



Dissolution Authority

300 Maxim Road, Hartford, Connecticut 06114

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MEMORANDUM

TO: MIRA Dissolution Authority Board of Directors
FROM: Bert Hunter, Chairperson
DATE: February 22, 2024
RE: Notice of Special Meeting

There will be a **special meeting** of the MIRA Dissolution Authority's Board of Directors on *Tuesday, February 27, 2024 at 9:30 a.m. in the Board Room at 300 Maxim Road, Hartford, CT. Members of the public may also attend the meeting telephonically by calling (929) 205-6099, entering Meeting ID: 886 0868 5597 and Passcode: 253208# when prompted. (NOTE - there is very limited physical space in the Board Room - consequently, virtual public attendance is encouraged).* The meeting is scheduled to conclude at 11:30 a.m. The purpose of this meeting will be:

1. Call to Order; Chair's Welcome
2. Public Comment (3 minutes per speaker)
3. Review and Approve - minutes of the February 13, 2024 Regular Board Meeting (*Attachment 1*).
4. Chairman's and President's Report
 - a. Summary Documents Relevant to Fiscal Year 2025 Budgets and Ceding Control of Transfer Stations (*Attachment 2*)
5. Executive Session to discuss preliminary draft feasibility estimates and evaluations relative to public supply contracts associated with operation of the Connecticut Solid Waste System.
6. Finance Committee Report
 - a. Review and Approve Resolution Approving The Fiscal Year 2025 CSWS Operating and Capital Budget (*Attachment 3*).
 - b. Review and Approve Resolution Approving The Fiscal Year 2025 Property Division Operating Budget (*Attachment 4*).
 - c. Review and Approve Resolution Approving The Fiscal Year 2025 Landfill Division Operating Budget (*Attachment 5*).
 - d. Review and Approve Resolution Approving the Fiscal Year 2025 Authority Budget (*Attachment 6*).

Cc: Mark Daley
David Bodendorf
Thomas Gaffey
Christopher Shepard
Cheryl Kaminsky
Roger Guzowski
Stephannie Rice
Chris May

Attachment 1



Dissolution Authority

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MIRA DISSOLUTION AUTHORITY

February 13, 2024

A Regular meeting of the Board of Directors of the MIRA Dissolution Authority was held in person and via Zoom on Tuesday, February 13, 2024. Present in person or via audio or video conferencing were:

Appointed Directors:

Chairperson Bert Hunter (via Zoom)
Matthew Dayton (via Zoom)
Theodore Bromley (via Zoom)
Joseph DeNicola (via Zoom)
William Beccaro (via Zoom)
Michael Walsh (via Zoom)
John Fonfara (via Zoom)
Paul Harrington (via Zoom)
Carl Fortuna (via Zoom)
David Steuber (via Zoom)

Appointed Members:

William DiBella (via Zoom)
Thomas Swarr (via Zoom)
Sarah McCoy (via Zoom)
Clarence Corbin (via Zoom)

Present from MIRA Dissolution Authority ("Authority"):

Mark Daley, President & CFO
Tom Gaffey, Director of Recycling and Enforcement (via Zoom)
Cheryl Kaminsky, Comptroller (via Zoom)
Dave Bodendorf, Manager of Engineering, Construction and Power Assets
Chris Shepard, Environmental Compliance Manager (via Zoom)
Roger Guzowski, Supply Chain Manager (via Zoom)

Others Present:

Ann Catino, Halloran & Sage
508-284-4475 860-746-3200
860-478-2282

This meeting was recorded via ZOOM conferencing and is posted on the Authority's website at:
<https://www.ctmira.org/wp-content/uploads/2024/02/2-13-24-Board.mp4>

1. Call to Order, Chair’s Welcome, - Agenda Item 1

Chairperson Hunter called the meeting to order at 9:33am.

2. Public Comment - Agenda Item 2

Chairperson Hunter asked if any member of the public attending the meeting in person or remotely wished to provide comment. There being none, Chairperson Hunter moved on to the next agenda item.

3. Review and Approve Minutes of the January 17, 2024 Regular Board Meeting - Agenda Item 3.

Chairperson Hunter requested a motion to approve the minutes of the January 17, 2024 Regular Board Meeting. Director Walsh indicated that he did not vote on Item 10 of the minutes, as he had left the meeting. Staff indicated the minutes would be corrected to reflect Director Walsh’s comment. The motion to approve the minutes as corrected was made by Director Harrington and seconded by Director Beccaro. The motion was approved by roll call vote as indicated below.

Director	Raised	Second	Aye	Nay	Abstain
1 - Chairperson Hunter			X		
2 - Matthew Dayton			X		
3 – Theodore Bromley			X		
4 - Joseph DeNicola			X		
5 - William Beccaro		X	X		
6 - Rachel Taylor					not in attendance
7 – Michael Walsh			X		
8 – John Fonfara			X		
9 - Paul Harrington	X		X		
10 - Carl Fortuna			X		
11 - David Steuber			X		

4. Chairman and President’s Report - Agenda Item 4

Chairperson Hunter mentioned the work that had been done on the South Meadows Redevelopment Considerations Study and that the Authority was continuing to work with the regional COGs to transfer operation and control of MIRA’s operating transfer stations. President Daley indicated that the report required by PA 23-170 had been submitted to the required parties. He also mentioned that a communication had been sent to the remaining CSWS customers regarding the FY2025 Budget and the goal of transferring control of the operating transfer stations to the regional COGs. President Daley indicated that all of this communication has been posted on the Authority’s website and a virtual meeting with remaining CSWS customers is being planned. He stated that he and Chairperson Hunter met with the Northwest COG yesterday regarding taking over the Torrington Transfer Station. MIRA DA is planning to facilitate a meeting between the Northwest COG and the River COG to discuss working together. Director DeNicola suggested the Capitol region COG may be a good resource for the Northwest and River COGs, as the Capitol COG has previously formed a solid waste authority.

5. South Meadows Transition Committee Report – Agenda Item 5

Chairperson Hunter asked Director Beccaro to provide a report. Director Beccaro indicated the RFP for the South Meadows Redevelopment Considerations Study was “live” and asked President Daley to provide an update on the RFP process. President Daley mentioned that Mr. Guzowski had provided detail of the extension outreach and advertising to the committee last week. He indicated two mandatory site tours on February 7, 2024 were well attended with almost 50 people attending the mandatory tours in total. He stated follow-up tours to provide access to the areas subject to the hazardous building materials survey will be scheduled with interested parties as necessary. The sign-in sheets for the tours have been published in an addendum on the website so that all potential proposers know who else attended. Another addendum will be published to provide updates on the verification report and the closure plan. Staff will be answering proposer questions as they are received to provide proposers the maximum amount of time to review the answers. Mr. Daley indicated staff will be drafting a response to the closure plan comments received from DEEP and provide the draft to Chairperson Hunter and Director Beccaro with the intention of submitting the comments to DEEP by February 24, 2024. Director Beccaro offered to involve any other interested Directors in the review and comment on the response to DEEP. President Daley indicated input from other Directors and Members is welcome, but the response must be submitted to DEEP shortly.

6. Finance Committee Report - Agenda Item 6

Chairperson Hunter indicated that it is typical for the next fiscal year budget recommendations to be voted on at this meeting, but there was not a recommendation from the Finance Committee at this time. He stated that special meetings of the Finance Committee and the Board will be required before the end of February in order to meet the MIRA DA notification timeline requirement for its customers. Chairperson Hunter asked Director Harrington for a report. Director Harrington provided more detail on the discussion at last week’s Finance Committee meeting. He mentioned the two issues being worked through are 1) use of the tip fee stabilization fund, and 2) disposition of funds generated from the sale of any real property. He stated the Committee wanted input from the entire Board prior to making a recommendation.

Director Harrington then asked President Daley if there was anything he wanted to add. President Daley indicated that an item was added at the Finance Committee to approve a selection committee for review of auditor proposals and a recommendation of award. Director Beccaro asked when the appraisals would be available for review. President Daley stated most of the appraisals were complete and he expected all of the appraisals to be available within a week or so.

7. Executive Session to discuss i) the sale of real estate owned by the Authority in Hartford, Watertown, Ellington and Shelton and any pending consummation, termination or abandonment of all transactions or proceedings concerning any such sale and ii) preliminary draft feasibility estimates and evaluations relative to public supply contracts associated with operation of the Connecticut Solid Waste System. Agenda Item 7

Chairperson Hunter made a motion to go into executive session and read the purpose of the executive session into the record. The motion was seconded by Director Beccaro. Chairperson Hunter asked President Daley who would be present in executive session. President Daley confirmed all Directors and Members, himself, and Attorney Catino would be included in the entire executive session, and that Mr. Guzowski and Mr. Bodendorf would be present only for the discussion concerning the sale of real estate. Chairperson Hunter then requested a vote to move into executive session. The motion passed as indicated below.

Director	Raised	Second	Aye	Nay	Abstain
1 - Chairperson Hunter	X		X		
2 - Matthew Dayton			X		
3 - Theodore Bromley			X		
4 - Joseph DeNicola			X		
5 - William Beccaro		X	X		
6 - Rachel Taylor					not present
7 - Michael Walsh			X		
8 - John Fonfara			X		
9 - Paul Harrington			X		
10 - Carl Fortuna			X		
11 - Dave Steuber			X		

Executive Session began at 10:00 am. Messrs. Guzowski and Bodendorf left executive session at 10:22am. Executive session ended at 12:03pm with no action taken. Chairperson Hunter Adjourned the meeting at 12:03pm.

Attachment 2

ATTACHMENT 2

**MIRA DISSOLUTION AUTHORITY
SUMMARY DOCUMENTS RELEVANT TO FISCAL YEAR 2025 BUDGETS
AND CEDING CONTROL OF TRANSFER STATIONS**

- Excerpts from Amended Municipal Service Agreement
- Public Act 23-170 Language
- Authority's Public Act 23-170 Report to Legislature
- CSWS Participating Town Letter
- CT. General Statutes 22a-264 - Authority Activities and Operations
- DEEP's Draft Comprehensive Materials Management Strategy Amendment (January 2023) - (Formerly Known as the Solid Waste Management Plan)
- Authority's Annual Plan of Operations
- Municipal Desire to Maintain Public Control through Regional Waste Authorities

Excerpts from Amended Municipal Service Agreement

"WHEREAS, MIRA desires to encourage the Municipality to enter into this Second Amendment, which is intended to establish the Municipality as a Tier 1 Short-Term Municipality and modify the "Opt Out Disposal Fee" provided in Section 3.2 (e) of the MSA by i) limiting future tip fee increases primarily to those directly provided for under the Transition Contract Awards, ii) continuing use of MIRA's "Tip Fee Stabilization Fund" to the extent feasible, iii) providing for a "Participating Town Distribution" upon expiration of the MSA in the event excess funds are collected, iv) codifying the roles and responsibilities of the Parties and the administrative procedures to support a voluntary Pay as You Throw Program, and v) establishing funding set asides for any future decommissioning of the Facility including contractor severance, and initial modifications to the Transfer Stations and Facility needed to efficiently transition to transfer operations which set asides are not included in the CSWS Cost of Operation;"

"WHEREAS, DEEP has previously expressed its desire that the CSWS Participating Municipalities remain organized as a source of demand for future solid waste management facility development projects to be undertaken consistent with the goals and objectives of DEEP's Comprehensive Materials Management Strategy."

"MIRA hereby agrees to maintain its Tip Fee Stabilization Fund and MIRA shall, on or before the last day of February of each Contract Year, apply such Tip Fee Stabilization Funds as may be available to its calculation of the Tier 1 Short-Term Disposal Fee set by MIRA pursuant to Section 3.2(a). The Parties acknowledge that MIRA's ability to maintain the Tip Fee Stabilization Fund greatly diminishes subsequent to the FY2023 Contract Year. MIRA shall make every reasonable effort to apply such funds and reserves as may be available to the extent necessary to reduce the Tier 1 Short-Term Disposal Fee to the Projected Tier 1 Short-Term Disposal Fees shown in Attachment B."

"(a) MIRA hereby agrees to set aside the sum of three million, three hundred thousand dollars (\$3,300,000) to be used for the decommissioning of the Facility when the suspension of waste combustion and transition to transfer activity contemplated by this Second Amendment is complete and a conclusive determination not to recommence waste combustion is made ("Facility Decommissioning Funds"). Such set aside shall be made from existing MIRA reserves and MIRA shall not otherwise include expenses related to decommissioning the Facility in the Cost of Operation for the remaining term of the MSA."

