



Dissolution Authority

300 Maxim Road, Hartford, Connecticut 06114

Telephone (860) 757-7700 Fax (860) 757-7725

## MEMORANDUM

**TO:** MIRA Dissolution Authority Board of Directors  
**FROM:** Bert Hunter, Chairperson  
**DATE:** November 30, 2023  
**RE:** Notice of Regular Meeting

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There will be a **regular meeting** of the MIRA Dissolution Authority's Board of Directors on *Wednesday, December 6, 2023 at 9:30 a.m. in the Board Room at 300 Maxim Road, Hartford, CT. Members of the public may also attend the meeting telephonically by calling (929) 205-6099, entering Meeting ID: 886 0868 5597 and Passcode: 253208# when prompted. (NOTE - there is very limited physical space in the Board Room - consequently, virtual public attendance is encouraged).* The meeting is scheduled to conclude at 12:00 p.m. The purpose of this meeting will be:

1. Call to Order; Chair's Welcome
2. Public Comment (3 minutes per speaker)
3. Review and Approve - minutes of the November 8, 2023 Regular Board Meeting (*Attachment 1*).
4. Chairman's and President's Report
  - a. Review and Approve Resolution Regarding Fiscal Year 2024 Annual Plan of Operations (*Attachment 2*).
5. South Meadow's Transition Committee Report
  - a. Discussion of Status and Next Steps to Finalize Request for Proposals (RFP) to Conduct the South Meadows Redevelopment Considerations Study.
6. CSWS Transition Committee Report
  - a. Discussion of Status of Threshold Issues Needed to Advance Committee Objectives.
7. Finance Committee Report
  - a. Review and Approve Resolution Regarding an Increase to the FY2024 CSWS Operating Expense Budget (*Attachment 3*).
  - b. Review and Approve Resolution Regarding Use of South Meadows Transition Contingency Reserve (*Attachment 4*).
  - c. Review and Approve Resolution Regarding Security Services at the MIRA Dissolution Authority South Meadows Site from January to June 2024 (*Attachment 5*).
  - d. Review Second Draft of Fiscal Year 2025 Authority Budget (*Attachment 6*).

- e. Review Draft of Fiscal Year 2025 Property Division Budget (*Attachment 7*).
  - f. Review Draft of Fiscal Year 2025 Landfill Division Budget (*Attachment 8*).
8. Executive Session to Discuss Personnel Employment Matters
  9. Review and Approve Resolution to Increase Mark Daley's Customary Work Hours to Full-Time And to Increase his Compensation Accordingly (*Attachment 9*)
  10. Attached Supplemental Information (*Attachment 10*).

C: Mark Daley  
David Bodendorf  
Thomas Gaffey  
Christopher Shepard  
Cheryl Kaminsky  
Stephannie Rice  
Chris May

# **Attachment 1**



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**MIRA DISSOLUTION AUTHORITY**

**November 8, 2023**

A Regular meeting of the Board of Directors of the MIRA Dissolution Authority was held in person and via Zoom on Wednesday, November 8, 2023. Present in person or via audio or video conferencing were:

**Appointed Directors:**

Chairperson Bert Hunter  
Matthew Dayton  
Michelle Gilman  
Joseph DeNicola  
William Beccaro  
Rachel Taylor  
Michael Walsh (via Zoom)  
John Fonfara  
Paul Harrington  
Carl Fortuna (via Zoom)  
David Steuber

**Appointed Members:**

Frank Dellaripa  
Thomas Swarr  
Sarah McCoy

**Present from MIRA Dissolution Authority ("Authority"):**

Mark Daley, President & CFO  
Tom Gaffey, Director of Recycling and Enforcement  
Cheryl Kaminsky, Comptroller  
Dave Bodendorf, Manager of Engineering, Construction and Power Assets  
Chris Shepard, Environmental Compliance Manager  
Roger Guzowski, Supply Chain Manager

**Others Present:**

Ann Catino, Halloran & Sage  
Carl Stopper, TRC (remote) 860-798-4272  
CT-N 860-746-3200  
860-241-7700 860-305-4395  
860-478-2282 860-573-5203

This meeting was recorded via ZOOM conferencing and is posted on the Authority’s website at:  
<https://www.ctmira.org/wp-content/uploads/2023/11/11-8-23-Board-Meeting-Meeting.mp4>

**1. Call to Order, Chair’s Welcome, - Agenda Item 1**

Chairperson Hunter Called the meeting to order at 9:31am.

**2. Public Comment - Agenda Item 2**

Chairperson Hunter asked if any member of the public attending the meeting in person or remotely wished to provide comment. There being none, Chairperson Hunter moved on to the next agenda item.

**3. Executive Session – Agenda Item 3**

Chairperson Hunter indicated there would be no executive session and asked Director Gilman to speak to the issue of a DAS designee to the Authority Board of Directors. Director Gilman explained that guidance from the Attorney General’s Office is forthcoming on the issue.

**4. Review and Approve Minutes of the October 18, 2023 Regular Board Meeting - Agenda Item 4.**

Chairperson Hunter requested a motion to approve the minutes of the October 18, 2023 Regular Board Meeting. The motion was made by Director Fonfara and seconded by Director Taylor. The motion was approved by roll call vote as indicate below.

<b>Director</b>	<b>Raised</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
1 - Chairperson Hunter			X		
2 - Matthew Dayton			X		
3 - Michelle Gilman					X
4 - Joseph DeNicola			X		
5 - William Beccaro			X		
6 - Rachel Taylor		X	X		
7 – Michael Walsh			X		
8 – John Fonfara	X		X		
9 - Paul Harrington			X		
10 - Carl Fortuna					X
11 - Dave Steuber			X		

**5. Chairperson and President’s Report - Agenda Item 6**

Chairperson Hunter provided a brief summary of subjects being undertaken by the subcommittees of the Board. President Daley notified the Board of management’s initiative to procure the services of an insurance broker.

**6. Review and Approve – Resolution Regarding Calendar Year 2024 Board Committee Meeting Schedule. - Agenda Item 5**

Members of the Board discussed the proposed meeting schedule and came to a consensus to modify the schedule by moving the February, March, April, and May Board of Director's, South Meadows Subcommittee, and Finance Committee meeting dates proposed for Wednesdays, one day earlier to Tuesdays. The modified meeting schedule would keep the meetings at the same time of day as indicated below:

**2024 Approved MIRA Dissolution Authority Board and Committee Meetings Schedule**

**Finance Committee**  
**Ph.: 860-757-7700**  
**Start time: 9:30 a.m.**

**Wednesday, January 10, 2024**  
**Tuesday, February 6, 2024**  
**Tuesday, March 5, 2024**  
**Tuesday, April 9, 2024**  
**Tuesday, May 7, 2024**  
**Wednesday, June 5, 2024**  
**Wednesday, July 10, 2024**  
**August 2024 - NO MEETING**  
**Wednesday, September 4, 2024**  
**Wednesday, October 9, 2024**  
**Wednesday, November 6, 2024**  
**Wednesday, December 4, 2024**

**CSWS Transition Committee**  
**Ph.: 860-757-7700**  
**Start time: 11:00 a.m.**

**Thursday, January 11, 2024**  
**Thursday, February 8, 2024**  
**Thursday, March 7, 2024**  
**Thursday, April 11, 2024**  
**Thursday, May 9, 2024**  
**Thursday, June 6, 2024**  
**Thursday, July 11, 2024**  
**August 2024 - NO MEETING**  
**Thursday, September 5, 2024**  
**Thursday, October 10, 2024**  
**Thursday, November 7, 2024**  
**Thursday, December 5, 2024**

**South Meadows Transition Committee**  
**Ph.: 860-757-7700**  
**Start time: 11:00 a.m.**

**Wednesday, January 10, 2024**  
**Tuesday, February 6, 2024**  
**Tuesday, March 5, 2024**  
**Tuesday, April 9, 2024**  
**Tuesday, May 7, 2024**  
**Wednesday, June 5, 2024**  
**Wednesday, July 10, 2024**  
**August 2024 - NO MEETING**  
**Wednesday, September 4, 2024**  
**Wednesday, October 9, 2024**  
**Wednesday, November 6, 2024**  
**Wednesday, December 4, 2024**

**Board of Directors**  
**Ph.: 860-757-7700**  
**Start time: 9:30 a.m.**

**Wednesday, January 17, 2024**  
**Tuesday, February 13, 2024**  
**Tuesday, March 12, 2024**  
**Tuesday, April 16, 2024**  
**Tuesday, May 14, 2024**  
**Wednesday, June 12, 2024**  
**Wednesday, July 17, 2024**  
**Wednesday, August 14, 2024**  
**Wednesday, September 11, 2024**  
**Wednesday, October 16, 2024**  
**Wednesday, November 13, 2024**  
**Wednesday, December 11, 2024**

**HR Committee**  
**Ph.: 860-757-7700**  
**Start time: 8:30 a.m.**

**Wednesday, January 17, 2024**  
**Wednesday, April 17, 2024**  
**Wednesday, July 17, 2024**  
**Wednesday, October 16, 2024**

*Note: No Committee meetings are proposed for August, as is traditional*

The modified meeting schedule was approved by roll call vote as indicated below.

Board Requirements:

- Quorum – 6 Directors
- X   Item carries with majority of Directors present unless otherwise specified

Director	Raised	Second	Aye	Nay	Abstain
1 - Chairperson Hunter			X		
2 - Matthew Dayton			X		
3 - Michelle Gilman			X		
4 - Joseph DeNicola			X		
5 - William Beccaro		X	X		
5 - Rachel Taylor			X		
7 – Michael Walsh			X		
8 – John Fonfara			X		
9 - Paul Harrington	X		X		
10 - Carl Fortuna			X		
11 - Dave Steuber			X		

**7. South Meadows Transition Committee Report - Discussion of Full Draft Request for Proposals to Conduct the South Meadows Redevelopment Considerations Study - Agenda Item 7a**

Chairperson Hunter requested a report from the South Meadows Transition Committee. Director Beccaro provided a summary of the work done to date on the RFP scope and timeline. Director Beccaro indicated that the committee anticipates a final draft of the RFP for presentation to the Board at its December meeting. This schedule will allow for the incorporation of comments from the full Board for inclusion in the final RFP, currently scheduled for release after the January 2024 Board meeting. Director Hunter suggested all of the Directors and Members be provided a copy of the draft RFP ahead of the November 29, 2023 South Meadows Committee meeting and be invited to the meeting. President Daley indicated the RFP discussion at the Committee meeting was productive and discussion items were incorporated into the third draft of the RFP. Chairperson Hunter suggested the Board might consider reducing the amount of time for proposal evaluation and award currently allotted in the draft schedule. He also suggests MIRA staff meet with DECD to discuss its RFP process undertaken for the Brainard Airport site. Director Gilman asked about the RFP evaluation process. A discussion between the Boar members ensued and it was generally agreed that the evaluation process would run through the appropriate existing standing committees.

**8. CSWS Transition Committee Report - Discussion of Committee presentation concerning Threshold Issues for the Transfer of CSWS Operations - Agenda Item 8a**

Chairperson Hunter requested a report from Director Fortuna. Director Fortuna indicated the meeting was somewhat of a review and recap of the initial meeting of the committee. He reminded the Board that the existing MSA’s run through June 30, 2027, and that, in his opinion, transition from the existing agreement is unlikely to occur before fiscal year 2026. He stated that he and Senator Needleman are spearheading the effort for the Essex towns to find an alternative to the Authority prior to July 1, 2027.

Mr. Daley summarized the PA23-170 requirement for Authority to facilitate a transition for the Authority’s existing customers away from the Authority. He informed the Board that Torrington attended the committee meeting and may be interested in leading a new regional authority. He indicated the goal of the transition away from the Authority should be a win for both the Authority (in minimizing the use of its reserves) and for the towns (in minimizing the cost of solid waste disposal). Mr. Daley recommended the Board define what a successful transition away from the Authority for the towns would be. Director Hunter provided his thoughts on the CSWS meeting.

**9. Finance Committee Report - Discussion of Committee presentations concerning Stakeholder Interests in Authority Reserves, Overview of the Authority’s Budgeting Process and Draft Fiscal Year 2025 Authority Budget – Agenda Item 9a**

Chairperson Hunter requested a report from Director Harrington. Director Harrington stated the Finance Committee had a robust discussion regarding the FY2025 budgeting process. He stated that the Committee recommends sending a letter to the member towns notifying them of the proposed FY2025 tip fee of \$131/ton, and requesting that they issue their own RFPs for solid waste service to replace the Authority’s service. Director Harrington recognized that there is a difference of opinion as to whether or not PA 23-170 prohibits the use of reserves for the purpose of tip fee stabilization and suggested the Board members discuss this issue.

A lengthy discussion ensued regarding the implications of whether or not the use of reserves for tip fee stabilization is allowed, not allowed, or required by statute. Other issues were discussed regarding existing contractual obligations between the Authority, its member towns, and its vendors, the financial implications of such, and the ability to assign those contracts. It was generally agreed that the goal should be to assist the member towns in exiting the Authority at the lowest possible cost to the towns and to the Authority.

**10. Review and Approve and Approve Resolution regarding return of unused inventory – Agenda Item 9c**

President Daley provided a summary of the item. The item was approved by roll call vote as indicated below.

Board Requirements:

- X   Requires 2/3 of full Board

Director	Raised	Second	Aye	Nay	Abstain
1 - Chairperson Hunter			X		
2 - Matthew Dayton			X		
3 - Michelle Gilman			X		
4 - Joseph DeNicola			X		
5 - William Beccaro		X	X		
5 - Rachel Taylor			X		
7 – Michael Walsh			X		
8 – John Fonfara			X		
9 - Paul Harrington	X		X		

10 - Carl Fortuna			X		
11 - Dave Steuber			X		

**11. Review and Approve Resolution regarding use of Mid-Conn Reserve for legal support costs associated with South Meadows remediation under the Exit Strategy™ Contract – Agenda Item 9b**

President Daley and Mr. Shepard provided a summary of the item. The item was approved by roll call vote as indicated below.

**Board Requirements:**

- Quorum – 6 Directors
- X   Item carries with majority of Directors present unless otherwise specified

Director	Raised	Second	Aye	Nay	Abstain
1 - Chairperson Hunter			X		
2 - Matthew Dayton			X		
3 - Michelle Gilman			X		
4 - Joseph DeNicola			X		
5 - William Beccaro	X		X		
5 - Rachel Taylor		X	X		
7 – Michael Walsh			X		
8 – John Fonfara			X		
9 - Paul Harrington			X		
10 - Carl Fortuna			X		
11 - Dave Steuber			X		

**12. Review and Approve Resolution Ratifying Contracts and Procurements Made in Authority Transition Concerning Spot Waste Deliveries, Provision of Security Services, Sale of Surplus Jet Fuel and Provision of NERC Compliance Services – Agenda Item 9d**

President Daley provided a summary of the item. The item was approved by roll call vote as indicated below.

**Board Requirements:**

- Specified as requiring 2/3 of full Board (8 Directors)
  - Purchasing and Contracting Rules & Procedures (22a-266(c))
  - X   Contract Over 5 Years or Greater than \$50,000 Annual Consideration(22a-268)
  - Proposed Procedure (1-120)
  - X   Special Capability Exception Over \$10,000 (Procurement Policy Section 3.1.2.5)
  - Settlement Exception (Procurement Policy Section 3.1.2.7)
  - X   Acquisition or Sale of Real Property (Procurement Policy Section 5.1.3 & 5.2.3)

Director	Raised	Second	Aye	Nay	Abstain
1 - Chairperson Hunter			X		
2 - Matthew Dayton			X		
3 - Michelle Gilman			X		
4 - Joseph DeNicola			X		
5 - William Beccaro			X		
5 - Rachel Taylor			X		

7 – Michael Walsh			X		
8 – John Fonfara		X	X		
9 - Paul Harrington	X		X		
10 - Carl Fortuna			X		
11 - Dave Steuber			X		

### 13. Adjournment

Chairperson Hunter called the meeting adjourned at 11:38am.

## **Attachment 2**

**RESOLUTION REGARDING SUBMITTAL OF AN ANNUAL PLAN  
OF OPERATIONS TO THE CONNECTICUT DEPARTMENT OF  
ENERGY AND ENVIRONMENTAL PROTECTION**

**WHEREAS:** Section 22a-264 of the Connecticut General Statutes (“CGS”) requires that MIRA Dissolution Authority submit to the Connecticut Department of Energy and Environmental Protection (“DEEP”), on an annual basis, an Annual Plan of Operations;

**RESOLVED:** That the Board of Directors hereby authorizes MIRA Dissolution Authority management to submit the Annual Plan of Operations for FY2024 to the Connecticut Department of Energy and Environmental Protection, substantially as discussed and presented at this meeting.

**PROCEDURAL REQUIREMENTS**

Author: David Bodendorf, Manager of Engineering, Construction and Power Assets

Committee Requirements:

- Assigned MIRA Dissolution Authority Executive Committee pursuant to MIRA Dissolution Authority Board of Directors Procedure No. 011

Board Requirements:

- Quorum – 6 Directors
- X   Item carries with majority of Directors present unless otherwise specified
- Specified as requiring 2/3 of full Board (8 Directors)
  - Purchasing and Contracting Rules & Procedures (22a-266(c))
  - Contract Over 5 Years or Greater than \$50,000 Annual Consideration(22a-268)
  - Proposed Procedure (1-120)
  - Special Capability Exception Over \$10,000 (Procurement Policy Section 3.1.2.5)
  - Settlement Exception (Procurement Policy Section 3.1.2.7)
  - Acquisition or Sale of Real Property (Procurement Policy Section 5.1.3 & 5.2.3)
- Specified as requiring 2/3 of Directors present and eligible (Bylaws Section 504)
  - Expenditure of \$50,000 or more for outside consultant
  - Entering Executive Session
  - Addition of Agenda Item at a regular meeting

Director	Raised	Second	Aye	Nay	Abstain
1 - Chairperson Hunter					
2 - Matthew Dayton					
3 – Theodore Bromley					
4 - Joseph DeNicola					
5 - William Beccaro					
6 - Rachel Taylor					
7 – Michael Walsh					
8 -- John Fonfara					
9 - Paul Harrington					
10 - Carl Fortuna					
11 - Dave Steuber					



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## **Annual Plan of Operations – FY 2024**

### **MIRA Dissolution Authority**

The MIRA Dissolution Authority (the “Authority”) is a quasi-public entity of the State of Connecticut that currently provides solid waste disposal and recycling services to twenty-three municipalities. Pursuant to Section 22a-264 of the Connecticut General Statutes, the Authority is required to prepare an Annual Plan of Operations and to submit it to the Connecticut Department of Energy and Environmental Protection (“DEEP”) for its review for consistency with the State Solid Waste Management Plan, now referred to as the Comprehensive Materials Management Strategy.

The Authority was created by the State of Connecticut effective July 1, 2023 in accordance with Public Act 23-170. It replaces the Materials Innovation and Recycling Authority (“MIRA”) and was established largely in response to the closure of MIRA’s Waste-to-Energy Facility (WTE) located in the South Meadows section of the City of Hartford.

The Authority has effectively assumed all of MIRA’s underlying statutory duties, authorities and capabilities, and it will continue MIRA’s ongoing Municipal Solid Waste and Recycling Transfer Operations until acceptable alternatives become available. The Authority has also been charged with identifying the immediate environmental needs and knowledge necessary for future redevelopment of the WTE site in South Meadows working with representatives of the City of Hartford and other stakeholders.

The Authority will wind down current operations in an orderly and responsible manner which may include the marketing and sale of surplus real and personal property. Upon conclusion of the dissolution process, anticipated as early as July 1, 2025, but not later than July 1, 2026, any remaining rights, real or personal property of the Authority will pass to and vest in the State of Connecticut. This is accomplished at that time through designation of the State’s Department of Administrative Services as the Authority’s successor agency.

The Authority’s designation as MIRA’s successor is being implemented pursuant to section 4-38d of the Connecticut General Statutes which is designed to provide substantial continuity during this type of agency transition. Specifically, the Authority’s designation as MIRA’s successor does not represent a grant of new authority by the State. The Authority replaces MIRA which no longer exists doing business as MIRA as of July 1, 2023. However, any effective orders or regulations of MIRA remain effective under the governance of the Authority. To the extent that the MIRA was a party to any action or proceeding (civil or

criminal); the Authority is substituted for MIRA in that action or proceeding. Additionally, any contract, right of action or matter undertaken or commenced by MIRA will be undertaken and completed by the Authority effective July 1, 2023.

The officers and employees of MIRA transferred to the Authority and all property of MIRA became the property of the Authority effective July 1, 2023. In summary, all of MIRA's current waste transfer operations, reporting and business activities will continue uninterrupted under the governance of the Authority in fulfillment of existing municipal service agreements, operating and other contracts.

This document is the Authority's Annual Plan of Operations for Fiscal Year ("FY") 2024. This Annual Plan of Operations consists of six sections, as follows:

- Section 1: Summary of Activity Undertaken by MIRA Leading up to and During Fiscal Year 2023, and Planned Activity for the Authority for Fiscal Year 2024.
- Section 2: Board Resolution and FY2024 Budget for the Authority's Connecticut Solid Waste System Division (CSWS).
- Section 3: Board Resolution and FY2024 Budget for the Authority's Property Division
- Section 4: Board Resolution and FY2024 Budget for the Authority's Landfill Division
- Section 5: Board Resolution and FY2024 Authority Budget
- Section 6: Board Resolution Establishing the South Meadows Transition Contingency Reserve

# **Section 1**

## **Summary of Activity Leading up to and During Fiscal Year 2023, and Planned Activity for Fiscal Year 2024**

### **Summary of Activity Undertaken by MIRA Leading up to and During FY2023**

In fiscal year 2023, MIRA concluded the managed shut down of its CSWS WTE Facility, concluded the operation of its Jet Turbine Facility, and completed its managed transition to waste and recycling transfer operations to its CSWS participating municipalities through the operation of the MIRA Dissolution Authority's Essex and Torrington Transfer Stations.

The decision to shut down the WTE Facility was made following the unsuccessful conclusion of the multi-year initiative to redevelop the WTE Facility undertaken by DEEP pursuant to Public Act 14-94. The redevelopment project ultimately did not have the necessary stakeholder support from the host community, municipal customers or the State to feasibly move forward.

MIRA's municipal customers were informed and engaged before and during the transition to waste transfer activities. Municipalities were provided options to remain with MIRA under amended or existing agreements, or to terminate existing agreements pursuant to their terms. This process was undertaken concurrently with competitive solicitations for alternative waste transportation and disposal services, and transfer station operations, necessary to implement the transition. By the close of fiscal year 2022, twenty-one municipalities decided to remain with MIRA under an amended municipal service agreement and 2 municipalities remained with MIRA under their existing agreement. Twenty-nine municipalities chose private sector service providers and terminated their agreements. This allowed MIRA to close its Watertown transfer station at the start of fiscal year 2023, in addition to shutting down the WTE Facility, and consolidate all remaining operations to its Torrington and Essex transfer stations.

The WTE Facility stopped receiving and processing waste on July 11, 2022. Combustion of refuse derived fuel stopped on July 19, 2022 and shipments of ash out of the facility stopped on August 5, 2022. New waste transfer operating contracts commenced simultaneously with these changes and provided for waste transportation and disposal from the Torrington Transfer Station to a Pennsylvania landfill, and from the Essex Transfer Station to the privately operated resource recovery facility in Preston, CT. Contractor employees engaged in operation of the WTE Facility were laid off, or transferred to the MIRA's Jet Turbine Facility, from July through September as the proper shutdown process allowed. MIRA implemented a 50% reduction in its own work force and relocated its corporate office to the site of the closed WTE Facility. The Jet Turbine Facility was then shutdown effective May 31, 2023 upon expiration of relevant permits.

In fiscal year 2023 MIRA managed 56,159.45 tons of MSW and 11,292.99 tons of recyclable materials. In fiscal year 2023, the WTE Facility processed 1,690.42 tons of MSW and produced 1,311.06 tons of Refuse Derived Fuel. The Facility generated 8.83 million kilowatt hours of energy from the RDF produced in fiscal year 2023 and approximately 13,800 tons of RDF in inventory from fiscal year 2022. The facility transferred 96.8 tons of non-processible MSW to Murphy Road Recycling in Hartford, CT, 5.18 tons of non-processible tires to Don

Stevens in Southington, CT, and 71.72 tons of non-processible MSW to Keystone Landfill in Pennsylvania in fiscal year 2023. A total of 6,258.64 tons of Ash Residue (in inventory from fiscal year 2022 and produced in fiscal year 2023) was shipped to Wheelabrator facilities in Putnam, Connecticut and Shrewsbury, Massachusetts.

Of the remaining MSW, 19,866.44 tons were transferred out of the Torrington Transfer Station for disposal at the Keystone Landfill, 3,215.75 tons were transferred out of the Torrington Transfer Station to Babylon Recycling, LLC in Suffield, CT, and 31,213.14 tons were transferred out of the Essex Transfer Station for disposal at the Covanta Preston Waste to Energy Facility in Preston, CT.

In fiscal year 2023, a total of 4,296.41 tons of single stream recyclables were transferred from the Torrington Transfer Station to the Automated Recycling Facility in Berlin, CT, 4,780.87 tons of single stream recyclables were transferred from the Essex Transfer Station to the Automated Recycling Facility in Berlin, CT, and 1,829.29 tons of single stream recyclables were transferred from the Essex Transfer Station to the Willimantic Recycling Facility in Willimantic, CT.

In fiscal year 2023, a total of 104.99 tons of residual single stream recyclables were transferred to the Automated and Willimantic facilities from MIRA's IPC on Murphy Road in Hartford, and 28.09 tons of residual single stream recycling were transferred to the Automated facility from MIRA's Watertown Transfer Station. Both of these facilities closed at the end of fiscal year 2022 and these shipments represented recyclables that were loaded for shipment at the end of fiscal year 2022, but shipped in early fiscal year 2023.

In fiscal year 2023, a total of 201.61 tons of front end ferrous recyclables were transferred from the WTE Facility to Covanta Preston, and a total of 51.73 tons of post combustion ferrous recyclables were transferred from the WTE facility to WtE Recycling in Greenfield, MA.

