW & Spot to Preston			Essex to Preston Shortfall			Torrington MSW to Keystone			Total Expense
	Tons	Rate	Expense	Tons	Rate	Expense	Tons	Rate	Expense	
July	2,869.62	\$ 98.80	\$ 283,518	-	\$ -	\$ -	1,872.97	\$ 44.56	\$ 83,460	\$ 366,978
August	4,154.98	\$ 100.88	\$ 419,170	-	\$ -	\$ -	2,021.51	\$ 44.56	\$ 90,078	\$ 509,248
September	3,717.91	\$ 99.69	\$ 370,635	-	\$ -	\$ -	1,744.72	\$ 44.56	\$ 77,745	\$ 448,379
October	2,955.96	\$ 98.80	\$ 292,049	-	\$ -	\$ -	1,740.74	\$ 44.56	\$ 77,567	\$ 369,616
November	2,796.30	\$ 98.80	\$ 276,274	-	\$ -	\$ -	1,599.07	\$ 44.56	\$ 71,255	\$ 347,529
December	2,799.86	\$ 98.80	\$ 276,626	-	\$ -	\$ -	1,556.65	\$ 44.56	\$ 69,364	\$ 345,991
January	2,790.44	\$ 98.80	\$ 275,695	-	\$ -	\$ -	1,716.66	\$ 44.56	\$ 76,494	\$ 352,190
February	2,429.87	\$ 98.80	\$ 240,071	-	\$ -	\$ -	1,321.96	\$ 44.56	\$ 58,907	\$ 298,978
March	2,752.48	\$ 98.80	\$ 271,945	-	\$ -	\$ -	1,520.21	\$ 44.56	\$ 67,741	\$ 339,686
April	2,842.92	\$ 98.80	\$ 280,880	-	\$ -	\$ -	1,553.67	\$ 44.56	\$ 69,232	\$ 350,112
May	3,168.65	\$ 98.80	\$ 313,063	-	\$ -	\$ -	1,599.65	\$ 44.56	\$ 71,280	\$ 384,343
June			\$ -			\$ -			\$ -	\$ -
YTD	33,279	\$ 99.16	3,299,927	-	#DIV/0!	-	18,248	\$ 44.56	813,122	\$ 4,113,050

Variance FY 2024	Essex MSW & Spot to Preston			Essex to Preston Shortfall			Torrington MSW to Keystone			Total Expense
	Tons	Rate	Expense	Tons	Rate	Expense	Tons	Rate	Expense	
July	(463.71)	-	(45,815)	-	-	-	(47.70)	-	(2,125)	(47,940)
August	821.65	2.08	89,836	-	-	-	100.84	-	4,494	94,330
September	384.58	0.89	41,301	-	-	-	(175.95)	-	(7,840)	33,461
October	(377.37)	(0.00)	(37,285)	-	-	-	(179.93)	-	(8,018)	(45,302)
November	(537.03)	(0.00)	(53,059)	-	-	-	(321.60)	-	(14,330)	(67,389)
December	(533.47)	0.00	(52,707)	-	-	-	(364.02)	-	(16,221)	(68,928)
January	(542.89)	(0.00)	(53,638)	-	-	-	(204.01)	-	(9,091)	(62,728)
February	(903.46)	0.00	(89,262)	-	-	-	(598.71)	-	(26,678)	(115,941)
March	(580.85)	0.00	(57,388)	-	-	-	(400.46)	-	(17,844)	(75,233)
April	(490.41)	-	(48,453)	-	-	-	(367.00)	-	(16,353)	(64,806)
May	(164.68)	-	(16,271)	-	-	-	(321.02)	-	(14,305)	(30,575)
June										
YTD	(3,387.68)	0.36	(322,740)	-	#DIV/0!	-	(2,879.52)	-	(128,312)	(451,051)

MIRA Dissolution Authority  
 FY 2024 Board of Directors Financial Report  
 CSWS Recycling Summary

[Narrative](#)

Period Ending:

May 31, 2024

Budget FY 2024	Non Participating Delivery Revenue					Operating Expenses				
	Essex	Torrington	Total	Rate	Revenue	Trans.	Contract Op.	Direct O&M	Residue	Total
July	-	-	-		\$ -	\$ 33,822	\$ 76,913	\$ -	\$ -	\$ 110,735
August	-	-	-		\$ -	\$ 33,822	\$ 76,913	\$ -	\$ -	\$ 110,735
September	-	-	-		\$ -	\$ 33,822	\$ 76,913	\$ -	\$ -	\$ 110,735
October	-	-	-		\$ -	\$ 33,822	\$ 76,913	\$ -	\$ -	\$ 110,735
November	-	-	-		\$ -	\$ 33,822	\$ 222,749	\$ -	\$ -	\$ 256,571
December	-	-	-		\$ -	\$ 33,822	\$ 106,079	\$ -	\$ -	\$ 139,901
January	-	-	-		\$ -	\$ 33,822	\$ 106,079	\$ -	\$ -	\$ 139,901
February	-	-	-		\$ -	\$ 33,822	\$ 106,079	\$ -	\$ -	\$ 139,901
March	-	-	-		\$ -	\$ 33,822	\$ 106,079	\$ -	\$ -	\$ 139,901
April	-	-	-		\$ -	\$ 33,822	\$ 106,079	\$ -	\$ -	\$ 139,901
May	-	-	-		\$ -	\$ 33,822	\$ 106,079	\$ -	\$ -	\$ 139,901
June	-	-	-		\$ -	\$ 33,822	\$ 106,081	\$ -	\$ -	\$ 139,903
YTD	-	-	-		\$ -	\$ 372,041	\$ 1,166,879	\$ -	\$ -	\$ 1,538,919

Actual FY 2024	Non Participating Delivery Revenue					Operating Expenses				
	Essex	Torrington	Total	Rate	Revenue	Trans.	Contract Op.	Direct O&M	Residue	Total
July			-		\$ -	\$ 30,929	\$ 120,468	\$ -	\$ -	\$ 151,397
August			-		\$ -	\$ 31,518	\$ 131,991	\$ -	\$ 250	\$ 163,759
September			-		\$ -	\$ 27,652	\$ 112,273	\$ -	\$ -	\$ 139,925
October			-		\$ -	\$ 26,634	\$ 101,943	\$ -	\$ 2,124	\$ 130,701
November			-		\$ -	\$ 24,938	\$ 93,485	\$ -	\$ -	\$ 118,423
December			-		\$ -	\$ 27,941	\$ 97,610	\$ -	\$ 336	\$ 125,886
January			-		\$ -	\$ 26,499	\$ 90,708	\$ -	\$ -	\$ 117,207
February			-		\$ -	\$ 20,596	\$ 74,315	\$ -	\$ -	\$ 94,911
March			-		\$ -	\$ 21,198	\$ 71,860	\$ -	\$ -	\$ 93,058
April			-		\$ -	\$ 23,294	\$ 75,710	\$ -	\$ 122	\$ 99,126
May			-		\$ -	\$ 26,287	\$ 77,536	\$ -	\$ -	\$ 103,823
June			-		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
YTD	-	-	-		\$ -	\$ 287,486	\$ 1,047,898	\$ -	\$ 2,832	\$ 1,338,215

Variance FY 2024	Non Participating Delivery Revenue					Operating Expenses				
	Essex	Torrington	Total	Rate	Revenue	Trans.	Contract Op.	Direct O&M	Residue	Total
July	-	-	-		\$ -	\$ (2,893)	\$ 43,555	\$ -	\$ -	\$ 40,662
August	-	-	-		\$ -	\$ (2,304)	\$ 55,078	\$ -	\$ 250	\$ 53,024
September	-	-	-		\$ -	\$ (6,170)	\$ 35,359	\$ -	\$ -	\$ 29,190
October	-	-	-		\$ -	\$ (7,188)	\$ 25,029	\$ -	\$ 2,124	\$ 19,965
November	-	-	-		\$ -	\$ (8,884)	\$ (129,265)	\$ -	\$ -	\$ (138,148)
December	-	-	-		\$ -	\$ (5,881)	\$ (8,470)	\$ -	\$ 336	\$ (14,015)
January	-	-	-		\$ -	\$ (7,322)	\$ (15,372)	\$ -	\$ -	\$ (22,694)
February	-	-	-		\$ -	\$ (13,226)	\$ (31,764)	\$ -	\$ -	\$ (44,990)
March	-	-	-		\$ -	\$ (12,624)	\$ (34,220)	\$ -	\$ -	\$ (46,843)
April	-	-	-		\$ -	\$ (10,528)	\$ (30,369)	\$ -	\$ 122	\$ (40,776)
May	-	-	-		\$ -	\$ (7,535)	\$ (28,544)	\$ -	\$ -	\$ (36,079)
June					\$ -					
YTD	-	-	-		\$ -	\$ (84,555)	\$ (118,981)	\$ -	\$ 2,832	\$ (200,704)

MIRA Dissolution Authority  
 FY 2024 Board of Directors Financial Report  
 CSWS Recycling Transportation

*Narrative*

Budget FY 2024	Essex to Berlin			Torrington to Berlin			Total Expense
	Tons	Rate	Expense	Tons	Rate	Expense	
July	549.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
August	549.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
September	549.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
October	549.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
November	549.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
December	549.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
January	549.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
February	549.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
March	549.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
April	549.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
May	549.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
June	549.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
YTD	6,042.67	\$ 42.14	254,638	4,532.92	\$ 25.90	117,403	\$ 372,041