Public Act 23-170 Language

Sec. 11. (NEW) (Effective from passage) "The funds possessed by the Materials Innovation and Recycling Authority, established pursuant to section 22a-260a of the general statutes, shall not constitute surplus revenues and shall be deemed necessary to provide support for the authority's properties systems and facilities, including any environmental remediation of such properties, systems and facilities. Such funds shall not be distributed or redistributed to the users of the authority's services. Users of the authority's services shall be liable for the environmental remediation costs of the authority's properties, systems and facilities if, and to the extent, any funds were distributed or redistributed by the authority to such users on or after January 1, 2023."

Authority's Public Act 23-170 Report to Legislature

"To achieve this Dissolution Responsibility, the Authority plans to cede control of the two remaining operating facilities comprising the Connecticut Solid Waste System (the Torrington and Essex transfer stations) to municipal and/or regional governmental entities capable of maintaining and legally enforcing the flow of municipal solid waste ("MSW") to these facilities. By statute, a municipality can designate the area where its solid waste can be disposed of and where recyclables must be taken for processing. This authority is commonly referred to as "Flow Control". The Authority's objective is to accomplish this transition through assignment of all applicable municipal service agreements, transfer station operating contracts, MSW and recycling disposal and processing contracts to the selected entity. In negotiating these assignments, the Authority will seek to ensure all terms and conditions of the agreements being assigned will be properly administered through their common expiration date of June 30, 2027, and that in doing so, the Authority's projected use of reserves in support of the CSWS in the absence of ceding control of the transfer stations is reduced. The Authority may alternatively consider whole or partial terminations of these agreements if the waste management needs of all remaining CSWS participating municipalities are met and the Authority's projected use of reserves in support of the CSWS in the absence of this approach is also reduced. A variety of paths to cede control of the Torrington and Essex transfer stations, transfer related contractual obligations of the Authority and/or otherwise extract the Authority from its intermediation and contractual roles are possible and may be pursued. The Authority will endeavor a transition that (i) results in no material disruption of MSW disposal and recycling services for the towns being served presently by the Authority and (ii) conserves as much of the Authority's reserves as possible. The Board has taken the position that such a use of reserves (i.e., to support contracts compliance including tip fee stabilization pursuant to these existing contracts with the remaining two dozen municipalities) is consistent with the Act. If the Board's interpretation of Section 11 of the Act is challenged, the Authority's ability to cede control of the transfer stations prior to the June 30, 2027 expiration of relevant contracts will be severely constrained."

CSWS Participating Town Letter

"The Board has taken the position that such a use of reserves (i.e., to support contract compliance including tip fee stabilization pursuant to these existing Tier 1 Short Term Municipal Service Agreements) is consistent with the Act. If the Board's interpretation of Section 11 of the Act is challenged, the Authority's ability to use reserves to maintain tip fees at a level that would not exceed the "opt out" level could be jeopardized. Absent specific direction that this approach is not consistent with the Act, and the Act supersedes the Municipal Service Agreements, the Participating Municipalities can expect a budget adoption resolution at the February 2024 Board of Directors meeting establishing the \$131.00 tip fee. Alternatively, the Authority will provide the Participating Municipalities with the supporting rationale for departing from the \$131.00 tip fee. The approach outlined above provides the best balance of interests reflected in the Act because it i) minimizes use of reserves in support of the Connecticut Solid Waste System, ii) adheres to expectations established in the Tier 1 Short Term Municipal Service Agreement, and iii) moves the tip fee closer to the level of self-sustainability needed

for ultimate transfer of control of the Torrington and Essex transfer stations to regional waste authorities or local municipalities envisioned by the Act.”

CT. General Statutes 22a-264 - Authority Activities and Operations

Sec. 22a-264. (Formerly Sec. 19-524w). (Note: This section is repealed, effective July 1, 2025.) Activities and operations. “The activities of the authority in providing or contracting to provide solid waste management services shall be in conformity with applicable statutes and regulations and with the state-wide solid waste management plan as adopted by the Commissioner of Energy and Environmental Protection. The authority shall prepare an annual plan of operations which shall be reviewed by the Commissioner of Energy and Environmental Protection for consistency with the state-wide solid waste management plan. Upon approval by the Commissioner of Energy and Environmental Protection and by a vote of the authority's full board of directors, the annual plan of operations shall be adopted. Any activities of the authority carried out to assist in the development of industry and commerce based upon the availability of recovered resources for recycling and reuse shall be coordinated to the extent practicable with plans and activities of Connecticut Innovations, Incorporated, with due consideration given to the secondary materials and waste management industries operating within the state of Connecticut.”

DEEP's Draft Comprehensive Materials Management Strategy Amendment (January 2023) **(Formerly Known as the Solid Waste Management Plan)**

“Additionally, DEEP will seek to assist municipalities in forming regional waste authorities (RWAs), the entities that have historically backed the development of waste infrastructure in Connecticut, including providing grants for planning and establishing RWAs.” “Construction of new facilities involves significant upfront capital costs, requiring developers to have greater certainty that the facility will receive adequate revenues from expected sources over the time period needed to recover the upfront capital investment. The majority of the revenue for these facilities—between 60 to 70%--derives from tip fees paid by haulers or municipalities to utilize the site. Municipalities or regional waste authorities play a critical role in providing that certainty of revenues, by entering into long-term MSW tip fee contracts with facility developers.” ... “Key to financing and development of new disposal facilities is ensuring that municipalities are positioned to aggregate their buying or bonding power to support infrastructure investment and secure predictable tip fees.” ... “In addition, RWAs can offer a range of services for member towns, including:

- Managing hauler registration and fee collection on behalf of member towns
- Assisting municipalities with filing required reports to DEEP
- Managing public outreach and education programs
- Implementing recycling and diversion programs
- Facilitating household hazardous waste programs
- Negotiating regional agreements for household hazardous waste, textile, and other recycling programs
- Applying for grants to offset costs for member towns

- Funding recycling coordinators and other services shared by member towns

In sum, these three actions will determine the steps that DEEP can take in the second half of 2023 to begin to close the State's "self-sufficiency" deficit, including scaling up diversion programs (e.g., through a new round of SMM grants) and initiating an RFP for Innovative Materials Management Infrastructure **in coordination with or on behalf of interested municipalities and Regional Waste Authorities."**

Annual Plan of Operations

"Ongoing Operations – Current operations will continue while alternatives are developed and implemented including:

- Continue to serve 23 municipalities through contract operation of the Torrington and Essex transfer stations;
- Economize services and utilities at closed facilities;
- Secure and preserve waste management infrastructure pending development or other disposition;
- **Assist in standing up regional waste authorities or other entities as necessary to assume control of operations from the MIRA Dissolution Authority; and**
- Negotiate and prepare all necessary assignment and transfer documents."

Municipal Desire to Maintain Public Control through Regional Waste Authorities

- Northwest Hills Council of Governments
- Regional Refuse Disposal District 1
- River COG & Essex Area Municipalities

Attachment 3

ATTACHMENT 3

RESOLUTION FOR THE MIRA DISSOLUTION AUTHORITY BOARD OF DIRECTORS

REGARDING APPROVING THE FISCAL YEAR 2025 CONNECTICUT SOLID WASTE SYSTEM OPERATING AND CAPITAL BUDGET

WHEREAS, The MIRA Dissolution Authority (Authority) is contractually obligated to adopt Disposal Fees for its Connecticut Solid Waste System (CSWS) Participating Municipalities on or before February 29, 2024, which fees will apply during the Authority's Fiscal Year 2025 which begins July 1, 2024 and ends June 30, 2025; and

WHEREAS, The Authority intends to adopt Disposal Fees that are both consistent with Public Act 23-170 and conform to the representations made to 21 CSWS Participating Municipalities that entered into a certain Second Amendment to their Tier 1 Long Term Municipal Solid Waste Management Service Agreement ("MSA Amendment") which provides for the continued support of the CSWS through use of the Authority's Tip Fee Stabilization Fund to the extent feasible and necessary to reduce Disposal Fees to the levels projected in such MSA Amendment; and

WHEREAS, Such Second Amendment projection of Disposal Fees reflected the use of Tip Fee Stabilization Funds totaling \$8,582,476 as necessary to reduce Disposal Fees to projected levels for Fiscal Years 2025, 2026 and 2027; and

WHEREAS, The Materials Innovation and Recycling Authority (MIRA) previously authorized transfers to the Tip Fee Stabilization Fund from Property Division income which has been drawn upon and refunded by the CSWS Participating Municipalities in accordance with the Authority's Flow of Funds procedures leaving a balance of \$8,861,418 in such fund as of December 31, 2024, which together with funds available in the CSWS operating and major maintenance accounts, exceed funds currently estimated as necessary to reduce Disposal Fees to the Tier 1 Short Term Disposal Fees (Opt Out Disposal Fees) reflected in such MSA Amendment through June 30, 2027; and

WHEREAS, Concurrent with the adoption of the Connecticut Solid Waste System Operating and Capital Budget for Fiscal Year 2025, the Authority has taken additional measures, through adoption of its Fiscal Year 2025 Authority Budget and Property Division Budget, facilitating the requirements of Public Act 23-170 including, but not limited to, measures to maximize reserves available for further environmental remediation of the Authority's South Meadows Site.

NOW THEREFORE, be it

RESOLVED: That the Fiscal Year 2025 MIRA Dissolution Authority's Connecticut Solid Waste System Operating and Capital Budget attached hereto as Exhibit A be adopted substantially in the form as presented and discussed at this meeting.

FURTHER RESOLVED: That the Tier 1 Short-Term Disposal Fee as defined in the MSA Amendment and reflected in Exhibit A is hereby set at one hundred thirty-one dollars (\$131.00) per ton for the Authority's Fiscal Year 2025 commencing July 1, 2024 and ending June 30, 2025.

FURTHER RESOLVED: That the Tier 1 Long Term Disposal Fee as defined in the un-amended Municipal Services Agreement and reflected in Exhibit A is hereby set at one hundred thirty three dollars (\$133.00) per ton for the Authority's Fiscal Year 2025 commencing July 1, 2024 and ending June 30, 2025.

FURTHER RESOLVED: Management is authorized to draw three million, two hundred ninety two thousand, two hundred nineteen dollars from the CSWS Tip Fee Stabilization Fund during Fiscal Year 2025 in accordance with the Authority's Flow of Funds procedure in support of the Fiscal Year 2025 Connecticut Solid Waste System Operating and Capital Budget attached hereto as Exhibit A.

PROCEDURAL REQUIREMENTS (ADOPTION OF FY25 CSWS BUDGET)

Author: Mark Daley, President & CFO

Committee Requirements:

- Assigned – Finance Committee
- Quorum – 50% of the Directors on a Committee of 4 or more, majority of the Directors on a Committee of less than 4, excluding the Chair.
- Item carries with majority of Directors present

Director	Raised	Second	Aye	Nay	Abstain
Paul Harrington					
Matthew M. Dayton					
David S. Steuber					
William P. Beccaro					

Board Requirements:

- Quorum – 6 Directors
- X Item carries with majority of Directors present unless otherwise specified
- Specified as requiring 2/3 of full Board (8 Directors)
 - Purchasing and Contracting Rules & Procedures (22a-266(c))
 - Contract Over 5 Years or Greater than \$50,000 Annual Consideration(22a-268)
 - Proposed Procedure (1-120)
 - Special Capability Exception Over \$10,000 (Procurement Policy Section 3.1.2.5)
 - Settlement Exception (Procurement Policy Section 3.1.2.7)
 - Acquisition or Sale of Real Property (Procurement Policy Section 5.1.3 & 5.2.3)
- Specified as requiring 2/3 of Directors present and eligible (Bylaws Section 504)
 - Expenditure of \$50,000 or more for outside consultant
 - Entering Executive Session
 - Addition of Agenda Item at a regular meeting

Director	Raised	Second	Aye	Nay	Abstain
1 - Chairperson Hunter					
2 - Matthew Dayton					
3 – Theodore Bromley					
4 - Joseph DeNicola					
5 - William Beccaro					
6 - Rachel Taylor					
7 – Michael Walsh					
8 – John Fonfara					
9 - Paul Harrington					
10 - Carl Fortuna					
11 - Dave Steuber					

Exhibit A: CSWS Expenditure Detail

Expenditure Detail - Section 1: Operating Expense Budget - Transportation, Disposal, Processing and Contract Operating Charges