On May 23, 2022, MIRA submitted a Closure Plan for the South Meadows WTE Facility to DEEP, as required by regulation. DEEP requested additional information from the Authority on October 14, 2022, to which MIRA responded on January 5, 2023. The MIRA Dissolution Authority is waiting for a response from DEEP at the time of this report. Once received, the MIRA Dissolution Authority will continue to work with DEEP and the Greater Hartford Flood Commission to finalize the Solid Waste Closure Plan and conduct closure activities.

During fiscal year 2023, the Authority conducted the following activities at its South Meadows WTE Facility after ceasing waste management operations:

- 1) Broom cleaned WTE facility to remove waste and ash for proper off-site disposal.
- 2) Shipped scrap metals for recycling.
- 3) Removed oils and chemicals for proper off-site disposal.
- 4) Removed 25 level monitoring gauges containing radioactive sources (Cs-137) and a WWII-era compass containing Ra-226 paint, and shipped them off-site for proper recycling/disposal.
- 5) Continued wastewater discharge, management of water level in coal pond.
- 6) Continued evaluating ways to minimize energy usage.
- 7) Relocated Authority office to South Meadows property.

- 8) Submitted request to revoke Title V operating permit and New Source Review permits for the municipal waste combustors on May 16, 2023 [Note: The Authority did not submit an application to renew the Title V operating permit, so the Title V operating permit subsequently expired on August 22, 2023.]

On May 23, 2023, the Authority submitted retirement requests to ISONE for its 4 Jets twin pack units, which requests were approved by ISONE. On May 31, 2023, the NOx DERC Trading Agreement & Order for MIRA's Jet Turbine Facility expired, and its participation in the ISO New England energy market ended. The Jets did not qualify for continued operation under RCSA §22a-174-22e; and, subsequently, the Authority submitted a request to revoke the Title V Operating Permit and the stationary source Registrations for the Jets on June 1, 2023. [Note: The Authority ultimately withdrew its pending application to renew the Jets Title V permit on August 30, 2023, and DEEP then revoked the Registrations for the Jets on October 10, 2023.] During the month of June 2023, the Authority de-energized each of the 4 twin pack units, and de-energized and locked-out the two transformers connecting the units to the regional Transmission grid.

#### **Planned Activity for Fiscal Year 2024**

Adoption of Public Act 23-170 substantially defines Authority's planned activities for fiscal year 2024. During fiscal year 2024, the Authority will implement all of the administrative changes associated with its transition and begin advancing its new objectives to set the stage for a future redevelopment of the South Meadows site, to wind down current operations, and to market and sell surplus real and personal property as outlined below.

**Administrative Changes** – Relevant entities, suppliers and service providers will be provided documentation as necessary to conduct all business in the name of the MIRA Dissolution Authority including:

- Implementation with financial institutions including banking, payroll and 401K service providers;
- Implementation with government entities including DEEP, DRS, DAS, State Elections and the IRS; and
- Implementation with customers and service providers, including municipalities, haulers, transfer station operators, waste transport, disposal and processing providers and all vendors.

**South Meadows Redevelopment** – Setting the stage for a future redevelopment will entail:

- Fully documenting all prior environmental remediation, future development options and requirements;
- Completing ongoing remediation work and submitting an updated "Verification Report" to DEEP concerning completion of all "Transfer Act" requirements;
- Decommissioning the WTE Facility upon DEEP's approval of a closure plan; and
- Undertaking a Request for Proposals process and contracting for professional services necessary to fully address the requirement in Public Act 23-170 to identify the

immediate environmental needs and knowledge necessary for future redevelopment of the South Meadows Site and to engage representatives of the City of Hartford and other stakeholders, as appropriate, with respect to the future of the WTE site.

**Ongoing Operations** – Current operations will continue while alternatives are developed and implemented including:

- Continue to serve 23 municipalities through contract operation of the Torrington and Essex transfer stations;
- Economize services and utilities at closed facilities;
- Secure and preserve waste management infrastructure pending development or other disposition;
- Assist in standing up regional waste authorities or other entities as necessary to assume control of operations from the MIRA Dissolution Authority; and
- Negotiate and prepare all necessary assignment and transfer documents.

**Surplus Real and Personal Property** – Policies and procedures guiding the marketing and sale of four primary categories of surplus real and personal property will be developed and implemented including:

- Inventories of spare parts associated with the WTE Facility, Jet Turbine Facility and Recycling Facility;
- Installed machinery and equipment at the WTE Facility, Jet Turbine Facility and Recycling Facility;
- Fleet of loaders, bobcats, forklifts, mobile shredder, cranes and other “rolling stock”; and
- Closed transfer stations, recycling facility, landfills and other real property.

Opportunities for the acquisition of surplus property and facilities will be published on the MIRA Dissolution Authority’s website.

MIRA adopted budgets for its fiscal year 2024 in February 2023 and it established new reserve funds to transition the WTE site in South Meadows to its next use in March 2023. These budgets (defined below) are now governed by the Authority in pursuit of its new objectives. The fiscal year 2024 adopted budgets for the CSWS, Property Division, Landfill Division and the Authority’ general administrative activities are provided in the following sections. The resolution establishing the South Meadows Transition Contingency Reserve is also provided:

- Connecticut Solid Waste System (CSWS) Budget – Funds all administrative, payroll, operating and maintenance expenses including MSW and recycling transportation, disposal or processing services for 23 CSWS Participating Municipalities delivering to the Torrington and Essex transfer stations. Supported through establishment of tip fees, interest income and use of reserves.
- Property Division Budget - Funds all administrative, payroll, operating and maintenance expenses for Authority facilities not in service to the CSWS or Landfill Division pending their sale or other disposition including the WTE site in South Meadows, 211 and 171 Murphy Road in Hartford and the Watertown and Ellington

transfer stations. Supported through lease income (primarily from the Bridgeport WTE Facility), interest income and use of reserves.

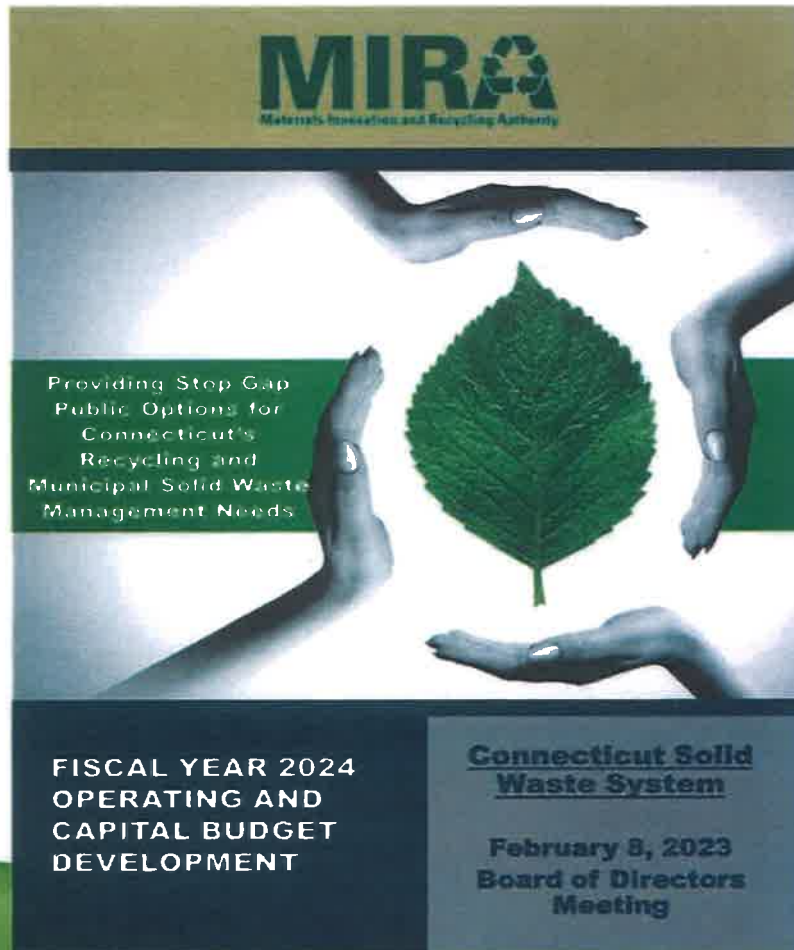
- Landfill Division Budget - Funds all administrative, payroll, operating and maintenance expenses (primarily insurance) for Authority landfills in Ellington, Shelton and Waterbury including the Authority's solar project installed on top of the Hartford landfill. Supported by Hartford solar project ZRECs, electric sales and lease income.
- Authority Budget - Funds all of the Authority's general administrative, payroll, operating and maintenance expenses which are allocated and recovered from the CSWS, Property and Landfill divisions.

## **Section 2**

**FY 2024 Operating and Capital Budget for the  
Connecticut Solid Waste System**

**Approved on February 8, 2023**

# MATERIALS INNOVATION AND RECYCLING AUTHORITY



- ▶ Attachment 6 – Exhibit A
- ▶ CSWS Scenario 2 (Changes in Red)
- ▶ Draft Budget Material:
  - ▶ Planning Level Assumptions
  - ▶ Summary Draft FY 2024 Budget
  - ▶ FY 2024 Participating Town Fees
  - ▶ FY 2024 Operating Expense Budget
  - ▶ FY 2024 CSWS Major Maintenance
  - ▶ FY 2024 Reserve Contributions
  - ▶ FY 2024 Non Disposal Fee Revenue
  - ▶ Reference Exhibits A-1 and A-2 for additional detail.

# Scenario 1 & 2 Comparison

2

	<u>Scenario 2</u>	<u>Scenario 1</u> <u>Updated</u>	<u>Change</u>
<b>Tier 1 Short Term Tip Fees</b>	\$ 6,419,324	\$ 6,806,697	\$ (387,373)
<b>Tier 1 LongTerm Tip Fees</b>	\$ 737,618	\$ 768,873	\$ (31,255)
<b>Non Disposal Fee revenue</b>	\$ 1,097,246	\$ 1,097,246	\$ -
<b>Total Revenue</b>	\$ 8,254,188	\$ 8,672,816	\$ (418,628)
<b>Operating Expenses</b>	\$ 12,391,480	\$ 12,391,480	\$ -
<b>Use of Reserve Requirement</b>	\$ (4,137,291)	\$ (3,718,663)	\$ (418,628)
<b>Revenue and Use of Reserve</b>	<u>\$ 12,391,480</u>	<u>\$ 12,391,480</u>	<u>\$ -</u>
<b>Tier 1 Short Term Tip Fee</b>	\$ 116.00	\$ 123.00	\$ (7.00)
<b>Tier 1 LongTerm Tip Fee</b>	\$ 118.00	\$ 123.00	\$ (5.00)

# Planning Level Budget Assumptions

3

- **MSA Deliveries:**
  - Torrington MSW – 23,048 Tons
  - Torrington Recycling – 4,945 Tons
  - Essex MSW – 38,542 Tons
  - Essex Recycling – 6,592 Tons
- **Non Participating Deliveries – 1,458 Tons to Covanta Preston**
- **Contract Rates (Including Fuel Surcharges):**

Facility	MSW	Recycling
Torrington Transportation	\$52.51	\$25.90
Torrington Process / Dispose	\$44.56	\$80.00
Essex Transportation	\$15.80	\$42.14
Essex Process / Dispose	\$98.80	\$80.00

# Summary Draft FY 2024 Budget

4

- Total Operating Revenues - \$ 8,254,189
- Total Operating Expenses - \$12,391,480
- Loss Before Reserve Contributions - \$ (4,137,291)
- Updated Reserve (Use) / Contribution:
  - CSWS Major Maintenance Fund - \$ 0
  - Uniform Base Disposal Fee Deficit Funding:  
(Use of Current Tip Fee Stabilization Fund Balance) - \$ (3,903,433)
  - Additional Tier 1 Long Term Discount:  
(Use of Current Tip Fee Stabilization Fund Balance) - \$ ( 12,502)
  - Additional Tier 1 Short Term Discount:  
(Use of Current Tip Fee Stabilization Fund Balance) - \$ ( 221,356)
  - Total Deficit Funding - \$( 4,137,291)
  - Represents a \$6.9 Million Reduction from FY 2023
  - **\$8.00 / Ton Less Than** "Attachment B - Projected Tier 1 Short Term Disposal Fees" to MSA Amendment
  - No Further Transfers Into CSWS Tip Fee Stabilization Fund Required for Balance of MSA Term

# FY 2024 Participating Town Fees

5

• Cost of Operation -	\$ 12,391,480
○ Operating Expense Budget - \$12,391,480	
○ Major Maintenance Reserve - \$0	
○ Total Cost of Operation - \$12,391,480	
• Non Disposal Fee Revenue -	\$1,097,246
• Net Cost of Operation -	\$11,294,234
• Add: Cost of Service Discounts -	\$ 233,858
○ Tier 1 Long Term – 6,251 Tons @ \$2.00 = \$12,502	
○ Tier 1 Short Term – 55,339 Tons @ \$4.00 = \$221,356	
• Deduct: Deficit Funding -	\$ (4,137,291)
○ Use of Current Tip Fee Stabilization Balance - \$4,137,291	

*MIRA "shall set the Base Disposal Fee such that the product of the Base Disposal Fee and the Aggregate Tons, shall produce funds estimated as sufficient to pay the estimated Net Cost of Operation"*

# FY 2024 Participating Town Fees

6

- **Total Rate Base -** **\$7,390,801**
  - Net Cost of Operation + Cost of Service Discounts - Deficit Funding
  
- **Aggregate Tons -** **61,590**
  - Service Discounted (Tier 1 Long) - 6,251
  - Tier 1 Short Term - 55,339
  - Total - 61,590
  
- **Uniform Base Disposal Fee -** **\$120.00 / Ton**
- **Less Tier 1 Long Term Service Discount -** **\$2.00 / Ton**
- **Tier 1 Long Term Disposal Fee -** **\$118.00 / Ton**
- **Additional Tier 1 Short Term Discount -** **\$4.00 / Ton**
- **Tier 1 Short Term Disposal Fee -** **\$116.00 / Ton**
- **Total Member Disposal Fees -** **\$7,156,942**
  - Tier 1 Long Term - 6,251 Tons \* \$118.00 = \$737,618
  - Tier 1 Short Term - 55,339 Tons \* \$116.00 = \$6,419,324

# Disposal Fee Trend

7

Period	Tier 1 Long	Tier 1 Short
FY 2024 Draft	\$118.00	\$116.00
FY 2023 Adopted	\$116.00	\$111.00
FY 2022 Adopted	\$105.00	N/A
FY 2021 Adopted	\$ 91.00	N/A

# FY 2024 Operating Expense Budget

8

• <b>MSW Transportation -</b>		<b>\$1,819,214</b>
○ Torrington -	\$1,210,250	
○ Essex -	<u>\$ 608,964</u>	
○ Total -	\$1,819,214	
• <b>MSW Disposal -</b>		<b>\$4,979,019</b>
○ Torrington -	\$1,027,019	
○ Essex -	\$3,807,950	
○ Essex (Non Participating) -	<u>\$ 144,050</u>	
○ Total -	\$4,979,019	
• <b>Transfer Station Contract Operations -</b>		<b>\$1,491,158</b>
○ Torrington -	\$ 687,758	
○ Essex -	<u>\$ 803,400</u>	
○ Total -	\$1,491,158	
• <b>Recycling Contract Operations -</b>		<b>\$ 922,960</b>
○ Torrington -	\$ 395,600	
○ Essex -	<u>\$ 527,360</u>	
○ Total -	\$ 922,960	
• <b>Recycling Transportation -</b>		<b>\$ 405,862</b>
○ Torrington -	\$ 128,076	
○ Essex -	<u>\$ 277,787</u>	
○ Total -	\$ 405,862	

# FY 2024 Operating Expense Budget

9

• <b>Authority CSWS Operating Expense -</b>		<b>\$ 428,220</b>
○ Essex -	\$ 45,100	
○ Torrington -	\$ 29,000	
○ Enforcement / Administration	<u>\$ 354,120</u>	
○ Total -	\$ 428,220	
• <b>Host Community Benefits-</b>		<b>\$ 51,189</b>
○ Essex -	\$ 19,595	
○ Torrington -	<u>\$ 31,594</u>	
○ Total -	\$ 51,189	
• <b>Insurance -</b>		<b>\$ 287,611</b>
• <b>Authority Budget-</b>		<b>\$1,167,245</b>
○ Indirect Personnel -	\$ 759,902	
○ Non Personnel -	<u>\$ 407,343</u>	
○ Total -	\$1,167,245	
• <b>Direct Personnel-</b>		<b><u>\$ 839,001</u></b>
• <b>Total Operating Expense Budget -</b>		<b>\$12,391,480</b>

# FY 2024 CSWS Major Maintenance

10

• Fund Balance @ November 30, 2022 -	\$6,184,549
• Remaining Contributions FY 2023 -	\$ 0
• Remaining Transfer Station Expenditures FY 2023 -	\$ 300,974
• Remaining Allocated Transition Contingency Expenditures FY 2023 - <i>(Excluding potential future use of unallocated balance of \$1,452,500)</i>	<u>\$ 413,334</u>
• Estimated Fund Balance @ July 1, 2023	\$5,470,241
• FY 2024 Major Maintenance / Capital Improvement:	
○ Torrington	
○ Essex - \$120,000 Tip Floor Repair (Funded in Operating Budget – Authority CSWS Operating Expense - Contingency)	
• FY 2024 Major Maintenance Fund Contributions -	\$ 0

# FY 2024 Reserve Contributions

11

• Operating Loss Before Reserve Contributions -					\$ (4,137,291)
• CSWS General Fund Retained:					\$ 0
▪ CSWS Improvement Fund -	\$	0			
▪ CSWS Major Maintenance Fund - <i>See Slide 8</i>	\$	0			
▪ CSWS Risk Fund - There is presently in \$909,799 in this fund . Increase from FY 2023 reflects interest earnings. No further contributions anticipated	\$	0			
▪ CSWS Legal Fund - There is presently \$514,958 in this fund . Reduction reflects spending on NAES No further contributions anticipated	\$	0			
▪ MIRA Severance Fund - There is presently in excess of \$2,547,096 in this fund. This is viewed as sufficient relative to pending actions. No CSWS contributions to this fund are currently recommended .	\$	0			
▪ CSWS Tip Fee Stabilization Fund - Including use of existing Tip Fee Stabilization funds only				\$ (4,137,291)	

# FY 2024 Non Disposal Fee Revenue

12

○	Transfer Station Capacity Shares -		\$ 1,000
○	Sale of Recovered Products -		\$ 498,355
	▪ <u>Net Capacity Payments:</u>		
	▪ FCA 14 Reconfiguration (Turbine 5) -	\$ 247,643	
	▪ FCA 14 Reconfiguration (Turbine 6) -	<u>\$ 250,712</u>	
	▪ Total -	\$ 498,355	
○	Other -		\$ 597,890
	▪ <u>Interest Income:</u>		
	▪ CSWS Operating Fund -	\$ 270,000	
	▪ CSWS Major Maintenance Fund -	\$ 207,000	
	▪ CSWS Improvement Fund -	<u>\$ 6,000</u>	
	▪ Total Interest Income -	\$ 483,000	
	▪ <u>Non Participating Disposal Fees:</u>		
	▪ Cover Preston Shortfall -	\$ 114,890	
	(1,458 Tons @ \$78.80)		
	▪ Total Other -	\$ 453,840	
○	Total Non Disposal Fee Revenue -		\$1,097,245

**EXHIBIT A-1**  
**SECOND AMENDMENT TO MUNICIPAL SERVICES AGREEMENT**  
**ATTACHMENT B**  
**PROJECTED TIER I SHORT TERM DISPOSAL FEES**

	Adopted FY 2022	Adopted FY 2023	Draft Budget	MSA Amend.	MSA Amendment Estimated			Escalator Referenece
			Proposed FY 2024	Estimated FY 2024	FY 2025	FY 2026	FY 2027	
<b>Cost of Operation:</b>								
MSW Transportation	<b>\$85,215,727</b>	\$ 10,151,096	\$ 1,819,214	\$ 5,153,063	\$ 5,308,014	\$ 5,466,922	\$ 5,631,331	A-1, 3 & 6
MSW Disposal		\$ 3,914,468	\$ 4,979,019	\$ 24,254,782	\$ 25,183,550	\$ 26,150,233	\$ 27,153,683	A-1, 5 & 6
Transfer Station Contract Operations		\$ 2,174,000	\$ 1,491,158	\$ 2,220,134	\$ 2,284,338	\$ 2,360,468	\$ 2,428,582	A-2 & 4
Recycling Contract Operations		\$ 2,262,055	\$ 922,960	\$ 2,515,460	\$ 2,769,421	\$ 3,023,955	\$ 3,044,214	A-7
Recycling Transportation		\$ 1,327,296	\$ 405,862	\$ 1,367,108	\$ 1,408,186	\$ 635,154	\$ 654,142	A-1 & 3
Authority CSWS Operating Expense		\$ 37,150,847	\$ 428,220	\$ 640,000	\$ 659,200	\$ 678,976	\$ 699,345	CPI
Host Community Benefits	\$ 1,623,590	\$ 1,973,204	\$ 51,189	\$ 89,996	\$ 92,696	\$ 95,477	\$ 98,342	CPI
Insurance	\$ 1,051,493	\$ 290,000	\$ 287,611	\$ 298,700	\$ 307,661	\$ 316,891	\$ 326,398	CPI
Authority Budget	\$ 2,482,915	\$ 1,940,398	\$ 1,167,245	\$ 1,380,000	\$ 1,421,400	\$ 1,464,042	\$ 1,507,963	CPI
MIRA Direct Personnel Services	\$ 1,470,582	\$ 1,419,258	\$ 839,001	\$ 900,000	\$ 927,000	\$ 954,810	\$ 983,454	CPI
<b>Total Cost of Operation</b>	<b>\$ 71,844,307</b>	<b>\$ 62,602,622</b>	<b>\$ 12,391,480</b>	<b>\$ 38,819,244</b>	<b>\$ 40,361,467</b>	<b>\$ 41,146,929</b>	<b>\$ 42,527,456</b>	<b>N/A</b>
<b>Non Disposal Fee Revenue:</b>								
Transfer Station Capacity Shares	<b>\$17,907,009</b>	\$ 5,166,100	\$ 1,000	\$ -	\$ -	\$ -	\$ -	A-1
Sale of Recovered Products / RECs		\$ 12,196,816	\$ 498,355	\$ -	\$ -	\$ -	\$ -	N/A
Other		\$ 50,400	\$ 597,891	\$ -	\$ -	\$ -	\$ -	N/A
<b>Total Non Disposal Fee Revenue</b>	<b>\$ 17,907,009</b>	<b>\$ 17,413,316</b>	<b>\$ 1,097,246</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>
<b>Net Cost of Operation</b>	<b>\$ 53,937,298</b>	<b>\$ 45,189,306</b>	<b>\$ 11,294,233</b>	<b>\$ 38,819,244</b>	<b>\$ 40,361,467</b>	<b>\$ 41,146,929</b>	<b>\$ 42,527,456</b>	<b>N/A</b>
<b>Add Cost of Service Discounts</b>	<b>\$ 851,756</b>	<b>\$ -</b>	<b>\$ 233,858</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>
<b>Total Rate Base</b>	<b>\$ 54,789,054</b>	<b>\$ 45,189,306</b>	<b>\$ 11,528,091</b>	<b>\$ 38,819,244</b>	<b>\$ 40,361,467</b>	<b>\$ 41,146,929</b>	<b>\$ 42,527,456</b>	<b>N/A</b>
<b>Aggregate Tons</b>	<b>443,078</b>	<b>282,976</b>	<b>61,590</b>	<b>282,976</b>	<b>282,976</b>	<b>282,976</b>	<b>282,976</b>	<b>N/A</b>
<b>Base Disposal Fee</b>	<b>\$ 123.66</b>	<b>\$ 159.69</b>	<b>\$ 187.17</b>	<b>\$ 137.18</b>	<b>\$ 142.63</b>	<b>\$ 145.41</b>	<b>\$ 150.29</b>	<b>N/A</b>
<b>Tip Fee Stabilization / Tier 1 Short Term Discount</b>	<b>\$ (7,379,708)</b>	<b>\$ (13,778,970)</b>	<b>\$ (4,137,291)</b>	<b>\$ (3,730,946)</b>	<b>\$ (3,292,219)</b>	<b>\$ (2,661,183)</b>	<b>\$ (2,629,074)</b>	<b>N/A</b>
<b>Uniform Base Disposal Fee</b>	<b>\$ 107.00</b>	<b>\$ 111.00</b>	<b>\$ 120.00</b>	<b>\$ 124.00</b>	<b>\$ 131.00</b>	<b>\$ 136.00</b>	<b>\$ 141.00</b>	<b>N/A</b>
<b>Tier 1 Long Term Discounted</b>	<b>\$ 105.00</b>	<b>\$ 116.00</b>	<b>\$ 118.00</b>	<b>n/a</b>				
<b>Tier 1 Short Term Discounted</b>	<b>n/a</b>	<b>\$ 111.00</b>	<b>\$ 116.00</b>	<b>\$ 124.00</b>	<b>\$ 131.00</b>	<b>\$ 136.00</b>	<b>\$ 141.00</b>	

**Exhibit A-2: CSWS Expenditure Detail**

*Expenditure Detail -Section 1: Transportation, Disposal, Processing and Contract Operatin Charges*

Account Code	<b>EXPENDITURE DETAIL -MSW TRANSPORTATION AND DISPOSAL CHARGES</b>	FY22 Actuals	FY 2023 Budget	FY24 Requested
	<b>Essex MSW Base Transportation to Covanta by CWPM</b>		\$ 612,277	\$ 595,474
	<b>Essex Assumed additional trans cost from fuel surcharge</b>			\$ 13,490
	<b>Torrington MSW Transportation to Keystone by Enviro</b>		\$ 2,647,957	\$ 1,183,284
	<b>Torrington Assumed additional trans cost from fuel surcharge</b>			\$ 26,966
49-001-505-52705	Contract Hauling - Solid Waste	NA	\$ 3,260,234	\$ 1,819,214
	<b>MSW Disposal at Covanta Preston (Essex TS, etc.)</b>		\$ 3,610,570	\$ 3,952,000
	<b>MSW Disposal from Torrington TS</b>		\$ 2,246,016	\$ 1,027,019
49-001-505-52710	Disposal Fees - Solid Waste	NA	\$ 5,856,586	\$ 4,979,019
	<b>Subtotal MSW Transportation and Disposal Charges</b>		<b>\$ 9,116,820</b>	<b>\$ 6,798,233</b>