Actual FY 2024	Essex to Berlin			Torrington to Berlin			Total Expense
	Tons	Rate	Expense	Tons	Rate	Expense	
July	608.26	\$35.12	\$ 21,362	364.66	\$ 26.24	\$ 9,567	\$ 30,929
August	669.15	\$32.05	\$ 21,446	384.26	\$ 26.21	\$ 10,071	\$ 31,518
September	562.91	\$32.52	\$ 18,306	353.15	\$ 26.47	\$ 9,346	\$ 27,652
October	556.25	\$ 32.71	\$ 18,195	316.41	\$ 26.67	\$ 8,439	\$ 26,634
November	501.04	\$ 32.77	\$ 16,419	318.49	\$ 26.75	\$ 8,519	\$ 24,938
December	569.09	\$ 32.69	\$ 18,604	349.16	\$ 26.74	\$ 9,337	\$ 27,941
January	534.82	\$ 32.52	\$ 17,392	342.75	\$ 26.57	\$ 9,107	\$ 26,499
February	422.43	\$ 32.31	\$ 13,649	272.86	\$ 25.46	\$ 6,947	\$ 20,596
March	436.86	\$ 32.31	\$ 14,115	267.76	\$ 26.45	\$ 7,083	\$ 21,198
April	466.45	\$ 32.24	\$ 15,038	313.07	\$ 26.37	\$ 8,255	\$ 23,294
May	542.94	\$ 32.24	\$ 17,504	332.95	\$ 26.38	\$ 8,783	\$ 26,287
June			\$ -			\$ -	\$ -
YTD	5,870.20	\$ 32.71	192,030	3,615.52	\$ 26.40	95,455	\$ 287,486

Variance FY 2024	Essex to Berlin			Torrington to Berlin			Total Expense
	Tons	Rate	Expense	Tons	Rate	Expense	
July	58.93	(7.02)	(1,787)	(47.42)	0.34	(1,106)	(2,893)
August	119.82	(10.09)	(1,703)	(27.82)	0.31	(602)	(2,304)
September	13.58	(9.62)	(4,843)	(58.93)	0.57	(1,327)	(6,170)
October	6.92	(9.43)	(4,954)	(95.67)	0.77	(2,234)	(7,188)
November	(48.29)	(9.37)	(6,730)	(93.59)	0.85	(2,154)	(8,884)
December	19.76	(9.45)	(4,545)	(62.92)	0.84	(1,336)	(5,881)
January	(14.51)	(9.62)	(5,757)	(69.33)	0.67	(1,566)	(7,322)
February	(126.90)	(9.83)	(9,500)	(139.22)	(0.44)	(3,726)	(13,226)
March	(112.47)	(9.83)	(9,034)	(144.32)	0.55	(3,590)	(12,624)
April	(82.88)	(9.90)	(8,111)	(99.01)	0.47	(2,418)	(10,528)
May	(6.39)	(9.90)	(5,645)	(79.13)	0.48	(1,890)	(7,535)
June							
YTD	(172.47)	(9.43)	(62,607)	(917.40)	0.50	(21,947)	(84,555)

MIRA Dissolution Authority  
 FY 2024 Board of Directors Financial Report  
 CSWS Recycling Contract Operating

[Narrative](#)

Period Ending:

May 31, 2024

Budget FY 2024	Base Operating Charge					Management Fee	Total Expense
	Total Tons	BPF	ACR	Net Price	Expense		
July	961.42	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ -	\$ 76,913
August	961.42	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ -	\$ 76,913
September	961.42	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ -	\$ 76,913
October	961.42	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ -	\$ 76,913
November	961.42	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ 145,836	\$ 222,749
December	961.42	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ 29,166	\$ 106,079
January	961.42	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ 29,166	\$ 106,079
February	961.42	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ 29,166	\$ 106,079
March	961.42	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ 29,166	\$ 106,079
April	961.42	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ 29,166	\$ 106,079
May	961.42	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ 29,166	\$ 106,079
June	961.42	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ 29,168	\$ 106,081
YTD	10,576	\$ 90.18	\$ (10.18)	\$ 80.00	846,047	320,832	\$ 1,166,879

Actual FY 2024	Base Operating Charge					Management Fee	Total Expense
	Total Tons	BPF	ACR	Net Price	Expense		
July	984.2	\$ 90.18	\$ 2.59	\$ 92.77	\$ 91,301	\$ 29,167	\$ 120,468
August	1,067.2	\$ 90.18	\$ 6.17	\$ 96.35	\$ 102,825	\$ 29,167	\$ 131,991
September	934.1	\$ 90.18	\$ (1.21)	\$ 88.97	\$ 83,106	\$ 29,167	\$ 112,273
October	866.7	\$ 90.18	\$ (6.21)	\$ 83.97	\$ 72,776	\$ 29,167	\$ 101,943
November	817.36	\$ 90.18	\$ (11.49)	\$ 78.69	\$ 64,318	\$ 29,167	\$ 93,485
December	919.81	\$ 90.18	\$ (15.77)	\$ 74.41	\$ 68,443	\$ 29,167	\$ 97,610
January	882.69	\$ 90.18	\$ (20.46)	\$ 69.72	\$ 61,541	\$ 29,167	\$ 90,708
February	703.36	\$ 90.18	\$ (25.99)	\$ 64.19	\$ 45,149	\$ 29,167	\$ 74,315
March	714.05	\$ 90.18	\$ (30.39)	\$ 59.79	\$ 42,693	\$ 29,167	\$ 71,860
April	788.60	\$ 90.18	\$ (31.16)	\$ 59.02	\$ 46,543	\$ 29,167	\$ 75,710
May	881.20	\$ 90.18	\$ (35.29)	\$ 54.89	\$ 48,369	\$ 29,167	\$ 77,536
June				\$ -	\$ -		\$ -
YTD	9,559	\$ 90.18	\$ (14.12)	\$ 76.06	727,064	320,833	\$ 1,047,898

Variance FY 2024	Base Operating Charge					Management Fee	Total Expense
	Total Tons	BPF	ACR	Net Price	Expense		
July	22.8	-	12.77	12.77	14,388	29,167	43,555
August	105.8	-	16.35	16.35	25,911	29,167	55,078
September	(27.3)	-	8.97	8.97	6,193	29,167	35,359
October	(94.7)	-	3.97	3.97	(4,137)	29,167	25,029
November	(144.1)	-	(1.31)	(1.31)	(12,595)	(116,669)	(129,265)
December	(41.61)	-	(5.59)	(5.59)	(8,470)	1	(8,470)
January	(78.73)	-	(10.28)	(10.28)	(15,372)	1	(15,372)
February	(258.06)	-	(15.81)	(15.81)	(31,765)	1	(31,764)
March	(247.37)	-	(20.21)	(20.21)	(34,220)	1	(34,220)
April	(172.82)	-	(20.98)	(20.98)	(30,370)	1	(30,369)
May	(80.22)	-	(25.11)	(25.11)	(28,544)	1	(28,544)
June							
YTD	(1,016)	-	(3.94)	(3.94)	(118,982)	1	(118,981)

Period Ending: **May 31, 2024**

Budget FY 2024	Ferrous Metal					Non - Ferrous Metal					Total Revenue
	Gross Tons	Base Price	Adj.	Net Price	Revenue	Gross Tons	Base Price	Adj.	Net Price	Revenue	
July				\$ -	\$ -				\$ -	\$ -	\$ -
August				\$ -	\$ -				\$ -	\$ -	\$ -
September				\$ -	\$ -				\$ -	\$ -	\$ -
October				\$ -	\$ -				\$ -	\$ -	\$ -
November				\$ -	\$ -				\$ -	\$ -	\$ -
December				\$ -	\$ -				\$ -	\$ -	\$ -
January				\$ -	\$ -				\$ -	\$ -	\$ -
February				\$ -	\$ -				\$ -	\$ -	\$ -
March				\$ -	\$ -				\$ -	\$ -	\$ -
April				\$ -	\$ -				\$ -	\$ -	\$ -
May				\$ -	\$ -				\$ -	\$ -	\$ -
June				\$ -	\$ -				\$ -	\$ -	\$ -
YTD	-		#DIV/0!	#DIV/0!	-	-		#DIV/0!	#DIV/0!	-	\$ -

Actual FY 2024	Ferrous Metal					Non - Ferrous Metal					Total Revenue
	Gross Tons	Base Price	Adj.	Net Price	Revenue	Gross Tons	Base Price	Adj.	Net Price	Revenue	
July	-	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -
August	-	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -
September	-	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -
October	-	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -
November	-	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -
December	-	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -
January	-	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -
February	-	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -
March	-	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -
April	-	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -
May	-	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -
June	-			\$ -	\$ -	-			\$ -	\$ -	\$ -
YTD	-		#DIV/0!	#DIV/0!	-	-		#DIV/0!	#DIV/0!	-	\$ -

Variance FY 2024	Ferrous Metal					Non - Ferrous Metal					Total Revenue
	Gross Tons	Base Price	Adj.	Net Price	Revenue	Gross Tons	Base Price	Adj.	Net Price	Revenue	
July	-	-	-	-	-	-	-	-	-	-	-
August	-	-	-	-	-	-	-	-	-	-	-
September	-	-	-	-	-	-	-	-	-	-	-
October	-	-	-	-	-	-	-	-	-	-	-
November	-	-	-	-	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-	-	-	-	-
January	-	-	-	-	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	#DIV/0!	#DIV/0!	-	-	-	#DIV/0!	#DIV/0!	-	-

MIRA Dissolution Authority  
 FY 2024 Board of Directors Financial Report

[Narrative](#)