Account Code	EXPENDITURE DETAIL - Operating Expense Budget MSW TRANSPORTATION AND DISPOSAL CHARGES	FY23 Actuals	FY24 Budget	FY24 YTD as of 11/30/23	FY25 Requested
	Essex MSW Base Transportation to Covanta by CWPM		\$ 595,474		\$ 613,203
	Essex Assumed additional trans cost from fuel surcharge		\$ 13,490		\$ 22,740
	Torrington MSW Transportation to Keystone by Enviro		\$ 1,183,284		\$ 1,218,778
	Torrington Assumed additional trans cost from fuel surcharge		\$ 26,966		\$ 46,326
49-001-505-52705	MSW Transportation	NA	\$ 1,819,214	\$ 733,241	\$ 1,901,048
	MSW Disposal at Covanta Preston (Essex TS, etc.)		\$ 3,952,000		\$ 4,110,000
	MSW Disposal from Torrington TS		\$ 1,027,019		\$ 1,057,673
49-001-505-52710	MSW Disposal	NA	\$ 4,979,019	\$ 2,042,076	\$ 5,167,673
	Subtotal MSW Transportation and Disposal Charges	\$ 5,989,091	\$ 6,798,233	\$ 2,775,317	\$ 7,068,720

Account Code	EXPENDITURE DETAIL - Operating Expense Budget RECYCLING PROCESSING & TRANSPORTATION CHARGES	FY23 Actuals	FY24 Budget	FY24 YTD as of 11/30/23	FY25 Requested
49-001-506-52703	Recycling Contract Operations - Fixed Management Fee	\$ 618,094	\$ 350,000	\$ 145,833	\$ 350,000
	Recycling Base Processing Fee for tons delivered from Essex		\$ 594,467		\$ 612,265
	Recycling ACR deduction for tons delivered from Essex		\$ (67,107)		\$ (71,721)
	Recycling Base Processing Fee for tons delivered from Torrington		\$ 445,940		\$ 459,292
	Recycling ACR deduction for tons delivered from Torrington		\$ (50,340)		\$ (53,802)
49-001-506-52701	Recycling Contract Operations - Processing fee for tons delivered	\$ 902,109	\$ 922,960	\$ 416,689	\$ 946,034
	Recycling transportation - Essex TS to recycling processor		\$ 271,590		\$ 209,757
	Assumed Fuel surcharge for recycling Trans From Essex TS		\$ 6,196		\$ 7,713
	Recycling transportation - Torrington TS to recycling processor		\$ 125,900		\$ 129,707
	Assumed Fuel surcharge for recycling Trans From Torrington TS		\$ 2,176		\$ 3,758
49-001-506-52707	Recycling Transportation	\$ 369,827	\$ 405,862	\$ 141,671	\$ 350,936
	Subtotal Recycling Processing and Transportation Charges	\$ 1,890,029	\$ 1,678,822	\$ 704,193	\$ 1,646,970

Account Code	EXPENDITURE DETAIL - Operating Expense Budget TRANSFER STATION CONTRACT OPERATIONS (O&M)	FY23 Actuals	FY24 Budget	FY24 YTD as of 11/30/23	FY25 Requested
49-001-611-52701	Essex TS Contract Operating Charges	\$ 780,000	\$ 803,400	\$ 334,750	\$ 827,502
49-001-612-52701	Torrington TS Contract Operating Charges	\$ 714,327	\$ 687,758	\$ 286,566	\$ 707,491
	Subtotal - Transfer Station Contract Operations (O&M)	\$ 1,494,327	\$ 1,491,158	\$ 621,316	\$ 1,534,993

Exhibit A: CSWS Expenditure Detail

Expenditure Detail Section 2 - Authority CSWS Operating Expenses

Account Code	EXPENDITURE DETAIL - Authority CSWS Operating Expenses	FY23 Actuals	FY24 Budget	FY24 YTD as of 11/30/23	FY25 Requested
	ESSEX TRANSFER STATION				
	Comcast internet				\$ 2,300
	Phone lines for access and alarm system				\$ 2,300
49-001-611-52104	Essex TS Telecommunications	\$ 3,524	\$ 4,600	\$ 1,689	\$ 4,600
	Security/Access Control		\$ 3,000		\$ 3,000
	Sonitor system hardware upgrade/replacement				\$ 9,000
	Misc trade repairs (plumbing, electrical, etc.)		\$ 4,000		\$ 4,000
49-001-611-52404	Essex TS Building Operations	\$ 2,816	\$ 7,000	\$ 3,562	\$ 16,000
49-001-611-52415	Essex TS Grounds Maintenance	\$ -	\$ -	\$ -	\$ -
	Scale calibration/maintenance		\$ 8,100		\$ 8,000
	Radiation detection inspection and maint.		\$ 2,500		
49-001-611-52407	Essex TS Project Equipment Maintenance	\$ 11,742	\$ 10,600	\$ 1,100	\$ 8,000
	Scale registration with state		\$ 500		\$ 500
	Solid Waste Permit Fees		\$ 800		\$ 800
	Stormwater Permit Fees		\$ 500		\$ 500
49-001-611-52502	Essex TS Fees/Licenses/Permits	\$ 1,050	\$ 1,800	\$ 1,050	\$ 1,800
49-001-611-52604	Essex TS - Rental Lease (GASB)			\$ -	
49-001-611-52688	Essex TS - Interest Expense - Leases (GASB)	\$ 1,302		\$ 1,025	
	Essex TS - Lease	\$ 15,000	\$ 15,000	\$ 1,025	\$ 15,000
49-001-611-52858	Essex TS - Essex Engineering & Environmental Consultants	\$ -	\$ 3,000	\$ -	\$ 3,000
	Stormwater monitoring		\$ 3,200		\$ 2,900
49-001-611-52901	Essex Environmental Testing	\$ 2,926	\$ 3,200	\$ 1,049	\$ 2,900
49-001-611-53304	Essex Electricity	\$ -	\$ -	\$ -	\$ -
49-001-611-53309	Essex Other Utilities	\$ -	\$ -	\$ -	\$ -
	Subtotal - Essex Transfer Station Authority Operatng Expenses	\$ 38,359	\$ 40,600	\$ 10,499	\$ 51,300

Account Code	EXPENDITURE DETAIL - Authority CSWS Operating Expenses	FY23 Actuals	FY24 Budget	FY24 YTD as of 11/30/23	FY25 Requested
	TORRINGTON TRANSFER STATION				
	Base Telecommunications		\$ 4,500		\$ 4,500
49-001-612-52104	Torrington TS Telecommunications	\$ 4,042	\$ 4,500	\$ 1,791	\$ 4,500
	Security/Access Control		\$ 3,000		\$ 3,400
	Misc trade repairs (plumbine, electrical, etc.)		\$ 4,000		\$ 4,000
49-001-612-52404	Torrington TS Building Operations	\$ 4,937	\$ 7,000	\$ 11,361	\$ 7,400
	Mowing, trimming, etc.		\$ -		\$ -
	Snow plowing		\$ -		\$ -
	Roadway/Parking/paving repair or maintenance		\$ -		\$ -
	Perimeter Fence Repair		\$ -		\$ -
	Grounds signage		\$ -		\$ -
49-001-612-52415	Torrington TS Grounds Maintenance	\$ -	\$ -	\$ -	\$ -
	Scale calibration/maintenance		\$ 8,100		\$ 3,800

Exhibit A: CSWS Expenditure Detail

	Radiation detection inspection and maint.		\$ 2,500		
49-001-612-52407	Torrington TS Project Equipment Maintenance	\$ 10,086	\$ 10,600	\$ 1,100	\$ 3,800
	Scale registration with state		\$ 500		
	Solid Waste Permit Fees		\$ 800		\$ 800
	Stormwater Permit Fees		\$ 500		\$ 500
49-001-612-52502	Torrington TS Fees/Licenses/Permits	\$ 1,050	\$ 1,800	\$ 1,050	\$ 1,300
49-001-612-52858	Torrington TS - Essex Engineering & Environmental Consultants	\$ -	\$ 3,000	\$ -	\$ 3,000
49-001-612-52901	Torrington TS Environmental Testing	\$ 2,238	\$ 2,100	\$ 552	\$ 1,950
49-001-612-53304	Torrington Electricity	\$ -	\$ -	\$ -	\$ -
49-001-612-53309	Torrington Other Utilities	\$ -	\$ -	\$ -	\$ -
	Subtotal - Torrington Transfer Station Authority Operating Expenses	\$ 22,353	\$ 29,000	\$ 15,853	\$ 21,950

Account Code	EXPENDITURE DETAIL - Authority CSWS Operating Expenses	FY23 Actuals	FY24 Budget	FY24 YTD as of 11/30/23	FY25 Requested
	ENFORCEMENT AND ADMINISTRATION				
49-001-501-52101	Postage and Delivery Fees	\$ 795	\$ 1,600	\$ -	\$ -
49-001-501-52108	CSWS Printing Services (customer vehicle stickers, etc.)	\$ -	\$ 4,000	\$ -	\$ 4,000
49-001-501-52115	CSWS Legal Notices & Advertisements	\$ -	\$ 2,000	\$ -	\$ 2,000
49-001-501-52202	CSWS Office Supplies (cartridges, ticket paper, etc. for scale houses)	\$ 524	\$ 2,000	\$ 211	\$ 2,000
49-001-501-52211	Protective Clothing & Safety Equipment	\$ 173	\$ 1,500	\$ -	\$ 1,500
49-001-501-52302	Miscellaneous Services	\$ -	\$ 200	\$ -	\$ 200
49-001-501-52305	Business Meetings & Travel	\$ -	\$ 200	\$ -	\$ 200
49-0010501-52306	Training	\$ 180	\$ 300	\$ 30	\$ 300
49-001-501-52355	Mileage reimbursement	\$ 4,190	\$ 2,500	\$ 528	\$ 2,500
49-001-501-52401	Enforcement Vehicle O&M	\$ 20,892	\$ 23,000	\$ 1,373	\$ 23,000
49-001-501-52612	Fuel for Enforcement Vehicles	\$ 16,030	\$ 14,000	\$ 5,580	\$ 14,000
49-001-501-52502	Legacy Fees Licenses & Permits (not associated with TS)	\$ 360	\$ -	\$ 7,279	\$ -
49-001-501-52615	Temp agency services	\$ -	\$ 5,000	\$ -	\$ 5,000
49-001-501-52856	CSWS Legal Services	\$ 19,423	\$ 100,000	\$ 8,537	\$ 100,000
49-001-501-52875	Insurance Broker (allocation to CSWS)	\$ 41,732	\$ 30,320	\$ -	\$ 24,519
49-001-501-52899	Engineering and Technology consulting services (CSWS)	\$ -	\$ 15,000	\$ 11,227	\$ 15,000
49-001-501-54482	Computer Hardware	\$ 65,563	\$ 5,000	\$ 221	\$ 1,000
49-001-501-54483	Computer Software	\$ 74,646	\$ 500	\$ -	\$ 500
49-001-501-58001	Operational Contingency (MIRA TS O&M)	\$ -	\$ 147,000		\$ 70,000
49-001-501-52859	Financial Services				
	Subtotal - Enforcement and Admin - Authority Operating Expenses	\$ 244,506	\$ 354,120	\$ 34,985	\$ 265,719

Exhibit A: CSWS Expenditure Detail

Expenditure Detail Section 3 - Misc Expenses

Account Code	EXPENDITURE DETAIL - Misc Expenses HOST COMMUNITY PAYMENTS	FY23 Actuals	FY24 Budget	FY24 YTD as of 11/30/23	FY25 Requested
49-001-611-52508	Essex Host Community PILOT	\$ 26,732	\$ 32,542	\$ 12,509	\$ 32,542
49-001-612-52508	Torrington Host Community PILOT	\$ 19,301	\$ 20,183	\$ 8,414	\$ 20,182
	Subtotal - Host Community Payments	\$ 46,033	\$ 52,725	\$ 20,923	\$ 52,724

Account Code	EXPENDITURE DETAIL - Misc Expenses INSURANCE	FY23 Actuals	FY24 Budget	FY24 YTD as of 11/30/23	FY25 Requested
49-001-501-52640	Insurance Premium (allocation to CSWS)	\$ 310,198	\$ 287,611	\$ 271,331	\$ 232,578
	Subtotal - Insurance	\$ 310,198	\$ 287,611	\$ 271,331	\$ 232,578