Account Code	<b>EXPENDITURE DETAIL - RECYCLING PROCESSING &amp; TRANSPORTATION CHARGES</b>	FY22 Actuals	FY 2023 Budget	FY24 Requested
49-001-xxx-52703	Contract Management Fee - Recycling Processor Fixed Fee	NA	\$ 618,000	\$ -
	<b>Recycling Base Processing Fee for tons delivered from Essex</b>		\$ 254,450	\$ 594,467
	<b>Recycling ACR processing fee deduction for tons delivered from Essex</b>		incl	\$ (67,107)
	<b>Recycling Base Processing Fee for tons delivered from Torrington</b>		\$ 301,350	\$ 445,940
	<b>Recycling ACR processing fee deduction for tons delivered from Torrington</b>		incl	\$ (50,340)
49-001-xxx-52701	Contract Operating Charge - Recycling processing fee for tons delivered	NA	\$ 555,800	\$ 922,960
	<b>Recycling transportation - Essex TS to recycling processor</b>		\$ 218,100	\$ 271,590
	<b>Assumed Fuel surcharge for recycling Trans From Essex TS</b>			\$ 6,196
	<b>Recycling transportation -Torrington TS to recycling processor</b>		\$ 212,839	\$ 125,900
	<b>Assumed Fuel surcharge for recycling Trans From Torrington TS</b>			\$ 2,176
49-001-xxx-52707	Recycling Transportation	NA	\$ 430,939	\$ 405,862
	<b>Subtotal Recycling Processing and Transportation Charges</b>		<b>\$ 1,604,739</b>	<b>\$ 1,328,822</b>

Account Code	<b>EXPENDITURE DETAIL - TRANSFER STATION CONTRACT OPERATING CHARGES</b>	FY22 Actuals	FY 2023 Budget	FY24 Requested
49-001-611-52701	<b>Essex TS Contract Operating Charges</b>	\$ 771,403.00	\$ 780,000	\$ 803,400
49-001-612-52701	<b>Torrington TS Contract Operating Charges</b>	\$ 578,130.85	\$ 668,600	\$ 687,758
	<b>Subtotal - Transfer Station Contract Operating Charges</b>	<b>\$ 1,349,533.85</b>	<b>\$ 1,448,600</b>	<b>\$ 1,491,158</b>

**Exhibit A-2: CSWS Expenditure Detail**

*Expenditure Detail Section 2 - Authority CSWS Operating Expenses*

**EXPENDITURE DETAIL - AUTHORITY TRANSFER STATION OPERATIONS**

Account Code	<i>Transfer Station - Essex</i>	FY22 Actuals	FY 2023 Budget	FY24 Requested
	<b>Base Telecommunications</b>			\$ 4,500
49-001-611-52104	Essex TS Telecommunications	\$ 2,842.56	\$ 2,700	\$ 4,500
	<b>Security/Access Control</b>			\$ 3,000
	<b>Misc trade repairs (plumbine, electrical, etc.)</b>			\$ 4,000
49-001-611-52404	Essex TS Building Operations	\$ 2,962.41	\$ 9,000	\$ 7,000
49-001-611-52415	Essex TS Grounds Maintenance	\$ -	\$ -	\$ -
	<b>Scale calibration/maintenance</b>			\$ 8,100
	<b>Radiation detection inspection and maint.</b>			\$ 2,500
49-001-611-52407	Essex TS Project Equipment Maintenance	\$ 9,846.96	\$ 11,500	\$ 10,600
	<b>Scale registration with state</b>			\$ 500
	<b>Solid Waste Permit Fees</b>			\$ 800
	<b>Stormwater Permit Fees</b>			\$ 500
49-001-611-52502	Essex TS Fees/Licenses/Permits	\$ 1,090.00	\$ 1,550	\$ 1,800
49-001-611-52604	Essex TS - Lease	\$ 15,000.00	\$ 15,000	\$ 15,000
49-001-611-52858	Essex TS - Essex Engineering & Environmental Consultants		\$ 4,000	\$ 3,000
	<b>Stormwater monitoring</b>			\$ 3,200
49-001-611-52901	Essex Environmental Testing	\$ 2,566.80	\$ 2,700	\$ 3,200
49-001-611-53304	Essex Electricity			\$ -
49-001-611-52901	Essex Other Utilities			\$ -
	<b>Subtotal - Authority Essex Transfer Station Operations</b>	<b>\$ 34,308.73</b>	<b>\$ 46,450</b>	<b>\$ 45,100</b>

Account Code	<i>Transfer Station - Torrington</i>	FY22 Actuals	FY 2023 Budget	FY24 Requested
	<b>Base Telecommunications</b>			\$ 4,500
49-001-612-52104	Torrington TS Telecommunications	\$ 4,685.37	\$ 4,400	\$ 4,500
	<b>Security/Access Control</b>			\$ 3,000
	<b>Misc trade repairs (plumbine, electrical, etc.)</b>			\$ 4,000
49-001-612-52404	Torrington TS Building Operations	\$ 2,951.14	\$ 9,000	\$ 7,000
49-001-611-52415	Torrington TS Grounds Maintenance	\$ -	\$ -	\$ -
	<b>Scale calibration/maintenance</b>			\$ 8,100
	<b>Radiation detection inspection and maint.</b>			\$ 2,500
49-001-612-52407	Torrington TS Project Equipment Maintenance	\$ 9,546.92	\$ 11,500	\$ 10,600
	<b>Scale registration with state</b>			\$ 500
	<b>Solid Waste Permit Fees</b>			\$ 800

**Exhibit A-2: CSWS Expenditure Detail**

	<b>Stormwater Permit Fees</b>			<b>\$ 500</b>
49-001-612-52502	Torrington TS Fees/Licenses/Permits	\$ 1,050.00	\$ 1,550	\$ 1,800
49-001-612-52858	Torrington TS - Essex Engineering & Environmental Consultants	\$ -	\$ 4,000	\$ 3,000
49-001-612-52901	Torrington TS Environmental Testing	\$ 1,360.00	\$ 1,900	\$ 2,100
49-001-612-53304	Torrington Electricity			\$ -
49-001-612-52901	Torrington Other Utilities			\$ -
<b>Subtotal - Authority Torrington Transfer Station Operations</b>		<b>\$ 19,593.43</b>	<b>\$ 32,350</b>	<b>\$ 29,000</b>

<b>Subtotal - Authority Transfer Station Operations (Essex and Torrington)</b>		<b>\$ 53,902.16</b>	<b>\$ 78,800</b>	<b>\$ 74,100</b>
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<b>EXPENDITURE DETAIL - AUTHORITY (ENFORCEMENT AND ADMINISTRATIVE)</b>				
Account Code	<b>OPERATING EXPENSES</b>	FY22 Actuals	FY 2023 Budget	FY24 Requested
49-001-501-52101	Postage and Delivery Fees	\$ 1,126.77	\$ 1,600	\$ 1,600
49-001-501-52108	CSWS Printing Services (customer vehicle stickers, etc.)	\$ 8,728.44	\$ 5,000	\$ 4,000
49-001-501-52115	CSWS Legal Notices & Advertisements	\$ 3,202.10	\$ 2,400	\$ 2,000
49-001-501-52202	CSWS Office Supplies (cartridges, ticket paper, etc. for scale houses)	\$ 1,259.35	\$ 2,200	\$ 2,000
49-001-501-52211	Protective Clothing & Safety Equipment	\$ 1,495.79	\$ 2,500	\$ 1,500
49-001-501-52302	Miscellaneous Services	\$ -	\$ 200	\$ 200
49-001-501-52305	Business Meetings & Travel	\$ 69.05	\$ 200	\$ 200
49-0010501-52306	Training	\$ 125.00	\$ 300	\$ 300
49-001-501-52355	Mileage reimbursement	\$ 5,939.51	\$ 2,500	\$ 2,500
49-001-501-52401	Enforcement Vehicle O&M	\$ 11,968.56	\$ 15,000	\$ 23,000
49-001-501-52612	Fuel for Enforcement Vehicles	\$ 10,193.90	\$ 10,000	\$ 14,000
49-001-501-52502	Legacy Fees Licenses & Permits (not associated with TS)	\$ 20.00		\$ -
49-001-501-52615	Temp agency services	\$ 37,606.19	\$ 5,000	\$ 5,000
49-001-501-52856	CSWS Legal Services	\$ 80,132.37	\$ 100,000	\$ 100,000
49-001-501-52875	Insurance Broker (allocation to CSWS)	\$ 56,504.00	\$ 41,750	\$ 30,320
49-001-501-52899	Engineering and Technology consulting services (CSWS)	\$ -	\$ 20,000	\$ 15,000
49-001-501-54482	Computer Hardware	\$ 870.40	\$ 5,000	\$ 5,000
49-001-501-54483	Computer Software	\$ -	\$ 500	\$ 500
49-001-501-58001	Operational Contingency (MIRA TS O&M)		\$ 75,397	\$ 147,000
49-001-501-52859	Financial Services			
<b>Subtotal - Authority Authority and Administrative Operating Expenses</b>		<b>\$ 219,241.43</b>	<b>\$ 289,547</b>	<b>\$ 354,120</b>

**Subtotal - All Authority Operating Expenses (Subtotal all Section 2 TS and admin/enforcement)** **\$ 428,220**

**Exhibit A-2: CSWS Expenditure Detail**

*Expenditure Detail Section 3 - Misc Expenses*

Account Code	EXPENDITURE DETAIL - HOST COMMUNITY PAYMENTS	FY22 Actuals	FY 2023 Budget	FY24 Requested
49-001-611-52508	Essex Host Community PILOT	\$ 32,616.68	\$ 26,180	\$ 31,594
49-001-612-52508	Torrington Host Community PILOT	\$ 39,113.40	\$ 17,340	\$ 19,595
	<b>Subtotal - Host Community Payments</b>	<b>\$ 71,730.08</b>	<b>\$ 43,520</b>	<b>\$ 51,189</b>

Account Code	EXPENDITURE DETAIL - Insurance	FY22 Actuals	FY 2023 Budget	FY24 Requested
49-001-501-52640	Insurance Premium (allocation to CSWS)	\$ 228,028.12	\$ 313,100	\$ 287,611
	<b>Subtotal - Insurance</b>			<b>\$ 287,611</b>

Account Code	EXPENDITURE DETAIL - Direct Personnel	FY22 Actuals	FY 2023 Budget	FY24 Requested
49-001-501-57874	Direct Personnel (Labor-Related Payroll)	\$ 863,902.33	\$ 1,050,251	\$ 839,001
	<b>Subtotal - Direct Personnel</b>			<b>\$ 839,001</b>

Account Code	EXPENDITURE DETAIL - Authority Budget Expenses	FY22 Actuals	FY 2023 Budget	FY24 Requested
49-001-501-57871	Indirect Personnel Salaries/Labor & Overhead	\$ 2,961,327.44	\$ 1,960,267	\$ 759,902
49-001-501-xxxxx	Other Authority Budget/Non Personnel	\$ 226,209.57	\$ 369,007	\$ 407,343
	<b>Subtotal - Authority Budget Expenses</b>			<b>\$ 1,167,245</b>

Account Code	EXPENDITURE DETAIL - DECOMMISSIONING COSTS	FY22 Actuals	FY 2023 Budget	FY24 Requested
49-001-501-57920	Decommissioning Costs	\$ (3,269,354.14)		

<b>TOTAL</b>	<b>TOTAL COST OF OPERATION</b>			<b>\$ 12,391,480</b>
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**Exhibit A-2: CSWS Expenditure Detail**

Revenue Detail Section 1: Non-Disposal Fee Revenue

Account Code	Revenue Detail - Sale of Recovered Products	FY22 Actuals	FY 2023 Budget	FY24 Requested
	FCA 14 Reconfiguration - Turbine 5 net capacity payments			\$ 247,643
	FCA 14 Reconfiguration - Turbine 6 net capacity payments			\$ 250,712
49-001-000-43106	<b>Subtotal - Revenue from Sale of Recovered Products</b>			<b>\$ 498,355</b>

Account Code	Revenue Detail - Interest Income	FY22 Actuals	FY 2023 Budget	FY24 Requested
	Interest - CSWS Operating Fund			\$ 270,000
	Interest - CSWS Major Maintenance Fund			\$ 207,000
	Interest CSWS Improvement fund			\$ 6,000
49-001-000-46101	<b>Subtotal - Revenue from Interest Income</b>			<b>\$ 483,000</b>

Account Code	Revenue Detail - Non-participating disposal fees	FY22 Actuals	FY 2023 Budget	FY24 Requested
	Cover Preston Shortfall (1458 tons@\$78.80)			\$ 114,890
49-001-000-xxxxx	<b>Subtotal - Revenue from Sale of Non-Participating Disposal Fees</b>			<b>\$ 114,890</b>

Account Code	Revenue Detail - Transfer Station Capacity Shares	FY22 Actuals	FY 2023 Budget	FY24 Requested
	Transfer Station Capacity shares			\$ 1,000
49-001-xxx-xxxxx	<b>Subtotal - Revenue from Transfer Station Capacity Share</b>			<b>\$ 1,000</b>

<b>TOTAL - NONDISPOSAL FEE REVENUE</b>	<b>\$ 1,097,245</b>
<b>NET COST OF OPERATION</b>	<b>\$ 11,294,235</b>

# **Section 3**

**FY 2024 Property Division Operating Budget**

**Approved on February 8, 2023**

ATTACHMENT 4

RESOLUTION FOR THE MATERIALS INNOVATION AND RECYCLING AUTHORITY BOARD OF DIRECTORS

**REGARDING APPROVING THE FISCAL YEAR 2024 PROPERTY DIVISION OPERATING BUDGET**

**WHEREAS**, The Materials Innovation and Recycling Authority (MIRA) is contractually obligated to adopt Disposal Fees for its Connecticut Solid Waste System (CSWS) Participating Municipalities on or before February 28, 2023, which fees will apply during MIRA's Fiscal Year 2024 beginning July 1, 2023 and ending June 30, 2024; and

**WHEREAS**, MIRA encouraged 21 CSWS Participating Municipalities to enter into a certain Second Amendment to their Tier 1 Long Term Municipal Solid Waste Management Services Agreement by offering to provide for the continued use of its Tip Fee Stabilization Fund to the extent feasible and necessary to reduce Disposal Fees to the levels projected in such Second Amendment; and

**WHEREAS**, Such Second Amendment projection of Disposal Fees reflected the use of Tip Fee Stabilization Funds totaling \$12,313,422 to reduce Disposal Fees to projected levels for fiscal years 2024, 2025, 2026 and 2027; and

**WHEREAS**, MIRA previously authorized transfers to the Tip Fee Stabilization Fund from Property Division income which has been drawn upon and refunded by the CSWS Participating Municipalities in accordance with MIRA's Flow of Funds procedures leaving a balance of \$13,420,370 as of December 31, 2023 which, together with funds available in the CSWS operating and major maintenance accounts, exceed funds necessary to reduce Disposal Fees to the levels projected through June 30, 2027; and

**WHEREAS**, the Fiscal Year 2024 Property Division Operating Budget includes certain Contingent and Temporary Costs which exceed budgeted revenues which will require funding through use of Property Division General Fund reserves; and

**WHEREAS**, During Fiscal Year 2024, MIRA will be undertaking a program to sell, scrap or otherwise dispose of surplus equipment which is expected to derive an undeterminable amount of revenue, which is therefore not reflected in the Property Division Budget; and

**WHEREAS**, Management recommends that net proceeds from the sale or scrap of surplus equipment be used to replenish and rebuild the Property Division General Fund.

**NOW THEREFORE**, be it

**RESOLVED**: That the Fiscal Year 2024 Materials Innovation and Recycling Authority Property Division Operating Budget attached hereto as Exhibit A be adopted substantially in the form as presented and discussed at this meeting; and

**FURTHER RESOLVED**: Management is authorized to expend up to \$1,400,000 from the Property Division General Fund in support of such budget's Contingent and Temporary Costs which amount shall not be exceeded without further approval from this Board.

**FURTHER RESOLVED**: Effective July 1, 2023, no further transfers of Property Division income or reserves shall be made into the CSWS Tip Fee Stabilization Fund and interest earnings on such CSWS Tip Fee Stabilization Fund shall be transferred to the Property Division Operating Account.

**FURTHER RESOLVED:** Management is directed to develop and execute a plan for the sale or scrap of surplus equipment. Such plan shall incorporate the designation and disclosure of equipment deemed surplus to MIRA's needs, and pursuant to Section 5.12 of MIRA's Procurement Policies and Procedures, if MIRA desires to dispose of surplus equipment that has a fair market value of \$1,000 or more, MIRA shall do so through a Competitive Process that conforms to the intent of such Procurement Policies and Procedures. Items considered scrap may be disposed through appropriate use of existing contracts. Net proceeds from the sale or scrap of surplus equipment shall be deposited to the Property Division General Fund.

**PROCEDURAL REQUIREMENTS (FY 2024 PROPERTY DIVISION BUDGET)**

Author: Mark Daley, President & CFO

**Committee Requirements:**

- Assigned MIRA Finance Committee
- Quorum – 50% of the Directors on the Committee (4 Director Committee – 2 Director quorum)
- Item carries with majority of Directors present

Director	Raised	Second	Aye	Nay	Abstain
Bert Hunter (Chair)			X		
Carl Fortuna			X		
Jim Hayden	X		X		
Sue Weisselberg		X	X		

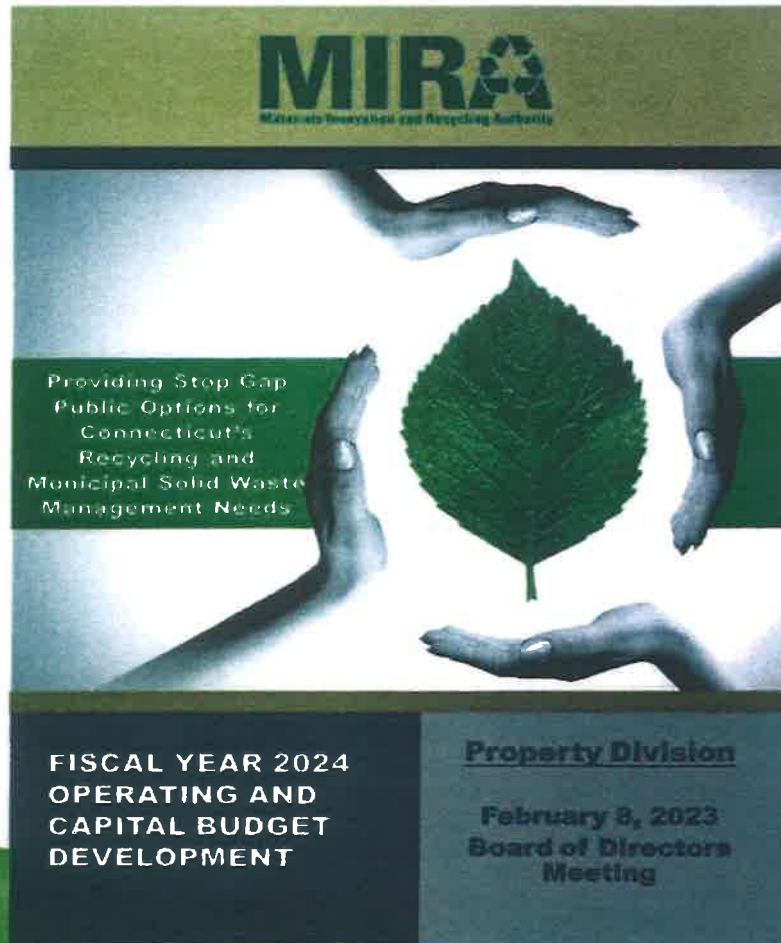
**Board Requirements:**

- Quorum – 6 Directors that include at least two (2) Directors that are Municipal Officials (Carl Fortuna, Dave Steuber and Ed Mone)
- X   Item carries with majority of Directors present unless otherwise specified
- Specified as requiring 2/3 of full Board (8 Directors)
  - Purchasing and Contracting Rules & Procedures (22a-266(c))
  - Contract Over 5 Years or Greater than \$50,000 Annual Consideration(22a-268)
  - Proposed Procedure (1-120)
  - Special Capability Exception Over \$10,000 (Procurement Policy Section 3.1.2.5)
  - Settlement Exception (Procurement Policy Section 3.1.2.7)
  - Acquisition or Sale of Real Property (Procurement Policy Section 5.1.3 & 5.2.3)
- Specified as requiring 2/3 of Directors present and eligible (Bylaws Section 504)
  - Expenditure of \$50,000 or more for outside consultant
  - Entering Executive Session
  - Addition of Agenda Item at a regular meeting

Director	Raised	Second	Aye	Nay	Abstain
Vice Chairman Hayden					
Lenard Assard					
Carl Fortuna					
Bert Hunter					
Ed Mone					
Richard Soderman					
Dave Steuber					
Sue Weisselberg					
<b>Ad Hoc Members</b>					
Luke Bronin (CSWS)					

# MATERIALS INNOVATION AND RECYCLING AUTHORITY

## FY 2024 PROPERTY DIVISION BUDGET SUMMARY



- ▶ Exhibit A – Property Division
- ▶ Structural Changes:
  - ▶ Jets Operations
  - ▶ Closed Facilities
  - ▶ Contingent and Temporary Costs
- ▶ Operating and Non Operating Revenue
- ▶ Use of Reserves
- ▶ Operating and Non Operating Expenses

# PROPERTY DIVISION BUDGET

(SEE EXHIBIT B FOR DETAILS)

## ▶ Structural Changes:

- ▶ Jets Operations Cease at Close of FY 2023
  - ▶ May 31, 2023 ISO New England Delist
  - ▶ NAES Contract Terminates June 30, 2023
  - ▶ Jets Shut Down Expenses Budgeted FY 2024
  - ▶ Non Budgeted Jets Decommission (by Sale / Scrap RFP)
    - ▶ Net Revenue to General Fund
- ▶ Closed Facilities Assigned to Property Division for Preservation Budgeting
  - ▶ 211 Murphy Road
  - ▶ Watertown Transfer Station
  - ▶ Ellington Transfer Station
  - ▶ South Meadows Waste to Energy Facility
- ▶ Contingent and Temporary Costs Inflate FY 2024 Draft Budget
  - ▶ Proposed Funding Through Property Division General Fund

# PROPERTY DIVISION BUDGET

(SEE EXHIBIT B FOR DETAILS)

▶ Operating and Non Operating Revenue -	\$1,386,905
▶ Lease Income (\$536,905)	
▶ Interest Income (\$850,000)	
▶ Sale & Scrap of Surplus Property (\$TBD)	
▶ Net Revenue to General Fund	
▶ Use of Property Division General Fund -	\$1,393,760
▶ <u>Contingent</u> South Meadows Electricity (\$736,000)	
▶ <u>Temporary</u> Coal Pond Discharges (\$486,180)	
▶ <u>Temporary</u> Jets Shut Down Expense (\$126,850)	
▶ <u>Contingent</u> Operating / Non Operating Loss (\$44,730)	
▶ Total Revenue and Use of Reserve -	\$2,780,665

# PROPERTY DIVISION BUDGET

(SEE EXHIBIT B FOR DETAILS)

▶ <b>Operating and Non Operating Expenses -</b>	<b>\$1,431,635</b>
<i>(Excluding Contingent / Temporary Expenses)</i>	
▶ <b>Authority Budget Allocation</b>	<b>\$452,766</b>
▶ <b>Direct Personnel Services</b>	<b>\$200,012</b>
▶ <b>Non Personnel Services</b>	<b>\$129,912</b>
▶ <b>Railroad Maintenance</b>	<b>\$11,500</b>
▶ <b>171 Murphy Road</b>	<b>\$29,195</b>
▶ <b>211 Murphy Road</b>	<b>\$94,915</b>
▶ <b>Ellington Transfer Station</b>	<b>\$17,570</b>
▶ <b>Watertown Transfer Station</b>	<b>\$36,835</b>
▶ <b>South Meadows</b>	<b>\$458,930</b>

▶ <b>Operating / Non Operating Loss -</b>	<b>\$ 44,730</b>
<i>(Excluding Contingent / Temporary Expenses)</i>	

## EXHIBIT B - PROPERTY DIVISION DETAIL

### REVENUES

ACCOUNT	DESCRIPTION	ACTUAL FY22	ADOPTED FY23	PROPOSED FY24
35-001-000-43105	Jets Energy	\$ 10,374,507	\$ 7,584,881	\$ -
35-001-000-45101	Golf Center		\$ 16,638	\$ 24,956
35-001-000-45101	Wheelabrator Lease		\$ 456,949	\$ 456,949
35-001-000-45101	Jets Billboard (minimum MAG)		\$ 45,000	\$ 45,000
35-001-000-45101	Jets Billboard (additional revenue share)		\$ -	\$ 10,000
35-001-000-xxxxx	Lease Income	\$ 201,436	\$ 518,587	\$ 536,905
35-001-000-46101	Interest Income	\$ 56,039	\$ 10,000	\$ 850,000
35-001-000-49101	GAAP Interest income custodian AC	\$ (41,389)	n/a	n/a
35-001-000-46109	Interest Income leases	\$ 124,582	n/a	n/a
35-001-000-xxxxx	Interest Income	\$ 139,232	\$ 10,000	\$ 850,000
35-001-000-xxxxx	Use of Property Division General Fund Reserve	\$ -	\$ 3,300,000	\$ 1,393,760
<b>TOTAL OPERATING REVENUES</b>		<b>\$ 10,715,175</b>	<b>\$ 11,413,468</b>	<b>\$ 2,780,665</b>

### EXPENDITURE SUMMARY

ACCOUNT	DESCRIPTION	ACTUAL FY22	ADOPTED FY23	PROPOSED FY24
35-001-xxx-xxxxx	MIRA Personnel Services - Other Property O&M		\$ 637,736	\$ 652,778
35-001-501-xxxxx	MIRA Decommissioning Costs		\$ 3,300,000	\$ -
35-001-501-xxxxx	MIRA Non-Personnel Services		\$ 41,300	\$ 129,912
35-001-501-52408	Railroad Maintenance	\$ 10,050	\$ 11,025	\$ 11,500
	Resource Recovery/South Meadows Facility		NA	\$ 1,681,110
35-001-620-xxxxx	171 Murphy Road	\$ 14,045	\$ 27,815	\$ 29,195
	211 Murphy Road	\$ -	NA	\$ 94,915
	Ellington Transfer Station	\$ -	NA	\$ 17,570
	Watertown Transfer Station	\$ -	NA	\$ 36,835
35-001-951-xxxxx	Jets Operating/Shut Down Charges	\$ 1,515,274	\$ 1,597,811	\$ 126,850
<b>TOTAL OPERATING EXPENDITURES</b>		<b>\$ 1,539,369</b>	<b>\$ 5,615,687</b>	<b>\$ 2,780,665</b>