Property Division Monthly Financial Report

Period Ending: **May 31, 2024**

REVENUES	Current Month		Variance Better (Worse) than Budget		Year to Date		Variance Better (Worse) than Budget	
	Budget	Actual	\$	%	Budget	Actual	\$	%
Real & Personal Property Sales								
Scrap Metal Sales	\$ -	\$ -	\$ -	n/a	\$ -	\$ -	\$ -	n/a
Equipment / Inventory Sales	\$ -	\$ -	\$ -	n/a	\$ -	\$ 206,250	\$ 206,250	n/a
Real Property Sales	\$ -	\$ -	\$ -	n/a	\$ -	\$ -	\$ -	n/a
Other Sales	\$ -	\$ -	\$ -	n/a	\$ -	\$ -	\$ -	n/a
Total Property Sales	\$ -	\$ -	\$ -	n/a	\$ -	\$ 206,250	\$ 206,250	n/a
Lease Income (GASB 87 Inc. Interest):								
Golf Center	\$ 2,080	\$ -	\$ (2,080)	n/a	\$ 22,876	\$ 27,452	\$ 4,576	20.0%
Wheelabrator Lease	\$ 38,079	\$ -	\$ (38,079)	n/a	\$ 418,870	\$ 196,466	\$ (222,403)	-53.1%
Jets Billboard	\$ 4,583	\$ -	\$ (4,583)	n/a	\$ 50,417	\$ 84,276	\$ 33,859	67.2%
Other Leases	\$ -	\$ -	\$ -	n/a	\$ -	\$ -	\$ -	n/a
Total Lease Income	\$ 44,742	\$ -	\$ (44,742)	n/a	\$ 492,163	\$ 308,194	\$ (183,969)	-37.4%
Interest / Misc. Income	\$ 70,833	\$ 128,324	\$ 57,490	81.2%	\$ 779,167	\$ 1,480,508	\$ 701,341	90%
<b>TOTAL ACCRUED REVENUES</b>	<b>\$ 115,575</b>	<b>\$ 128,324</b>	<b>\$ 12,748</b>	<b>11.0%</b>	<b>\$ 1,271,330</b>	<b>\$ 1,994,952</b>	<b>\$ 723,622</b>	<b>56.9%</b>
<b>EXPENDITURES</b>								
Authority Budget	\$ 33,131	\$ 12,549	\$ 20,582	62.1%	\$ 419,635	\$ 358,969	\$ 60,665	14.5%
Direct Personnel	\$ 16,668	\$ 15,538	\$ 1,130	6.8%	\$ 183,344	\$ 183,100	\$ 245	0.1%
Operating Expense	\$ 2,359	\$ 19,499	\$ (17,140)	-726.6%	\$ 127,550	\$ 150,053	\$ (22,503)	-17.6%
Hartford PILOT	\$ 125,000	\$ 125,000	\$ -	0.0%	\$ 1,375,000	\$ 1,375,000	\$ -	0.0%
Watertown Transfer Station	\$ 3,070	\$ 305	\$ 2,765	90.1%	\$ 33,765	\$ 14,799	\$ 18,966	56.2%
Ellington Transfer Station	\$ 1,464	\$ 648	\$ 816	55.8%	\$ 16,106	\$ 14,615	\$ 1,490	9.3%
South Meadows	\$ 140,093	\$ 81,886	\$ 58,207	41.5%	\$ 1,541,018	\$ 680,680	\$ 860,338	55.8%
Jet Turbine Facility	\$ 10,571	\$ 6,465	\$ 4,106	38.8%	\$ 116,279	\$ (69,143)	\$ 185,422	159.5%
211 Murphy Road	\$ 7,910	\$ 5,001	\$ 2,909	36.8%	\$ 87,005	\$ 104,297	\$ (17,291)	-19.9%
171 Murphy Road	\$ 2,433	\$ 748	\$ 1,684	69.2%	\$ 26,762	\$ 15,948	\$ 10,814	40.4%
Railroad Maintenance	\$ 958	\$ 2,900	\$ (1,942)	-202.6%	\$ 10,542	\$ 23,600	\$ (13,058)	-123.9%
Contingency	\$ -	\$ -	\$ -	n/a	\$ -	\$ -	\$ -	n/a
<b>TOTAL ACCRUED EXPENDITURES</b>	<b>\$ 343,655</b>	<b>\$ 270,539</b>	<b>\$ 73,116</b>	<b>21.3%</b>	<b>\$ 3,937,006</b>	<b>\$ 2,851,918</b>	<b>\$ 1,085,088</b>	<b>27.6%</b>
<b>OPERATING INCOME (LOSS)</b>								
(Use of Reserves / Transfers)	\$ (228,080)	\$ (142,215)	\$ 85,864	-37.6%	\$ (2,665,676)	\$ (856,966)	\$ 1,808,711	-67.9%

MIRA Dissolution Authority  
 FY 2024 Board of Directors Financial Report  
 WTE Decommissioning Reserve

*Narrative*

Period Ending: 05/31/24

WASTE PROCESSING FACILITY	Current Month			Year to Date		
	Budget	Actual	Variance	Budget	Actual	Variance
Baghouse & Cyclone Separator Cleaning	\$ -	\$ -	\$ -	\$ 30,100	\$ -	\$ 30,100
RDF Conveyors, Shredders, Trommels & Packers	\$ -	\$ -	\$ -	\$ 123,700	\$ -	\$ 123,700
WPF Building Surface Cleaning	\$ -	\$ -	\$ -	\$ 75,550	\$ -	\$ 75,550
MCAPS RTO Cleaning	\$ -	\$ -	\$ -	\$ 6,165	\$ -	\$ 6,165
MCAPS Spiral Duct Dismantling & Cleaning	\$ -	\$ -	\$ -	\$ 169,600	\$ -	\$ 169,600
Floor & Storm Drain System Cleaning	\$ -	\$ -	\$ -	\$ 60,900	\$ -	\$ 60,900
Deenergize Transformers & Electrical Equipment	\$ -	\$ -	\$ -	\$ 9,000	\$ -	\$ 9,000
Drums, Equipment Draining & Disposal	\$ -	\$ -	\$ -	\$ 43,500	\$ -	\$ 43,500
WPF Sub-total	\$ -	\$ -	\$ -	\$ 518,515	\$ -	\$ 518,515
<b>POWER BLOCK FACILITY</b>						
Coal Pond Ash Removal	\$ -	\$ -	\$ -	\$ 307,900	\$ -	\$ 307,900
Clean Ash Load Out & Wheel Building & Drains	\$ -	\$ -	\$ -	\$ 67,350	\$ -	\$ 67,350
Modify Coal Pond for Surface Discharge	\$ -	\$ -	\$ -	\$ 174,300	\$ -	\$ 174,300
Coal Soil Cover	\$ -	\$ -	\$ -	\$ 566,250	\$ -	\$ 566,250
Baghouse & Scrubber Cleaning (3 units)	\$ -	\$ -	\$ -	\$ 123,700	\$ -	\$ 123,700
Clean Ash Conveyors, Traveling Grates & Mixer Rm.	\$ -	\$ -	\$ -	\$ 120,400	\$ -	\$ 120,400
Clean Boiler Air Heaters (3 units)	\$ -	\$ -	\$ -	\$ 29,000	\$ -	\$ 29,000
Clean Boilers (3 units)	\$ -	\$ -	\$ -	\$ 102,500	\$ -	\$ 102,500
Seal & Grout Cooling Water Intakes & Discharges	\$ -	\$ -	\$ -	\$ 129,850	\$ -	\$ 129,850
Screen House Mechanical Wquipment Dismantling	\$ -	\$ -	\$ -	\$ 87,350	\$ -	\$ 87,350
Clean Wastewater Treatment Tanks	\$ -	\$ -	\$ -	\$ 58,850	\$ -	\$ 58,850
Clean Misc. Tanks & Vessels	\$ -	\$ -	\$ -	\$ 44,850	\$ -	\$ 44,850
Drain & Secure Turbine Systems and Transformers	\$ -	\$ -	\$ -	\$ 18,550	\$ -	\$ 18,550
Remove & Dispose of Radioactive Sources	\$ -	\$ -	\$ -	\$ 120,550	\$ -	\$ 120,550
Coal Barge Unloading Crane & Equip.	\$ -	\$ -	\$ -	\$ 130,000	\$ -	\$ 130,000
Miscellaneous Other Cleaning & Closure Costs	\$ -	\$ -	\$ -	\$ 197,350	\$ -	\$ 197,350
PBF Sub-total	\$ -	\$ -	\$ -	\$ 2,278,750	\$ -	\$ 2,278,750
<b>OTHER COSTS</b>						
Engineering Plans, Specs. & Bid Documents	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000
Permit and Regulatory Plans Modification/Transfer/Termination	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000
MIRA Direct Personnel	\$ -	\$ -	\$ -	\$ 113,294	\$ -	\$ 113,294
Construction Management and Oversight	\$ -	\$ -	\$ -	\$ 339,440	\$ -	\$ 339,440
Contingency	\$ -	\$ -	\$ -	\$ 1	\$ -	\$ 1
Total Other Costs	\$ -	\$ -	\$ -	\$ 602,735	\$ -	\$ 602,735
<b>METAL SALES CREDIT</b>	\$ -	\$ -	\$ -	\$ (100,000)	\$ -	\$ (100,000)
<b>Total Decommission Reserve</b>	\$ -	\$ -	\$ -	\$ 3,300,000	\$ -	\$ 3,300,000

Materials Innovation & Recycling Authority  
 Authority Budget, CSWS, Landfill Division and Property Division  
 Flow of Funds

Period Ending: May 31, 2024  
 Transfer Date: June 11, 2024  
 Funding: July 1, 2024