Account Code	EXPENDITURE DETAIL - Misc Expenses DIRECT PERSONNEL	FY23 Actuals	FY24 Budget	FY24 YTD as of 11/30/23	FY25 Requested
49-001-501-57874	Direct Personnel (Labor-Related Payroll)	\$ 717,219	\$ 839,001	\$ 233,800	\$ 702,313
	Subtotal - Direct Personnel	\$ 717,219	\$ 839,001	\$ 233,800	\$ 702,313

Account Code	EXPENDITURE DETAIL - Misc Expenses AUTHORITY BUDGET EXPENSES	FY23 Actuals	FY24 Budget	FY24 YTD as of 11/30/23	FY25 Requested
49-001-501-57871	Indirect Personnel Salaries/Labor & Overhead	\$ 718,613	\$ 759,902	\$ 494,455	\$ 625,070
49-001-501-51227	Other Authority Budget/Non Personnel	\$ 185,517.68	\$ 407,343	\$ 63,104	\$ 380,830
	Subtotal - Authority Budget Expenses	\$ 904,130	\$ 1,167,245	\$ 557,559	\$ 1,005,900

Account Code	EXPENDITURE DETAIL - Misc Expenses DECOMMISSIONING COSTS	FY23 Actuals	FY24 Budget	FY24 YTD as of 11/30/23	FY25 Requested
49-001-501-57920	Decommissioning Costs	\$ 485.00	\$ -	\$ -	\$ -

TOTAL	TOTAL COST OF OPERATION	\$ 11,656,732	\$ 12,738,515	\$ 5,245,778	\$ 12,583,167
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Attachment 4

ATTACHMENT 4

RESOLUTION FOR THE MIRA DISSOLUTION AUTHORITY BOARD OF DIRECTORS

APPROVING THE FISCAL YEAR 2025 PROPERTY DIVISION BUDGET

WHEREAS, at its March 8, 2023 Board of Director's meeting, the Materials Innovation and Recycling Authority ("MIRA") established a \$5.5 Million South Meadows Transition Contingency Reserve and directed that no funds shall be expended from such reserve *"until such time as MIRA's statutory authority is clarified to permit evaluation of future use options for South Meadows, site preparation and mitigation consistent with those options"*; and

WHEREAS, The MIRA Dissolution Authority (the "Authority") was established pursuant to Public Act 23-170 as successor to MIRA effective July 1, 2023 whereupon its statutory authority was expanded to *"identify the immediate environmental needs and knowledge necessary for future redevelopment of"* the Authority's South Meadows site, and its reserves were *"deemed necessary to provide support for the authority's properties systems and facilities, including any environmental remediation of such properties, systems and facilities."* and

WHEREAS, The Authority is contractually obligated to adopt Disposal Fees for its Connecticut Solid Waste System (CSWS) Participating Municipalities on or before February 29, 2024, which fees will apply during the Authority's Fiscal Year 2025 which begins July 1, 2024 and ends June 30, 2025; and

WHEREAS, The Authority intends to adopt Disposal Fees that are both consistent with Public Act 23-170 and conform to the representations made to 21 CSWS Participating Municipalities that entered into a certain Second Amendment to their Tier 1 Long Term Municipal Solid Waste Management Service Agreement ("MSA Amendment") which provides for the continued support of the CSWS through use of the Authority's Tip Fee Stabilization Fund to the extent feasible and necessary to reduce Disposal Fees to the levels projected in such MSA Amendment; and

WHEREAS, The Authority also intends to undertake certain work at its South Meadows Site to be funded through use of Property Division reserves, or through previously funded contract obligations, that are not included in the Fiscal Year 2025 Property Division Operating Budget including:

- i) Implementation of a Closure Plan for the Resource Recovery Facility located at the South Meadows Site upon final agreement and approval by the Department of Energy and Environmental Protection;
- ii) Completing and resubmitting an updated Verification Report that the South Meadows Site has been remediated to previously agreed upon Commercial / Industrial standards; and
- iii) Undertaking a planned South Meadows Redevelopment Considerations Study in response to the Authority's mandate under Public Act 23-170 to identify the immediate environmental needs and knowledge necessary for future redevelopment of the South Meadows Site and to engage representatives of the City of Hartford and other stakeholders, as appropriate, with respect to the future of the South Meadows Site; and

WHEREAS, The Authority also intends to maximize Property Division reserves available for further environmental remediation of the South Meadows Site; and

WHEREAS, the Fiscal Year 2025 Property Division Operating Budget includes certain South Meadows Site O&M, Hartford PILOT, Direct Personnel, Authority overhead and other costs which exceed budgeted revenues and which will require funding through use of Property Division General Fund reserves; and

WHEREAS, During Fiscal Year 2025, the Authority will be undertaking a program to market and sell its surplus real and personal property which is expected to derive an undeterminable amount of revenue, which is therefore not reflected in the Fiscal Year 2025 proposed operating budgets; and

WHEREAS, Management recommends that the net proceeds from the marketing and sale of real and personal property be used to maximize Property Division reserves available for further environmental remediation of the South Meadows Site and otherwise replenish and rebuild the Property Division's South Meadows Transition Contingency Reserve consistent with the mandates of Public Act 23-170.

NOW THEREFORE, be it

RESOLVED: That the Fiscal Year 2025 MIRA Dissolution Authority Property Division Operating Budget attached hereto as Exhibit A be adopted substantially in the form as presented and discussed at this meeting; and

FURTHER RESOLVED: Management is authorized to expend up to \$3,105,075 from the Property Division General Fund in support of such budget's operating expenses which amount shall not be exceeded without further approval from this Board.

FURTHER RESOLVED: Management is directed to develop and execute a plan for the marketing and sale of surplus real and personal property, including but not limited to its recycling and warehouse facilities at 211 and 171 Murphy Road in Hartford, transfer stations located in Watertown and Ellington and its real property located at River Road in Shelton, the net proceeds of which shall be deposited to the Property Division's South Meadows Transition Contingency Reserve and the use of such reserve shall be consistent with the mandates of Public Act 23-170.

FURTHER RESOLVED: Management is directed to develop and present to this Board recommended budgets and use of Property Division reserve requirements providing for i) implementation of the Resource Recovery Facility Closure Plan upon final agreement and approval by DEEP, and ii) for undertaking the South Meadows Redevelopment Considerations Study concurrent with a proposed resolution authorizing a consultant service agreement to conduct such study.

PROCEDURAL REQUIREMENTS (ADOPTION OF FY25 PROPERTY DIVISION BUDGET)

Author: Mark Daley, President & CFO

Committee Requirements:

- Assigned – Finance Committee
- Quorum – 50% of the Directors on a Committee of 4 or more, majority of the Directors on a Committee of less than 4, excluding the Chair.
- Item carries with majority of Directors present

Director	Raised	Second	Aye	Nay	Abstain
Paul Harrington					
Matthew M. Dayton					
David S. Steuber					
William P. Beccaro					

Board Requirements:

- Quorum – 6 Directors
- X Item carries with majority of Directors present unless otherwise specified
- Specified as requiring 2/3 of full Board (8 Directors)
 - Purchasing and Contracting Rules & Procedures (22a-266(c))
 - Contract Over 5 Years or Greater than \$50,000 Annual Consideration(22a-268)
 - Proposed Procedure (1-120)
 - Special Capability Exception Over \$10,000 (Procurement Policy Section 3.1.2.5)
 - Settlement Exception (Procurement Policy Section 3.1.2.7)
 - Acquisition or Sale of Real Property (Procurement Policy Section 5.1.3 & 5.2.3)
- Specified as requiring 2/3 of Directors present and eligible (Bylaws Section 504)
 - Expenditure of \$50,000 or more for outside consultant
 - Entering Executive Session
 - Addition of Agenda Item at a regular meeting

Director	Raised	Second	Aye	Nay	Abstain
1 - Chairperson Hunter					
2 - Matthew Dayton					
3 – Theodore Bromley					
4 - Joseph DeNicola					
5 - William Beccaro					
6 - Rachel Taylor					
7 – Michael Walsh					
8 – John Fonfara					
9 - Paul Harrington					
10 - Carl Fortuna					
11 - Dave Steuber					

EXHIBIT A - PROPERTY DIVISION EXPENDITURE DETAILS

ACCOUNT	DESCRIPTION	ACTUAL FY23	BUDGETED FY24	REQUEST FY25	YTD (11/30) FY24
35-001-501-52115	Advertising - Legal Notices	\$ -	\$ 6,500	\$ 6,500	\$ -
35-001-501-52305	Business Meeting & Travel	\$ -	\$ 100	\$ 100	\$ -
35-001-501-52355	Mileage Reimbursement	\$ 40.00	\$ -	\$ -	\$ 333
35-001-501-52615	Temporary Services	\$ -			\$ -
35-001-501-52856	Legal		\$ 10,000	\$ 10,000	\$ -
35-001-501-52640	Insurance Premium	\$ 22,522	\$ 101,601	\$ 188,875	\$ 98,677
35-001-501-52875	Insurance Consulting/Brokerage Service		\$ 10,711	\$ 19,912	\$ -
35-001-501-52899	Other Consulting Services		\$ 1,000	\$ 1,000	\$ -
35-001-501-xxxxx	MIRA-DA Non-Personnel Services	\$ 22,562	\$ 129,912	\$ 226,387	\$ 99,010
35-001-501-52408	Railroad Maintenance	\$ 10,450	\$ 11,500	\$ 41,000	\$ 10,750
35-001-501-52507	City of Hartford PILOT	Not in PD	\$ 1,500,000	\$ 1,500,000	\$ 625,000
<u>South Meadows Site (incl WPF/PBF/Jets shop & Grounds)</u>					
	Webcam internet		\$ -		
	Routine Telecomm			\$ -	
	Transition cost to rewire lienes in elevators to outside not control room			\$ -	
	Phone lines for elevators - after rewiring		\$ 1,800	\$2,500	
35-001-518-52104	Telecommunications	Not in PD	\$ 1,800	\$ 2,500	\$ 1,153
	HVAC maintenance		\$ 20,000	\$ 1,000	
	Pest control		\$ 6,000	\$ -	
	Custodial Cleaning		\$ -	\$ -	
	Security/Access Control		\$ 5,000	\$ 2,000	
	Maintenance of security alarm system		\$ -	\$ -	
	Maintenance of fire alarm system		\$ 20,000	\$ 3,500	
	Maintenance of fire control system (sprinklers, extinguishers, etc.)		\$ 12,200	\$ -	
	Lighting/Emergency lighting		\$ 1,000	\$ 10,000	
	Elevator maintenance and repair		\$ 15,000	\$ 10,000	
	Building signage, lockout-tagout, and other building-specific safety		\$ -		

EXHIBIT A - PROPERTY DIVISION EXPENDITURE DETAILS

ACCOUNT	DESCRIPTION	ACTUAL FY23	BUDGETED FY24	REQUEST FY25	YTD (11/30) FY24
	Roof inspection &/or repairs	\$	3,000	\$	3,000
	Door/window repair	\$	-	\$	2,000
	Flooring repair	\$	-	\$	-
	Catch basin cleaning	\$	-	\$	-
	Misc trade repairs (plumbine, electrical, etc.)	\$	10,000	\$	10,000
	Air compressor maintenance for fire suppression system	\$	4,000	\$	-
	Universal waste disposal (lighting, batteries, etc.)	\$	1,500	\$	1,500
	Backflow preventer maintenance	\$	18,000	\$	4,000
	First Aid kits	\$	1,000	\$	1,000
	Misc Hardware (locks, supplies, etc.)	\$	5,000	\$	5,000
35-001-518-52404	Building Operations	Not in PD	\$ 121,700	\$ 53,000	\$ 11,666
	Mowing, trimming, etc.	\$	23,000	\$	25,000
	Snow Removal	\$	15,000	\$	15,000
	Paving repair & maintenance	\$	-	\$	-
	Perimeter Fence Repair	\$	5,000	\$	10,000
	Perimeter/Grounds Signage	\$	-	\$	-
	Grounds Maintenance	Not in PD	\$ 43,000	\$ 50,000	\$ 425
	Scale Calibration and Maintenance	\$	8,100	\$	8,100
	Radiation Detection Inspection and Maintenance	\$	-	\$	-
	Fire Tank Inspection Test	\$	-	\$	-
	Video Camera repairs	\$	-	\$	-
	Other	\$	-	\$	-
35-001-518-52407	Project Equipment Maintenance	Not in PD	\$ 8,100	\$ 8,100	\$ -
	Scale registration with State of CT	\$	1,000	\$	1,500
	Solid Waste Permit Fees	\$	4,375	\$	4,375
	Stormwater Permit Fees	\$	500	\$	500
	Cooling Water intake/discharge, discharge of process wastewater	\$	28,400	\$	28,400
	Title V permit fee	\$	-	\$	-
	Ionizing radiation source registration	\$	-	\$	-
	Elevator License	\$	720	\$	1,000