### OPERATING INCOME

INCOME BEFORE DISBURSEMENT \$ 5,797,781 \$ (0)

### DISBURSEMENT OF PROPERTY DIVISION NET INCOME

ACCOUNT	DESCRIPTION	ACTUAL FY22	ADOPTED FY23	PROPOSED FY24
35-001-501-52686	Contribution to Property Division General Fund		\$ 1,986,783	
35-001-501-52649	Contribution to CSWS Tip Fee Stabilization Fund		\$ 3,811,000	
<b>TOTAL DISBURSEMENT OF PD NET INCOME</b>			<b>\$ 5,797,783</b>	<b>\$ -</b>
<b>BALANCE</b>			<b>\$ (2)</b>	<b>\$ -</b>

**EXHIBIT B - PROPERTY DIVISION DETAIL**

**EXPENDITURE DETAILS**

ACCOUNT	DESCRIPTION	ACTUAL FY22	ADOPTED FY23	PROPOSED FY24
35-001-501-57871	Indirect Labor & Overhead - Administration	\$ 960,724	\$ 511,149	\$ 452,766
35-001-xxx-57874	Direct Salaries/Labor & Benefits - Operational	\$ 107,365	\$ 126,587	\$ 200,012
<b>35-001-xxx-xxxxx</b>	<b>MIRA Personnel Services - Other Property O&amp;M</b>	<b>\$ 1,068,089</b>	<b>\$ 637,736</b>	<b>\$ 652,778</b>
	Decommissioning - Direct Salaries/Labor & Benefits		\$ 300,000	
	Decommissioning - Operating Expenses		\$ 3,000,000	
<b>35-001-xxx-xxxxx</b>	<b>MIRA Decommissioning Costs</b>		<b>\$ 3,300,000</b>	<b>\$ -</b>
35-001-501-52115	Advertising - Legal Notices	\$ 203	\$ 1,500	\$ 6,500
35-001-501-52305	Business Meeting & Travel	\$ -	\$ 100	\$ 100
35-001-501-52355	Mileage Reimbursement	\$ 20	\$ 100	\$ -
35-001-501-52856	Legal		\$ 10,000	\$ 10,000
35-001-501-52640	Insurance Premium	\$ 2,020	\$ 25,200	\$ 101,601
35-001-501-52875	Insurance Consulting/Brokerage Service	\$ 10,403	\$ 3,400	\$ 10,711
35-001-501-52899	Other Consulting Services		\$ 1,000	\$ 1,000
<b>35-001-501-xxxxx</b>	<b>MIRA Non-Personnel Services</b>	<b>\$ 12,645</b>	<b>\$ 41,300</b>	<b>\$ 129,912</b>
<b>35-001-501-52408</b>	<b>Railroad Maintenance</b>	<b>\$ 10,050</b>	<b>\$ 11,025</b>	<b>\$ 11,500</b>
<b>Resource Recovery/South Meadows Facility (incl WPF/PBF/Jets shop &amp; Grounds)</b>				
	Webcam internet		\$ -	\$ -
	Routine Telecomm			
	Transition cost to rewire lines in elevators to outside not control room			
	Phone lines for elevators - after rewiring		\$ -	\$ 1,800
49-001-601-52104	Telecommunications	NA		\$ 1,800
Air Temp	HVAC maintenance		\$ -	\$ 20,000
Braman	Pest control		\$ -	\$ 6,000
	Custodial Cleaning		\$ -	\$ -
Sonitrol	Security/Access Control		\$ -	\$ 5,000
	Maintenance of security alarm system		\$ -	\$ -
American/Mass Fire	Maintenance of fire alarm system		\$ -	\$ 20,000
Harford Sprinkler	Maintenance of fire control system (sprinklers, extinguishers, etc.)		\$ -	\$ 12,200
	Lighting/Emergency lighting		\$ -	\$ 1,000
	Elevator maintenance and repair		\$ -	\$ 15,000
	Building signage, lockout-tagout, and other building-specific safety		\$ -	\$ -
	Roof inspection &/or repairs		\$ -	\$ 3,000
	Door/window repair		\$ -	\$ -
	Flooring repair		\$ -	\$ -
	Catch basin cleaning		\$ -	\$ -
	Misc trade repairs (plumbine, electrical, etc.)		\$ -	\$ 10,000
	Air compressor maintenance for fire suppression system		\$ -	\$ 4,000
	Universal waste disposal (lighting, batteries, etc.)		\$ -	\$ 1,500
	Backflow preventer maintenance		\$ -	\$ 18,000
	First Aid kits		\$ -	\$ 1,000
	Misc Hardware (locks, supplies, etc.)		\$ -	\$ 5,000
49-001-601-52404	Building Operations	NA		\$ 121,700
	Mowing, trimming, etc.		\$ -	\$ 23,000
	Snow Removal		\$ -	\$ 15,000
	Paving repair & maintenance		\$ -	\$ -
	Perimeter Fence Repair		\$ -	\$ 5,000
	Perimeter/Grounds Signage		\$ -	\$ -
	Grounds Maintenance	\$ -	\$ -	\$ 43,000
	Scale Calibration and Maintenance		\$ -	\$ 8,100
	Radiation Detection Inspection and Maintenance		\$ -	\$ -
	Fire Tank Inspection Test		\$ -	\$ -
	Video Camera repairs		\$ -	\$ -
	Other		\$ -	\$ -
49-001-601-52407	Project Equipment Maintenance	\$ -	\$ -	\$ 8,100

**EXHIBIT B - PROPERTY DIVISION DETAIL**

	Scale registration with State of CT		\$	1,000
	Solid Waste Permit Fees		\$	4,375
	Stormwater Permit Fees		\$	500
	Cooling Water intake/discharge, discharge of process wastewater		\$	28,400
	Title V permit fee		\$	-
	Ionizing radiation source registration		\$	-
	Elevator License		\$	720
	City Alarm Fee		\$	15
49-001-601-52502	Fees/Licenses/Permits	\$ -	\$ -	\$ 35,010
O&M of Coal Pond Di	O&M of Coal Pond Discharge			\$ 36,800
United Security	Security Patrol			\$ 165,000
49-001-601-52709	Other Operating Charges	\$ -	\$ -	\$ 201,800
49-001-601-52858	Engineering Consultants			\$ 3,000
	Stormwater Monitoring			\$ 3,000
	Coal Pond Discharge sampling analysis			\$ 2,400
	Contingency			\$ 1,000
49-001-601-52901	Environmental Testing	\$ -	\$ -	\$ 6,400
49-001-601-53304	Electricity			\$ 736,000
	MDC			
	Water and Sewer			\$ 25,720
	Coal Pond Discharge			\$ 449,380
	Gas			\$ 49,200
	Other Utilities	\$ -	\$ -	\$ 524,300
	<b>Subtotal MIRA RRF/South Meadows Operating Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,681,110</b>

**171 MURPHY ROAD (Collings Bldg)**

	Webcam internet		\$	1,440
	Routine Telecomm		\$	1,200
	Phone lines for elevators - after rewiring		\$	-
35-001-620-52104	Telecommunications	\$ 1,421	\$ 1,300	\$ 2,640
BG Mechanical	HVAC maintenance		\$ 1,000	\$ 4,000
Graduate Pest/Accura	Pest control	\$ 610	\$ 700	\$ 750
	Custodial Cleaning		\$	-
Sonitrol	Security/Access Control	\$ 1,198	\$ 1,500	\$ 2,430
	Maintenance of security alarm system		\$	-
	Maintenance of fire alarm system		\$	-
	Maintenance of fire control system (sprinklers, extinguishers, etc.)		\$ 2,500	\$ 2,500
	Lighting/Emergency lighting		\$	1,000
	Elevator maintenance and repair		\$	-
	Building signage, lockout-tagout, and other building-specific safety		\$	-
New England	Roof inspection &/or repairs		\$ -	\$ -
Overhead Door	Door/window repair		\$ 500	\$ 1,000
	Flooring repair		\$	-
	Catch basin cleaning		\$	-
Misc	Other misc	\$ 25	\$ 4,615	\$ 2,000
35-001-620-52404	Building Operations	\$ 1,833	\$ 10,815	\$ 13,680
	Mowing, trimming, etc.	\$ 488		\$ 1,500
	Snow Removal			\$ 1,500
	Paving repair & maintenance			\$ -
	Perimeter Fence Repair			\$ 1,000
	Perimeter Signage			\$ -
35-001-620-52415	Grounds Maintenance	\$ 488	\$ 1,500	\$ 4,000
	Project Equipment Maintenance		\$ -	\$ -
	Scale registration with State of CT		\$	-
	Solid Waste Permit Fees		\$	-
	Stormwater Permit Fees		\$	-
	Elevator License		\$	-
	City Alarm Fee		\$	15
35-001-620-53301	Fees/Licenses/Permits	\$ -	\$ -	\$ 15
	Other Contract Operating Charges		\$ -	\$ -
	Engineering/Environmental Consultants		\$ -	\$ -
	Environmental Testing		\$ -	\$ -
35-001-620-53304	Electricity	\$ 3,148	\$ 6,500	\$ 3,500
	Gas	\$ 5,219	\$ 6,500	\$ 5,500
	Water	\$ 1,937	\$ 1,200	\$ 2,500
	MDC			
35-001-620-53309	Other Utilities	\$ 7,156	\$ 7,700	\$ 8,000
	<b>Subtotal 171 Murphy Road Operating Expenses</b>	<b>\$ 14,045</b>	<b>\$ 27,815</b>	<b>\$ 29,195</b>

**EXHIBIT B - PROPERTY DIVISION DETAIL**

**211 MURPHY ROAD**

	Webcam internet		\$	1,440
	Routine Telecomm		\$	2,280
	Phone lines for elevators - after rewiring		\$	-
49-001-506-52104	Telecommunications		\$	3,720
BG Mechanical	HVAC maintenance		\$	10,000
Graduate Pest/Accura	Pest control		\$	2,500
	Custodial Cleaning		\$	-
Sonitrol	Security/Access Control		\$	3,930
	Maintenance of security alarm system		\$	-
Simplex	Maintenance of fire alarm system		\$	2,500
Hartford Sprinkler	Maintenance of fire control system (sprinklers, extinguishers, etc.)		\$	7,500
	Lighting/Emergency lighting		\$	1,000
Kone	Elevator maintenance and repair		\$	-
	Building signage, lockout-tagout, and other building-specific safety		\$	-
New England	Roof inspection &/or repairs		\$	3,000
	Door/window repair		\$	-
	Flooring repair		\$	-
	Catch basin cleaning		\$	-
Misc	Other misc Const/Repair	\$ -	\$	4,000
49-001-506-52404	Building Operations		\$	34,430
	Mowing, trimming, etc.		\$	4,000
	Snow Removal		\$	10,000
	Paving repair & maintenance		\$	-
	Perimeter Fence Repair		\$	1,500
	Perimeter Signage		\$	-
49-001-506-52415	Grounds Maintenance		\$	15,500
	Project Equipment Maintenance		\$	-
	Scale registration with State of CT		\$	500
	Solid Waste Permit Fees		\$	3,250
	Stormwater Permit Fees		\$	500
	Elevator License		\$	-
	City Alarm Fee		\$	15
49-001-506-53301	Fees/Licenses/Permits		\$	4,265
	Other Contract Operating Charges		\$	-
	Engineering/Environmental Consultants		\$	-
	Stormwater Monitoring		\$	4,100
	Environmental Testing		\$	4,100
49-001-506-53304	Electricity		\$	18,800
	Gas		\$	7,600
MDC	Water		\$	6,500
49-001-506-53309	Other Utilities		\$	14,100
	<b>Subtotal 211 Murphy Road Operating Expenses</b>	\$ -	\$ -	\$ 94,915

**TRANSFER STATION - ELLINGTON (b)**

	Webcam internet		\$	1,440
	Routine Telecomm		\$	1,200
	Phone lines for elevators - after rewiring		\$	-
49-001-610-52104	Telecommunications	NA	NA	\$ 2,640
	HVAC Maintenance		\$	-
	Pest Control		\$	-
	Custodial/Cleaning		\$	-
Sonitrol	Secure/Access Control		\$	3,930
	Maintenance of security alarm system		\$	-
Simplex Grinnel	Maintenance of fire alarm system		\$	2,000
	Maintenance of fire control system (sprinklers, extinguishers, etc.)		\$	500
	Lighting/Emergency lighting		\$	-
	Elevator maintenance and repair		\$	-
	Building signage, lockout-tagout, and other building-specific safety		\$	-
	Roof inspection &/or repairs		\$	-
	Door/window repair		\$	-
	Flooring repair		\$	-
	Catch basin cleaning (if applicable)		\$	-
	Misc. trade repairs (plumbing, carpentry, electrical, etc.)		\$	-
Any Vendor	Fire Tank inspection, Misc. Repairs, Etc.		\$	-
49-001-610-52404	Building Operations	\$ -	\$ -	\$ 6,430
	Mowing, trimming, etc		\$	-

**EXHIBIT B - PROPERTY DIVISION DETAIL**

		Snow plowing	\$	-	\$	-
		Roadway/Parking/paving repair or maintenance	\$	-	\$	-
		Perimeter Fence Repair	\$	-	\$	-
		Grounds signage	\$	-	\$	-
49-001-610-52415	Grounds Maintenance		\$	-	\$	-
		Scale calibration/maintenance	\$	-	\$	-
		Radiation detection inspection and maint.	\$	-	\$	-
		Fire Tank Inspection Test	\$	500	\$	500
49-001-610-52407	Project Equipment Maintenance		\$	500	\$	500
		Scale registration with State of CT	\$	-	\$	-
		Solid Waste Permit Fees	\$	2,500	\$	2,500
		Stormwater Permit Fees	\$	-	\$	-
49-001-610-52502	Fees/Licenses/Permits		\$	2,500	\$	2,500
49-001-610-52701	Other Contract Operating Charges		\$	-	\$	-
49-001-610-52858	Engineering Consultants		\$	2,500	\$	2,500
	Environmental Testing		\$	-	\$	-
49-001-610-53304	Electricity		\$	3,000	\$	3,000
		Water - Private Well -offline	\$	-	\$	-
		Gas	\$	-	\$	-
	Other Utiliteis		\$	-	\$	-
		<b>Subtotal Ellington TS</b>	<b>\$</b>	<b>17,570</b>	<b>\$</b>	<b>17,570</b>

**WATERTOWN TRANSFER STATION**

		Webcam internet	\$	1,440	\$	1,440
		Routine Telecomm	\$	1,440	\$	1,440
		Phone lines for elevators	\$	-	\$	-
49-001-613-52104	Telecommunications		\$	2,880	\$	2,880
		HVAC maintenance	\$	-	\$	-
		Pest control	\$	-	\$	-
		Custodial/cleaning	\$	-	\$	-
Sonitrol/ADT		Secure/Access Control	\$	3,930	\$	3,930
		Maintenance of security alarm system	\$	-	\$	-
		Maintenance of fire alarm system	\$	2,500	\$	2,500
		Maintenance of fire control system (sprinklers, extinguishers, etc.)	\$	500	\$	500
		Lighting/Emergency lighting	\$	1,000	\$	1,000
		Elevator maintenance and repair	\$	-	\$	-
		Building signage, lockout-tagout, and other building-specific safety	\$	-	\$	-
		Roof inspection &/or repairs	\$	-	\$	-
		Door/window repair	\$	-	\$	-
Any Vendor		Catch Basin Cleaning	\$	-	\$	-
Any Vendor		Misc. Repairs, Etc.	\$	-	\$	-
49-001-613-52404	Building Operations		\$	7,930	\$	7,930
		Mowing, trimming, etc.	\$	6,500	\$	6,500
Cochiola		Snow plowing	\$	3,525	\$	3,525
		Roadway Parking/paving repair or maintenance	\$	-	\$	-
		Perimeter Fence Repair	\$	1,500	\$	1,500
		Grounds signage	\$	-	\$	-
	Grounds Maintenance		\$	-	\$	-
Mettler Toledo		Scale Repair Calibration	\$	8,100	\$	8,100
Atlantic Nuclear		Radiation Detection	\$	-	\$	-
Hartford Sprinkler		Fire Tank Inspection Test	\$	500	\$	500
49-001-613-52407	Project Equipment Maintenance		\$	8,600	\$	8,600
CT DEEP		Solid Waste Permit Annual Fee	\$	800	\$	800
CT DEEP		Storm water Permit Registration	\$	500	\$	500
CT DEEP		Scale Registration	\$	500	\$	500
49-001-613-52502	Fees/Licenses/Permits		\$	1,800	\$	1,800
49-001-613-52701	Contract Operating Charges		\$	-	\$	-
49-001-613-52858	Engineering/Env Consultants		\$	-	\$	-
Analytical Consulting		Storm water inspections & monitoring	\$	1,100	\$	1,100
49-001-613-52901	Environmental Testing		\$	1,100	\$	1,100
		Electricity	\$	3,000	\$	3,000
		Water - Private Well -offline	\$	-	\$	-
		Gas	\$	-	\$	-
	Other Utiliteis		\$	-	\$	-
		<b>Subtotal Watertown TS</b>	<b>\$</b>	<b>36,835</b>	<b>\$</b>	<b>36,835</b>

**EXHIBIT B - PROPERTY DIVISION DETAIL**

**JETS SHUT DOWN EXPENSES (fmr operating expenses)**

35-001-951-52194	Telecommunications	\$	7,981				
35-001-951-52502	Permits, Licences & Fees	\$	4,201				
35-001-951-52612	Fuel	\$	456,932	\$	787,254	\$	-
35-001-951-xxxxx	MIRA Operating Costs	\$	152,371	\$	279,850	\$	-
35-001-951-xxxxx	Operator Operating & Maintenance Costs	\$	865,589	\$	530,707	\$	-
35-0010951-52622	RGGI Carbon Credits	\$	28,200			\$	14,000
	Empty and clean jet fuel tank	NA	NA			\$	63,600
	Title V emissions fee	NA	NA			\$	5,000
	Engineering consultants	NA	NA			\$	10,000
	Power products management fee	NA	NA			\$	21,500
	Engineering consultants	NA	NA			\$	10,000
	Environmental Testing	NA	NA			\$	2,750
35-001-951-xxxxx	Jets shut down Charges					\$	112,850
<b>TOTAL JETS OPERATING/SHUT DOWN EXPENDITURES</b>		<b>\$</b>	<b>1,515,274</b>	<b>\$</b>	<b>1,597,811</b>	<b>\$</b>	<b>126,850</b>

# Section 4

**FY 2024 Landfill Division Operating Budget**

**Approved on February 8, 2023**

**ATTACHMENT 5**  
**RESOLUTION FOR THE MATERIALS INNOVATION AND RECYCLING AUTHORITY BOARD OF DIRECTORS**  
**REGARDING ADOPTION OF THE FISCAL YEAR 2024 LANDFILL DIVISION OPERATING BUDGET**

**RESOLVED:** That the Fiscal Year 2024 Materials Innovation and Recycling Authority Operating Budget for the Landfill Division attached hereto as Exhibit A be adopted substantially in the form as presented and discussed at this meeting.

**PROCEDURAL REQUIREMENTS (FY 2024 LANDFILL DIVISION BUDGET)**

Author: Mark Daley, President & CFO

**Committee Requirements:**

- Assigned MIRA Finance Committee
- Quorum – 50% of the Directors on the Committee (4 Director Committee – 2 Director quorum)
- Item carries with majority of Directors present

Director	Raised	Second	Aye	Nay	Abstain
Bert Hunter (Chair)			X		
Carl Fortuna			X		
Jim Hayden		X	X		
Sue Weisselberg	X		X		

**Board Requirements:**

- Quorum – 6 Directors that include at least two (2) Directors that are Municipal Officials (Carl Fortuna, Dave Steuber and Ed Mone)
- X   Item carries with majority of Directors present unless otherwise specified
- Specified as requiring 2/3 of full Board (8 Directors)
  - Purchasing and Contracting Rules & Procedures (22a-266(c))
  - Contract Over 5 Years or Greater than \$50,000 Annual Consideration(22a-268)
  - Proposed Procedure (1-120)
  - Special Capability Exception Over \$10,000 (Procurement Policy Section 3.1.2.5)
  - Settlement Exception (Procurement Policy Section 3.1.2.7)
  - Acquisition or Sale of Real Property (Procurement Policy Section 5.1.3 & 5.2.3)
- Specified as requiring 2/3 of Directors present and eligible (Bylaws Section 504)
  - Expenditure of \$50,000 or more for outside consultant
  - Entering Executive Session
  - Addition of Agenda Item at a regular meeting

Director	Raised	Second	Aye	Nay	Abstain
Vice Chairman Hayden					
Lenard Assard					
Carl Fortuna					
Bert Hunter					
Ed Mone					
Richard Soderman					
Dave Steuber					
Sue Weisselberg					
<b>Ad Hoc Members</b>					
Luke Bronin (CSWS)					

## EXHIBIT A - LANDFILL DIVISION

<b>REVENUES</b>				
<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>ACTUAL FY22</b>	<b>ADOPTED FY23</b>	<b>REQUESTED FY24</b>
51-001-000-43101	Electricity Sales to the City of Hartford	\$ 69,885	\$ 66,340	\$ 68,024
51-001-000-43106	ZREC/Energy Payments from Eversource	\$ 122,102	\$ 162,164	\$ 166,280
51-001-000-45150	Settlement - ETL/Tecta		\$ -	\$ -
51-001-000-45150	Settlement - Hartford City Lighting Strike (accrual)		\$ -	\$ -
	Hartford Solar	\$191,986.70	\$228,504.00	\$234,303.51
51-001-000-45101	Shelton TS Lease Agreement	\$ 6,215	\$ 9,000	\$ 9,000
51-001-000-45150	Shelton Landfill - Opting		\$ -	\$ -
51-001-000-45150	Shelton Landfill - Lease Extension		\$ -	\$ -
	Shelton Lease	\$6,215.25	\$9,000.00	\$9,000.00
51-001-000-45150	Wallingford Landfill - Lend Lease		\$ -	\$ -
51-001-000-45150	Wallingford Landfill - NextEra Lease Agree	\$ 45,276	\$ 45,342	\$ 46,476
	Wallingford Solar	\$45,275.97	\$45,342.00	\$46,475.55
51-001-000-46101	Interest Income	\$ 979	\$ -	\$ 82,500
51-001-000-46109	Interest Income - Leases	\$ 32,106		
51-001-000-xxxxx	Interest Income	\$ 33,085	\$ -	\$ 82,500
	<b>Total Operating and Non-Operating Revenues</b>	<b>\$ 276,563</b>	<b>\$ 282,846</b>	<b>\$ 372,279</b>
<b>EXPENDITURE DETAILS</b>				
<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>ACTUAL FY22</b>	<b>ADOPTED FY23</b>	<b>REQUESTED FY24</b>
51-001-501-57871	Authority Budget Allocation BOD	\$ 88,306	\$ 54,027	\$ 38,679
51-001-501-52104	Telecommunications	\$ -	\$ 650	\$ 600
51-001-501-52115	Advertising - Legal Notices		\$ -	\$ -
51-001-501-52302	Expense Reimbursements from DEEP		\$ -	\$ -
51-001-501-52305	Business Meetings and Travel		\$ -	\$ -
51-001-501-52306	Training		\$ -	\$ -
51-001-501-52355	Mileage Reimbursement	\$ 15	\$ 500	\$ 783
51-001-501-xxxxx	MIRA Operating Expenses	\$ 15	\$ 1,150	\$ 1,383
51-001-501-52856	Legal		\$ 5,000	\$ 5,000

**EXHIBIT A - LANDFILL DIVISION**

	Routine Monitoring of AlsoEnergy online dashboard	\$ 1,800	\$ 1,938
	Annual Routine Inspection	\$ 5,200	\$ 6,834
	Vegetation control	\$ 960	\$ 1,425
	Emergency Response - Technician	\$ 760	\$ 984
	Emergency Response - Licensed Electrician	\$ 690	\$ 738
	Scheduled, non-routine service - technician	\$ 1,140	\$ 1,476
	Scheduled, non-routine service - licences electrician	\$ 690	\$ 738
	Scheduled, non-routine service - laborer	\$ 520	\$ 1,776
	Materials Allowance (12.5% allowable overhead/profit)	\$ 1,125	\$ 1,350
51-001-501-52701	Contract Operating Charges	\$ 2,121	\$ 12,885
			\$ 17,259
	Ellington Landfill	\$ -	\$ 6,325
	Shelton Landfill	\$ -	\$ 949
	Wallingford Landfill	\$ -	\$ 1,687
	Waterbury Landfill	\$ -	\$ 633
	Hartford Landfill	\$ -	\$ 3,057
51-001-501-52875	Insurance Consulting & Brokerage	\$ 3,315	\$ -
			\$ 12,651
51-001-501-52611	ZREC Income Share with City of Hartford	\$ 47,983	\$ 74,064
			\$ 58,055
	Ellington Landfill	\$ -	\$ 9,000
	Shelton Landfill	\$ -	\$ 29,000
	Wallingford Landfill	\$ -	\$ 16,000
	Waterbury Landfill	\$ -	\$ 6,000
	Hartford Landfill	\$ -	\$ 60,000.00
	Hartford Landfill Solar Panels	\$ -	\$ -
	Prepaid Insurance	\$ -	\$ -
51-001-501-52640	Insurance Premium	\$ 89,548	\$ -
			\$ 120,000
51-001-501-54491	Reserve for Replacement	\$ 24,000	
	<b>Total Operating and Non-Operating Expenses</b>	<b>\$ 255,288</b>	<b>\$ 147,127</b>
			<b>\$ 253,027</b>
	<b>NET OPERAITNG &amp; NON OPERATING INCOME/(LOSS)</b>	<b>\$ 21,275</b>	<b>\$ 135,720</b>
			<b>\$ 119,252</b>

# Section 5

**FY 2024 Authority Operating Budget**

**Approved on February 8, 2023**

**ATTACHMENT 3**

**RESOLUTION FOR THE MATERIALS INNOVATION AND RECYCLING AUTHORITY BOARD OF DIRECTORS**

**REGARDING APPROVING THE FISCAL YEAR 2024 AUTHORITY BUDGET**

**WHEREAS**, The Materials Innovation and Recycling Authority (MIRA) is contractually obligated to adopt Disposal Fees for its Connecticut Solid Waste System (CSWS) Participating Municipalities on or before February 28, 2023, which fees will apply during MIRA's Fiscal Year 2024 which begins July 1, 2023 and ends June 30, 2024; and

**WHEREAS**, such Disposal Fees are to reflect the net cost of operation of the CSWS as defined in the Municipal Service Agreements between CSWS Participating Municipalities and MIRA, which net cost of operation includes a properly allocable share of MIRA's general administrative expenses commonly known as the "Authority Budget"; and

**WHEREAS**, in order for MIRA to progress timely with the establishment of Disposal Fees for the CSWS it is necessary for MIRA to adopt the Authority Budget for Fiscal Year 2024 at this time including the budget for personnel and non-personnel services that comprise MIRA's general administrative expenses and the amounts thereof that are properly allocable to MIRA projects and divisions that will be active during Fiscal Year 2024 including:

1. Connecticut Solid Waste System (CSWS)
2. Property Division
3. Landfill Division; and

**NOW THEREFORE, be it**

**FURTHER RESOLVED:** That the Fiscal Year 2024 Materials Innovation and Recycling Authority Operating Budget attached hereto as Exhibit A be adopted substantially in the form as presented and discussed at this meeting.