Property Division Receipts	Beginning Balance	Interest [+]	Receipts [+]	Adjustments [+(-)]	Net Receipts to Distribution [-]	Ending Balance
PD Clearing Account	\$ 1,000.00		\$ 2,495.63		\$ 2,495.63	\$ 1,000.00
Property Division Disbursements	Ending Balance	Interest [+]	Expenditures [-]	Adjustments [+(-)]	Distribution of Net Receipts [+(-)]	Ending Balance
PD Operating Fund	\$ 4,245,528.36	\$ 56,091.72	\$ 177,362.48		\$ 261,251.63	\$ 4,385,509.23
PD General Fund	\$ 12,137,456.31	\$ 55,839.13			\$ (258,756.00)	\$ 11,934,539.44
PD Improvement Fund	\$ 145,333.85					\$ 145,333.85
PD Jets Major Maintenance	\$ 798,813.87					\$ 798,813.87
CSWS Decommissioning Reserve	\$ 3,573,703.26	\$ 16,392.71				\$ 3,590,095.97
South Meadows Transition Reserv	\$ 5,497,039.00		\$ 220.50			\$ 5,496,818.50
Total Property Division	\$ 26,398,874.65	\$ 128,323.56				\$ 26,352,110.86
CSWS Division Receipts	Ending Balance	Interest [+]	Receipts [+]	Adjustments [+(-)]	Net Receipts to Distribution [-]	Ending Balance
CSWS Clearing Account	\$ 40,000.00		\$ 419,089.66		\$ (419,089.66)	\$ 40,000.00
CSWS Division Disbursements	Ending Balance	Interest [+]	Expenditures [-]	Adjustments [+(-)]	Distribution of Net Receipts [+(-)]	Ending Balance
CSWS Operating STIF	\$ 10,422,630.38	\$ 74,033.40	\$ 846,600.65		\$ 600,298.60	\$ 10,250,361.73
CSWS Debt Service Fund	\$ 3,875.01					\$ 3,875.01
CSWS General Fund	\$ 1,200.02	\$ 5.54				\$ 1,205.56
CSWS Risk Fund	\$ 978,089.19	\$ 4,486.55				\$ 982,575.74
CSWS Legal Reserve	\$ 441,873.67	\$ 2,026.89				\$ 443,900.56
CSWS Improvement Fund	\$ 319,447.51					\$ 319,447.51
CSWS Major Maintenance	\$ 2,003,751.38	\$ 9,191.30				\$ 2,012,942.68
CSWS Tip Fee Stabilization	\$ 7,362,940.05				\$ (181,208.94)	\$ 7,181,731.11
Total CSWS	\$ 21,573,807.21	\$ 89,743.68				\$ 21,236,039.90
Other Division Balances	Ending Balance	Interest	Receipts	Expenditures	Adjustments	Ending Balance
General Fund Checking	\$ 93,617.02		\$ 1,031,808.30	\$ 1,134,033.21		\$ (8,607.89)
Authority General Fund STIF	\$ 434,126.01	\$ 1,991.36				\$ 436,117.37
Hartford Solar Reserve	\$ 365,172.94	\$ 1,675.07				\$ 366,848.01
MIRA Severance Fund	\$ 934,463.19	\$ 4,286.42				\$ 938,749.61
Landfill Div. Operating Account	\$ 1,000.00		\$ 34,222.81		\$ (34,222.81)	\$ 1,000.00
Landfill Operating STIF	\$ 2,591,351.65	\$ 11,827.58		\$ 2,520.31	\$ 34,222.81	\$ 2,634,881.73
Total Other	\$ 4,419,730.81	\$ 19,780.43	\$ 1,066,031.11	\$ 1,136,553.52	\$ -	\$ 4,368,988.83
<b>TOTAL ALL FUNDS AND ACCOUNTS</b>	<b>\$ 52,392,412.67</b>	<b>\$ 237,847.67</b>	<b>\$ 1,066,031.11</b>	<b>\$ 1,136,553.52</b>	<b>\$ -</b>	<b>\$ 51,957,139.59</b>

Mark T. Daley, Chief Financial Officer

- Ending balances include the fund transfers represented on this flow of funds as a distribution. Excludes receipt of customer security deposits /guarantees of payment and Mid-Connecticut reserves not subject to disbursement or funding in accordance with adopted flow of funds.
- Interest earnings on the CSWS Tip Fee Stabilization Fund shall be transferred to the Property Division Operating Account effective August 1, 2023
- **After the distribution of May cash receipts, a total of \$65,045,835.93 remained due to the Tip Fee Stabilization Reserve from the CSWS.**
- Decommissioning Reserve of \$3.3 million was established pursuant to Board resolution. Interest earnings are being retained in the reserve account.
- Property Division Operating Account was short funded by \$56,987.65 for the period ending 05/31/2024. YTD short funding is \$254,943.28.
- Distribution to PD Operating Fund Incorrectly stated in April 2024 Board Report corrected in PD Operating Fund ending balance above.

Materials Innovation and Recycling Authority  
FY 2024 Board of Directors Financial Report

Segmented Income Statements- This report reflects the revenues and expenses of each Authority project and division in the format ultimately to appear in its annual independent audit report. This includes a summary reconciliation to budget versus actual report formats.

Segmented Income Statement

**DRAFT**

Period Ending: **May 31, 2024**

	General Fund	Connecticut Solid Waste System	Mid-Connecticut Project	Southeast Project	Property Division	Landfill Division	Eliminations	Total
<b>Operating Revenues</b>								
Service charges:								
Members	\$ -	\$ 5,835	\$ -	\$ -	\$ -			\$ 5,835
Others	-	120	-	-	-			120
Energy sales	-	480	-	-	(1)	109		588
Other operating revenues	-	8	-	-	216	50		274
<b>Total Operating Revenues</b>	-	6,443	-	-	215	159	-	6,817
<b>Operating Expenses</b>								
Solid waste operations	-	8,774	-	-	4,768	83	0	13,625
Maintenance and utilities	-	31	-	-	626	-		657
Legal services - external	-	17	-	-	34	-		51
Administrative and Operational services	-	1,517	-	-	510	24		2,051
<b>Total Operating Expenses</b>	-	10,339	-	-	5,938	107	-	16,384
<b>Operating Income (Loss) before Depreciation and Amortization</b>	-	(3,896)	-	-	(5,723)	52	-	(9,567)
Depreciation and amortization	6	13	-	-	282	103	0	404
<b>Operating Income (Loss)</b>	(6)	(3,909)	-	-	(6,005)	(51)	-	(9,971)
<b>Non-Operating Revenues (Expenses)</b>								
Investment income	-	933	2	-	1,573	170	-	2,678
Settlement income (expenses)	-	-	-	-	-	-	-	-
Other income (expenses)	-	-	(9)	-	206	-	-	197
Distribution to SCRRA	-	-	-	-	-	-	-	-
<b>Non-Operating Revenues (Expenses), net</b>	-	933	(7)	-	1,779	170	-	2,875
Income (Loss) before Transfers	(6)	(2,976)	(7)	-	(4,226)	119	-	(7,096)
Transfers in (out)	(500)	7	-	-	493	-	0	-
<b>Change in Net Position</b>	(506)	(2,969)	(7)	-	(3,733)	119	-	(7,096)
<b>Total Net Position, beginning of period</b>	1,592	(9,997)	40	-	76,899	20,627	-	89,161
<b>Total Net Position, end of period</b>	\$ 1,086	\$ (12,966)	\$ 33	\$ -	\$ 73,166	\$ 20,746	\$ -	\$ 82,065
<b>RECONCILIATION TO VARIANCE REPORT:</b>								
Add: Expenses paid from reserves	-	19	0	-	10	-	-	29
Add: Amortization	6	13	-	-	282	103	-	404
less: GAAP Exp (Deferred for Budget)	-	-	-	-	-	-	-	-
add: Spare parts and fuel inventory adjustment	-	-	-	-	1,078	-	-	1,078
add: Capitalized expenses net of asset disposals	-	-	-	-	-	-	-	-
add: Settlement Income	-	-	-	-	-	-	-	-
Other	-	(217)	-	-	2,000	-	-	-
<b>Operating Income (Loss) per Variance report</b>	n/a	(3,161)	n/a	n/a	(856)	n/a	n/a	(4,017)

ties with CSWS financials tab

ties with PD financials tab

PAGE 15 OF 15 PAGES

Note: Monthly variance report produced for General fund, Property Division and CSWS only.

Note: Eliminations and depreciation are preliminary amounts.

Other: Sept'20 - REC's were billed and in the GL for Sept'20 s/h/b billed in October'20.



# BUDGET AUTHORIZATION

Issued By: Roger Guzowski  
 Date: May 5 2024

**PURCHASE ORDER OVER BUDGET** *Items 1-5 Based on information from Requester/User:*

ITEM	DESCRIPTION	INFORMATION
1	Vendor	C&C JANITORIAL SUPPLIES INC.
2	Requester/User	STEPHANNIE RICE
3	PO Account Code(s)	01-001-501-52404                      GF-OP-ADM-BUILDING OPERATIONS
4	PO Amount	\$            159.70
5	Purpose of PO	JANITORIAL SUPPLIES (2) CASES ADVANCED SOFT MATICE WHITE TOWELS FOR 300 MAXIM ROAD LAVORATORIES OFFICES NOW THAT LEGACY

**INTERNAL USE - BUDGET HOLD** *Items 6-9 Serve as notes for budget and instructions to the Buyer:*

6	Budgeted (Y/N)	Yes
7	Alternate Funding Source(s) <i>(to use for Budget Hold)</i>	FY24 Operating Account  01-001-501-52305                      GF-OP-ADM-BUSINESS MEETIN
		<b>PO0016091</b> <b>Budget Hold PO#</b>
		\$            159.70
8	Reason for Budget Overrun	HEADQUARTERS BUILDING OPERATIONS LINE HAS EXPERIENCED HIGHER THAN BUDGETED EXPENSES.
9	Account Projected YTD Over Budget Amount	\$            3,681.91

**Notes:**

If Item 7 indicates that the items or services for which this Budget Authorization is being issued are contemplated in the budget (or if they are NOT contemplated in the budget but NOT in excess of \$5,000), then the information in Items 7-9 will serve as instructions to the Buyer to create a Budget Hold requisition as identified in Item 8 Alternate Funding Source(s).

If Item 7 indicates that the items or services for which this Budget Authorization is being issued are NOT contemplated in the budget and are in excess of \$5,000, then any requisitions related to this Budget Authorization must also be accompanied by a resolution from MIRA's Board of Directors in accordance with Section 3.3 of MIRA's Procurement Policies and Procedures.



# BUDGET AUTHORIZATION

Issued By: Roger Guzowski  
 Date: Apr 12 2024

**PURCHASE ORDER OVER BUDGET** *Items 1-5 Based on information from Requester/User:*

ITEM	DESCRIPTION	INFORMATION
1	Vendor	KONE, INC
2	Requester/User	AL JEROME
3	PO Account Code(s)	35-001-517-52404 PD-OP-211 MURP - BLDG OPERATIONS
4	PO Amount	\$ 405.00
5	Purpose of PO	FOR Q4 ELEVATOR MAINTENANCE CONTRACT - BILLED QUARTERLY

**INTERNAL USE - BUDGET HOLD** *Items 6-9 Serve as notes for budget and instructions to the Buyer:*

6	Budgeted (Y/N)	Yes
7	Alternate Funding Source(s) <i>(to use for Budget Hold)</i>	FY 24 OPERATING BUDGET  35-001-517-52415 PD-OP-211 MURP - GROUNDS MAINTENANCE
		PO0016111 <b>Budget Hold PO#</b>
8	Reason for Budget Overrun	THERE HAVE BEEN SEVERAL HIGHER THAN BUDGETED INSTANCES OF BROKEN PIPES AND HVAC COSTS WHICH HAVE MADE THE BUILDING OPERATION BUDGET FOR 211 MURPHY ROAD OVER BUDGET.
9	Account Projected YTD Over Budget Amount	\$ 3,839.82

**Notes:**

If Item 7 indicates that the items or services for which this Budget Authorization is being issued are contemplated in the budget (or if they are NOT contemplated in the budget but NOT in excess of \$5,000), then the information in Items 7-9 will serve as instructions to the Buyer to create a Budget Hold requisition as identified in Item 8 Alternate Funding Source(s).