EXHIBIT A - PROPERTY DIVISION EXPENDITURE DETAILS

ACCOUNT	DESCRIPTION	ACTUAL FY23	BUDGETED FY24	REQUEST FY25	YTD (11/30) FY24
	City Alarm Fee		\$ 15	\$ 500	
35-001-518-52502	Fees/Licenses/Permits	Not in PD	\$ 35,010	\$ 36,275	\$ 33,212
	O&M of Coal Pond Discharge		\$ 36,800	\$ 42,000	
	Security Patrol (USI Labor)		\$ 165,000	\$ 165,000	
	Security vehicle - use of MIRA-DA vehicle repair and fuel			\$ 5,000	
35-001-518-52709	Other Operating Charges	Not in PD	\$ 201,800	\$ 212,000	\$ 74,380
	NERC Assistance			\$ 47,500	
	Other Engineering		\$ 3,000	\$ 3,000	
35-001-518-52858	Engineering Consultants	Not in PD	\$ 3,000	\$ 50,500	-
	Stormwater Monitoring		\$ 3,000	\$ 3,000	
	Coal Pond Discharge sampling analysis		\$ 2,400	\$ 2,500	
	Contingency		\$ 1,000	\$ 1,000	
35-001-518-52901	Environmental Testing	Not in PD	\$ 6,400	\$ 6,500	\$ 5,141
35-001-518-53304	Electricity	Not in PD	\$ 736,000	\$ 453,200	\$ 116,691
	Water and Sewer		\$ 25,720	\$ 27,000	
	Coal Pond Discharge		\$ 449,380	\$ 483,840	
	Gas		\$ 49,200	-	
35-001-518-53309	Other Utilities	Not in PD	\$ 524,300	\$ 510,840	\$ 13,648
	Subtotal South Meadows Site	Not in PD	\$ 1,716,120	\$ 1,382,915	\$ 256,317

EXHIBIT A - PROPERTY DIVISION EXPENDITURE DETAILS

ACCOUNT	DESCRIPTION	ACTUAL FY23	BUDGETED FY24	REQUEST FY25	YTD (11/30) FY24
171 MURPHY ROAD (Collings Bldg)					
	Webcam internet		\$ 1,440		
	Routine Telecomm		\$ 1,200	\$ 1,600	
	Phone lines for elevators - after rewiring		\$ -		
35-001-620-52104	Telecommunications	\$ 1,133	\$ 2,640	\$ 1,600	\$ 550
	HVAC maintenance		\$ 4,000	\$ 4,600	
	Pest control		\$ 750	\$ 900	
	Custodial Cleaning		\$ -	\$ -	
	Security/Access Control		\$ 2,430	\$ 1,500	
	Maintenance of security alarm system		\$ -	\$ 850	
	Maintenance of fire alarm system		\$ -	\$ -	
	Maintenance of fire control system (sprinklers, extinguishers, etc.)		\$ 2,500	\$ 1,500	
	Lighting/Emergency lighting		\$ 1,000	\$ 1,000	
	Elevator maintenance and repair		\$ -	\$ -	
	Building signage, lockout-tagout, and other building-specific safety		\$ -	\$ -	
	Roof inspection &/or repairs		\$ -	\$ -	
	Door/window repair		\$ 1,000	\$ 1,000	
	Flooring repair		\$ -	\$ -	
	Catch basin cleaning		\$ -	\$ -	
	Other misc		\$ 2,000	\$ 2,000	
35-001-620-52404	Building Operations	\$ 6,855	\$ 13,680	\$ 13,350	\$ 2,253
	Mowing, trimming, etc.		\$ 1,500	\$ 1,500	
	Snow Removal		\$ 1,500	\$ 1,500	
	Paving repair & maintenance		\$ -	\$ -	
	Perimeter Fence Repair		\$ 1,000	\$ 1,000	
	Perimeter Signage			\$ -	
35-001-620-52415	Grounds Maintenance	\$ 345	\$ 4,000	\$ 4,000	\$ -
35-001-620-52407	Project Equipment Maintenance	\$ -	\$ -	\$ -	
	Scale registration with State of CT		\$ -	\$ -	

EXHIBIT A - PROPERTY DIVISION EXPENDITURE DETAILS

ACCOUNT	DESCRIPTION	ACTUAL FY23	BUDGETED FY24	REQUEST FY25	YTD (11/30) FY24
	Solid Waste Permit Fees	\$	-	\$	-
	Stormwater Permit Fees	\$	-	\$	-
	Elevator License	\$	-	\$	-
	City Alarm Fee	\$	15	\$	15
35-001-620-53301	Fees/Licenses/Permits	\$ -	\$ 15	\$ 15	\$ -
35-001-620-52709	Other Contract Operating Charges	\$ -	\$ -	\$ -	\$ -
35-001-620-52858	Engineering/Environmental Consultants	\$ -	\$ -	\$ -	\$ -
35-001-620-52901	Environmental Testing	\$ -	\$ -	\$ -	\$ -
35-001-620-53304	Electricity	\$ 3,527	\$ 3,500	\$ 3,500	\$ 1,237
	Gas	\$ 5,795	\$ 5,500	\$ 5,500	
	Water	\$ 2,203	\$ 2,500	\$ 2,500	
35-001-620-53309	Other Utilities	\$ 7,998	\$ 8,000	\$ 8,000	\$ 1,929
	Subtotal 171 Murphy Road Operating Expenses		\$ 31,835	\$ 30,465	\$ 5,969

211 MURPHY ROAD

	Webcam internet	\$	1,440		
	Routine Telecomm	\$	2,280	\$	6,000
	Phone lines for elevators - after rewiring	\$	-		
35-001-517-52104	Telecommunications	Not in PD	\$ 3,720	\$ 6,000	\$ 1,984
	HVAC maintenance	\$	10,000	\$	15,000
	Pest control	\$	2,500	\$	1,000
	Custodial Cleaning	\$	-	\$	-
	Security/Access Control	\$	3,930	\$	4,250
	Maintenance of security alarm system	\$	-	\$	850
	Maintenance of fire alarm system	\$	2,500	\$	2,500
	Maintenance of fire control system (sprinklers, extinguishers, etc.)	\$	7,500	\$	15,000
	Lighting/Emergency lighting	\$	1,000	\$	1,000
	Elevator maintenance and repair	\$	-	\$	1,650
	Building signage, lockout-tagout, and other building-specific safety	\$	-	\$	-
	Roof inspection &/or repairs	\$	3,000	\$	20,000

EXHIBIT A - PROPERTY DIVISION EXPENDITURE DETAILS

ACCOUNT	DESCRIPTION	ACTUAL FY23	BUDGETED FY24	REQUEST FY25	YTD (11/30) FY24
	Door/window repair		\$ -	\$ -	
	Flooring repair		\$ -	\$ -	
	Catch basin cleaning		\$ -	\$ -	
	Other misc Const/Repair		\$ 4,000	\$ 4,000	
35-001-517-52404	Building Operations	Not in PD	\$ 34,430	\$ 65,250	\$ 1,046
	Mowing, trimming, etc.		\$ 4,000	\$ 7,500	
	Snow Removal		\$ 10,000	\$ 9,000	
	Paving repair & maintenance		\$ -	\$ -	
	Perimeter Fence Repair		\$ 1,500	\$ 2,000	
	Perimeter Signage		\$ -	\$ -	
35-001-517-52415	Grounds Maintenance	Not in PD	\$ 15,500	\$ 18,500	\$ 709
35-001-517-52707	Project Equipment Maintenance	Not in PD	\$ -	\$ -	\$ 709
	Scale registration with State of CT		\$ 500	\$ 750	
	Solid Waste Permit Fees		\$ 3,250	\$ 3,910	
	Stormwater Permit Fees		\$ 500	\$ 500	
	Elevator License		\$ -	\$ 300	
	City Alarm Fee		\$ 15	\$ 15	
35-001-517-53301	Fees/Licenses/Permits	Not in PD	\$ 4,265	\$ 5,475	\$ 3,750
35-001-517-52899	Other Contract Operating Charges	Not in PD	\$ -	\$ -	\$ -
35-001-517-52858	Engineering/Environmental Consultants	Not in PD	\$ -	\$ 3,000	\$ -
	Stormwater Monitoring		\$ 4,100	\$ 2,000	
35-001-517-52901	Environmental Testing	Not in PD	\$ 4,100	\$ 2,000	\$ 523
35-001-517-53304	Electricity	Not in PD	\$ 18,800	\$ 50,000	\$ 16,132
	Gas		\$ 7,600	\$ 7,600	
<i>MDC</i>	Water		\$ 6,500	\$ 65,000	
35-001-517-53309	Other Utilities	Not in PD	\$ 14,100	\$ 72,600	\$ 5,021
	Subtotal 211 Murphy Road Operating Expenses		\$ 94,915	\$ 222,825	\$ 29,874

EXHIBIT A - PROPERTY DIVISION EXPENDITURE DETAILS

ACCOUNT	DESCRIPTION	ACTUAL FY23	BUDGETED FY24	REQUEST FY25	YTD (11/30) FY24
<u>211 MURPHY ROAD - CONTINGENT EXPENSES</u>					
	Roof repair beyond routine repairs			\$ 80,000	
	Repair or replacement of RF overhead door			\$ 60,000	
	Fence and gate installation along Murphy Road			\$ 36,000	
35-001-517-58001	Operational Contingency (Building Repair)	Not in PD	Not in PD	\$ 176,000	\$ -
	Deconstruction and disposal of Exhibits			\$ 20,000	
	Contractor boxing and removal of old records to storage			\$ 5,000	
	Contractor removal of old furniture			\$ 20,000	
	Net cost to deconstruct and scrap recycling equipment			\$ -	
35-001-517-56662	Transition Contingency (Prep for sale)	Not in PD	Not in PD	\$ 45,000	\$ -
	Subtotal 211 Murphy Road Operating Expenses		NA	\$ 221,000	\$ -
<u>TRANSFER STATION - ELLINGTON (b)</u>					
	Webcam internet		\$ 1,440		
	Routine Telecomm		\$ 1,200	\$ 2,400	
	Phone lines for elevators - after rewiring		\$ -		
35-001-610-52104	Telecommunications	Not in PD	\$ 2,640	\$ 2,400	\$ 1,184
	HVAC Maintenance		\$ -	\$ -	
	Pest Control		\$ -	\$ -	
	Custodial/Cleaning		\$ -	\$ -	
	Secure/Access Control		\$ 3,930	\$ 3,150	
	Maintenance of security alarm system		\$ -	\$ 850	
	Maintenance of fire alarm system		\$ 2,000	\$ 2,000	
	Maintenance of fire control system (sprinklers, extinguishers, etc.)		\$ 500	\$ 500	
	Lighting/Emergency lighting		\$ -	\$ -	
	Elevator maintenance and repair		\$ -	\$ -	
	Building signage, lockout-tagout, and other building-specific safety		\$ -	\$ -	