**PROCEDURAL REQUIREMENTS (FY 2024 AUTHORITY BUDGET)**

Author: Mark Daley, President & CFO

**Committee Requirements:**

- Assigned MIRA Finance Committee
- Quorum – 50% of the Directors on the Committee (4 Director Committee – 2 Director quorum)
- Item carries with majority of Directors present

Director	Raised	Second	Aye	Nay	Abstain
Bert Hunter (Chair)			X		
Carl Fortuna			X		
Jim Hayden		X	X		
Sue Weisselberg	X		X		

**Board Requirements:**

- Quorum – 6 Directors that include at least two (2) Directors that are Municipal Officials (Carl Fortuna, Dave Steuber and Ed Mone)
- X   Item carries with majority of Directors present unless otherwise specified
- Specified as requiring 2/3 of full Board (8 Directors)
  - Purchasing and Contracting Rules & Procedures (22a-266(c))
  - Contract Over 5 Years or Greater than \$50,000 Annual Consideration(22a-268)
  - Proposed Procedure (1-120)
  - Special Capability Exception Over \$10,000 (Procurement Policy Section 3.1.2.5)
  - Settlement Exception (Procurement Policy Section 3.1.2.7)
  - Acquisition or Sale of Real Property (Procurement Policy Section 5.1.3 & 5.2.3)
- Specified as requiring 2/3 of Directors present and eligible (Bylaws Section 504)
  - Expenditure of \$50,000 or more for outside consultant
  - Entering Executive Session
  - Addition of Agenda Item at a regular meeting

Director	Raised	Second	Aye	Nay	Abstain
Vice Chairman Hayden					
Lenard Assard					
Carl Fortuna					
Bert Hunter					
Ed Mone					
Richard Soderman					
Dave Steuber					
Sue Weisselberg					
<b>Ad Hoc Members</b>					
Luke Bronin (CSWS)					



**EXHIBIT A - Proposed Authority Budget**  
**February 8, 2023 Board of Directors Meeting**  
**Total Personnel Services Budget**  
**Total Authority Budget**

	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed	FY 2024 Proposed Increase or (Decrease) From			
				FY 2022 Actual		FY 2023 Adopted	
				\$	%	\$	%
<b>Personnel Services</b>							
Charged Direct to Projects	\$ 1,577,178	\$ 1,545,845	\$ 1,039,013	\$ (538,165)	-34.1%	\$ (506,832)	-32.8%
Indirect via Authority Budget	\$ 2,119,933	\$ 1,718,325	\$ 1,079,843	\$ (1,040,090)	-49.1%	\$ (638,482)	-37.2%
<b>Total</b>	<b>\$ 3,697,111</b>	<b>\$ 3,264,170</b>	<b>\$ 2,118,855</b>	<b>\$ (1,578,256)</b>	<b>-42.7%</b>	<b>\$ (1,145,314)</b>	<b>-35.1%</b>
<b>Authority Budget</b>							
Indirect Personnel Services	\$ 2,119,933	\$ 1,718,325	\$ 1,079,843	\$ (1,040,090)	-49.1%	\$ (638,482)	-37.2%
Non Personnel Services	\$ 769,011	\$ 807,118	\$ 578,847	\$ (190,165)	-24.7%	\$ (228,271)	-28.3%
<b>Total</b>	<b>\$ 2,888,944</b>	<b>\$ 2,525,443</b>	<b>\$ 1,658,689</b>	<b>\$ (1,230,255)</b>	<b>-42.6%</b>	<b>\$ (866,753)</b>	<b>-34.3%</b>
<b>Combined Personnel and Non Personnel Services</b>	<b>\$ 4,466,122</b>	<b>\$ 4,071,288</b>	<b>\$ 2,697,702</b>	<b>\$ (1,768,420)</b>	<b>-39.6%</b>	<b>\$ (1,373,585)</b>	<b>-33.7%</b>

**Personnel Services**

The FY 2024 total proposed Personnel Services budget of \$2,118,855 reflects the completed transition from Waste to Energy to transfer operations. The draft Personnel Services budget funds a total of 15 Authority positions which is a reduction of 11 positions from the FY 2023 adopted budget. The proposed budget reflects a 42.7% decrease in comparison to FY 2022 actual audited Personnel Services and a 35.1% decrease from the FY 2023 adopted budget for Personnel Services. The budget funds all salary, salary related and benefits for all budgeted MIRA positions as shown on Exhibit A-1 in accordance with direction received at the January 18, 2023 OS&HR Committee meeting.

Medical benefit costs are budgeted based on current actual premlums effective through June 30, 2023 plus escalation of 6.5% applied for FY 2024. Dental, vision and life / ADD are also based on current premlums plus escalation of 6.5%. There is no proposed increase in current employee cost shares for medical and dental. Employee cost shares are subject to review during open enrollment.

The Personnel Services budget is segregated between positions allocated direct to projects and divisions and indirect positions allocated through the Authority Budget. Direct allocation is used when positions are dedicated solely to a specific project / function (CSWS scale operator positions being a good example). Indirect allocations are used when positions serve all projects and divisions (finance and accounting positions being a good example). There are 7 FTEs allocated direct to the CSWS, 1 FTE allocated direct to the Property Division and 7 indirect positions allocated through the Authority Budget.

**Authority Budget**

The Authority Budget comprises the indirect portion of the Personnel Services budget described above and all Non Personnel Services not directly associated with a specific project or division. Non Personnel Services include such expenses as WTE office services in lieu of rent, office supplies, postage and printing, insurance, brokerage, legal, information technology and consulting. The proposed Non Personnel Services budget of \$578,847 reflects a 24.7% decrease from FY 2022 actual audited expenses and a 28.3% decrease from the adopted FY 2023. See Exhibit A-2 for the breakdown of Non Personnel Services which has been developed to reflect FY 2024 requested spending recognizing position reductions and the office relocation. The total proposed Authority Budget for FY 2023 is \$1,658,689 which represents a 42.6% reduction from FY 2022 actual expenses and a 34.3% decrease from the FY 2023 budget. See Exhibits A-3 and A-4 for the allocation of the Authority Budget and direct Personnel Services to the CSWS, Property and Landfill divisions. The reduction to CSWS allocated cost is consistent with the tip fee forecasts recently developed to reflect alternate transfer operation scenarios.

The FY 2024 proposed combined personnel and non-personnel services of \$2,697,702 reflects a 39.6% decrease in comparison to FY 2022 actual expenses and reflects a 33.7% reduction in comparison to the adopted FY 2023 budget.

The FY 2024 proposed combined personnel and non-personnel services of \$2,006,245 allocated to the CSWS (as shown on Exhibit A-4) is 12% lower than the projected allocation incorporated in "Attachment B - Projected Tier 1 Short Term Disposal Fees" to the Second Amendment to Tier 1 Long Term Municipal Solid Waste Management Services Agreement.

EXHIBIT A-1

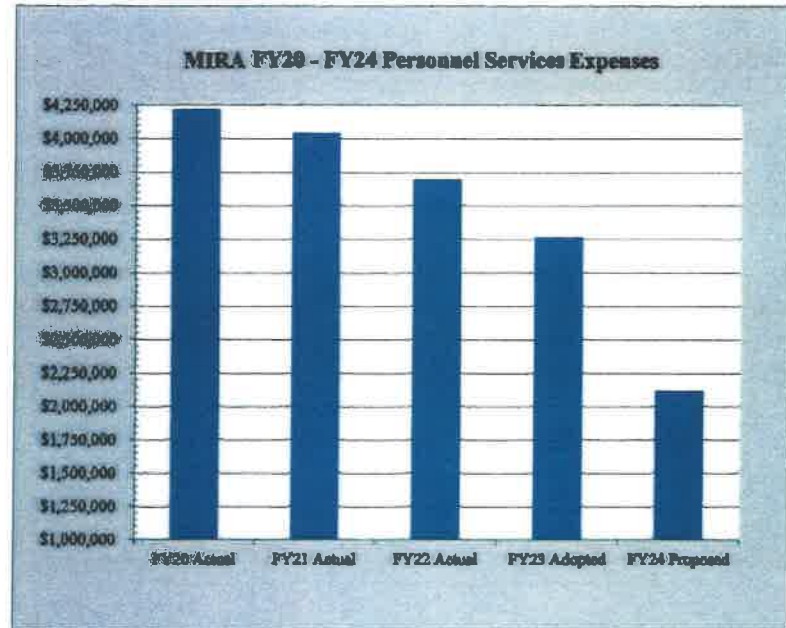
MATERIALS INNOVATION AND RECYCLING AUTHORITY  
 PROPOSED AUTHORITY BUDGET FY 2024  
 TOTAL PERSONNEL SERVICE BUDGET

Total Personnel Services	FY23 Adopted	FY24 Proposed	Difference	% Inc/Dec
<b>Labor Related Payroll</b>				
Regular Payroll	\$ 2,323,568	\$ 1,473,899	\$ (849,669)	-36.57%
Merit / General Pool Increases	\$ -	\$ -	\$ -	100.00%
Unassigned MPA Adjustments	\$ -	\$ -	\$ -	100.00%
Overtime Payroll (Based upon prior year)	\$ 30,000	\$ 30,000	\$ -	0.00%
<b>Total Labor</b>	<b>\$ 2,353,568</b>	<b>\$ 1,503,899</b>	<b>\$ (849,669)</b>	<b>-36.10%</b>
<b>Labor Related Payroll Taxes</b>				
Medicare Tax	\$ 33,043	\$ 21,372	\$ (11,672)	-35.32%
Social Security	\$ 139,371	\$ 91,161	\$ (48,209)	-34.59%
CT Unemployment Compensation	\$ 7,410	\$ 4,275	\$ (3,135)	-42.31%
<b>Total Payroll Tax</b>	<b>\$ 179,824</b>	<b>\$ 116,808</b>	<b>\$ (63,016)</b>	<b>-35.04%</b>
<b>Subtotal Labor Costs</b>	<b>\$ 2,533,392</b>	<b>\$ 1,620,707</b>	<b>\$ (912,685)</b>	<b>-36.03%</b>
<b>Employee Benefits</b>				
Medical & Dental*	\$ 452,252	\$ 305,262	\$ (146,991)	-32.50%
Life and Disability*	\$ 27,637	\$ 17,969	\$ (9,668)	-34.98%
Vision*	\$ 6,148	\$ 4,084	\$ (2,064)	-33.57%
Medical Opt-out	\$ 15,531	\$ 7,936	\$ (7,595)	-48.90%
<b>Total Health Benefits Costs</b>	<b>\$ 501,568</b>	<b>\$ 335,251</b>	<b>\$ (166,317)</b>	<b>-33.16%</b>
Employee Medical & Dental Contributions*	\$ (48,426)	\$ (30,117)	\$ 18,308	-37.81%
<b>Net Health Benefits Costs</b>	<b>\$ 453,142</b>	<b>\$ 305,133</b>	<b>\$ (148,009)</b>	<b>-32.66%</b>
401-K Contribution (Regular Salary)	\$ 227,885	\$ 147,390	\$ (80,495)	-35.32%
<b>Subtotal Employee Benefits Costs</b>	<b>\$ 681,027</b>	<b>\$ 452,523</b>	<b>\$ (228,504)</b>	<b>-33.55%</b>
Wellness	\$ 9,750	\$ 5,625	\$ (4,125)	-42.31%
<b>Other Benefit-Related Costs</b>				
Other Benefits	\$ 2,000	\$ 2,000	\$ -	0.00%
401(k) Consultant	\$ 14,000	\$ 14,000	\$ -	0.00%
Benefits Administration/Brokerage	\$ 24,000	\$ 24,000	\$ -	0.00%
<b>Subtotal Other Benefit-Related Costs</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>0.00%</b>
<b>TOTAL PERSONNEL SERVICES</b>	<b>\$ 3,264,170</b>	<b>\$ 2,118,855</b>	<b>\$ (1,145,314)</b>	<b>-35.09%</b>

HISTORICAL COMPARISON - BUDGET VERSUS ACTUAL

Fiscal Year	Budget		Actual		Difference Amount
	Adopted	Inc/Dec	Amount	Inc/Dec	
FY17	\$ 4,746,502		\$ 4,277,053		\$ (469,449)
FY18	\$ 4,604,275	-3.00%	\$ 4,382,246	2.46%	\$ (222,029)
FY19	\$ 4,500,781	-2.25%	\$ 4,243,799	-3.16%	\$ (256,982)
FY20	\$ 4,398,267	-2.28%	\$ 4,220,058	-0.56%	\$ (178,209)
FY21	\$ 4,296,850	-2.31%	\$ 4,041,526	-4.23%	\$ (255,324)
FY22	\$ 4,136,510	-3.73%	\$ 3,697,111	-8.52%	\$ (439,399)
<b>Total</b>	<b>\$ 26,683,185</b>		<b>\$ 24,861,793</b>		<b>\$ (1,821,392)</b>

MIRA FY20 - FY24 Personnel Services Expenses



**EXHIBIT A-2**  
**MATERIALS INNOVATION AND RECYCLING AUTHORITY**  
**PROPOSED AUTHORITY BUDGET FY 2024**  
**TOTAL NON PERSONNEL SERVICES BUDGET**

Description	ACTUAL FY22	ADOPTED FY23	PROPOSED FY24	Increase or (Decrease) From			
				FY 2022 Actual		FY 2023 Adopted	
				\$	%	\$	%
Postage and Delivery Fees	\$ 6,781	\$ 7,600	\$ 7,600	\$ 819	12.1%	\$ -	0.0%
Telecommunications	\$ 49,316	\$ 53,800	\$ 41,900	\$ (7,416)	-15.0%	\$ (11,900)	-22.1%
Copier	\$ 3,074	\$ 4,300	\$ 3,000	\$ (74)	-2.4%	\$ (1,300)	-30.2%
Printing Services	\$ 609	\$ 1,250	\$ 1,450	\$ 841	138.2%	\$ 200	16.0%
Advertising - Legal Notices/Recruitment	\$ 915	\$ 4,000	\$ 3,250	\$ 2,335	255.2%	\$ (750)	-18.8%
Office Supplies	\$ 3,342	\$ 3,500	\$ 3,425	\$ 83	2.5%	\$ (75)	-2.1%
Protect Clothing/Safety Equipment	\$ -	\$ -	\$ 500	\$ 500	100.0%	\$ 500	100.0%
Miscellaneous Services	\$ 300	\$ 1,500	\$ 1,200	\$ 900	300.0%	\$ (300)	-20.0%
Subscript/Publ/Ref. Material	\$ 3,325	\$ 4,500	\$ 2,600	\$ (725)	-21.8%	\$ (1,900)	-42.2%
Dues-Professional Organizations	\$ 3,353	\$ 3,620	\$ 2,855	\$ (498)	-14.9%	\$ (765)	-21.1%
Business Meetings and Travel	\$ -	\$ 1,850	\$ 2,125	\$ 2,125	100.0%	\$ 275	14.9%
Training	\$ -	\$ 2,000	\$ 775	\$ 775	100.0%	\$ (1,225)	-61.3%
Payroll Software Services	\$ 12,630	\$ 15,000	\$ 12,000	\$ (630)	-5.0%	\$ (3,000)	-20.0%
Record Retention Services	\$ 6,755	\$ 7,400	\$ 10,000	\$ 3,245	48.0%	\$ 2,600	35.1%
Mileage Reimbursement	\$ 31	\$ 300	\$ 2,200	\$ 2,169	7089.5%	\$ 1,900	633.3%
Vehicle Repair/Maintenance	\$ -	\$ -	\$ -	\$ -	100.0%	\$ -	100.0%
Office Equipment Service	\$ -	\$ -	\$ -	\$ -	100.0%	\$ -	100.0%
Building Operations	\$ -	\$ 1,000	\$ 28,350	\$ 28,350	100.0%	\$ 27,350	2735.0%
Insurance Claims/Losses	\$ -	\$ -	\$ -	\$ -	100.0%	\$ -	100.0%
Bad Debt Expense	\$ -	\$ -	\$ -	\$ -	100.0%	\$ -	100.0%
Rent	\$ 202,576	\$ 205,898	\$ -	\$ (202,576)	-100.0%	\$ (205,898)	-100.0%
Fuel for Vehicles	\$ -	\$ -	\$ -	\$ -	100.0%	\$ -	100.0%
Temporary Agency Services	\$ 38,050	\$ 2,500	\$ 500	\$ (37,550)	-98.7%	\$ (2,000)	-80.0%
Insurance Premiums	\$ 186,091	\$ 224,500	\$ 202,217	\$ 16,126	8.7%	\$ (22,283)	-9.9%
Information Technology Consultant	\$ 206	\$ 5,600	\$ 8,300	\$ 7,494	929.5%	\$ 2,700	48.2%
Information Technology Maintenance	\$ 47,688	\$ 65,900	\$ 83,282	\$ 35,594	74.6%	\$ 18,282	28.1%
Legal Fees	\$ 117,711	\$ 65,000	\$ 65,000	\$ (52,711)	-44.8%	\$ -	0.0%
Utilities	\$ 40,000	\$ 41,000	\$ 42,000	\$ 2,000	5.0%	\$ 1,000	2.4%
Insurance Consulting/Brokerage	\$ 4,229	\$ 30,000	\$ 21,318	\$ 16,540	346.1%	\$ (8,682)	-28.9%
Engineering, Technology & Consulting	\$ 2,370	\$ 15,000	\$ 5,000	\$ (4,570)	-47.8%	\$ (10,000)	-66.7%
Vehicles	\$ -	\$ -	\$ -	\$ -	100.0%	\$ -	100.0%
Office Furniture	\$ -	\$ -	\$ -	\$ -	100.0%	\$ -	100.0%
Computer Hardware	\$ 17,538	\$ 20,000	\$ 10,000	\$ (7,538)	-43.0%	\$ (10,000)	-50.0%
Computer Software	\$ 1,850	\$ 11,000	\$ 3,000	\$ 1,150	62.2%	\$ (8,000)	-72.7%
Debt Service - Principal	\$ -	\$ -	\$ -	\$ -	100.0%	\$ -	100.0%
Other Equipment	\$ -	\$ -	\$ -	\$ -	100.0%	\$ -	100.0%
Trustee / Bank Fees	\$ 11,921	\$ 10,000	\$ 15,000	\$ 3,079	25.8%	\$ 5,000	50.0%
Resource Rediscovery	\$ -	\$ -	\$ -	\$ -	100.0%	\$ -	100.0%
Operational Contingency	\$ -	\$ -	\$ -	\$ -	100.0%	\$ -	100.0%
<b>Subtotal Non-Personnel Services</b>	<b>\$ 769,011</b>	<b>\$ 807,118</b>	<b>\$ 578,847</b>	<b>\$ (190,165)</b>	<b>-24.7%</b>	<b>\$ (228,271)</b>	<b>-28.3%</b>
<b>Office Rent / Service</b>	<b>\$ 202,576</b>	<b>\$ 206,898</b>	<b>\$ 28,350</b>	<b>\$ (174,226)</b>	<b>-86.0%</b>	<b>\$ (178,548)</b>	<b>-86.3%</b>
<b>Insurance &amp; Brokerage</b>	<b>\$ 190,869</b>	<b>\$ 294,500</b>	<b>\$ 223,535</b>	<b>\$ 32,665</b>	<b>17.1%</b>	<b>\$ (30,965)</b>	<b>-12.2%</b>
<b>Professional Services</b>	<b>\$ 157,281</b>	<b>\$ 121,000</b>	<b>\$ 112,000</b>	<b>\$ (55,281)</b>	<b>-33.0%</b>	<b>\$ (9,000)</b>	<b>-7.4%</b>
<b>IT / Telecom</b>	<b>\$ 117,199</b>	<b>\$ 155,400</b>	<b>\$ 146,482</b>	<b>\$ 29,283</b>	<b>25.0%</b>	<b>\$ (8,918)</b>	<b>-5.7%</b>
<b>Other</b>	<b>\$ 91,086</b>	<b>\$ 69,320</b>	<b>\$ 68,480</b>	<b>\$ (22,606)</b>	<b>-24.8%</b>	<b>\$ (840)</b>	<b>-1.2%</b>

EXHIBIT A-3

MATERIALS INNOVATION AND RECYCLING AUTHORITY

MIRA PRIMARY INDIRECT EXPENSE ALLOCATION METHODOLOGY BY PROJECT / DIVISION

FY2024 BUDGET  
(000 omitted on \$ Amounts)

	CSWS	Property Division	Landfill Division	Southeast	Mid-Con Project	Total
MSW Tons FY24 Est.	65,000	-	-	-	-	65,000
Percentage	100.0%	0.0%	0.0%	0.0%	0.0%	100%
Weighting	10.0%	10.0%	10.0%	10.0%	10.0%	
Adjusted Weighting	10.0%	0.0%	0.0%	0.0%	0.0%	10%
Recycling Deliveries FY24 Est.	12,000	-	-	-	-	12,000
Percentage	100.0%	0.0%	0.0%	0.0%	0.0%	100%
Weighting	10.0%	10.0%	10.0%	10.0%	10.0%	
Adjusted Weighting	10.0%	0.0%	0.0%	0.0%	0.0%	10%
Total Revenues FY24 Est. (\$000)	\$ 9,100	\$ 1,081	\$ 372	-	-	10,553
Percentage	86.2%	10.2%	3.5%	0.0%	0.0%	100%
Weighting	15.0%	15.0%	15.0%	15.0%	15.0%	
Adjusted Weighting	12.9%	1.5%	0.5%	0.0%	0.0%	15%
Total Current Assets FY22 Audit (\$000)	\$ 42,026	\$ 58,780	\$ 4,258	-	-	105,064
Percentage	40.0%	55.9%	4.1%	0.0%	0.0%	100%
Weighting	15.0%	15.0%	15.0%	15.0%	15.0%	
Adjusted Weighting	6.0%	8.4%	0.6%	0.0%	0.0%	15%
Transactions FY 24 Est.	864	1,287	108	-	-	2,259
Percentage	38.2%	57.0%	4.8%	0.0%	0.0%	100%
Weighting	25.0%	25.0%	25.0%	25.0%	25.0%	
Adjusted Weighting	9.6%	14.2%	1.2%	0.0%	0.0%	25%
Full Time Equivalents FY 24 Budget	7.00	1.00	-	-	-	8
Percentage	87.5%	12.5%	0.0%	0.0%	0.0%	100%
Weighting	25.0%	25.0%	25.0%	25.0%	25.0%	
Adjusted Weighting	21.9%	3.1%	0.0%	0.0%	0.0%	25%
Cumulative Weighting	100.00%	100.00%	100.00%	100.00%	100.00%	
Total Adjusted Weighting	70.372%	27.297%	2.332%	0.000%	0.000%	100.000%

**EXHIBIT A-4  
MATERIALS INNOVATION AND RECYCLING AUTHORITY  
PROPOSED AUTHORITY BUDGET FY 2024  
ALLOCATION OF AUTHORITY BUDGET & DIRECT PERSONNEL SERVICES**

Total Authority Budget \$ 1,658,689

Project / Division	Indirect Allocation Benchmarked Percent	Authority Budget Allocation
Mid-Connecticut	0.000%	\$ -
Southeast Project	0.000%	\$ -
Landfill Division	2.332%	\$ 38,679
Property Division	27.297%	\$ 452,766
CSWS	70.372%	\$ 1,167,245
Total Authority Budget	100.000%	\$ 1,658,689

Total Direct Personnel Services \$ 1,039,013

Project / Division	Direct Personnel Service Allocation	
	Function	FY 2022 Budget
Mid-Connecticut		\$ -
Southeast Project		\$ -
Landfill Division		\$ -
Property Division	Operations Staff - Jets	\$ 200,012
CSWS	Operations Staff - CSWS	\$ 839,001
Total Direct Personnel Services		\$ 1,039,013

Combined Authority Budget and Direct Personnel Services \$ 2,697,702

Project / Division	Overall Allocation Percent	Total Allocated Cost
Mid-Connecticut	0.00%	\$ -
Southeast Project	0.00%	\$ -
Landfill Division	1.43%	\$ 38,679
Property Division	24.20%	\$ 652,778
CSWS	74.37%	\$ 2,006,245
Total Combined Authority Budget & Direct Personnel Services	100.00%	\$ 2,697,702

# Section 6

**Board Resolution Establishing the South Meadows Transition  
Contingency**

**Approved on March 8, 2023**

**REVIEW AND APPROVE DRAFT RESOLUTION ESTABLISHING AN INITIAL  
SOUTH MEADOWS TRANSITION CONTINGENCY RESERVE  
(Approved by MIRA Board of Directors on March 8, 2023)**

**WHEREAS**, MIRA encouraged 21 CSWS Participating Municipalities to enter into a certain Second Amendment to their Tier 1 Long Term Municipal Solid Waste Management Services Agreement by offering to provide for the continued use of the CSWS Tip Fee Stabilization Fund to the extent feasible and necessary to reduce Disposal Fees to the levels projected in such Second Amendment; and

**WHEREAS**, Such Second Amendment projection of Disposal Fees reflected the use of Tip Fee Stabilization Funds totaling \$12,313,422 to reduce Disposal Fees to projected levels for fiscal years 2024, 2025, 2026 and 2027; and

**WHEREAS**, MIRA previously authorized transfers to the Tip Fee Stabilization Fund from Property Division income which has been drawn upon and refunded by the CSWS Participating Municipalities in accordance with MIRA's Flow of Funds procedures leaving a balance of \$13,420,370 as of December 31, 2023 which, together with funds available in the CSWS operating and major maintenance accounts, exceed funds necessary to reduce Disposal Fees to the levels projected through June 30, 2027; and

**WHEREAS**, Effective July 1, 2023, the CSWS shall comprise operation and management of the Torrington and Essex Transfer Stations and the provision of municipal solid waste and recycling transportation, disposal and processing services to its remaining CSWS Participating Municipalities; and

**WHEREAS**, Effective July 1, 2023, CSWS closed facilities including the Watertown and Ellington Transfer Stations, Hartford Recycling Facility and Waste to Energy ("WTE") Facility shall be transferred to MIRA's Property Division and funded for maintenance, preservation and decommissioning pending policy decisions concerning their future use; and

**WHEREAS**, Management has determined that certain funds available within the CSWS Operating and Major Maintenance accounts may properly be made available for continued work at the WTE Facility including and South Meadows site.