If Item 7 indicates that the items or services for which this Budget Authorization is being issued are NOT contemplated in the budget and are in excess of \$5,000, then any requisitions related to this Budget Authorization must also be accompanied by a resolution from MIRA's Board of Directors in accordance with Section 3.3 of MIRA's Procurement Policies and Procedures.



# BUDGET AUTHORIZATION

Issued By: Roger Guzowski  
 Date: May 22 2024

**PURCHASE ORDER OVER BUDGET** *Items 1-5 Based on information from Requester/User:*

ITEM	DESCRIPTION	INFORMATION
1	Vendor	FRONTIER COMMUNICATIONS
2	Requester/User	CHRIS MAY
3	PO Account Code(s)	35-001-610-52104 PD-OP-ELLTS -TELECOMMUNICATIONS
4	PO Amount	\$ 540.00
5	Purpose of PO	TO PAY FOR FINAL 2 MONTHS OF TELECOMM TO SUPPORT ALARM SYSTEM AT ELLINGTON TS

**INTERNAL USE - BUDGET HOLD** *Items 6-9 Serve as notes for budget and instructions to the Buyer:*

6	Budgeted (Y/N)	Yes
7	Alternate Funding Source(s) <i>(to use for Budget Hold)</i>	FY24 Operating Account  35-001-610-52404 PD OP-ELLTS - BUILDING OPERATIONS
		<b>PO0016107</b> <i>Budget Hold PO#</i>
8	Reason for Budget Overrun	PRIOR POS AMOUNTS AND DESCRIPTIONS DID NOT ACCOUNT FOR FRONTIER MONTHLY RATE INCREASES. FY24 BUDGET REQUEST DID NOT ACCOUNT FOR SUCH RATE INCREASES.
9	Account Projected YTD Over Budget Amount	\$ 454.69

**Notes:**

If Item 7 indicates that the items or services for which this Budget Authorization is being issued are contemplated in the budget (or if they are NOT contemplated in the budget but NOT in excess of \$5,000), then the information in Items 7-9 will serve as instructions to the Buyer to create a Budget Hold requisition as identified in Item 8 Alternate Funding Source(s).

If Item 7 indicates that the items or services for which this Budget Authorization is being issued are NOT contemplated in the budget and are in excess of \$5,000, then any requisitions related to this Budget Authorization must also be accompanied by a resolution from MIRA's Board of Directors in accordance with Section 3.3 of MIRA's Procurement Policies and Procedures.



# BUDGET AUTHORIZATION

Issued By: Roger Guzowski  
 Date: May 24 2024

**PURCHASE ORDER OVER BUDGET** *Items 1-5 Based on information from Requester/User:*

ITEM	DESCRIPTION	INFORMATION																																
1	Vendor	HRP ASSOCIATES INC.																																
2	Requester/User	CHRIS SHEPARD																																
3	PO Account Code(s)	35-001-501-52899 \$ 3,895.00																																
		35-001-517-52858 \$ 4,037.50																																
		35-001-610-52858 \$ 3,800.00																																
		35-001-613-52858 \$ 3,562.50																																
		35-005-620-52858 \$ 3,800.00																																
		\$19,095.00																																
		<table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"></td> <td style="width: 15%; text-align: center;"><u>Order amount</u></td> <td style="width: 15%; text-align: center;"><u>Amount of order</u></td> <td style="width: 55%;"></td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;"><u>over budget</u></td> <td></td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">\$ 3,895.00</td> <td>PD-OP-ADM-OTHER CONSULTING</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">\$ 4,037.50</td> <td>PD-OP-211MURP-ENG CONSULTANTS</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">\$ 1,300.00</td> <td>PD-OP-ELLTS-ENG CONSULTANTS</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">\$ 3,562.50</td> <td>PD-OP-WTWTS-ENG CONSULTANTS</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center; border-top: 1px solid black;">\$ 3,800.00</td> <td>PD-OP-171MUR-ENG CONSULTANTS</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center; border-top: 1px solid black;">\$ 16,595.00</td> <td></td> </tr> </table>		<u>Order amount</u>	<u>Amount of order</u>				<u>over budget</u>				\$ 3,895.00	PD-OP-ADM-OTHER CONSULTING			\$ 4,037.50	PD-OP-211MURP-ENG CONSULTANTS			\$ 1,300.00	PD-OP-ELLTS-ENG CONSULTANTS			\$ 3,562.50	PD-OP-WTWTS-ENG CONSULTANTS			\$ 3,800.00	PD-OP-171MUR-ENG CONSULTANTS			\$ 16,595.00	
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		\$ 3,895.00	PD-OP-ADM-OTHER CONSULTING																															
		\$ 4,037.50	PD-OP-211MURP-ENG CONSULTANTS																															
		\$ 1,300.00	PD-OP-ELLTS-ENG CONSULTANTS																															
		\$ 3,562.50	PD-OP-WTWTS-ENG CONSULTANTS																															
		\$ 3,800.00	PD-OP-171MUR-ENG CONSULTANTS																															
		\$ 16,595.00																																
4	PO Amount	\$ 19,095.00																																
5	Purpose of PO	PHASE 1 ENVIRONMENTAL ASSESSMENTS AT PD PROPERTIES BEING LISTED FOR SALE																																

**INTERNAL USE - BUDGET HOLD** *Items 6-9 Serve as notes for budget and instructions to the Buyer:*

6	Budgeted (Y/N)	Yes
7	Alternate Funding Source(s) <i>(to use for Budget Hold)</i>	FY24 Operating Account <span style="float: right;">PO0016112</span> <div style="text-align: right; background-color: #444; color: white; padding: 2px; width: fit-content; margin-left: auto;">Budget Hold PO#</div> 35-001-518-53304 PD OP- RES RECOV FAC- ELECTRICITY
8	Reason for Budget Overrun	SALE OF PD PROPERTIES CONTEMPLATED IN RESOLUTION APPROVING FY5 PD BUDGET. PHASE 1 ASSESSMENTS REQUIRED TO COMPLETE THOSE SALES. INSUFFICIENT FUNDS ALLOCATED TO EACH TRANSFER STATION AT THAT TIME TO COMPLETE PHASE 1 ENVIRONMENTAL SURVEYS. NO INDIVIDUAL SITE OVER \$5,000. OVERRUN TO BE FUNDED FROM SOUTH MEADOWS ELECTRICITY SAVINGS - SALE OF PROPERTIES TO BE ALLOCATED TO SOUTH MEADOWS REMEDIATION.
9	Account Projected YTD Over Budget Amount	35-001-501-52899 \$23,220.00 PD-OP-ADM-OTHER CONSULTING 35-001-517-52858 \$ 4,037.50 PD-OP-211MURP-ENG CONSULTANTS 35-001-610-52858 \$ 1,300.00 PD-OP-ELLTS-ENG CONSULTANTS 35-001-613-52858 \$ 3,562.50 PD-OP-WTWTS-ENG CONSULTANTS 35-005-620-52858 \$ 3,800.00 PD-OP-171MUR-ENG CONSULTANTS

**Notes:**

If Item 7 indicates that the items or services for which this Budget Authorization is being issued are contemplated in the budget (or if they are NOT contemplated in the budget but NOT in excess of \$5,000), then the information in Items 7-9 will serve as instructions to the Buyer to create a Budget Hold requisition as identified in Item 8 Alternate Funding Source(s).

If Item 7 indicates that the items or services for which this Budget Authorization is being issued are NOT contemplated in the budget

and are in excess of \$5,000, then any requisitions related to this Budget Authorization must also be accompanied by a resolution from MIRA's Board of Directors in accordance with Section 3.3 of MIRA's Procurement Policies and Procedures.



# BUDGET AUTHORIZATION

**Issued By:** Roger Guzowski  
**Date:** May 28 2024

**PURCHASE ORDER OVER BUDGET** *Items 1-5 Based on information from Requester/User:*

ITEM	DESCRIPTION	INFORMATION
1	Vendor	ENVIRO EXPRESS INC.
2	Requester/User	DAVID BODENDORF
3	PO Account Code(s)	40-001-612-52404 CSWS-OP-TORTS-BUILDING OPERATIONS
4	PO Amount	\$ 5,890.00
5	Purpose of PO	PASS THROUGH COST FOR SCALE HOUSE AIR CONDITIONER CONDENSER REPLACEMENT VIA TRANSFER STATION O&M CONTRACT

**INTERNAL USE - BUDGET HOLD** *Items 6-9 Serve as notes for budget and instructions to the Buyer:*

6	Budgeted (Y/N)	Yes	
7	Alternate Funding Source(s) <i>(to use for Budget Hold)</i>	FY24 Operating Account	PO0016113 <b>Budget Hold PO#</b>
		49-001-612-52407 \$ 5,310.00 CSWS-OP-TORTS-PROJECT EQUIPMENT MAINT	
		49-001-612-52858 \$ 580.00 CSWS-OP-TORTS-ENGINEERING CONSULTANTS	
		<u>\$ 5,890.00</u>	
8	Reason for Budget Overrun	HIGHER THAN BUDGETED BUILDING OPERATIONS INCLUDING REPLACEMENT OF FIRE/SECURITY SYSTEM, ELECTRICAL TROUBLE SHOOTING AND HVAC PASS-THROUGH COSTS.	
9	Account Projected YTD Over Budget Amount	\$ 14,826.59	

**Notes:**

If Item 7 indicates that the items or services for which this Budget Authorization is being issued are contemplated in the budget (or if they are NOT contemplated in the budget but NOT in excess of \$5,000), then the information in Items 7-9 will serve as instructions to the Buyer to create a Budget Hold requisition as identified in Item 8 Alternate Funding Source(s).