EXHIBIT A - PROPERTY DIVISION EXPENDITURE DETAILS

ACCOUNT	DESCRIPTION	ACTUAL FY23	BUDGETED FY24	REQUEST FY25	YTD (11/30) FY24
	Roof inspection &/or repairs	\$	-	\$	-
	Door/window repair	\$	-	\$	-
	Flooring repair	\$	-	\$	-
	Catch basin cleaning (if applicable)	\$	-	\$	-
	Misc. trade repairs (plumbing, carpentry, electrical, etc.)	\$	-	\$	-
	Fire Tank inspection, Misc. Repairs, Etc.	\$	-	\$	-
35-001-610-52404	Building Operations	Not in PD	\$ 6,430	\$ 6,500	\$ 1,574
	Mowing, trimming, etc.	\$	-	\$ 4,000	
	Snow plowing	\$	-		
	Roadway/Parking/paving repair or maintenance	\$	-		
	Perimeter Fence Repair	\$	-		
	Grounds signage	\$	-		
35-001-610-52415	Grounds Maintenance	Not in PD	\$ -	\$ 4,000	\$ -
	Scale calibration/maintenance	\$	-	\$ -	
	Radiation detection inspection and maint.	\$	-	\$ -	
	Fire Tank Inspection Test	\$	500	\$ 500	
35-001-610-52407	Project Equipment Maintenance	Not in PD	\$ 500	\$ 500	\$ -
	Scale registration with State of CT	\$	-	\$ -	
	Solid Waste Permit Fees	\$	2,500	\$ 2,500	
	Stormwater Permit Fees	\$	-	\$ -	
35-001-610-52502	Fees/Licenses/Permits	Not in PD	\$ 2,500	\$ 2,500	\$ 2,500
35-001-610-52701	Other Contract Operating Charges	Not in PD	\$ -		\$ -
35-001-610-52858	Engineering Consultants	Not in PD	\$ 2,500	\$ 2,500	\$ -
35-001-610-52901	Environmental Testing	Not in PD	\$ -	\$ -	\$ -
35-001-610-53304	Electricity	Not in PD	\$ 3,000	\$ 3,000	\$ 691
	Water - Private Well -offline	\$	-		
	Gas	\$	-		
35-001-610-53309	Other Utilities	Not in PD	\$ -	\$ -	\$ -
	Subtotal Ellington TS		\$ 17,570	\$ 21,400	\$ 5,949

EXHIBIT A - PROPERTY DIVISION EXPENDITURE DETAILS

ACCOUNT	DESCRIPTION	ACTUAL FY23	BUDGETED FY24	REQUEST FY25	YTD (11/30) FY24
WATERTOWN TRANSFER STATION					
	Webcam internet	\$	1,440		
	Routine Telecomm	\$	1,440	\$	2,400
	Phone lines for elevators	\$	-		
35-001-613-52104	Telecommunications	Not in PD	\$ 2,880	\$ 2,400	\$ 678
	HVAC maintenance	\$	-	\$	-
	Pest control	\$	-	\$	-
	Custodial/cleaning	\$	-	\$	-
	Secure/Access Control	\$	3,930	\$	3,150
	Maintenance of security alarm system	\$	-	\$	80
	Maintenance of fire alarm system	\$	2,500	\$	3,000
	Maintenance of fire control system (sprinklers, extinguishers, etc.)	\$	500	\$	500
	Lighting/Emergency lighting	\$	1,000	\$	-
	Elevator maintenance and repair	\$	-	\$	-
	Building signage, lockout-tagout, and other building-specific safety	\$	-	\$	-
	Roof inspection &/or repairs	\$	-	\$	-
	Door/window repair	\$	-	\$	-
	Catch Basin Cleaning	\$	-	\$	-
	Misc. Repairs, Etc.	\$	-	\$	-
35-001-613-52404	Building Operations	Not in PD	\$ 7,930	\$ 6,730	\$ 2,994
	Mowing, trimming, etc.	\$	6,500	\$	6,500
	Snow plowing	\$	3,525	\$	3,535
	Roadway/Parking/paving repair or maintenance	\$	-		
	Perimeter Fence Repair	\$	1,500	\$	1,500
	Grounds signage	\$	-	\$	-
35-001-613-52415	Grounds Maintenance	Not in PD	\$ 11,525	\$ 11,535	\$ -
	Scale Repair Calibration	\$	8,100	\$	1,900
	Radiation Detection	\$	-	\$	-
	Fire Tank Inspection Test	\$	500	\$	500

EXHIBIT A - PROPERTY DIVISION EXPENDITURE DETAILS

ACCOUNT	DESCRIPTION	ACTUAL FY23	BUDGETED FY24	REQUEST FY25	YTD (11/30) FY24
35-001-613-52407	Project Equipment Maintenance	Not in PD	\$ 8,600	\$ 2,400	\$ -
	Solid Waste Permit Annual Fee		\$ 800	\$ 800	
	Storm water Permit Registration		\$ 500	\$ 500	
	Scale Registration		\$ 500	\$ 500	
35-001-613-52502	Fees/Licenses/Permits	Not in PD	\$ 1,800	\$ 1,800	\$ 1,050
35-001-613-52701	Contract Operating Charges	Not in PD	\$ -	\$ -	\$ -
35-001-613-52858	Engineering/Env Consultants	Not in PD	\$ -	\$ -	\$ -
	Storm water inspections & monitoring		\$ 1,100	\$ 1,100	
35-001-613-52901	Environmental Testing	Not in PD	\$ 1,100	\$ 1,100	\$ 242
35-001-613-53304	Electricity	Not in PD	\$ 3,000	\$ 3,000	\$ 1,006
	Water - Private Well -offline		\$ -	\$ -	
	Gas		\$ -	\$ -	
35-001-613-53309	Other Utiliteis	Not in PD	\$ -	\$ -	\$ -
	Subtotal Watertown TS		\$ 36,835	\$ 28,965	\$ 5,970

EXHIBIT A - PROPERTY DIVISION EXPENDITURE DETAILS

ACCOUNT	DESCRIPTION	ACTUAL FY23	BUDGETED FY24	REQUEST FY25	YTD (11/30) FY24
<u>JETS SHUT DOWN EXPENSES (fmr operating expenses)</u>					
35-001-951-52194	Telecommunications	\$ 28,511	\$ -	\$ -	\$ 4,609
35-001-951-52502	Permits, Licences & Fees	\$ 5,230	\$ -	\$ -	\$ -
35-001-951-52612	Fuel	\$ 1,040,476	\$ -	\$ -	\$ -
35-001-951-xxxxx	MIRA Operating Costs		\$ -	\$ -	\$ -
35-001-951-xxxxx	Operator Operating & Maintenance Costs	\$ 2,485,939	\$ -	\$ -	\$ (113,605)
35-001-951-52622	RGGI Carbon Credits		\$ 14,000	\$ -	\$ -
35-001-951-52302	Empty and clean jet fuel tank and piping		\$ 63,600	\$ 15,000	
35-001-951-xxxxx	Remove Jets Batteries		\$ -	\$ 10,400	
35-001-951-52502	Title V emissions fee		\$ 5,000	\$ -	
35-001-951-52858	Engineering consultants		\$ 10,000	\$ -	
35-001-951-52720	Power products management fee		\$ 21,500	\$ -	
35-001-951-52895	Engineering consultants		\$ 10,000	\$ 5,000	
35-001-951-52901	Environmental Testing		\$ 2,750	\$ 3,000	
35-001-951-xxxxx	Jets shut down Charges		\$ 112,850	\$ 33,400	\$ 44
PROPERTY DIVISION TOTAL			\$ 4,413,230	\$ 4,706,975	\$ 1,205,384

Attachment 5

ATTACHMENT 5
RESOLUTION FOR THE MIRA DISSOLUTION AUTHORITY BOARD OF DIRECTORS
REGARDING ADOPTION OF THE FISCAL YEAR 2025 LANDFILL DIVISION OPERATING BUDGET

RESOLVED: That the Fiscal Year 2025 MIRA Dissolution Authority Operating Budget for the Landfill Division attached hereto as Exhibit A be adopted substantially in the form as presented and discussed at this meeting.

PROCEDURAL REQUIREMENTS (ADOPTION OF FY25 LANDFILL BUDGET)

Author: Mark Daley, President & CFO

Committee Requirements:

- Assigned – Finance Committee
- Quorum – 50% of the Directors on a Committee of 4 or more, majority of the Directors on a Committee of less than 4, excluding the Chair.
- Item carries with majority of Directors present

Director	Raised	Second	Aye	Nay	Abstain
Paul Harrington					
Matthew M. Dayton					
David S. Steuber					
William P. Beccaro					

Board Requirements:

- Quorum – 6 Directors
- Item carries with majority of Directors present unless otherwise specified
- Specified as requiring 2/3 of full Board (8 Directors)
 - Purchasing and Contracting Rules & Procedures (22a-266(c))
 - Contract Over 5 Years or Greater than \$50,000 Annual Consideration(22a-268)
 - Proposed Procedure (1-120)
 - Special Capability Exception Over \$10,000 (Procurement Policy Section 3.1.2.5)
 - Settlement Exception (Procurement Policy Section 3.1.2.7)
 - Acquisition or Sale of Real Property (Procurement Policy Section 5.1.3 & 5.2.3)
- Specified as requiring 2/3 of Directors present and eligible (Bylaws Section 504)
 - Expenditure of \$50,000 or more for outside consultant
 - Entering Executive Session
 - Addition of Agenda Item at a regular meeting

Director	Raised	Second	Aye	Nay	Abstain
1 - Chairperson Hunter					
2 - Matthew Dayton					
3 - Theodore Bromley					
4 - Joseph DeNicola					
5 - William Beccaro					
6 - Rachel Taylor					
7 - Michael Walsh					
8 - John Fonfara					
9 - Paul Harrington					
10 - Carl Fortuna					
11 - Dave Steuber					

**MIRA DISSOLUTION AUTHORITY
FISCAL YEAR 2025
LANDFILL DIVISION
PROPOSED OPERATING BUDGET**

Board of Directors
February 27, 2024

ATTACHMENT 5 - LANDFILL DIVISION

REVENUE DETAILS

ACCOUNT	DESCRIPTION	ACTUAL FY23	REQUESTED FY24	REQUESTED FY25
51-001-000-43106	Electricity Sales to the City of Hartford	\$ 69,165	\$ 68,024	\$ 67,683
51-001-000-43106	ZREC/Energy Payments from Eversource	\$ 169,070	\$ 166,280	\$ 165,449
51-001-000-45150	Hartford LF Misc Income (settlements, etc.)	\$ -	\$ -	\$ -
51-000-000-10277	Use of Reserves for Inverter Replacement			\$ 260,000
	Hartford Solar	\$238,235.03	\$234,303.51	\$493,132.00
51-001-000-45101	Shelton TS Lease Agreement	\$ 6,215	\$ 9,000	\$ 9,000
51-001-000-45150	Shelton Landfill - Opting	\$ -	\$ -	\$ -
51-001-000-45150	Shelton Landfill - Lease Extension	\$ -	\$ -	\$ -
	Shelton Lease	\$6,215.25	\$9,000.00	\$9,000.00
51-001-000-45150	Wallingford Landfill - Lend Lease	\$ -	\$ -	\$ -
51-001-000-45101	Wallingford Landfill - NextEra Lease Agreement	\$ 45,276	\$ 46,476	\$ 47,637
	Wallingford Solar	\$45,275.97	\$46,475.55	\$47,637.00
51-001-000-46101	Interest Income (for FY25 5% on \$2.4 M)	\$ 66,214	\$ -	\$ 120,000
51-001-000-46109	Interest Income - Leases	\$ 31,690		
51-001-000-xxxxx	Interest Income	\$ 97,903	\$ 82,500	\$ 120,000
	Total Operating and Non-Operating Revenues	\$ 387,630	\$ 372,279	\$ 669,769

EXPENDITURE DETAILS

ACCOUNT	DESCRIPTION	ACTUAL FY23	REQUESTED FY24	REQUESTED FY25
51-001-501-57871	Authority Budget Allocation (Indirect)			\$ 88,924
51-001-501-57874	Direct Personnel			\$ 36,268
51-001-501-xxxxx	Total - Authority Allocated Costs	\$ 19,803	\$ 38,679	\$ 125,192
51-001-501-52104	Telecommunications	\$ 729	\$ 600	\$ 600
51-001-501-52115	Advertising - Legal Notices	\$ -	\$ -	\$ -
51-001-501-52302	Expense Reimbursements from DEEP	\$ -	\$ -	\$ -
51-001-501-52305	Business Meetings and Travel	\$ -	\$ -	\$ -
51-001-501-52306	Training	\$ -	\$ -	\$ -
51-001-501-52355	Mileage Reimbursement	\$ 93	\$ 783	\$ 848
51-001-501-xxxxx	MIRA Operating Expenses	\$ 822	\$ 1,383	\$ 1,448
51-001-501-52856	Legal	\$ -	\$ 5,000	\$ 5,000