**NOW THEREFORE, be it**

**RESOLVED:** That management is hereby directed to establish a South Meadows Transition Contingency Reserve within the State Treasurer's Short Term Investment Fund ("STIF").

**FURTHER RESOLVED:** That management is directed to transfer the sum of one million five hundred thousand dollars (\$1,500,000) from the CSWS Operating Account into such a South Meadows Transition Contingency Reserve.

**FURTHER RESOLVED:** That management is directed to transfer the sum of four million dollars (\$4,000,000) from the CSWS Major Maintenance Fund into such a South Meadows Transition Contingency Reserve.

**FURTHER RESOLVED:** That interest earnings on such Contingency Reserve shall be transferred to the CSWS Operating Account.

**FURTHER RESOLVED:** No funds shall be expended from such South Meadows Transition Contingency Reserve until such time as MIRA's statutory authority is clarified to permit evaluation of future use options for South Meadows, site preparation and mitigation consistent with those options.

# **Attachment 3**

**RESOLUTION FOR THE MIRA DISSOLUTION AUTHORITY BOARD OF DIRECTORS**  
**REGARDING AN INCREASE TO THE FY 2024 CSWS OPERATING EXPENSE BUDGET**

**WHEREAS**, The Materials Innovation and Recycling Authority (MIRA) Board of Directors adopted the fiscal year 2024 operating expense budget for the Connecticut Solid Waste System at its February 8, 2023 meeting; and

**WHEREAS**, Such operating expense budget contemplated elimination of the management fee included in a certain Transfer Agreement for the Connecticut Solid Waste System Recycling Facility between MIRA and Murphy Road Recycling; and

**WHEREAS**, pursuant to a certain Omnibus Amendment Agreement between MIRA and Murphy Road Recycling effective June 29, 2023 such management fee was not eliminated but instead reduced from \$600,000 plus 3% annual escalation to a flat fee of \$350,000 annually for the remainder of the term of the agreement; and

**WHEREAS**, Such Omnibus Amendment Agreement further unencumbered the site of the CSWS Recycling Facility for potential marketing and sale through revisions to a certain Rail Storage Agreement and a certain Scale Agreement between MIRA and Murphy Road Recycling; and

**WHEREAS**, Public Act 23-170 created the MIRA Dissolution Authority ("Authority") as successor to MIRA effective July 1, 2023 and empowered it to undertake and complete any action or matter commenced by MIRA, and to wind down the Authority's operations and activities in an orderly and responsible manner, that may include, but is not limited to, the marketing and sale of the Authority's surplus real and personal property; and

**WHEREAS**, the Authority has modified its policies and procedures related to the marketing and sale of real property, and has contracted for an appraisal of the CSWS Recycling Facility, in preparation for its potential marketing and sale; and

**WHEREAS**, Additional funds are now required within the CSWS operating expense budget for Recycling Services and are warranted by the nature of amendments incorporated within such Omnibus Amendment Agreement.

**NOW THEREFORE, BE IT:**

**RESOLVED:** That the fiscal year 2024 CSWS operating expense budget for Recycling Services is hereby increased by \$350,000.

**PROCEDURAL REQUIREMENTS (CSWS BUDGET INCREASE)**

Author: Mark Daley, President & CFO

Committee Requirements:

- Assigned – Finance Committee
- Quorum – 50% of the Directors on a Committee of 4 or more, majority of the Directors on a Committee of less than 4, excluding the Chair.
- Item carries with majority of Directors present

Director	Raised	Second	Aye	Nay	Abstain
Paul Harrington			X		
Matthew M. Dayton			X		
David S. Steuber		X	X		
William P. Beccaro	X		X		

Board Requirements:

- Quorum – 6 Directors
- X   Item carries with majority of Directors present unless otherwise specified
- Specified as requiring 2/3 of full Board (8 Directors)
  - Purchasing and Contracting Rules & Procedures (22a-266(c))
  - Contract Over 5 Years or Greater than \$50,000 Annual Consideration(22a-268)
  - Proposed Procedure (1-120)
  - Special Capability Exception Over \$10,000 (Procurement Policy Section 3.1.2.5)
  - Settlement Exception (Procurement Policy Section 3.1.2.7)
  - Acquisition or Sale of Real Property (Procurement Policy Section 5.1.3 & 5.2.3)
- Specified as requiring 2/3 of Directors present and eligible (Bylaws Section 504)
  - Expenditure of \$50,000 or more for outside consultant
  - Entering Executive Session
  - Addition of Agenda Item at a regular meeting

Director	Raised	Second	Aye	Nay	Abstain
1 - Chairperson Hunter					
2 - Matthew Dayton					
3 - Theodore Bromley					
4 - Joseph DeNicola					
5 - William Beccaro					
6 - Rachel Taylor					
7 - Michael Walsh					
8 - John Fonfara					
9 - Paul Harrington					
10 - Carl Fortuna					
11 - Dave Steuber					

# **Attachment 4**

**RESOLUTION FOR THE MIRA DISSOLUTION AUTHORITY BOARD OF DIRECTORS**  
**REGARDING USE OF SOUTH MEADOWS TRANSITION CONTINGENCY RESERVE**

**WHEREAS,** The Materials Innovation and Recycling Authority (MIRA) Board of Directors established a South Meadows Transition Contingency Reserve by resolution adopted at its March 8, 2023 meeting; and

**WHEREAS,** Such resolution further provided for the transfer of \$5.5 million in surplus Connecticut Solid Waste System funds into such South Meadows Transition Contingency Reserve; and

**WHEREAS,** Such resolution further provided that no funds shall be expended from such South Meadows Transition Contingency Reserve until such time as MIRA's statutory authority was clarified to permit evaluation of future use options for South Meadows, site preparation and mitigation consistent with those options; and

**WHEREAS,** Public Act 23-170 created the MIRA Dissolution Authority ("Authority") as successor to MIRA effective July 1, 2023 and empowered it to identify the immediate environmental needs and knowledge necessary for future redevelopment of the Authority's South Meadows site and to engage representatives of the City of Hartford and other stakeholders, as appropriate, with respect to the future of the site; and

**WHEREAS,** The Authority has proceeded to develop a Request for Proposals ("RFP") to conduct a South Meadows Redevelopment Considerations Study which RFP is to include the form of Consultant Service Agreement to be entered into between the Authority and the successful respondent to such RFP; and

**WHEREAS,** The Authority desires to engage its General Counsel to prepare such Consultant Service Agreement.

**NOW THEREFORE, BE IT:**

**RESOLVED:** That Management is authorized to expend up to ten thousand dollars (\$10,000) from the South Meadows Transition Contingency Reserve for purposes of engaging its General Counsel to prepare the form of Consultant Service Agreement to be included with its South Meadows Redevelopment Considerations Study RFP.

**PROCEDURAL REQUIREMENTS (USE OF SOUTH MEADOWS RESERVE)**

Author: Mark Daley, President & CFO

Committee Requirements:

- Assigned – Finance Committee
- Quorum – 50% of the Directors on a Committee of 4 or more, majority of the Directors on a Committee of less than 4, excluding the Chair.
- Item carries with majority of Directors present

Director	Raised	Second	Aye	Nay	Abstain
Paul Harrington			X		
Matthew M. Dayton			X		
David S. Steuber		X	X		
William P. Beccaro	X		X		

Board Requirements:

- Quorum – 6 Directors
- X   Item carries with majority of Directors present unless otherwise specified
- Specified as requiring 2/3 of full Board (8 Directors)
  - Purchasing and Contracting Rules & Procedures (22a-266(c))
  - Contract Over 5 Years or Greater than \$50,000 Annual Consideration(22a-268)
  - Proposed Procedure (1-120)
  - Special Capability Exception Over \$10,000 (Procurement Policy Section 3.1.2.5)
  - Settlement Exception (Procurement Policy Section 3.1.2.7)
  - Acquisition or Sale of Real Property (Procurement Policy Section 5.1.3 & 5.2.3)
- Specified as requiring 2/3 of Directors present and eligible (Bylaws Section 504)
  - Expenditure of \$50,000 or more for outside consultant
  - Entering Executive Session
  - Addition of Agenda Item at a regular meeting

Director	Raised	Second	Aye	Nay	Abstain
1 - Chairperson Hunter					
2 - Matthew Dayton					
3 – Theodore Bromley					
4 - Joseph DeNicola					
5 - William Beccaro					
6 - Rachel Taylor					
7 – Michael Walsh					
8 – John Fonfara					
9 - Paul Harrington					
10 - Carl Fortuna					
11 - Dave Steuber					

# **Attachment 5**

**RESOLUTION REGARDING SECURITY SERVICES  
AT THE MIRA DISSOLUTION AUTHORITY  
SOUTH MEADOWS SITE FROM JANUARY TO JUNE, 2024**

**RESOLVED:** That the President is hereby authorized to engage a private security firm to provide security services at the MIRA Dissolution Authority South Meadows site from January through June 2024 pursuant to the CT Department of Administrative Services contract for Security Personnel Services, substantially as discussed and presented at this meeting.

**PROCEDURAL REQUIREMENTS (SECURITY PERSONNEL SERVICES)**

Author: Tom Gaffey, Director of Recycling and Enforcement

Committee Requirements:

- Assigned – Finance Committee
- Quorum – 50% of the Directors on a Committee of 4 or more, majority of the Directors on a Committee of less than 4, excluding the Chair.
- Item carries with majority of Directors present

Director	Raised	Second	Aye	Nay	Abstain
Paul Harrington			X		
Matthew M. Dayton	X		X		
David S. Steuber			X		
William P. Beccaro		X	X		

Board Requirements:

- Quorum – 6 Directors
- \_\_\_\_\_ Item carries with majority of Directors present unless otherwise specified
- Specified as requiring 2/3 of full Board (8 Directors)
  - \_\_\_\_\_ Purchasing and Contracting Rules & Procedures (22a-266(c))
  - X   Contract Over 5 Years or Greater than \$50,000 Annual Consideration(22a-268)
  - \_\_\_\_\_ Proposed Procedure (1-120)
  - \_\_\_\_\_ Special Capability Exception Over \$10,000 (Procurement Policy Section 3.1.2.5)
  - \_\_\_\_\_ Settlement Exception (Procurement Policy Section 3.1.2.7)
  - \_\_\_\_\_ Acquisition or Sale of Real Property (Procurement Policy Section 5.1.3 & 5.2.3)
- Specified as requiring 2/3 of Directors present and eligible (Bylaws Section 504)
  - \_\_\_\_\_ Expenditure of \$50,000 or more for outside consultant
  - \_\_\_\_\_ Entering Executive Session
  - \_\_\_\_\_ Addition of Agenda Item at a regular meeting

Director	Raised	Second	Aye	Nay	Abstain
1 - Chairperson Hunter					
2 - Matthew Dayton					
3 - Theodore Bromley					
4 - Joseph DeNicola					
5 - William Beccaro					
6 - Rachel Taylor					
7 - Michael Walsh					
8 - John Fonfara					
9 - Paul Harrington					
10 - Carl Fortuna					
11 - Dave Steuber					

# **MIRA Dissolution Authority**

## **Contract Summary for Contract entitled**

### **Security Personnel Services (CT Department of Administrative Services, Contract No. 17PSX0001)**

Presented to the MIRA Board on: December 6, 2023

Vendor/ Contractor(s): United Security Incorporated

Effective date: January 1, 2024

Contract Type/Subject matter: Department of Administrative Services Contract for Security Personnel Services

Facility (ies) Affected: South Meadows Site (PBF, WPF and JTF)

Term: January 1, 2024 through June 30, 2024

Value: Not to Exceed \$78,000.00

Amendment(s): Not applicable

Term Extensions: Not applicable

Scope of Services: United Security Incorporated will provide on-site security personnel services, twelve hours per day and 7 days per week. One security guard will continually patrol the South Meadows site in a vehicle, from 6:00 pm to 6:00 am. The vehicle will be provided by the Authority.

Other Pertinent Provisions: The Authority is utilizing the CT Department of Administrative Services contract for this service. This DAS contract is available to all state agencies, political subdivisions, and not-for-profit organizations. This procurement is pursuant to Section 3.1.2.2 of the Authority's legacy Procurement Policies and Procedures, which allows the Authority to utilize State of Connecticut Governmental Agency Agreements.

**MIRA Dissolution Authority**  
**Security Personnel Services**  
**CT Department of Administrative Services,**  
**Contract No. 17PSX0001**

*Board of Directors*  
*December 6, 2023*

**Discussion**

Since the cessation of waste combustion activities at the Authority's resource recovery facility at the South Meadows site in Hartford, the Authority has engaged a private security company pursuant to a CT Department of Administrative Services (DAS) contract to provide on-site security patrol services from dusk to dawn, seven days per week at the property. Previously, when the site was an active resource recovery facility, the facility operator's staff were present on site 24 hours per day seven days per week and served as site security.

The Authority has engaged this private security company pursuant to a CT Department of Administrative Services (DAS) contract (No. 17PSX0001) for Security Personnel Services, as allowed pursuant to Section 3.1.2.2 of the Authority's Procurement Policies and Procedures, which allows the Authority to utilize the competitive process undertaken by DAS to procure goods and services for state agencies and political subdivisions of the state, which includes the Authority.

In November 2023, the MIRA Dissolution Authority's Board of Directors approved a Resolution Ratifying And Approving Contracts and Procurements Made in Authority Transition which among other things ratified an emergency procurement of these security services through December 31, 2023. At the time those services were engaged, there was a pending rate increase within the DAS contract and the vendor could not provide a price quote beyond December 31, 2023.

This new resolution is to authorize the Authority's President and CFO to continue to engage these security services pursuant to this DAS contract from January 1, 2024 through June 30, 2024 (the remainder of Fiscal Year 2024).

This new resolution is to request that the Authority Board of Directors authorize the President to continue to engage these security personnel services at the Authority's South Meadows property for the period January 1, 2024 through June 30, 2024 (the "Engagement Term", under the terms and conditions of DAS contract No. 17PSX0001).

United Security Incorporated (USI), who has been providing these services is the least-cost provider of the three firms available under 17PSX001 that offer Security personnel for the service that the Authority needs at its South Meadows property. Table 1 shows the pricing for the three companies that provide this service under DAS contract No. 17PSX0001 (Amendment 11). This resolution contemplates that the Authority will continue to use USI through the Engagement Term. Additionally, this resolution contemplates that in the event that for any reason during the Engagement Term, USI is unable to perform the services for the remainder of the Engagement Term, then this resolution will authorize the Authority to engage another service provider available under DAS Contract United Security No. 17PSX0001 as an alternate to provide the security personnel services through the remainder of the Engagement Term.

<b>TABLE 1</b>		
<b>Company</b>	<b>Standard Hourly Rate for Security Guard (Unarmed)</b>	<b>Holiday Rate<sup>1</sup></b>
Allied Universal Security Services	\$34.30	1.5 times Standard Rate
Security Services of CT, Inc.	\$34.22	1.5 times Standard Rate
United Security Incorporated	\$33.89	1.5 times Standard Rate

<sup>1</sup> There are seven state observed holidays between January 1, 2024 and June 30, 2024.

In addition to the above charges, there is a \$70.00 per month cell phone charge.

The Authority will direct USI to patrol the site from 6:00 pm to 6:00 am, seven days per week (84 hours per week). The Authority has a vehicle available for use by USI and will do so, saving the additional cost that the Authority would incur if USI provided a vehicle. The Authority will fuel the vehicle as necessary. USI will patrol the area around the Waste Processing Facility, the Power Block Facility and the Jet Turbine Facility. Adequate outside lighting will remain on during evening hours at the site.

USI will provide the Authority with personnel qualifications and training for each security personnel hired to provide security services and ensure that all personnel wear a photo identification badge at all times. At the Authority's request, USI will also provide time and attendance logs and all incident reports. USI is required to inform the Authority of any incident within two hours from when the incident occurred or other circumstances that warrant communication.

**Financial Summary**

This activity will be funded through the FY24 Property Division Operating Budget.

# **Attachment 6**



**DISSOLUTION AUTHORITY - 2nd DRAFT PROPOSED FY25 AUTHORITY BUDGET**

**November 29, 2023 Finance Committee Meeting**

**Total Personnel Services Budget**

**Total Authority Budget**

	FY 2023 Actual	FY 2024 Adopted	FY 2025 Proposed	FY 2025 Proposed Increase or (Decrease) From			
				FY 2023 Actual		FY 2024 Adopted	
				\$	%	\$	%
<b>Personnel Services</b>							
Charged Direct to Projects	\$ 1,014,088	\$ 1,039,013	\$ 1,122,523	\$ 108,435	10.7%	\$ 83,511	8.0%
Indirect via Authority Budget	\$ 1,676,180	\$ 1,079,843	\$ 1,062,289	\$ (613,892)	-36.6%	\$ (17,554)	-1.6%
<b>Total</b>	<b>\$ 2,690,269</b>	<b>\$ 2,118,855</b>	<b>\$ 2,184,812</b>	<b>\$ (505,457)</b>	<b>-18.8%</b>	<b>\$ 65,957</b>	<b>3.1%</b>
<b>Authority Budget</b>							
Indirect Personnel Services	\$ 1,676,180	\$ 1,079,843	\$ 1,062,289	\$ (613,892)	-36.6%	\$ (17,554)	-1.6%
Non Personnel Services	\$ 565,216	\$ 578,847	\$ 647,211	\$ 81,995	14.5%	\$ 68,364	11.8%
<b>Total</b>	<b>\$ 2,241,397</b>	<b>\$ 1,658,689</b>	<b>\$ 1,709,500</b>	<b>\$ (531,897)</b>	<b>-23.7%</b>	<b>\$ 50,810</b>	<b>3.1%</b>
<b>Combined Personnel and Non Personnel Services</b>	<b>\$ 3,255,485</b>	<b>\$ 2,697,702</b>	<b>\$ 2,832,023</b>	<b>\$ (423,462)</b>	<b>-13.0%</b>	<b>\$ 134,321</b>	<b>5.0%</b>

**Personnel Services**

The FY 2025 total DRAFT proposed Personnel Services budget of \$2,184,812 reflects the completed transition from Waste to Energy to transfer operations. The draft Personnel Services budget funds a total of 14 Authority positions which is a reduction of 1 position from the FY 2024 adopted budget. This is accommodated with additional temporary employee funding in the Non Personnel Services budget. The DRAFT proposed Personnel Services budget reflects a 18.8% decrease in comparison to FY 2023 actual audited Personnel Services and a 3.1% increase from the FY 2024 adopted budget for Personnel Services. The budget funds all salary, salary related and benefits for all budgeted MIRA positions as shown on Exhibit A-1 consistent with direction initially received at the October 11, 2023 Human Resource Committee meeting. Further review with the Human Resources Committee will be undertaken at its Special meeting scheduled for November 29, 2023.

Medical benefit costs are budgeted based on current actual premiums effective through June 30, 2024 plus escalation of 6.5% applied for FY 2025. Dental, vision and life / ADD are also based on current premiums plus escalation of 6.5%. There is no proposed increase in current employee cost shares for medical and dental. Employee cost shares are subject to review during open enrollment.

The Personnel Services budget is segregated between positions allocated direct to projects and divisions and indirect positions allocated through the Authority Budget. Direct allocation is used when positions are dedicated in whole or part to a specific project / function (CSWS scale operator positions being a good example). Indirect allocations are used when positions serve all projects and divisions (finance and accounting positions being a good example). In the second DRAFT budget, there are 6.14 Full Time Equivalent positions ("FTEs") allocated direct to the CSWS, 2.2 FTEs allocated direct to the Property Division and 0.19 allocated direct to the Landfill Division. The remaining 5.47 FTEs represent indirect positions allocated through the Authority Budget. This reflects a current updated evaluation of workload requirements conducted by management.

**Authority Budget**

The "Authority Budget" comprises the indirect portion of the Personnel Services budget described above and all Non Personnel Services not directly associated with a specific project or division. Non Personnel Services include such expenses as corporate office services in lieu of rent, office supplies, postage and printing, insurance, brokerage, legal, information technology and consulting. The proposed FY 2025 Non Personnel Services budget of \$647,211 reflects a 14.5% increase from FY 2023 actual audited expenses and a 11.8% increase from the adopted FY 2024 budget. See Exhibit A-2 for the breakdown of Non Personnel Services which has been developed to reflect FY 2025 requested spending (recognizing position reductions and the office relocation) and a current updated evaluation of property and casualty insurance premium allocations. The total proposed Authority Budget for FY 2025 is \$1,709,500 which represents a 23.7% reduction from FY 2023 actual expenses and a 3.1% increase from the FY 2024 budget. See Exhibits A-3 and A-4 for the DRAFT allocation of the Authority Budget and direct Personnel Services to the CSWS, Property and Landfill divisions. This allocation has been reviewed and modified to consider both the updated evaluation of workload requirements noted above and a current count of financial transactions among the CSWS, Property and Landfill divisions.