If Item 7 indicates that the items or services for which this Budget Authorization is being issued are NOT contemplated in the budget and are in excess of \$5,000, then any requisitions related to this Budget Authorization must also be accompanied by a resolution from MIRA's Board of Directors in accordance with Section 3.3 of MIRA's Procurement Policies and Procedures.



# BUDGET AUTHORIZATION

**Issued By:** Roger Guzowski  
**Date:** May 29 2024

**PURCHASE ORDER OVER BUDGET**      *Items 1-5 Based on information from Requester/User:*

ITEM	DESCRIPTION	INFORMATION
1	Vendor	HERB SHAW SANITATION LLC
2	Requester/User	DAVID BODENDORF
3	PO Account Code(s)	35-001-613-52404 PD-OP-WTWTS-BUILDING OPERATIONS
4	PO Amount	\$ 1,470.00
5	Purpose of PO	PUMPOUT OF WASTEWATER HOLDING TANK THAT WAS FOUND TO BE BACKED UP INTO THE SCALE PIT

**INTERNAL USE - BUDGET HOLD**      *Items 6-9 Serve as notes for budget and instructions to the Buyer:*

6	Budgeted (Y/N)	Yes
7	Alternate Funding Source(s) <i>(to use for Budget Hold)</i>	FY24 Operating Account <span style="float: right;">PO0016120</span> <span style="float: right; background-color: #444; color: white; padding: 2px;"><b>Budget Hold PO#</b></span> 35-001-613-52407 PD-OP-WTWCWS-OP-TORTS-
8	Reason for Budget Overrun	OPERATIONAL MIS-ASSUMPTION THAT HOLDING TANK WOULD NOT REQUIRE PUMPOUT WHEN TRANSFER STATION INACTIVE.
9	Account Projected YTD Over Budget Amount	\$ 1,281.72

**Notes:**

If Item 7 indicates that the items or services for which this Budget Authorization is being issued are contemplated in the budget (or if they are NOT contemplated in the budget but NOT in excess of \$5,000), then the information in Items 7-9 will serve as instructions to the Buyer to create a Budget Hold requisition as identified in Item 8 Alternate Funding Source(s).

If Item 7 indicates that the items or services for which this Budget Authorization is being issued are NOT contemplated in the budget and are in excess of \$5,000, then any requisitions related to this Budget Authorization must also be accompanied by a resolution from MIRA's Board of Directors in accordance with Section 3.3 of MIRA's Procurement Policies and Procedures.

Fr: July 01, 2023

To: June 15, 2024



## Report on Vendors that have exceeded \$50,000 on Cumulative Contracts

### Discussion

The MIRA Procurement Policies and Procedures, effective January 22, 2004, contain a provision requiring that a report be submitted to the appropriate board committee(s) in the event that MIRA enters into multiple contracts or multiple Request for Services (“RFS”) with one vendor during one fiscal year, and none of the contracts and/or RFSs individually is in excess of \$50,000.00, but the sum of all contract and/or RFS amounts with that vendor exceeds \$50,000.00 in the aggregate.

This is to report to the Policies and Procurement Committee, pursuant to Section 4.1.3.2.2 (governing contracts) and Section 4.1.4.2 (governing RFSs) of the MIRA Procurement Policies and Procedures, those vendors with which CRRA has established multiple contracts and/or RFSs during a fiscal year, all of which are less than \$50,000.00, but which in the aggregate exceed \$50,000.00 to date.

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### **BEECHER CARLSON INSURANCE COMPANY LLC**

PO0015738	7/12/23	FY2024 - INSURANCE POLICY #WCC-641-444584-013- 7/1/23 - 7/1/24 WORKERS COMP - RENEWAL - PROPERTY DIVISION SHARE	1,449.90
PO0015738	7/12/23	FY2024 - INSURANCE POLICY #WCC-641-444584-013 7/1/23 - 7/1/24 WORKERS COMP - RENEWAL - AUTHORITY BUDGET	8,285.12
PO0015738	7/12/23	FY2024 - INSURANCE POLICY #WCC-641-444584-013- 7/1/23 - 7/1/24 WORKERS COMP - RENEWAL - CSWS SHARE	10,977.78
PO0015728	7/12/23	FY2024 - INSURANCE POLICY #TB2-641-4444584-033- 7/1/23 - 7/1/24 GENERAL LIABILITY - RENEWAL - BEECHER CARLSON	40,061.35
PO0015739	7/12/23	FY24 - INSURANCE POLICY #105593480 7/1/23 - 7/1/24 CRIME RENEWAL - TRAVELERS COMPANIES INC.	3,419.00
PO0015734	7/12/23	FY24 - INSURANCE POLICY #106080722 7/1/23 - 7/1/24 FIDUCIARY - NEW BUSINESS - TRAVELERS COMPANIES INC	5,489.00
PO0015757	7/24/23	FY2024 - INSURANCE POLICY #AS2-641-444584-023 LIBERTY MUTUAL FIRE INSURANCE COMPANY - BUSINESS AUTO	2,619.31
PO0015757	7/24/23	FY2024 - INSURANCE POLICY #AS20641-4445840023-LIBERTY MUTUAL BUSINESS AUTO RENEW POLICY 7/1/23 - 7/1/24 - CSWS SHARE	31,397.69
PO0015771	8/1/23	FY2024 - CARRIER SURCHARGE WORKER'S COMP- 7/1/23 - 7/1/24 PROPERTY DIVISION SHARE	74.97
PO0015771	8/1/23	FY2024 - CARRIER SURCHARGE - WORKER COMP -7/1/23 - 7/1/24 - AUTHORITY BUDGET SHARE	428.40
PO0015771	8/1/23	FY2024 - CARRIR SURCHARGE - WORKERS COMP 7/1/23 - 7/1/24 - CSWS SHARE	567.63
PO0015777	8/1/23	FY24 FOR FY2023 CARRIER SURCHARGE - 07/01/22 - 07/01/23 WORKERS COMP - PROPERTY DIVISION SHARE	46.87
PO0015777	8/1/23	FY24 FOR FY2023 CARRIER SURCHARGE - WORKER COMP -07/01/22 - 07/01/23 WORKERS COMP - AUTHORITY BUDGET SHARE	128.90
PO0015777	8/1/23	FY24 FOR FY2023 CARRIER SURCHARGE - WORKERS COMP- 07/01/22 - 07/01/23 CSWS SHARE	1,498.23
PO0015853	10/3/23	FY2024 - RENEWAL PREMIUM- #WCC-641-444584-011- 7/1/22- 7/1/23 PROPERTY DIVISION SHARE	170.58
PO0015853	10/3/23	FY2024 - REMAINING RENEWAL PREMIUM POLICY - #WCC-641-444584-011 - 7/1/22 - 7/1/23 - AUTHORITY SHARE	974.72
PO0015853	10/3/23	FY2024 - REMAINING RENEWAL PREMIUM POLICY - #WCC-641-444584-011 - 7/1/22 - 7/1/23 - CSWS SHARE	1,291.50
PO0015940	12/20/23	FY2024 - AUDIT FOR WORKERS COMPENSATION - JULY 1, 2022-JULY 1, 2023...SEE ATTACHED INVOICE	784.55

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**109,665.50**

**PRIMARY LANDSCAPING, LLC**

PO0015758	7/24/23	FY24 - GRASS MOWING 300 MAXUM RD FOR FY2024	24,000.00
PO0015796	8/15/23	FY24 PO#1 RECYCLING SNOW REMOVAL WINTER SEASON (WINTER SEASON FY 24 SNOW REMOVAL SERVICES AT 211 & 171 MURPHY	5,000.00
PO0015877	10/27/23	FY24 SNOW REMOVAL WINTER SEASON (WINTER SEASON 23-24 SNOW REMOVAL SERVICES AT 300 MAXIM RD & 100 RESERVE RD.	5,000.00
PO0015879	10/27/23	FY 24 MOWING, FALL CLEAN UP AND TRIMMING FOR 211 & 171 MURPHY RD. VENDOR SELECTED AS THE LOW BIDDER OF THREE.	2,500.00
PO0016010	2/22/24	FY24 PO #2 SNOW REMOVAL WINTER SEASON (WINTER SEASON 23-24 SNOW REMOVAL SERVICES AT 300 MAXIM RD & 100 RESERVE	5,000.00
PO0016011	2/22/24	FY24 PO#2 RECYCLING SNOW REMOVAL WINTER SEASON (WINTER SEASON FY 24 SNOW REMOVAL SERVICES AT 211 & 171 MURPHY	5,000.00
PO0016049	4/4/24	FY24 - GRASS MOWING 300 MAXUM RD FOR FY2024	20,000.00

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**66,500.00**



## Report on Exceptions to the Competitive Process

### Discussion

The MIRA Procurement Policies and Procedures, effective January 22, 2004, contain a provision exempting certain purchases from the competitive process; these exceptions are listed in Section 3.1.2 of the Policy.

Section 3.1.3 of the Procurement Policies and Procedures, Making and Reporting and Exception, requires that a purchase that is not conducted pursuant to the competitive process be reported as soon as practicable to the Policy and Procurement Committee, and the full Board of Directors.

This is to serve as the report required by section 3.1.3 of the Procurement Policies and Procedures. The following table provides a summary of this information.