ATTACHMENT 5 - LANDFILL DIVISION				
	Routine Monitoring of AlsoEnergy online dashboard		\$ 1,938	\$ 1,976
	Annual Routine Inspection		\$ 6,834	\$ 6,970
	Vegetation control		\$ 1,425	\$ 1,482
	Emergency Response - Technician		\$ 984	\$ 1,000
	Emergency Response - Licensed Electrician		\$ 738	\$ 750
	Scheduled, non-routine service - technician		\$ 1,476	\$ 1,500
	Scheduled, non-routine service - licences electrician		\$ 738	\$ 750
	Scheduled, non-routine service - laborer		\$ 1,776	\$ 792
	Materials Allowance (12.5% allowable overhead/profit)		\$ 1,350	\$ 1,463
51-001-501-52701	Contract Operating Charges	\$ 17,712	\$ 17,259	\$ 16,683
51-001-501-56605	Inverter Replacement (capital expense - general)			\$ 260,000
	Ellington Landfill		\$ 6,325	\$ 801
	Shelton Landfill		\$ 949	\$ 1,623
	Wallingford Landfill		\$ 1,687	\$ 1,623
	Waterbury Landfill		\$ 633	\$ 1,623
	Hartford Landfill		\$ 3,057	\$ 3,543
51-001-501-52875	Insurance Consulting & Brokerage	\$ -	\$ 12,651	\$ 9,213
51-001-xxx-xxxxx	ZREC Income Share with City of Hartford	\$ 50,338	\$ 58,055	\$ 57,928
	Ellington Landfill		\$ 9,000	\$ 7,600
	Shelton Landfill		\$ 29,000	\$ 15,400
	Wallingford Landfill		\$ 16,000	\$ 15,400
	Waterbury Landfill		\$ 6,000	\$ 15,400
	Hartford Landfill		\$ 60,000.00	\$ 33,608.00
	Hartford Landfill Solar Panels		\$ -	\$ -
	Prepaid Insurance		\$ -	\$ -
51-001-501-52640	Insurance Premium	\$ 102,777	\$ 120,000	\$ 87,408
51-001-501-54491	Contribution to reserve for Inverter Replacement	\$ 27,300		
	Total Operating and Non-Operating Expenses	\$ 198,949	\$ 253,027	\$ 473,948
	NET OPERAITNG & NON OPERATING INCOME/(LOSS)	\$ 188,680	\$ 119,252	\$ 195,821

Attachment 6

ATTACHMENT 6

RESOLUTION FOR THE MIRA DISSOLUTION AUTHORITY BOARD OF DIRECTORS

APPROVING THE FISCAL YEAR 2025 AUTHORITY BUDGET

WHEREAS, The MIRA Dissolution Authority (Authority) is contractually obligated to adopt Disposal Fees for its Connecticut Solid Waste System (CSWS) Participating Municipalities on or before February 29, 2024, which fees will apply during the Authority's Fiscal Year 2025 which begins July 1, 2024 and ends June 30, 2025; and

WHEREAS, such Disposal Fees are to reflect the net cost of operation of the CSWS as defined in the Municipal Service Agreements between CSWS Participating Municipalities and the Authority, which net cost of operation includes a properly allocable share of the Authority's general administrative expenses commonly known as the "Authority Budget"; and

WHEREAS, in order for the Authority to progress timely with the establishment of Disposal Fees for the CSWS it is necessary for the Authority to adopt the Authority Budget for Fiscal Year 2025 at this time including the budget for personnel and non-personnel services that comprise the Authority's general administrative expenses and the amounts thereof that are properly allocable to Authority projects and divisions that will be active during Fiscal Year 2025 including:

1. Connecticut Solid Waste System (CSWS)
2. Property Division
3. Landfill Division; and

WHEREAS, The Materials Innovation and Recycling Authority (MIRA) has previously adopted employee severance and retention programs reflected in the Employee Handbook dated February 1, 2014 and modified by MIRA resolution adopted June 9, 2021 (MIRA Severance Program) which is now to be administered by the Authority pursuant to Public Act 23-170; and

WHEREAS, The Authority has reviewed such MIRA Severance Program budget, funding and partial implementation to date and determined that surplus funds will exist within the Authority's Short Term Investment Fund commonly known as the MIRA Severance Fund upon implementation of the MIRA Severance Program for all remaining Authority employees; and

WHEREAS, The Authority desires to maximize Property Division reserves available for further environmental remediation of the South Meadows Site by, among other things, transfer of such surplus funds to the Property Division General Fund.

NOW THEREFORE, be it

RESOLVED: That the Fiscal Year 2025 MIRA Dissolution Authority Operating Budget attached hereto as Exhibit A be adopted substantially in the form as presented and discussed at this meeting.

FURTHER RESOLVED: That Management is directed to transfer the sum of \$500,000 from the MIRA Severance Fund to the Property Division General Fund.

PROCEDURAL REQUIREMENTS (ADOPTION OF FY25 AUTHORITY BUDGET)

Author: Mark Daley, President & CFO

Committee Requirements:

- Assigned – Finance Committee
- Quorum – 50% of the Directors on a Committee of 4 or more, majority of the Directors on a Committee of less than 4, excluding the Chair.
- Item carries with majority of Directors present

Director	Raised	Second	Aye	Nay	Abstain
Paul Harrington					
Matthew M. Dayton					
David S. Steuber					
William P. Beccaro					

Board Requirements:

- Quorum – 6 Directors
- X Item carries with majority of Directors present unless otherwise specified
- Specified as requiring 2/3 of full Board (8 Directors)
 - Purchasing and Contracting Rules & Procedures (22a-266(c))
 - Contract Over 5 Years or Greater than \$50,000 Annual Consideration(22a-268)
 - Proposed Procedure (1-120)
 - Special Capability Exception Over \$10,000 (Procurement Policy Section 3.1.2.5)
 - Settlement Exception (Procurement Policy Section 3.1.2.7)
 - Acquisition or Sale of Real Property (Procurement Policy Section 5.1.3 & 5.2.3)
- Specified as requiring 2/3 of Directors present and eligible (Bylaws Section 504)
 - Expenditure of \$50,000 or more for outside consultant
 - Entering Executive Session
 - Addition of Agenda Item at a regular meeting

Director	Raised	Second	Aye	Nay	Abstain
1 - Chairperson Hunter					
2 - Matthew Dayton					
3 – Theodore Bromley					
4 - Joseph DeNicola					
5 - William Beccaro					
6 - Rachel Taylor					
7 – Michael Walsh					
8 – John Fonfara					
9 - Paul Harrington					
10 - Carl Fortuna					
11 - Dave Steuber					



DISSOLUTION AUTHORITY - FINAL PROPOSED FY25 AUTHORITY BUDGET

**February 6, 2024 Finance Committee Meeting
Total Personnel Services Budget
Total Authority Budget**

	FY 2023 Actual	FY 2024 Adopted	FY 2025 Proposed	FY 2025 Proposed Increase or (Decrease) From			
				FY 2023 Actual		FY 2024 Adopted	
				\$	%	\$	%
Personnel Services							
Charged Direct to Projects	\$ 1,014,088	\$ 1,039,013	\$ 1,122,523	\$ 108,435	10.7%	\$ 83,511	8.0%
Indirect via Authority Budget	\$ 1,676,180	\$ 1,079,843	\$ 1,062,289	\$ (613,892)	-36.6%	\$ (17,554)	-1.6%
Total	\$ 2,690,269	\$ 2,118,855	\$ 2,184,812	\$ (505,457)	-18.8%	\$ 65,957	3.1%
Authority Budget							
Indirect Personnel Services	\$ 1,676,180	\$ 1,079,843	\$ 1,062,289	\$ (613,892)	-36.6%	\$ (17,554)	-1.6%
Non Personnel Services	\$ 565,216	\$ 578,847	\$ 647,211	\$ 81,995	14.5%	\$ 68,364	11.8%
Total	\$ 2,241,397	\$ 1,658,689	\$ 1,709,500	\$ (531,897)	-23.7%	\$ 50,810	3.1%
Combined Personnel and Non Personnel Services	\$ 3,255,485	\$ 2,697,702	\$ 2,832,023	\$ (423,462)	-13.0%	\$ 134,321	5.0%

Personnel Services

The FY 2025 total final proposed Personnel Services budget of \$2,184,812 reflects the completed transition from Waste to Energy to transfer operations. There were no changes to the prior draft budget. The Personnel Services budget funds a total of 14 Authority positions which is a reduction of 1 position from the FY 2024 adopted budget. This is accommodated with additional temporary employee funding in the Non Personnel Services budget. The proposed Personnel Services budget reflects a 18.8% decrease in comparison to FY 2023 actual audited Personnel Services and a 3.1% increase from the FY 2024 adopted budget for Personnel Services. The budget funds all salary, salary related and benefits for all budgeted MIRA positions as shown on Exhibit A-1 consistent with direction initially received at the October 11, 2023 Human Resource Committee meeting and in follow up discussions and meetings. The budget funds a 4% annual COLA effective 7/1/2024 for non contract employees.

Medical benefit costs are budgeted based on current actual premiums effective through June 30, 2024 plus escalation of 6.5% applied for FY 2025. Dental, vision and life / ADD are also based on current premiums plus escalation of 6.5%. There is no proposed increase in current employee cost shares for medical and dental which are subject to review during open enrollment.

The Personnel Services budget is segregated between positions allocated direct to projects and divisions and indirect positions allocated through the Authority Budget. Direct allocation is used when positions are dedicated in whole or part to a specific project / function (CSWS scale operator positions being a good example). Indirect allocations are used when positions serve all projects and divisions (finance and accounting positions being a good example). In the final proposed budget, there are 6.14 Full Time Equivalent positions ("FTEs") allocated direct to the CSWS, 2.2 FTEs allocated direct to the Property Division and 0.19 allocated direct to the Landfill Division. The remaining 5.47 FTEs represent indirect positions allocated through the Authority Budget. This reflects a current updated evaluation of workload requirements conducted by management.

Authority Budget

The "Authority Budget" comprises the indirect portion of the Personnel Services budget described above and all Non Personnel Services not directly associated with a specific project or division. Non Personnel Services include such expenses as corporate office services in lieu of rent, office supplies, postage and printing, insurance, brokerage, legal, information technology and consulting. The proposed FY 2025 Non Personnel Services budget of \$647,211 reflects a 14.5% increase from FY 2023 actual audited expenses and a 11.8% increase from the adopted FY 2024 budget. See Exhibit A-2 for the breakdown of Non Personnel Services which has been developed to reflect FY 2025 requested spending (recognizing position reductions and the office relocation) and a current updated evaluation of property and casualty insurance premium allocations. The total proposed Authority Budget for FY 2025 is \$1,709,500 which represents a 23.7% reduction from FY 2023 actual expenses and a 3.1% increase from the FY 2024 budget. See Exhibits A-3 and A-4 for the final allocation of the Authority Budget and direct Personnel Services to the CSWS, Property and Landfill divisions. This allocation has been reviewed and modified to consider both the updated evaluation of workload requirements noted above and a current count of financial transactions among the CSWS, Property and Landfill divisions.

The FY 2025 proposed combined personnel and non-personnel services of \$2,832,023 reflects a 13.0% decrease in comparison to FY 2023 actual expenses and also a 5.0% increase in comparison to the adopted FY 2024 budget.

MIRA has previously established ongoing budgets and funding sources for the MIRA severance programs now governed by the Authority which were reviewed at the January 17, 2024 Human Resource Committee meeting. It was determined that the Authority's Severance Fund is over-funded resulting in a recommended transfer of surplus funds (see the budget resolution).