**The FY 2025 proposed combined personnel and non-personnel services of \$2,832,023 reflects a 13.0% decrease in comparison to FY 2023 actual expenses and also a 5.0% increase in comparison to the adopted FY 2024 budget.**

**EXHIBIT A-1  
MIRA DISSOLUTION AUTHORITY  
PROPOSED AUTHORITY BUDGET FY 2025  
TOTAL PERSONNEL SERVICE BUDGET**

Total Personnel Services	FY24 Adopted	FY25 Proposed	Difference	% Inc/Dec
<b>Labor Related Payroll</b>				
Regular Payroll	\$ 1,473,899	\$ 1,529,043	\$ 55,144	3.74%
Merit / General Pool Increases	\$ -	\$ -	\$ -	100.00%
Unassigned MPA Adjustments	\$ -	\$ -	\$ -	100.00%
Overtime Payroll (Based upon prior year)	\$ 30,000	\$ 30,000	\$ -	0.00%
<b>Total Labor</b>	<b>\$ 1,503,899</b>	<b>\$ 1,559,043</b>	<b>\$ 55,144</b>	<b>3.67%</b>
<b>Labor Related Payroll Taxes</b>				
Medicare Tax	\$ 21,372	\$ 22,171	\$ 800	3.74%
Social Security	\$ 91,161	\$ 93,777	\$ 2,616	2.87%
CT Unemployment Compensation	\$ 4,275	\$ 3,990	\$ (285)	-6.67%
<b>Total Payroll Tax</b>	<b>\$ 116,808</b>	<b>\$ 119,938</b>	<b>\$ 3,130</b>	<b>2.68%</b>
<b>Subtotal Labor Costs</b>	<b>\$ 1,620,707</b>	<b>\$ 1,678,981</b>	<b>\$ 58,274</b>	<b>3.60%</b>
<b>Employee Benefits</b>				
Medical & Dental*	\$ 305,262	\$ 305,086	\$ (175)	-0.06%
Life and Disability*	\$ 17,969	\$ 20,771	\$ 2,803	15.60%
Vision*	\$ 4,084	\$ 2,764	\$ (1,320)	-32.32%
Medical Opt-out	\$ 7,936	\$ 7,936	\$ -	0.00%
Total Health Benefits Costs	\$ 335,251	\$ 336,558	\$ 1,307	0.39%
Employee Medical & Dental Contributions*	\$ (30,117)	\$ (28,882)	\$ 1,236	-4.10%
Net Health Benefits Costs	\$ 305,133	\$ 307,677	\$ 2,543	0.83%
401-K Contribution (Regular Salary)	\$ 147,390	\$ 152,904	\$ 5,514	3.74%
<b>Subtotal Employee Benefits Costs</b>	<b>\$ 452,523</b>	<b>\$ 460,581</b>	<b>\$ 8,058</b>	<b>1.78%</b>
Wellness	\$ 5,625	\$ 5,250	\$ (375)	-6.67%
<b>Other Benefit-Related Costs</b>				
Other Benefits	\$ 2,000	\$ 2,000	\$ -	0.00%
401(k) Consultant	\$ 14,000	\$ 14,000	\$ -	0.00%
Benefits Administration/Brokerage	\$ 24,000	\$ 24,000	\$ -	0.00%
<b>Subtotal Other Benefit-Related Costs</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>0.00%</b>
<b>TOTAL PERSONNEL SERVICES</b>	<b>\$ 2,118,855</b>	<b>\$ 2,184,812</b>	<b>\$ 65,957</b>	<b>3.11%</b>

**HISTORICAL COMPARISON - BUDGET VERSUS ACTUAL**

Fiscal Year	Budget		Actual		Difference
	Adopted	Inc/Dec	Amount	Inc/Dec	Amount
FY18	\$ 4,604,275		\$ 4,382,246		\$ (222,029)
FY19	\$ 4,500,781	-2.25%	\$ 4,243,799	-3.16%	\$ (256,982)
FY20	\$ 4,398,267	-2.28%	\$ 4,220,058	-0.56%	\$ (178,209)
FY21	\$ 4,296,850	-2.31%	\$ 4,041,526	-4.23%	\$ (255,324)
FY22	\$ 4,136,510	-3.73%	\$ 3,697,111	-8.52%	\$ (439,399)
FY23	\$ 3,264,170	-21.09%	\$ 2,690,269	-27.23%	\$ (573,901)
<b>Total</b>	<b>\$ 25,200,853</b>		<b>\$ 23,275,009</b>		<b>\$ (1,925,844)</b>

**MIRA / DISSOLUTION AUTHORITY  
FY21 - FY25 Personnel Services Expenses**

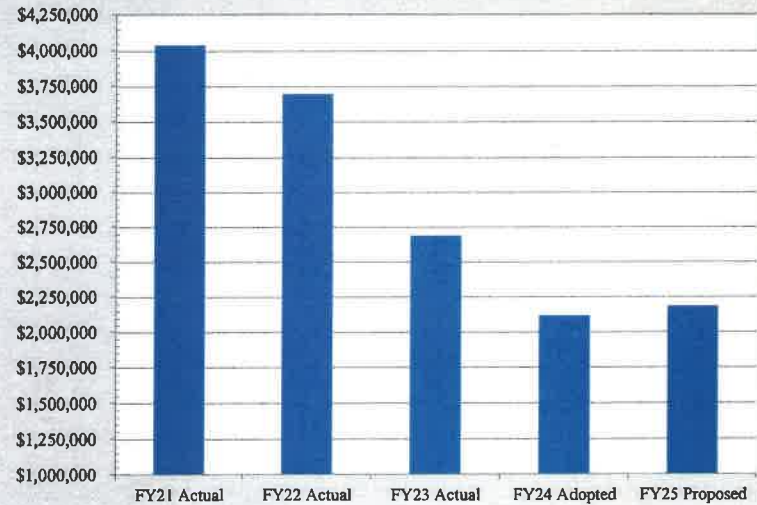


EXHIBIT A-2

MIRA DISSOLUTION AUTHORITY  
 PROPOSED AUTHORITY BUDGET FY 2025  
 TOTAL NON PERSONNEL SERVICES BUDGET

Description	ACTUAL FY23	ADOPTED FY24	PROPOSED FY25	Change From	
				FY 2023 Actual	FY 2024 Adopted
				<i>corrected</i>	
<b>NON-PERSONNEL SERVICES</b>					
Postage and Delivery Fees	\$ 5,994	\$ 7,600	\$ 7,600	\$ 1,606	\$ -
Telecommunications	\$ 49,955	\$ 41,900	\$ 29,250	\$ (20,705)	\$ (12,650)
Copier Use and Maintenance	\$ 2,771	\$ 3,000	\$ 3,000	\$ 229	\$ -
Printing Services	\$ 103	\$ 1,450	\$ 1,000	\$ 897	\$ (450)
Advertising - Legal Notices/Recruitment	\$ -	\$ 3,250	\$ 3,250	\$ 3,250	\$ -
Office Supplies	\$ 1,980	\$ 3,425	\$ 3,400	\$ 1,420	\$ (25)
Protect Clothing/Safety Equipment (F)	\$ -	\$ 500	\$ 500	\$ 500	\$ -
Miscellaneous Services	\$ 571	\$ 1,200	\$ 1,200	\$ 629	\$ -
Subscript/Publ/Ref. Material	\$ 2,645	\$ 2,600	\$ 2,800	\$ 155	\$ 200
Dues-Professional Organizations	\$ 2,488	\$ 2,855	\$ 2,973	\$ 486	\$ 118
Business Meetings and Travel	\$ 4	\$ 2,125	\$ 2,400	\$ 2,396	\$ 275
Training	\$ -	\$ 775	\$ 775	\$ 775	\$ -
Payroll Software Services	\$ 12,740	\$ 12,000	\$ 12,000	\$ (740)	\$ -
Record Retention Services	\$ 8,875	\$ 10,000	\$ 12,000	\$ 3,125	\$ 2,000
Mileage Reimbursement	\$ 603	\$ 2,200	\$ 2,000	\$ 1,397	\$ (200)
Vehicle Repair/Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -
Office Equipment Service	\$ -	\$ -	\$ -	\$ -	\$ -
Building Operations	\$ 25,601	\$ 28,350	\$ 43,290	\$ 17,689	\$ 14,940
Other Utilities (headquarters)	\$ -	\$ -	\$ 34,650	\$ 34,650	\$ 34,650
Insurance Claims/Losses	\$ -	\$ -	\$ -	\$ -	\$ -
Bad Debt Expense	\$ 53	\$ -	\$ -	\$ (53)	\$ -
Building Office Rent	\$ 496	\$ -	\$ -	\$ (496)	\$ -
Temporary Agency Services	\$ 14,657	\$ 500	\$ 60,000	\$ 45,343	\$ 59,500
Insurance Premiums	\$ 171,559	\$ 202,217	\$ 202,568	\$ 31,009	\$ 351
Information Technology Consultant	\$ 480	\$ 8,300	\$ 5,950	\$ 5,470	\$ (2,350)
Information Technology Maintenance	\$ 57,083	\$ 83,282	\$ 43,000	\$ (14,083)	\$ (40,282)
Legal Fees	\$ 123,757	\$ 65,000	\$ 65,000	\$ (58,757)	\$ -
Auditor	\$ 41,000	\$ 42,000	\$ 53,000	\$ 12,000	\$ 11,000
Insurance Consulting/Brokerage Services	\$ 29,911	\$ 21,318	\$ 21,355	\$ (8,556)	\$ 37
Other Consulting Services (Eng., Tech. & General)	\$ 2,450	\$ 5,000	\$ 5,000	\$ 2,550	\$ -
Computer Hardware	\$ 7,522	\$ 10,000	\$ 3,000	\$ (4,522)	\$ (7,000)
Computer Software	\$ 1,918	\$ 3,000	\$ 3,000	\$ 1,082	\$ -
Debt Service - Principal (F)	\$ -	\$ -	\$ -	\$ -	\$ -
Other Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
Trustee / Bank Fees	\$ -	\$ 15,000	\$ 11,250	\$ 11,250	\$ (3,750)
Operational Contingency	\$ -	\$ -	\$ 12,000	\$ -	\$ 12,000
<b>Subtotal Non-Personnel Services</b>	<b>\$ 565,216</b>	<b>\$ 578,847</b>	<b>\$ 647,211</b>	<b>\$ 81,995</b>	<b>\$ 68,364</b>

Summary Non Personnel Services	FY 23 Actual	FY 24 Adopted	FY 25 Proposed	Change from FY 23	
				FY 2023	FY 2024
Office Rent / Service	\$ 26,097	\$ 28,350	\$ 77,940	\$ 51,843	\$ 49,590
Insurance & Brokerage	\$ 201,470	\$ 223,535	\$ 223,923	\$ 22,453	\$ 388
Professional Services	\$ 167,208	\$ 112,000	\$ 123,000	\$ (44,208)	\$ 11,000
IT / Telecom	\$ 116,959	\$ 146,482	\$ 84,200	\$ (32,759)	\$ (62,282)
Other	\$ 53,483	\$ 68,480	\$ 138,148	\$ 84,665	\$ 69,668
Total	\$ 565,216	\$ 578,847	\$ 647,211	\$ 81,995	\$ 68,364

**EXHIBIT A-3  
MIRA DISSOLUTION AUTHORITY  
DIRECT AND INDIRECT (AUTHORITY BUDGET) EXPENSE ALLOCATION METHODOLOGY**

**FY2025 PROPOSED BUDGET**

#	Title	Direct Personnel Services Charges to Divisions			Authority Indirect
		CSWS	Property	Landfill	
1	President & CFO				100%
2	Director, Recycling and Enforcement	50%	20%		30%
3	Manager of Engineering, Const.	25%	35%	13%	27%
4	Environmental Compliance Manager	2%	73%		25%
5	Lead Scale Operator / Enforcement	50%	50%		
6	Scale / Enforcement Specialist	100%			
7	Scale / Enforcement Specialist	100%			
8	Scale / Enforcement Specialist	100%			
9	Scale / Enforcement Specialist	100%			
10	Comptroller				100%
11	Supply Chain Manager				100%
12	Lead General Accountant	62%	32%	6%	
13	Accounting Specialist	5%	5%		90%
14	IT Manager	20%	5%		75%
	Total Full Time Equivalent	6.14	2.20	0.19	5.47

Benchmark	Indirect Personnel and Non-Personnel Services Charge from "Authority Budget"			Total
	CSWS	Property	Landfill	
Financial Transaction Counts FY 25 Est.	872	880	156	1,908
Percentage	45.7%	46.1%	8.2%	100%
Weighting	50.0%	50.0%	50.0%	50%
Adjusted Weighting	22.9%	23.1%	4.1%	50%
Full Time Equivalents FY 25 Budget	6.14	2.20	0.19	8.53
Percentage	72.0%	25.8%	2.2%	100%
Weighting	50.0%	50.0%	50.0%	50%
Adjusted Weighting	36.0%	12.9%	1.1%	50%
Cumulative Weighting	100.00%	100.00%	100.00%	100.00%
Total Adjusted Weighting	58.842%	35.956%	5.202%	100.000%

**EXHIBIT A-4**  
**MIRA DISSOLUTION AUTHORITY**  
**PROPOSED AUTHORITY BUDGET FY 2025**  
**ALLOCATION OF AUTHORITY BUDGET & DIRECT PERSONNEL SERVICES**

Total Authority Budget \$ 1,709,500

Project / Division	Indirect Allocation Benchmarked Percent	Authority Budget Allocation
Landfill Division	5.202%	\$ 88,924
Property Division	35.956%	\$ 614,676
CSWS	58.842%	\$ 1,005,900
Total Authority Budget	100.000%	\$ 1,709,500

Total Direct Personnel Services \$ 1,122,523

Project / Division	Direct Personnel Service Allocation	
	Full Time Equivalents	FY 2025 Budget
Landfill Division	0.19	\$ 36,268
Property Division	2.20	\$ 383,942
CSWS	6.14	\$ 702,313
Total Direct Personnel Services	8.53	\$ 1,122,523

Combined Authority Budget and Direct Personnel Services \$ 2,832,023

Project / Division	Overall Allocation Percent	Total Allocated Cost
Landfill Division	4.42%	\$ 125,193
Property Division	35.26%	\$ 998,618
CSWS	60.32%	\$ 1,708,213
Total Combined Authority Budget & Direct Personnel Services	100.00%	\$ 2,832,023

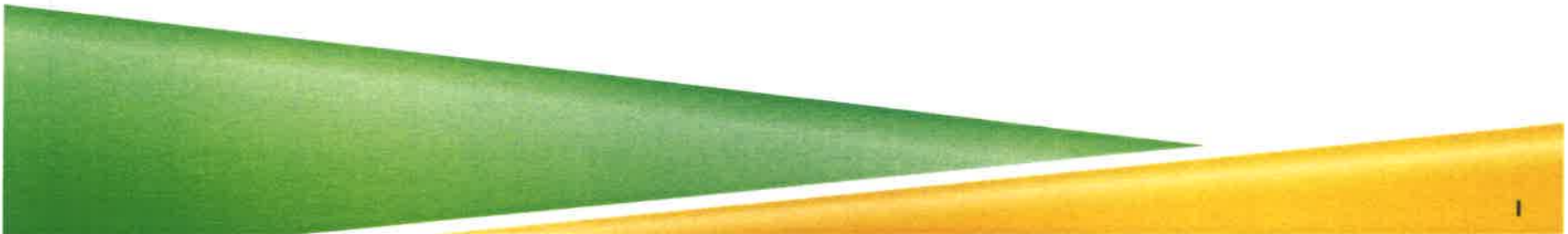
# **Attachment 7**

# MIRA DISSOLUTION AUTHORITY

BOARD OF DIRECTORS – DECEMBER 6, 2023

## Draft Fiscal Year 2025 Property Division Budget

- ▶ Summary Activities Funded
- ▶ FY 2025 Draft Operating Revenues
- ▶ FY 2025 Draft Operating Expenses
- ▶ FY 2025 Draft Use of Reserve



# Summary Activities Funded

2

- Funds O&M Costs of Facilities not in Service to CSWS or Landfill Division:
  - South Meadows Site (Resource Recovery and Jet Turbine Facility) to be studied
    - Excludes "Closure Plan" work once plan is approved
  - 211 Murphy Road (Recycling Facility) to be appraised
  - 171 Murphy Road (Warehouse) to be appraised
  - Watertown Transfer Station to be appraised
  - Ellington Transfer Station to be appraised
  - Railroad maintenance
- Severely Impacted by Shutdown of Jet Turbine Facility
- Partially Supported by Ongoing Lease and Other Revenue
  - Wheelabrator, Golf Center, Billboard
- Otherwise Support by Drawdown of Reserves:
  - FY 2024 budgeted draw down of \$2,849,030 primarily including
    - Hartford PILOT
    - South Meadows Site contingent and temporary costs
  - Pending marketing and sale of surplus property
  - Pending transfer to DAS as successor to MIRA Dissolution Authority

# FY 2025 Draft Operating Revenue

3

- **Real and Personal Property Sales:**

○ Scrap Metal Sales -	\$0
○ Equipment / Inventory Sales -	\$0
○ Real Property Sales -	\$0
○ Other Sales -	\$0

○ Note – Property sales not budgeted due to indeterminable revenues. Actual scrap and equipment sales revenue dedicated to Property Division General Fund by FY 2024 budget resolution. Resolution concerning dedication of real property and inventory sales revenue pending FY 2025 budget adoption.

- **Lease Income:**

○ Golf Center -	\$ 29,950
○ Wheelabrator Lease -	\$ 456,950
○ Jets Billboard -	\$ 65,000
○ Other Leases -	\$ <u>0</u>
○ Total Lease Income -	\$ 551,900

- **Interest Income**

○ 5.0% on \$21 million -	<u>\$1,050,000</u>
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- **Total Operating Revenue -** **\$1,601,900**

# FY 2025 Draft Operating Expenses

4

• Authority Budget Allocation -	\$ 614,676
• Direct Personnel Allocation -	\$ 383,942
• Authority Non Personnel Services -	\$ 226,387
• City of Hartford PILOT -	\$1,500,000
• South Meadows Site O&M -	\$1,382,915
• 171 Murphy Road O&M -	\$ 30,465
• 211 Murphy Road O&M -	\$ 222,825
• Ellington Transfer Station O&M -	\$ 21,400
• Watertown Transfer Station O&M -	\$ 28,965
• Jets Shut Down Expense -	\$ 33,400
• Railroad Maintenance -	\$ 41,000
• 211 Murphy Road Contingencies -	<u>\$ 221,000</u>
• Total Operating Expenses -	\$4,706,975*

\*See Exhibit A for Detail Operating Expenses

# FY 2025 Draft Use of Reserves

5

- Total Operating Revenue - \$1,601,900
  - Total Operating Expense - \$4,706,975
  - Authorized Use of Property Division General Fund - \$3,105,075
- 
- Note – Authorized use of Property Division General Fund to be mitigated / eliminated through sale of real and personal property:
    - Policy and procedures for sale of real property updated and appraisals for 211 Murphy Road, 171 Murphy Road, Watertown Transfer Station and Ellington Transfer Station underway. Resolution dedicating revenue required.
    - Policy and procedures for sale of unused inventory and used equipment updated. Inquires concerning unused inventory underway. Used equipment sales pending.
    - Salvage and recycling / scrap of installed machinery and equipment pending Resource Recovery Facility Closure Plan approval.
    - Increase from FY 2024 budgeted use of reserve primarily associated with updated Authority allocations and 211 Murphy Road operating and contingent costs pending its sale.

## EXHIBIT A - PROPERTY DIVISION EXPENDITURE DETAILS

ACCOUNT	DESCRIPTION	ACTUAL FY23	BUDGETED FY24	REQUEST FY25
35-001-501-57871	Authority Budget (indirect labor & overhead)	\$ 187,381.21	\$ 452,766	\$ 614,676
35-001-xxx-57874	Direct Personnel	\$ 71,814.84	\$ 200,012	\$ 383,942
<b>35-001-xxx-xxxxx</b>	<b>MIRA-DA Allocated Costs</b>	<b>\$ 259,196</b>	<b>\$ 652,778</b>	<b>\$ 998,618</b>
35-001-501-52115	Advertising - Legal Notices	\$ -	\$ 6,500	\$ 6,500
35-001-501-52305	Business Meeting & Travel	\$ -	\$ 100	\$ 100
35-001-501-52355	Mileage Reimbursement	\$ 40.00	\$ -	\$ -
35-001-501-52615	Temporary Services	\$ -		
35-001-501-52856	Legal		\$ 10,000	\$ 10,000
35-001-501-52640	Insurance Premium	\$ 22,522.46	\$ 101,601	\$ 188,875
35-001-501-52875	Insurance Consulting/Brokerage Service		\$ 10,711	\$ 19,912
35-001-501-52899	Other Consulting Services		\$ 1,000	\$ 1,000
<b>35-001-501-xxxxx</b>	<b>MIRA-DA Non-Personnel Services</b>	<b>\$ 22,562</b>	<b>\$ 129,912</b>	<b>\$ 226,387</b>
<b>35-001-501-52408</b>	<b>Railroad Maintenance</b>	<b>\$ 10,450.00</b>	<b>\$ 11,500</b>	<b>\$ 41,000</b>
<b>35-001-501-52507</b>	<b>City of Hartford PILOT</b>	<b>Not in PD</b>	<b>\$ 1,500,000.00</b>	<b>\$ 1,500,000.00</b>
<b><u>South Meadows Site (incl WPF/PBF/Jets shop &amp; Grounds)</u></b>				
	Webcam internet		\$ -	
	Routine Telecomm			\$ -
	Transition cost to rewire lienes in elevators to outside not control room			\$ -
	Phone lines for elevators - after rewiring		\$ 1,800	\$ 2,500
<b>35-001-518-52104</b>	<b>Telecommunications</b>	<b>Not in PD</b>	<b>\$ 1,800</b>	<b>\$ 2,500</b>
	HVAC maintenance		\$ 20,000	\$ 1,000
	Pest control		\$ 6,000	\$ -
	Custodial Cleaning		\$ -	\$ -
	Security/Access Control		\$ 5,000	\$ 2,000
	Maintenance of security alarm system		\$ -	\$ -

## EXHIBIT A - PROPERTY DIVISION EXPENDITURE DETAILS

ACCOUNT	DESCRIPTION	ACTUAL FY23	BUDGETED FY24	REQUEST FY25
	Maintenance of fire alarm system	\$ 20,000	\$ 20,000	\$ 3,500
	Maintenance of fire control system (sprinklers, extinguishers, etc.)	\$ 12,200	\$ 12,200	\$ -
	Lighting/Emergency lighting	\$ 1,000	\$ 1,000	\$ 10,000
	Elevator maintenance and repair	\$ 15,000	\$ 15,000	\$ 10,000
	Building signage, lockout-tagout, and other building-specific safety	\$ -	\$ -	\$ -
	Roof inspection &/or repairs	\$ 3,000	\$ 3,000	\$ 3,000
	Door/window repair	\$ -	\$ -	\$ 2,000
	Flooring repair	\$ -	\$ -	\$ -
	Catch basin cleaning	\$ -	\$ -	\$ -
	Misc trade repairs (plumbine, electrical, etc.)	\$ 10,000	\$ 10,000	\$ 10,000
	Air compressor maintenance for fire suppression system	\$ 4,000	\$ 4,000	\$ -
	Universal waste disposal (lighting, batteries, etc.)	\$ 1,500	\$ 1,500	\$ 1,500
	Backflow preventer maintenance	\$ 18,000	\$ 18,000	\$ 4,000
	First Aid kits	\$ 1,000	\$ 1,000	\$ 1,000
	Misc Hardware (locks, supplies, etc.)	\$ 5,000	\$ 5,000	\$ 5,000
35-001-518-52404	Building Operations	Not in PD	\$ 121,700	\$ 53,000
	Mowing, trimming, etc.	\$ 23,000	\$ 23,000	\$ 25,000
	Snow Removal	\$ 15,000	\$ 15,000	\$ 15,000
	Paving repair & maintenance	\$ -	\$ -	\$ -
	Perimeter Fence Repair	\$ 5,000	\$ 5,000	\$ 10,000
	Perimeter/Grounds Signage	\$ -	\$ -	\$ -
	Grounds Maintenance	Not in PD	\$ 43,000	\$ 50,000
	Scale Calibration and Maintenance	\$ 8,100	\$ 8,100	\$ 8,100
	Radiation Detection Inspection and Maintenance	\$ -	\$ -	\$ -
	Fire Tank Inspection Test	\$ -	\$ -	\$ -
	Video Camera repairs	\$ -	\$ -	\$ -
	Other	\$ -	\$ -	\$ -
35-001-518-52407	Project Equipment Maintenance	Not in PD	\$ 8,100	\$ 8,100
	Scale registration with State of CT	\$ 1,000	\$ 1,000	\$ 1,500
	Solid Waste Permit Fees	\$ 4,375	\$ 4,375	\$ 4,375

## EXHIBIT A - PROPERTY DIVISION EXPENDITURE DETAILS

ACCOUNT	DESCRIPTION	ACTUAL FY23	BUDGETED FY24	REQUEST FY25
	Stormwater Permit Fees		\$ 500	\$ 500
	Cooling Water intake/discharge, discharge of process wastewater		\$ 28,400	\$ 28,400
	Title V permit fee		\$ -	\$ -
	Ionizing radiation source registration		\$ -	\$ -
	Elevator License		\$ 720	\$ 1,000
	City Alarm Fee		\$ 15	\$ 500
35-001-518-52502	Fees/Licenses/Permits	Not in PD	\$ 35,010	\$ 36,275
	O&M of Coal Pond Discharge		\$ 36,800	\$ 42,000
	Security Patrol (USI Labor)		\$ 165,000	\$ 165,000
	Security vehicle - use of MIRA-DA vehicle repair and fuel		Not in PD	\$ 5,000
35-001-518-52709	Other Operating Charges	Not in PD	\$ 201,800	\$ 212,000
	NERC Assistance			\$ 47,500
	Other Engineering		\$ 3,000	\$ 3,000
35-001-518-52858	Engineering Consultants	Not in PD	\$ 3,000	\$ 50,500
	Stormwater Monitoring		\$ 3,000	\$ 3,000
	Coal Pond Discharge sampling analysis		\$ 2,400	\$ 2,500
	Contingency		\$ 1,000	\$ 1,000
35-001-518-52901	Environmental Testing	Not in PD	\$ 6,400	\$ 6,500
35-001-518-53304	Electricity	Not in PD	\$ 736,000	\$ 453,200
	Water and Sewer		\$ 25,720	\$ 27,000
	Coal Pond Discharge		\$ 449,380	\$ 483,840
	Gas		\$ 49,200	\$ -
	Other Utilities	Not in PD	\$ 524,300	\$ 510,840
	<b>Subtotal South Meadows Site</b>	Not in PD	<b>\$ 1,716,120</b>	<b>\$ 1,382,915</b>

## EXHIBIT A - PROPERTY DIVISION EXPENDITURE DETAILS

ACCOUNT	DESCRIPTION	ACTUAL FY23	BUDGETED FY24	REQUEST FY25
<b>171 MURPHY ROAD (Collings Bldg)</b>				
	Webcam internet		\$ 1,440	
	Routine Telecomm		\$ 1,200	\$ 1,600
	Phone lines for elevators - after rewiring		\$ -	
35-001-620-52104	Telecommunications	\$ 1,132.58	\$ 2,640	\$ 1,600
	HVAC maintenance		\$ 4,000	\$ 4,600
	Pest control		\$ 750	\$ 900
	Custodial Cleaning		\$ -	\$ -
	Security/Access Control		\$ 2,430	\$ 1,500
	Maintenance of security alarm system		\$ -	\$ 850
	Maintenance of fire alarm system		\$ -	\$ -
	Maintenance of fire control system (sprinklers, extinguishers, etc.)		\$ 2,500	\$ 1,500
	Lighting/Emergency lighting		\$ 1,000	\$ 1,000
	Elevator maintenance and repair		\$ -	\$ -
	Building signage, lockout-tagout, and other building-specific safety		\$ -	\$ -
	Roof inspection &/or repairs		\$ -	\$ -
	Door/window repair		\$ 1,000	\$ 1,000
	Flooring repair		\$ -	\$ -
	Catch basin cleaning		\$ -	\$ -
	Other misc		\$ 2,000	\$ 2,000
35-001-620-52404	Building Operations	\$ 6,855.10	\$ 13,680	\$ 13,350
	Mowing, trimming, etc.		\$ 1,500	\$ 1,500
	Snow Removal		\$ 1,500	\$ 1,500
	Paving repair & maintenance		\$ -	\$ -
	Perimeter Fence Repair		\$ 1,000	\$ 1,000
	Perimeter Signage		\$ -	\$ -
35-001-620-52415	Grounds Maintenance	\$ 344.64	\$ 4,000	\$ 4,000
35-001-620-52407	Project Equipment Maintenance	\$ -	\$ -	\$ -
	Scale registration with State of CT		\$ -	\$ -

## EXHIBIT A - PROPERTY DIVISION EXPENDITURE DETAILS

ACCOUNT	DESCRIPTION	ACTUAL FY23	BUDGETED FY24	REQUEST FY25
	Solid Waste Permit Fees		\$ -	\$ -
	Stormwater Permit Fees		\$ -	\$ -
	Elevator License		\$ -	\$ -
	City Alarm Fee		\$ 15	\$ 15
35-001-620-53301	Fees/Licenses/Permits	\$ -	\$ 15	\$ 15
35-001-620-52709	Other Contract Operating Charges	\$ -	\$ -	\$ -
35-001-620-52858	Engineering/Environmental Consultants	\$ -	\$ -	\$ -
35-001-620-52901	Environmental Testing	\$ -	\$ -	\$ -
35-001-620-53304	Electricity	\$ 3,526.63	\$ 3,500	\$ 3,500
	Gas	\$ 5,795.21	\$ 5,500	\$ 5,500
	Water	\$ 2,203.05	\$ 2,500	\$ 2,500
35-001-620-53309	Other Utilities	\$ 7,998	\$ 8,000	\$ 8,000
	<b>Subtotal 171 Murphy Road Operating Expenses</b>		<b>\$ 31,835</b>	<b>\$ 30,465</b>