<b>Comp 2</b>		<b>Comp 2 - State Contract (DAS, DEEP, DOT, BEST)</b>		
<u>Date</u>	<u>PO Number</u>	<u>Description</u>	<u>QTY</u>	
5/20/24	PO0016108	FY24 -LAST 2 MONTHS OF fy2024. PHONE LINE SERVICES (MAY-JUNE 2024) FOR THE ALARM SYSTEM AT THE ELLINGTON TS BILLING 860-870-5217 STATE CONTRACT DOIT Contract B-03-012	540.00	FRONTIER COMMUNICATIONS CORPORATION
6/12/24	PO0016133	FY25 CSWS RECYL TO COVER TESTS AND 2 INSPECTIONS THIS IS BILLED BIENNIAL \$1131.00 x 2 = \$2262.00 ADDITIONAL FUND TO COVER ANY COST NOT COVERED UNDER CONTRACT ON SIMPLEX FIRE ALARM EQUIPMENT DBA JOHNSON CONTROLS AT 211 MURPHY ROAD HARTFORD COST OF TEST AND INSPECTION CONTRACT COVERS PARTS/ REPAIRS AND LABOR PER ST OF CT CONTRAC # 18PSX0005	2,500.00	JOHNSON CONTROLS FIRE PROTECTION LP
6/12/24	PO0016129	FY2024-PROPERTY DIVISION-SOUTH MEADOWS-FOR THE RELOCATION OF OPERABLE EQUIPMENT IN ADVANCE OF SCRAP REMOVAL ACTIVITIES DAS CONTRACT #14PSX0330	2,400.00	H O PENN MACHINERY CO INC
6/12/24	PO0016136	FY25 CLOSED ELLINGTON TRANSFER PO TO COVER TESTS AND INSPECTIONS WHICH INCLUDE TWO TESTS ON ALL SIMPLEX FIRE ALARM EQUIPMENT - B-ANNUALLY BILLED @ \$1283.15 X 2 = \$2566.31 - AT SADDs MILL ROAD ELLINGTON COST OF TEST AND INSPECTION CONTRACT COVERS PARTS/ REPAIRS AND LABOR PER ST OF CT CONTRAC # 18PSX0005 @ WHICH IS REQUIRED TO TEST HEAT DETECTORS ANY ADDITIONS OR REPAIRS AS NEEDED NOT TO EXCEED \$2600.00	2,600.00	JOHNSON CONTROLS FIRE PROTECTION LP
6/14/24	PO0016145	FY-24 PO# 1 REPAIRS FOR RECYCLE SCALES CONTRACT #18PSX0151 (REIMBURSEMENT BY USA)	5,000.00	METTLER TOLEDO INC
			<b>13,040.00</b>	

### **NC3 NC-mandated by law (permit, regulation, statute)**

<u>Date</u>	<u>PO Number</u>	<u>Description</u>	<u>QTY</u>	
5/30/24	PO0016131	FY24 CSWS ISO-NEW ENGLAND/NEPOOL MONTHLY MEMBERSHIP FOR APRIL (CURRENT PO \$317.33 SHORT) AND MAY (ESTIMATED \$1,900- CHARGE)	2,200.00	ISO NEW ENGLAND INC
6/12/24	PO0016132	FY25 DCP PUBLIC WEIGHER LICENSES FOR 6 SCALE OPERATORS x \$40.00 PER LICENSE = \$240.00 JEROME, MONTANEZ, DILLON, REED, BOUCK AND DEEGAN	240.00	CT ST OF DEPT CONSUMER PROTECTION

6/12/24	PO0016143	FY24 - ANNUAL TITLE V AIR EMISSION FEE FOR THE SOUTH MEADOW STATION (JET TURBINE FACILITY) FOR CALENDAR YEAR 2023. REFERENCE # / PERMIT # 075-0252-TV.	5,000.00	CT ST OF DEEP
6/12/24	PO0016128	FY25 - ALARM PERMIT REGISTRATION FEE FOR THE MIRA CSWS WASTE PROCESSING FACILITY, 300 MAXIM ROAD, HARTFORD	225.00	HARTFORD CITY OF
6/12/24	PO0016134	FY-25 WEIGHING & MEASURING DEVICES REGISTRATION RENEWAL FOR TOWN DUMP RD ESSEX.	250.00	CT ST OF DEPT CONSUMER PROTECTION
6/12/24	PO0016137	FY-25 WEIGHING & MEASURING DEVICES REGISTRATION RENEWAL FOR OLD DUMP RD TORRINGTON.	250.00	CT ST OF DEPT CONSUMER PROTECTION
6/12/24	PO0016138	FY-25 WEIGHING & MEASURING DEVICES REGISTRATION RENEWAL FOR 211 MURPHY RD. TWO SCALES.	500.00	CT ST OF DEPT CONSUMER PROTECTION
6/12/24	PO0016140	FY-25 WEIGHING & MEASURING DEVICES REGISTRATION RENEWAL FOR 300 MAXIM RD.	250.00	CT ST OF DEPT CONSUMER PROTECTION
6/14/24	PO0016144	FY-25 WEIGHING & MEASURING DEVICES REGISTRATION RENEWAL FOR ECHO LAKE RD WATERTOWN.	250.00	CT ST OF DEPT CONSUMER PROTECTION
			<b>9,165.00</b>	

**NC7 NC- MSA, PILOT, or other similar agreement**

<u>Date</u>	<u>PO Number</u>	<u>Description</u>	<u>QTY</u>	
6/7/24	PO0016121	FY24 CITY OF HARTFORD, PAYMENT IN LIEU OF TAXES (PILOT) CONTRACT - 2ND PAYMENT	750,000.00	HARTFORD CITY OF TREASURER
			<b>750,000.00</b>	

**NC8 NC-small purchase <\$2500 (explain)**

<u>Date</u>	<u>PO Number</u>	<u>Description</u>	<u>QTY</u>	
5/20/24	PO0016104	FY24 - PROVIDE ALL LABOR AND MATERIALS TO RE-SECURE THE N.U. BUILDING EXIT DOOR TO THE ROOF AT THE SHUTTERED POWER BLOCK FACILITY, IN ACCORDANCE WITH QUOTE NUMBER 415508.	583.00	TULL BROTHERS INC
5/22/24	PO0016106	FY2024-PROPERTY DIVISION-SOUTH MEADOWS-FOR INSPECTION AND CALIBRATION OF SCALE 4 TO BE USED IN CONTRACT FOR REMOVAL OF MISCELLANEOUS SCRAP MATERIALS.	750.00	METTLER TOLEDO INC
6/10/24	PO0016139	FY24 Q4 1 MONTHS RENTAL OF WATER FILTRATION SYSTEM @ \$40.50 AT 300 MAXIM ROAD HARTFORD = \$40.50 TOTAL,	40.50	CRYSTAL ROCK LLC
			<b>1,373.50</b>	

**NC9 NC-Market Driven Purchase**

<u>Date</u>	<u>PO Number</u>	<u>Description</u>	<u>QTY</u>	
5/20/24	PO0016103	FY2024-ROUTING OF ONE YEAR WASTE AND RECYCLING DELIVERY AGREEMENT WITH COUNTRY DISPOSAL SERVICES LLC FOR FY2024	1.00	CONTRACT ROUTING - INTERNAL ONLY
5/30/24	PO0016122	FY24 - ROUTING OF ONE YEAR WASTE AND RECYCLING DELIVERY AGREEMENT WITH CWPM LLC FOR FY2025	1.00	CONTRACT ROUTING - INTERNAL ONLY
6/7/24	PO0016146	FY2024 - ROUTING OF ONE YEAR WASTE AND RECYCLING DELIVERY AGREEMENT WITH WILLIMANTIC WASTE PAPER COMPANY INC FOR FY2025	1.00	CONTRACT ROUTING - INTERNAL ONLY
6/7/24	PO0016147	FY2024 - ROUTING OF ONE YEAR WASTE AND RECYCLING DELIVERY AGREEMENT WITH PAINE'S INC. RECYCLING & RUBBISH REMOVAL FOR FY2025	1.00	CONTRACT ROUTING - INTERNAL ONLY

4.00

**Grand Total:** 773,582.50



## INFORMATION REGARDING UPCOMING SOLICITATIONS

### Public Solicitations for which the Authority has received and is reviewing responses

- NA

### Public Solicitations and/or contracts which the Authority has issued and is awaiting results

- Request for Information and Expressions of Interest For Sale Of Jet Turbine Electric Generating Facility Assets (Pre-cursor to future RFP. Ongoing RFI to identify potential respondents to future RFP for sale of these assets and identify relevant information about those assets to facilitate successful future RFP – this is an ongoing portion of an RFI issued by MIRA in 2023 that has been reissued as an MIRA Dissolution Authority RFI).

### Schedule-yet-to-be-finalized RFP/B/Q which the Authority may issue in FY2025

*(schedule and/or scope yet to be finalized pending guidance from Board of Directors, approval of South Meadows decommissioning plan, etc.)*

- Additional solicitations, requests for quotes, and/or use of state contracts if/as necessary to assist in the clean out of exhibits, records, furniture, equipment, electronic waste and/or other scrap to prepare for listing and sale of surplus properties in Ellington, Watertown or on Murphy Road in Hartford.
- Solicitation (or multiple concurrent solicitations) for major salvage operations at the South Meadows Site pursuant to the Closure Plan.
- Additional solicitations, requests for quotes, or use of state contracts if/as necessary to assist in the sale, scrap, and/or disposal of spare parts, unused inventory, electronic waste or other miscellaneous scrap metal from the closed South Meadows Facility not otherwise included in major salvage operations.
- Request for Quotes (or other public solicitations if warranted, or use of DAS state contracts if possible) for various building and facility services at the Authority's Headquarters offices and South Meadows facility including custodial office cleaning, grounds maintenance, HVAC maintenance, on-call electrical work, on-call plumbing work, on-call fencing work, and/or any other facilities or grounds work deemed necessary.
- RFP(s) for Sale of Jet Turbine Electric Generating Facility Assets
- Other solicitations if/as necessary to support decommissioning the South Meadows Facility.