EXHIBIT A-1
MIRA DISSOLUTION AUTHORITY
PROPOSED AUTHORITY BUDGET FY 2025
TOTAL PERSONNEL SERVICE BUDGET

Total Personnel Services	FY24 Adopted	FY25 Proposed	Difference	% Inc/Dec
Labor Related Payroll				
Regular Payroll	\$ 1,473,899	\$ 1,529,043	\$ 55,144	3.74%
Merit / General Pool Increases	\$ -	\$ -	\$ -	100.00%
Unassigned MPA Adjustments	\$ -	\$ -	\$ -	100.00%
Overtime Payroll (Based upon prior year)	\$ 30,000	\$ 30,000	\$ -	0.00%
Total Labor	\$ 1,503,899	\$ 1,559,043	\$ 55,144	3.67%
Labor Related Payroll Taxes				
Medicare Tax	\$ 21,372	\$ 22,171	\$ 800	3.74%
Social Security	\$ 91,161	\$ 93,777	\$ 2,616	2.87%
CT Unemployment Compensation	\$ 4,275	\$ 3,990	\$ (285)	-6.67%
Total Payroll Tax	\$ 116,808	\$ 119,938	\$ 3,130	2.68%
Subtotal Labor Costs	\$ 1,620,707	\$ 1,678,981	\$ 58,274	3.60%
Employee Benefits				
Medical & Dental*	\$ 305,262	\$ 305,086	\$ (175)	-0.06%
Life and Disability*	\$ 17,969	\$ 20,771	\$ 2,803	15.60%
Vision*	\$ 4,084	\$ 2,764	\$ (1,320)	-32.32%
Medical Opt-out	\$ 7,936	\$ 7,936	\$ -	0.00%
Total Health Benefits Costs	\$ 335,251	\$ 336,558	\$ 1,307	0.39%
Employee Medical & Dental Contributions*	\$ (30,117)	\$ (28,882)	\$ 1,236	-4.10%
Net Health Benefits Costs	\$ 305,133	\$ 307,677	\$ 2,543	0.83%
401-K Contribution (Regular Salary)	\$ 147,390	\$ 152,904	\$ 5,514	3.74%
Subtotal Employee Benefits Costs	\$ 452,523	\$ 460,581	\$ 8,058	1.78%
Wellness	\$ 5,625	\$ 5,250	\$ (375)	-6.67%
Other Benefit-Related Costs				
Other Benefits	\$ 2,000	\$ 2,000	\$ -	0.00%
401(k) Consultant	\$ 14,000	\$ 14,000	\$ -	0.00%
Benefits Administration/Brokerage	\$ 24,000	\$ 24,000	\$ -	0.00%
Subtotal Other Benefit-Related Costs	\$ 40,000	\$ 40,000	\$ -	0.00%
TOTAL PERSONNEL SERVICES	\$ 2,118,855	\$ 2,184,812	\$ 65,957	3.11%

HISTORICAL COMPARISON - BUDGET VERSUS ACTUAL

Fiscal Year	Budget		Actual		Difference Amount
	Adopted	Inc/Dec	Amount	Inc/Dec	
FY18	\$ 4,604,275		\$ 4,382,246		\$ (222,029)
FY19	\$ 4,500,781	-2.25%	\$ 4,243,799	-3.16%	\$ (256,982)
FY20	\$ 4,398,267	-2.28%	\$ 4,220,058	-0.56%	\$ (178,209)
FY21	\$ 4,296,850	-2.31%	\$ 4,041,526	-4.23%	\$ (255,324)
FY22	\$ 4,136,510	-3.73%	\$ 3,697,111	-8.52%	\$ (439,399)
FY23	\$ 3,264,170	-21.09%	\$ 2,690,269	-27.23%	\$ (573,901)
Total	\$ 25,200,853		\$ 23,275,809		\$ (1,925,844)

MIRA / DISSOLUTION AUTHORITY
FY21 - FY25 Personnel Services Expenses

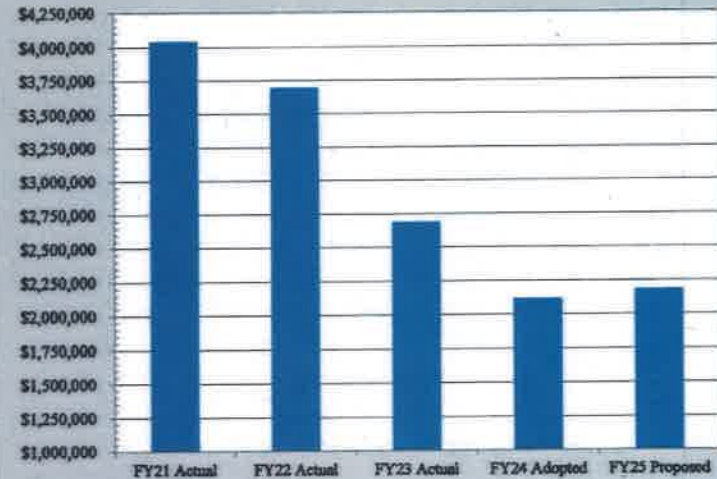


EXHIBIT A-2
MIRA DISSOLUTION AUTHORITY
PROPOSED AUTHORITY BUDGET FY 2025
TOTAL NON PERSONNEL SERVICES BUDGET

Description	ACTUAL FY23	ADOPTED FY24	PROPOSED FY25	Change From		Note Actual FY24 YTD 11/30/24
				FY 2023 Actual	FY 2024 Adopted	
NON-PERSONNEL SERVICES						
Postage and Delivery Fees	\$ 5,994	\$ 7,600	\$ 7,600	\$ 1,606	\$ -	\$ 638
Telecommunications	\$ 49,955	\$ 41,900	\$ 29,250	\$ (20,705)	\$ (12,650)	\$ 11,135
Copier Use and Maintenance	\$ 2,771	\$ 3,000	\$ 3,000	\$ 229	\$ -	\$ 633
Printing Services	\$ 103	\$ 1,450	\$ 1,000	\$ 897	\$ (450)	\$ 97
Advertising - Legal Notices/Recruitment	\$ -	\$ 3,250	\$ 3,250	\$ 3,250	\$ -	\$ -
Office Supplies	\$ 1,980	\$ 3,425	\$ 3,400	\$ 1,420	\$ (25)	\$ 484
Protect Clothing/Safety Equipment (F)	\$ -	\$ 500	\$ 500	\$ 500	\$ -	\$ -
Miscellaneous Services	\$ 571	\$ 1,200	\$ 1,200	\$ 629	\$ -	\$ 216
Subscribe/Publ/Ref. Material	\$ 2,645	\$ 2,600	\$ 2,800	\$ 155	\$ 200	\$ 75
Dues-Professional Organizations	\$ 2,488	\$ 2,855	\$ 2,973	\$ 486	\$ 118	\$ 225
Business Meetings and Travel	\$ 4	\$ 2,125	\$ 2,400	\$ 2,396	\$ 275	\$ 75
Training	\$ -	\$ 775	\$ 775	\$ 775	\$ -	\$ -
Payroll Software Services	\$ 12,740	\$ 12,000	\$ 12,000	\$ (740)	\$ -	\$ 5,064
Record Retention Services	\$ 8,875	\$ 10,000	\$ 12,000	\$ 3,125	\$ 2,000	\$ 3,483
Mileage Reimbursement	\$ 603	\$ 2,200	\$ 2,000	\$ 1,397	\$ (200)	\$ -
Vehicle Repair/Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Office Equipment Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Building Operations	\$ 25,601	\$ 28,350	\$ 43,290	\$ 17,689	\$ 14,940	\$ 16,943
Other Utilities (headquarters)	\$ -	\$ -	\$ 34,650	\$ 34,650	\$ 34,650	\$ -
Insurance Claims/Losses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bad Debt Expense	\$ 53	\$ -	\$ -	\$ (53)	\$ -	\$ -
Building Office Rent	\$ 496	\$ -	\$ -	\$ (496)	\$ -	\$ -
Temporary Agency Services	\$ 14,657	\$ 500	\$ 60,000	\$ 45,343	\$ 59,500	\$ 4,975
Insurance Premiums	\$ 171,559	\$ 202,217	\$ 202,568	\$ 31,009	\$ 351	\$ 187,820
Information Technology Consultant	\$ 480	\$ 8,300	\$ 5,950	\$ 5,470	\$ (2,350)	\$ 288
Information Technology Maintenance	\$ 57,083	\$ 83,282	\$ 43,000	\$ (14,083)	\$ (40,282)	\$ 12,985
Legal Fees	\$ 123,757	\$ 65,000	\$ 65,000	\$ (58,757)	\$ -	\$ 55,507
Auditor	\$ 41,000	\$ 42,000	\$ 53,000	\$ 12,000	\$ 11,000	\$ -
Insurance Consulting/Brokerage Services	\$ 29,911	\$ 21,318	\$ 21,355	\$ (8,556)	\$ 37	\$ -
Other Consulting Services (Egg., Tech. & General)	\$ 2,450	\$ 5,000	\$ 5,000	\$ 2,550	\$ -	\$ -
Computer Hardware	\$ 7,522	\$ 10,000	\$ 3,000	\$ (4,522)	\$ (7,000)	\$ 1,083
Computer Software	\$ 1,918	\$ 3,000	\$ 3,000	\$ 1,082	\$ -	\$ -
Debt Service - Principal (F)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Trustee / Bank Fees	\$ -	\$ 15,000	\$ 11,250	\$ 11,250	\$ (3,750)	\$ -
Operational Contingency	\$ -	\$ -	\$ 12,000	\$ -	\$ 12,000	\$ -
Subtotal Non-Personnel Services	\$ 565,216	\$ 578,847	\$ 647,211	\$ 81,995	\$ 68,364	\$ 301,725

Summary Non Personnel Services	FY 23 Actual	FY 24 Adopted	FY 25 Proposed	Change from FY 23	
				FY 2023	FY 2024
Office Rent / Service	\$ 26,097	\$ 28,350	\$ 27,940	\$ 51,843	\$ 49,590
Insurance & Brokerage	\$ 201,470	\$ 223,535	\$ 223,923	\$ 22,453	\$ 388
Professional Services	\$ 167,208	\$ 112,000	\$ 123,000	\$ (44,208)	\$ 13,000
IT / Telecom	\$ 116,959	\$ 146,482	\$ 84,200	\$ (32,759)	\$ (62,282)
Other	\$ 53,483	\$ 68,480	\$ 138,148	\$ 84,665	\$ 69,668
Total	\$ 565,216	\$ 578,847	\$ 647,211	\$ 81,995	\$ 68,364

**EXHIBIT A-3
MIRA DISSOLUTION AUTHORITY
DIRECT AND INDIRECT (AUTHORITY BUDGET) EXPENSE ALLOCATION METHODOLOGY**

FY2025 PROPOSED BUDGET

#	Title	Direct Personnel Services Charges to Divisions			Authority Indirect
		CSWS	Property	Landfill	
1	President & CFO				100%
2	Director, Recycling and Enforcement	50%	20%		30%
3	Manager of Engineering, Const.	25%	35%	13%	27%
4	Environmental Compliance Manager	2%	73%		25%
5	Lead Scale Operator / Enforcement	50%	50%		
6	Scale / Enforcement Specialist	100%			
7	Scale / Enforcement Specialist	100%			
8	Scale / Enforcement Specialist	100%			
9	Scale / Enforcement Specialist	100%			
10	Comptroller				100%
11	Supply Chain Manager				100%
12	Lead General Accountant	62%	32%	6%	
13	Accounting Specialist	5%	5%		90%
14	IT Manager	20%	5%		75%
	Total Full Time Equivalent	6.14	2.20	0.19	5.47

Benchmark	Indirect Personnel and Non-Personnel Services Charge from "Authority Budget"			Total
	CSWS	Property	Landfill	
Financial Transaction Counts FY 25 Est.	872	880	156	1,908
Percentage	45.7%	46.1%	8.2%	100%
Weighting	50.0%	50.0%	50.0%	50%
Adjusted Weighting	22.9%	23.1%	4.1%	50%
Full Time Equivalents FY 25 Budget	6.14	2.20	0.19	8.53
Percentage	72.0%	25.8%	2.2%	100%
Weighting	50.0%	50.0%	50.0%	50%
Adjusted Weighting	36.0%	12.9%	1.1%	50%
Cumulative Weighting	100.00%	100.00%	100.00%	100.00%
Total Adjusted Weighting	58.842%	35.956%	5.202%	100.000%

**EXHIBIT A-4
MIRA DISSOLUTION AUTHORITY
PROPOSED AUTHORITY BUDGET FY 2025
ALLOCATION OF AUTHORITY BUDGET & DIRECT PERSONNEL SERVICES**

Total Authority Budget \$ 1,709,500

Project / Division	Indirect Allocation Benchmarked Percent	Authority Budget Allocation
Landfill Division	5.202%	\$ 88,924
Property Division	35.956%	\$ 614,676
CSWS	58.842%	\$ 1,005,900
Total Authority Budget	100.000%	\$ 1,709,500

Total Direct Personnel Services \$ 1,122,523

Project / Division	Direct Personnel Service Allocation	
	Full Time Equivalents	FY 2025 Budget
Landfill Division	0.19	\$ 36,268
Property Division	2.20	\$ 383,942
CSWS	6.14	\$ 702,313
Total Direct Personnel Services	8.53	\$ 1,122,523

Combined Authority Budget and Direct Personnel Services \$ 2,832,023

Project / Division	Overall Allocation Percent	Total Allocated Cost
Landfill Division	4.42%	\$ 125,193
Property Division	35.26%	\$ 998,618
CSWS	60.32%	\$ 1,708,213
Total Combined Authority Budget & Direct Personnel Services	100.00%	\$ 2,832,023