### Contracts-of-note ending in FY2025 (or soon thereafter) – new contracts/solicitations needed if continued services desired

- On-call Agreements with various firms for Engineering, Consulting And Power-Product Professional Services (existing contracts end June 30, 2025)
- Service Agreement regarding Maxim Road crossing (existing service contract ends June 30,

2025)

- 401(k) Plan Services (June 30, 2025)
- Mail machine lease (existing contract ends on or about 3/13/2025)
- Commercial and Industrial Real Estate Services Agreement (existing contract ends 10/31/2025)
- Health and Welfare Broker of Record Services (existing contract ends December 31, 2025)
- One-Year Solid Waste And Recyclables Hauler Delivery Agreements (existing contracts with approximately 20 haulers end June 30, 2025)

FISCAL YEAR 2024 LEGAL REQUEST FOR SERVICES

FOR PERIOD ENDING 5/31/2024

LEGAL FIRM	Matter	Board Approval	PO Number	PO Amount	FY24 expenses paid from FY24 PO	FY23 expenses paid from FY24 PO	FY24 accrued estimates	FY23 expenses Paid from FY23 PO (not accrued in FY23)	FY23 over/under accrual, Refunds received etc	Total per General ledger
Cohn Birnbaum & Shea	South Meadows Exit Strategy		PO#15898	\$ 20,000	\$ 8,959					\$ 8,959
	Ellington									\$ -
<b>Total Cohn Birnbaum &amp; Shea</b>				\$ 20,000	\$ 8,959	\$ -	\$ -	\$ -	\$ -	\$ 8,959
Day Pitney	NPDES Permitting Support			\$ -						\$ -
<b>Total Day Pitney</b>				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Halloran & Sage	GC - Authority Budget		PO#15841	\$ 50,000	\$ 50,000		\$ -		\$ (19,370)	\$ 30,630
			PO#15934	\$ 5,000	\$ 5,000					\$ 5,000
			PO #16055	\$ 20,000	\$ 20,088		\$ 5,198			\$ 25,285
										\$ -
										\$ -
	Property Division		PO#15933	\$ 5,000	\$ 5,000		\$ 18,699			\$ 23,699
	CSWS		PO#15842	\$ 50,000	\$ 47,738		\$ -		\$ 17,334	\$ 65,072
										\$ -
	South Meadows Transition Contingency		PO#15935	\$ 10,000	\$ 10,000					\$ 10,000
										\$ -
										\$ -
	Landfill Division									\$ -
	MidCT									\$ -
<b>Beginning Halloran &amp; Sage</b>				\$ 140,000	\$ 137,826	\$ -	\$ 23,897	\$ -	\$ (2,036)	\$ 159,687
Kainen, Escalera & McHale	Employment		PO#15852	\$ 10,000	\$ 10,000		\$ -			\$ 10,000
			PO #16056	\$ 5,000	\$ 3,782					\$ 3,782
<b>Total Kainen, Escalera &amp; McHale</b>				\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 13,782
Melick & Porter	Tremont									\$ -
										\$ -
<b>Total Melick &amp; Porter</b>				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTALS:</b>				\$ 170,000	\$ 156,785	\$ -	\$ 23,897	\$ -	\$ (2,036)	\$ 182,428

Agrees with Gen.ledger

Kainen, Escalera & Mc Hale - RFS 10,000.00 Authority  
 Halloran & Sage - RFS 50,000.00 CSWS  
 Halloran & Sage - RFS 50,000.00 Authority  
 Halloran & Sage - RFS 5,000.00 Authority  
 Halloran & Sage - increase \$5,000 Authority  
 Halloran & Sage increase \$20,000 Authority  
 Kainen, Escalera & Mc Hale - increase \$10,000 Authority

# ***ATTACHMENT 6***



Dissolution Authority

**PRESIDENT'S CERTIFICATION CONCERNING RESPONSES TO REQUESTS FOR OFFERS, BIDS, OR PROPOSALS**

As provided by Sections 1-200(6)(D) and 1-210 (b)(7) and (b)(24) of the *Connecticut General Statutes* and by execution of this Certification, the President of the MIRA Dissolution Authority (the "Authority") hereby certifies that the public interest in the disclosure of Letters of Intent ("Offers") to purchase the Authority's real property on Echo Lake Road (property formerly referred to as the Watertown Transfer Station), which Offers were received by the Authority via it's contracted real estate broker O,R&L Commercial, LLC, is outweighed by the public interest in the confidentiality of such responses as such public disclosure would adversely impact the price of such sale until a contract resulting from Offers is executed or all negotiations with any buyer for the sale of such property has ended, whichever occurs earlier.

Signature:  7/31/24

Name: **Mark T. Daley**

Title: **President and CFO**

State Of: **Connecticut**

County Of: **Hartford**

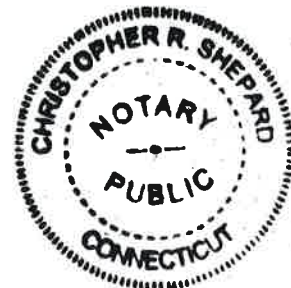
Mark T. Daley, being fully sworn, deposes and says that he is the President and CFO of the MIRA Dissolution Authority, that he has read the forgoing statement concerning disclosure of responses to requests for offers, bids or proposals and, under the penalty of perjury, certifies that each and every part of said statement is true.

Sworn to before me this 3<sup>rd</sup> day of July 2024

  
Notary Public/Commissioner of the Superior Court

**CHRISTOPHER R. SHEPARD**  
Notary Public, State of Connecticut  
My Commission Expires 07/31/2025

Commission Expiration Date



# ***ATTACHMENT 7***

**ATTACHMENT 7**  
**RESOLUTION FOR THE MIRA DISSOLUTION AUTHORITY BOARD OF DIRECTORS**  
**AUTHORIZING A NON BINDING LETTER OF INTENT TO PURCHASE THE WATERTOWN TRANSFER STATION**

**WHEREAS**, The MIRA Dissolution Authority (the “Authority”) was established pursuant to Public Act 23-170 effective July 1, 2023 as successor to the Materials Innovation and Recycling Authority whereupon it became obligated to wind down the Authority's operations and activities in an orderly and responsible manner, that may include, but is not limited to, the marketing and sale of the Authority's surplus real and personal property; and

**WHEREAS**, Pursuant to Chapter 446e, as amended by Public Act 23-170, the Authority has to power to sell all or any portion of a waste management project and its real property for such consideration and upon such terms as the Authority may determine to be reasonable; and

**WHEREAS**, Pursuant to the Authority’s Procurement Policy (“Policy”), the Authority may sell real property without application of the Competitive Process as defined in the Policy, and wherever practicable, property will be sold to a public or regulated entity; and

**WHEREAS**, The Policy requires the Authority to notify the Chief Executive Officer of the town in which such property is located prior to the sale, which notice has been provided on May 29, 2024; and

**WHEREAS**, Effective October 18, 2023, the Authority modified its Procurement Policy to provide that no real property shall be sold without a written appraisal having been conducted on behalf of the Authority as client with an appraisal effective date no later than one year prior to board approval of such sale; and

**WHEREAS**, The Authority has recently obtained real property appraisals for its Watertown and Ellington Transfer Stations, as well as its real property at 211 and 171 Murphy Road in Hartford (collectively, the “real property” or “real properties”); and

**WHEREAS**, The Authority has contracted O,R&L Commercial to perform as its broker and sellers agent for the sale of such real property; and

**WHEREAS**, The Authority has provided such appraisals to O,R&L Commercial for its review, established offering prices and authorized O,R&L Commercial to publicly list the real properties for sale; and

**WHEREAS**, The Authority has further provided direct notice of the sale of the real properties to entities previously expressing interest in such sales or otherwise known to the Authority as potentially interested waste industry participants; and

**WHEREAS**, Commencing on June 7, 2024, O,R&L listed each of properties for sale and actively marketed the properties to obtain offers for each property for the Authority’s consideration; and

**WHEREAS**, The Watertown Transfer Station has attracted strong interest and multiple offers; and

**WHEREAS**, The Authority established a deadline of June 30, 2024 for best and final offers from potential buyers and now desires to proceed with a non-binding letter of intent for the sale of the Watertown Transfer Station to the buyer who presented the highest best and final offer (“Buyer”).

**NOW THEREFORE, be it**

**RESOLVED:** That the President is authorized to execute a non-binding letter of intent with the Buyer setting forth the highest best and final offer stating the purchase price, closing date, exclusivity period, a due diligence period at buyers cost and further terms and conditions as substantially discussed at this meeting including future execution of the definitive purchase and sales agreement.

**FURTHER RESOLVED:** Management is directed to draw up to \$20,000 from the Property Division's South Meadows Transition Contingency Reserve for payment of legal services incurred in the development of the purchase and sales agreement and conduct of the closing of the sale.

**FURTHER RESOLVED:** Management shall present such purchase and sales agreement to this Board for approval prior to closing.

**PROCEDURAL REQUIREMENTS (LOI Re. Sale of Watertown)**

Author: Mark Daley, President & CFO

Committee Requirements:

- Assigned – Finance Committee
- Quorum – 50% of the Directors on a Committee of 4 or more, majority of the Directors on a Committee of less than 4, excluding the Chair.
- Item carries with majority of Directors present

<b>Director</b>	<b>Raised</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Paul Harrington					
Matthew M. Dayton					
David S. Steuber					
William P. Beccaro					

Board Requirements:

- Quorum – 6 Directors
- Item carries with majority of Directors present unless otherwise specified
- Specified as requiring 2/3 of full Board (8 Directors)
  - Purchasing and Contracting Rules & Procedures (22a-266(c))
  - X   Contract Over 5 Years or Greater than \$50,000 Annual Consideration (22a-268)
  - Proposed Procedure (1-120)
  - Special Capability Exception Over \$10,000 (Procurement Policy Section 3.1.2.5)
  - Settlement Exception (Procurement Policy Section 3.1.2.7)
  - Acquisition or Sale of Real Property (Procurement Policy Section 5.1.3 & 5.2.3)
- Specified as requiring 2/3 of Directors present and eligible (Bylaws Section 504)
  - Expenditure of \$50,000 or more for outside consultant
  - Entering Executive Session
  - Addition of Agenda Item at a regular meeting

<b>Director</b>	<b>Raised</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
1 - Chairperson Hunter					
2 - Matthew Dayton					
3 – David Barkin					
4 – Michael Looney					
5 - William Beccaro					
6 - Rachel Taylor					
7 – Michael Walsh					
8 – John Fonfara					
9 - Paul Harrington					
10 - Carl Fortuna					
11 - Dave Steuber					