### 211 MURPHY ROAD

	Webcam internet		\$ 1,440	
	Routine Telecomm		\$ 2,280	\$ 6,000
	Phone lines for elevators - after rewiring		\$ -	
35-001-517-52104	Telecommunications	Not in PD	\$ 3,720	\$ 6,000
	HVAC maintenance		\$ 10,000	\$ 15,000
	Pest control		\$ 2,500	\$ 1,000
	Custodial Cleaning		\$ -	\$ -
	Security/Access Control		\$ 3,930	\$ 4,250
	Maintenance of security alarm system		\$ -	\$ 850
	Maintenance of fire alarm system		\$ 2,500	\$ 2,500
	Maintenance of fire control system (sprinklers, extinguishers, etc.)		\$ 7,500	\$ 15,000
	Lighting/Emergency lighting		\$ 1,000	\$ 1,000
	Elevator maintenance and repair		\$ -	\$ 1,650
	Building signage, lockout-tagout, and other building-specific safety		\$ -	\$ -
	Roof inspection &/or repairs		\$ 3,000	\$ 20,000

## EXHIBIT A - PROPERTY DIVISION EXPENDITURE DETAILS

ACCOUNT	DESCRIPTION	ACTUAL FY23	BUDGETED FY24	REQUEST FY25
	Door/window repair		\$ -	\$ -
	Flooring repair		\$ -	\$ -
	Catch basin cleaning		\$ -	\$ -
	Other misc Const/Repair		\$ 4,000	\$ 4,000
35-001-517-52404	Building Operations	Not in PD	\$ 34,430	\$ 65,250
	Mowing, trimming, etc.		\$ 4,000	\$ 7,500
	Snow Removal		\$ 10,000	\$ 9,000
	Paving repair & maintenance		\$ -	\$ -
	Perimeter Fence Repair		\$ 1,500	\$ 2,000
	Perimeter Signage		\$ -	\$ -
35-001-517-52415	Grounds Maintenance	Not in PD	\$ 15,500	\$ 18,500
35-001-517-52707	Project Equipment Maintenance	Not in PD	\$ -	\$ -
	Scale registration with State of CT		\$ 500	\$ 750
	Solid Waste Permit Fees		\$ 3,250	\$ 3,910
	Stormwater Permit Fees		\$ 500	\$ 500
	Elevator License		\$ -	\$ 300
	City Alarm Fee		\$ 15	\$ 15
35-001-517-53301	Fees/Licenses/Permits	Not in PD	\$ 4,265	\$ 5,475
35-001-517-52899	Other Contract Operating Charges	Not in PD	\$ -	\$ -
35-001-517-52858	Engineering/Environmental Consultants	Not in PD	\$ -	\$ 3,000
	Stormwater Monitoring		\$ 4,100	\$ 2,000
35-001-517-52901	Environmental Testing	Not in PD	\$ 4,100	\$ 2,000
35-001-517-53304	Electricity	Not in PD	\$ 18,800	\$ 50,000
	Gas		\$ 7,600	\$ 7,600
<i>MDC</i>	Water		\$ 6,500	\$ 65,000
35-001-517-53309	Other Utilities	Not in PD	\$ 14,100	\$ 72,600
	<b>Subtotal 211 Murphy Road Operating Expenses</b>		<b>\$ 94,915</b>	<b>\$ 222,825</b>

## EXHIBIT A - PROPERTY DIVISION EXPENDITURE DETAILS

ACCOUNT	DESCRIPTION	ACTUAL FY23	BUDGETED FY24	REQUEST FY25
<b>211 MURPHY ROAD - CONTINGENT EXPENSES</b>				
	Roof repair beyond routine repairs			\$ 80,000
	Repair or replacement of RF overhead door			\$ 60,000
	Fence and gate installation along Murphy Road			\$ 36,000
35-001-517-58001	Operational Contingency (Building Repair)	Not in PD	Not in PD	\$ 176,000
	Deconstruction and disposal of Exhibits			\$ 20,000
	Contractor boxing and removal of old records to storage			\$ 5,000
	Contractor removal of old furniture			\$ 20,000
	Net cost to deconstruct and scrap recycling equipment			\$ -
35-001-517-56662	Transition Contingency (Prep for sale)	Not in PD	Not in PD	\$ 45,000
	<b>Subtotal 211 Murphy Road Operating Expenses</b>		<b>NA</b>	<b>\$ 221,000</b>
<b>TRANSFER STATION - ELLINGTON (b)</b>				
	Webcam internet		\$ 1,440	
	Routine Telecomm		\$ 1,200	\$ 2,400
	Phone lines for elevators - after rewiring		\$ -	
35-001-610-52104	Telecommunications	Not in PD	\$ 2,640	\$ 2,400
	HVAC Maintenance		\$ -	\$ -
	Pest Control		\$ -	\$ -
	Custodial/Cleaning		\$ -	\$ -
	Secure/Access Control		\$ 3,930	\$ 3,150
	Maintenance of security alarm system		\$ -	\$ 850
	Maintenance of fire alarm system		\$ 2,000	\$ 2,000
	Maintenance of fire control system (sprinklers, extinguishers, etc.)		\$ 500	\$ 500
	Lighting/Emergency lighting		\$ -	\$ -
	Elevator maintenance and repair		\$ -	\$ -
	Building signage, lockout-tagout, and other building-specific safety		\$ -	\$ -

## EXHIBIT A - PROPERTY DIVISION EXPENDITURE DETAILS

ACCOUNT	DESCRIPTION	ACTUAL FY23	BUDGETED FY24	REQUEST FY25
	Roof inspection &/or repairs	\$	-	\$ -
	Door/window repair	\$	-	\$ -
	Flooring repair	\$	-	\$ -
	Catch basin cleaning (if applicable)	\$	-	\$ -
	Misc. trade repairs (plumbing, carpentry, electrical, etc.)	\$	-	\$ -
	Fire Tank inspection, Misc. Repairs, Etc.	\$	-	\$ -
35-001-610-52404	Building Operations	Not in PD	\$ 6,430	\$ 6,500
	Mowing, trimming, etc.	\$	-	\$ 4,000
	Snow plowing	\$	-	
	Roadway/Parking/paving repair or maintenance	\$	-	
	Perimeter Fence Repair	\$	-	
	Grounds signage	\$	-	
35-001-610-52415	Grounds Maintenance	Not in PD	\$ -	\$ 4,000
	Scale calibration/maintenance	\$	-	\$ -
	Radiation detection inspection and maint.	\$	-	\$ -
	Fire Tank Inspection Test	\$	500	\$ 500
35-001-610-52407	Project Equipment Maintenance	Not in PD	\$ 500	\$ 500
	Scale registration with State of CT	\$	-	\$ -
	Solid Waste Permit Fees	\$	2,500	\$ 2,500
	Stormwater Permit Fees	\$	-	\$ -
35-001-610-52502	Fees/Licenses/Permits	Not in PD	\$ 2,500	\$ 2,500
35-001-610-52701	Other Contract Operating Charges	Not in PD	\$ -	
35-001-610-52858	Engineering Consultants	Not in PD	\$ 2,500	\$ 2,500
35-001-610-52901	Environmental Testing	Not in PD	\$ -	\$ -
35-001-610-53304	Electricity	Not in PD	\$ 3,000	\$ 3,000
	Water - Private Well -offline	\$	-	
	Gas	\$	-	
	Other Utiliteis	Not in PD	\$ -	\$ -
	<b>Subtotal Ellington TS</b>		<b>\$ 17,570</b>	<b>\$ 21,400</b>

**EXHIBIT A - PROPERTY DIVISION EXPENDITURE DETAILS**

ACCOUNT	DESCRIPTION	ACTUAL FY23	BUDGETED FY24	REQUEST FY25
<b>WATERTOWN TRANSFER STATION</b>				
	Webcam internet		\$ 1,440	
	Routine Telecomm		\$ 1,440	\$ 2,400
	Phone lines for elevators		\$ -	
35-001-613-52104	Telecommunications	Not in PD	\$ 2,880	\$ 2,400
	HVAC maintenance		\$ -	\$ -
	Pest control		\$ -	\$ -
	Custodial/cleaning		\$ -	\$ -
	Secure/Access Control		\$ 3,930	\$ 3,150
	Maintenance of security alarm system		\$ -	\$ 80
	Maintenance of fire alarm system		\$ 2,500	\$ 3,000
	Maintenance of fire control system (sprinklers, extinguishers, etc.)		\$ 500	\$ 500
	Lighting/Emergency lighting		\$ 1,000	\$ -
	Elevator maintenance and repair		\$ -	\$ -
	Building signage, lockout-tagout, and other building-specific safety		\$ -	\$ -
	Roof inspection &/or repairs		\$ -	\$ -
	Door/window repair		\$ -	\$ -
	Catch Basin Cleaning		\$ -	\$ -
	Misc. Repairs, Etc.		\$ -	\$ -
35-001-613-52404	Building Operations	Not in PD	\$ 7,930	\$ 6,730
	Mowing, trimming, etc.		\$ 6,500	\$ 6,500
	Snow plowing		\$ 3,525	\$ 3,535
	Roadway/Parking/paving repair or maintenance		\$ -	
	Perimeter Fence Repair		\$ 1,500	\$ 1,500
	Grounds signage		\$ -	\$ -
35-001-613-52415	Grounds Maintenance	Not in PD	\$ 11,525	\$ 11,535
	Scale Repair Calibration		\$ 8,100	\$ 1,900
	Radiation Detection		\$ -	\$ -
	Fire Tank Inspection Test		\$ 500	\$ 500

## EXHIBIT A - PROPERTY DIVISION EXPENDITURE DETAILS

ACCOUNT	DESCRIPTION	ACTUAL FY23	BUDGETED FY24	REQUEST FY25
35-001-613-52407	Project Equipment Maintenance	Not in PD	\$ 8,600	\$ 2,400
	Solid Waste Permit Annual Fee		\$ 800	\$ 800
	Storm water Permit Registration		\$ 500	\$ 500
	Scale Registration		\$ 500	\$ 500
35-001-613-52502	Fees/Licenses/Permits	Not in PD	\$ 1,800	\$ 1,800
35-001-613-52701	Contract Operating Charges	Not in PD	\$ -	\$ -
35-001-613-52858	Engineering/Env Consultants	Not in PD	\$ -	\$ -
	Storm water inspections & monitoring		\$ 1,100	\$ 1,100
35-001-613-52901	Environmental Testing	Not in PD	\$ 1,100	\$ 1,100
35-001-613-53304	Electricity	Not in PD	\$ 3,000	\$ 3,000
	Water - Private Well -offline		\$ -	\$ -
	Gas		\$ -	\$ -
	Other Utiliteis	Not in PD	\$ -	\$ -
	<b>Subtotal Watertown TS</b>		<b>\$ 36,835</b>	<b>\$ 28,965</b>

## EXHIBIT A - PROPERTY DIVISION EXPENDITURE DETAILS

ACCOUNT	DESCRIPTION	ACTUAL FY23	BUDGETED FY24	REQUEST FY25
<b><u>JETS SHUT DOWN EXPENSES (fmr operating expenses)</u></b>				
35-001-951-52194	Telecommunications	\$ 28,510.99	\$ -	\$ -
35-001-951-52502	Permits, Licences & Fees	\$ 5,230.00	\$ -	\$ -
35-001-951-52612	Fuel	\$ 1,040,475.67	\$ -	\$ -
35-001-951-xxxxx	MIRA Operating Costs		\$ -	\$ -
35-001-951-xxxxx	Operator Operating & Maintenance Costs	\$ 2,485,939.13	\$ -	\$ -
35-001-951-52622	RGGI Carbon Credits		\$ 14,000	\$ -
35-001-951-52302	Empty and clean jet fuel tank and piping		\$ 63,600	\$ 15,000
35-001-951-52502	Title V emissions fee			\$ 10,400
35-001-951-52502	Title V emissions fee		\$ 5,000	\$ -
35-001-951-52858	Engineering consultants		\$ 10,000	\$ -
35-001-951-52720	Power products management fee		\$ 21,500	\$ -
35-001-951-52895	Engineering consultants		\$ 10,000	\$ 5,000
35-001-951-52901	Environmental Testing		\$ 2,750	\$ 3,000
35-001-951-xxxxx	Jets shut down Charges		\$ 112,850	\$ 33,400
<b>PROPERTY DIVISION TOTAL</b>			<b>\$ 4,413,230.07</b>	<b>\$ 4,706,975.32</b>

# **Attachment 8**

**MIRA DISSOLUTION AUTHORITY  
FISCAL YEAR 2025  
LANDFILL DIVISION  
PROPOSED OPERATING BUDGET**

**DRAFT - Board of Directors**

**December 6, 2023**

## ATTACHMENT 7 - LANDFILL DIVISION

### REVENUE DETAILS

ACCOUNT	DESCRIPTION	ACTUAL FY23	REQUESTED FY24	REQUESTED FY25
51-001-000-43106	Electricity Sales to the City of Hartford	\$ 69,165	\$ 68,024	\$ 67,683
51-001-000-43106	ZREC/Energy Payments from Eversource	\$ 169,070	\$ 166,280	\$ 165,449
51-001-000-45150	Hartford LF Misc Income (settlements, etc.)	\$ -	\$ -	\$ -
51-000-000-10277	Use of Reserves for Inverter Replacement			\$ 260,000
	Hartford Solar	\$238,235	\$234,304	\$493,132
51-001-000-45101	Shelton TS Lease Agreement	\$ 6,215	\$ 9,000	\$ 9,000
51-001-000-45150	Shelton Landfill - Opting	\$ -	\$ -	\$ -
51-001-000-45150	Shelton Landfill - Lease Extension	\$ -	\$ -	\$ -
	Shelton Lease	\$6,215	\$9,000	\$9,000
51-001-000-45150	Wallingford Landfill - Lend Lease	\$ -	\$ -	\$ -
51-001-000-45101	Wallingford Landfill - NextEra Lease Agreement	\$ 45,276	\$ 46,476	\$ 47,637
	Wallingford Solar	\$45,276	\$46,476	\$47,637
51-001-000-46101	Interest Income (for FY25 5% on \$2.4 M)	\$ 66,214	\$ -	\$ 120,000
51-001-000-46109	Interest Income - Leases	\$ 31,690		
51-001-000-xxxxx	Interest Income	\$ 97,903	\$ 82,500	\$ 120,000
	<b>Total Operating and Non-Operating Revenues</b>	<b>\$ 387,630</b>	<b>\$ 372,279</b>	<b>\$ 669,769</b>

### EXPENDITURE DETAILS

ACCOUNT	DESCRIPTION	ACTUAL FY23	REQUESTED FY24	REQUESTED FY25
51-001-501-57871	Authority Budget Allocation (Indirect)			\$ 88,924
51-001-501-57874	Direct Personnel			\$ 36,268
51-001-501-xxxxx	Total - Authority Allocated Costs	\$ 19,803	\$ 38,679	\$ 125,192
51-001-501-52104	Telecommunications	\$ 729	\$ 600	\$ 600
51-001-501-52115	Advertising - Legal Notices	\$ -	\$ -	\$ -
51-001-501-52302	Expense Reimbursements from DEEP	\$ -	\$ -	\$ -
51-001-501-52305	Business Meetings and Travel	\$ -	\$ -	\$ -
51-001-501-52306	Training	\$ -	\$ -	\$ -
51-001-501-52355	Mileage Reimbursement	\$ 93	\$ 783	\$ 848
51-001-501-xxxxx	MIRA Operating Expenses	\$ 822	\$ 1,383	\$ 1,448
51-001-501-52856	Legal	\$ -	\$ 5,000	\$ 5,000

<b>ATTACHMENT 7 - LANDFILL DIVISION</b>				
	Routine Monitoring of AlsoEnergy online dashboard		\$ 1,938	\$ 1,976
	Annual Routine Inspection		\$ 6,834	\$ 6,970
	Vegetation control		\$ 1,425	\$ 1,482
	Emergency Response - Technician		\$ 984	\$ 1,000
	Emergency Response - Licensed Electrician		\$ 738	\$ 750
	Scheduled, non-routine service - technician		\$ 1,476	\$ 1,500
	Scheduled, non-routine service - licences electrician		\$ 738	\$ 750
	Scheduled, non-routine service - laborer		\$ 1,776	\$ 792
	Materials Allowance (12.5% allowable overhead/profit)		\$ 1,350	\$ 1,463
51-001-501-52701	Contract Operating Charges	\$ 17,712	\$ 17,259	\$ 16,683
51-001-501-56605	Inverter Replacement (capital expense - general)			\$ 260,000
	Ellington Landfill		\$ 6,325	\$ 801
	Shelton Landfill		\$ 949	\$ 1,623
	Wallingford Landfill		\$ 1,687	\$ 1,623
	Waterbury Landfill		\$ 633	\$ 1,623
	Hartford Landfill		\$ 3,057	\$ 3,543
51-001-501-52875	Insurance Consulting & Brokerage	\$ -	\$ 12,651	\$ 9,213
51-001-xxx-xxxxx	ZREC Income Share with City of Hartford	\$ 50,338	\$ 58,055	\$ 57,928
	Ellington Landfill		\$ 9,000	\$ 7,600
	Shelton Landfill		\$ 29,000	\$ 15,400
	Wallingford Landfill		\$ 16,000	\$ 15,400
	Waterbury Landfill		\$ 6,000	\$ 15,400
	Hartford Landfill		\$ 60,000.00	\$ 33,608.00
	Hartford Landfill Solar Panels		\$ -	\$ -
	Prepaid Insurance		\$ -	\$ -
51-001-501-52640	Insurance Premium	\$ 102,777	\$ 120,000	\$ 87,408
51-001-501-54491	Contribution to reserve for Inverter Replacement	\$ 27,300		
	<b>Total Operating and Non-Operating Expenses</b>	<b>\$ 198,949</b>	<b>\$ 253,027</b>	<b>\$ 473,948</b>
	<b>NET OPERAITNG &amp; NON OPERATING INCOME/(LOSS)</b>	<b>\$ 188,680</b>	<b>\$ 119,252</b>	<b>\$ 195,821</b>

# **Attachment 9**

**RESOLUTION TO INCREASE MARK DALEY'S CUSTOMARY WORK HOURS  
TO FULL-TIME AND TO INCREASE HIS COMPENSATION ACCORDINGLY**

**WHEREAS**, MIRA and the Employee entered into an employment agreement effective on or about August 1, 2013, for the period from August 1, 2013 to July 31, 2015, with successive one-year renewal terms, for the position of MIRA's Chief Financial Officer (hereafter the "Original CFO Agreement");

**WHEREAS**, the Materials Innovation and Recycling Authority ("MIRA") and Mark Daley entered into an employment agreement on or about June 10, 2021, for the period from July 1, 2021 to June 30, 2022, with successive one-year renewal terms, for the position of MIRA's Chief Financial Officer (hereafter the "CFO Agreement");

**WHEREAS**, MIRA and Mark Daley entered into an Addendum to Chief Financial Officer Employment Agreement Between MIRA and Mark T. Daley on or about September 22, 2022 (hereafter "Addendum Agreement");

**WHEREAS**, MIRA and Mark Daley entered into a President and Chief Executive Officer Employment Agreement on or about September 22, 2022, for the period from January 6, 2023 to January 5, 2024, with successive six-month renewal terms, for the position of MIRA's President and Chief Executive Officer (hereafter the "President & CEO Agreement");

**WHEREAS**, Public Act No. 23-170 created the MIRA Dissolution Authority ("MDA") as successor in interest to the Materials Innovation and Recycling Authority ("MIRA") effective as of July 1, 2023;

**WHEREAS**, effective July 1, 2023, any contract, right of action or matter undertaken or commenced by MIRA will be undertaken and completed by the MDA;

**WHEREAS**, the officers and employees of MIRA were transferred to the MDA and all property of MIRA became the property of the MDA effective July 1, 2023;

**WHEREAS**, effective July 1, 2023, all of MIRA's waste transfer operations, reporting and business activities continued uninterrupted under the governance of the MDA in fulfillment of existing municipal service agreements, operating and other contracts;

**WHEREAS**, the MDA will continue all of MIRA's ongoing waste management and related operations, but wind them down in an orderly and responsible manner by July 1, 2026;

**WHEREAS**, in addition to MIRA's existing statutory authority, the MDA's interim mission will be to identify the immediate environmental needs and knowledge necessary for future redevelopment of the South Meadows site;

**WHEREAS**, effective January 6, 2023, Mark Daley assumed the responsibilities of President and Chief Executive Officer of MIRA (now MDA), in addition to the duties of MIRA's Chief Financial Officer (now MDA);

**WHEREAS**, the combined duties of the President and Chief Executive Officer and Chief Financial Officer of MDA require a full-time employee;

**WHEREAS**, the MDA wishes to increase Mark Daley's compensation in consideration of the full-time work required to discharge his responsibilities;

**WHEREAS**, The MDA's Human Resources Committee voted on October 11, 2023, to recommend to the Board of Directors that it approve amendments to Mark Daley's Employment Agreement changing Mark Daley's status to full-time and increasing his compensation to a bi-weekly rate of Eight Thousand Three Hundred Nineteen Dollars and Twenty-Three Cents (\$8,319.23) (Two Hundred Sixteen Thousand Three Hundred Dollars annualized); and

**WHEREAS**, with an effective date of January 6, 2024, the amendments to the President & CEO Agreement, draft attached as exhibit A, will include the following essential terms:

- **Full-Time Employment.** Effective on January 6, 2024, the following language in Section 3 of the President & CEO Agreement is hereby deleted and void: "Employee shall typically work thirty (30) hours per week, working in the office Mondays through Thursdays, plus be available for work from home on Fridays. Employee shall work additional work hours as may be necessary to meet work requirements." In place of the deleted and voided language, the following language is substituted therefore: "Employee shall be employed as a full-time employee of MDA."
- **Compensation.** Effective prospectively with the first full pay period on or after January 6, 2024, Section 4 of the President & CEO Agreement is deleted and voided and the following new Section 4 is substituted therefore: "4. Employee's compensation rate for this Renewal Term and any subsequent Renewal Term, subject to modification as recommended by the Human Resources Committee and approved by the Board of Directors, be at a bi-weekly rate of Eight Thousand Three Hundred Nineteen Dollars and Twenty-Three Cents (\$8,319.23) (Two Hundred Sixteen Thousand Three Hundred Dollars annualized) plus an annual cost of living adjustment effective on the first day of July of no less than the percentage increase in the Consumer Price Index for the previous year. Employee's salary shall be payable in regular installments in accordance with the MDA's general payroll practices and is subject to customary withholding."

**WHEREAS**, MDA's enabling statute provides that "...any contract for which the annual consideration is greater than fifty thousand dollars shall be approved by a two-thirds vote of the authority's full board of directors."

**NOW, THEREFORE, it is RESOLVED:** that the Chairperson of the Board is hereby authorized to enter into a First Amendment To President And Chief Executive Officer Employment Agreement Between Mira And Mark T. Daley on substantially the terms and provisions discussed at this meeting.

**FIRST AMENDMENT TO  
PRESIDENT AND CHIEF EXECUTIVE OFFICER  
EMPLOYMENT AGREEMENT  
BETWEEN MIRA AND MARK T. DALEY**

**THIS FIRST AMENDMENT TO PRESIDENT AND CHIEF EXECUTIVE OFFICER EMPLOYMENT AGREEMENT BETWEEN MIRA AND MARK T. DALEY** (hereafter "Agreement") is made and entered into by and between the MIRA Dissolution Authority and its affiliated entities, predecessors, successors, assigns, and insurers, including but not limited to the Materials Innovation and Recycling Authority (hereafter "MIRA") and Connecticut Resources Recovery Authority (hereafter "CRRA"), and its and their respective present and former officers, members, directors, managers, and agents (hereafter collectively "MDA"), and Mark T. Daley, an individual residing at 172 North Road, Harwinton, Connecticut 06791 as of the date of execution by both Parties (hereafter "Employee"), all collectively referred to as the "Parties".

**WHEREAS**, MIRA and the Employee entered into an employment agreement effective on or about August 1, 2013, for the period from August 1, 2013 to July 31, 2015, with successive one-year renewal terms, for the position of MIRA's Chief Financial Officer (hereafter the "Original CFO Agreement");

**WHEREAS**, MIRA and the Employee entered into an employment agreement on or about June 10, 2021, for the period from July 1, 2021 to June 30, 2022, with successive one-year renewal terms, for the position of MIRA's Chief Financial Officer (hereafter the "CFO Agreement");

**WHEREAS**, MIRA and the Employee entered into an Addendum to Chief Financial Officer Employment Agreement Between MIRA and Mark T. Daley on or about September 22, 2022 (hereafter the "Addendum Agreement");

**WHEREAS**, MIRA and the Employee entered into a President and Chief Executive Officer Employment Agreement on or about September 22, 2022, for the period from January 6, 2023 to January 5, 2024, with successive six-month renewal terms, for the position of MIRA's President and Chief Executive Officer (hereafter the "President & CEO Agreement");

**WHEREAS**, Public Act No. 23-170 created the MIRA Dissolution Authority ("MDA") as successor in interest to the Materials Innovation and Recycling Authority ("MIRA") effective as of July 1, 2023;

**WHEREAS**, effective July 1, 2023, any contract, right of action or matter undertaken or commenced by MIRA will be undertaken and completed by the MDA;

**WHEREAS**, the officers and employees of MIRA were transferred to the MDA and all property of MIRA became the property of the MDA effective July 1, 2023;

**WHEREAS**, effective July 1, 2023, all of MIRA's waste transfer operations, reporting and business activities continued uninterrupted under the governance of the MDA in fulfillment of existing municipal service agreements, operating and other contracts;

**WHEREAS**, the MDA will continue all of MIRA's ongoing waste management and related operations, but wind them down in an orderly and responsible manner by July 1, 2026;

**WHEREAS**, in addition to MIRA's existing statutory authority, the MDA's interim mission will be to identify the immediate environmental needs and knowledge necessary for future redevelopment of the South Meadows site;

**WHEREAS**, effective January 6, 2023, Employee assumed the responsibilities of President and Chief Executive Officer of MIRA (now MDA), in addition to the duties of MIRA's Chief Financial Officer (now MDA);

**WHEREAS**, the combined duties of the President and Chief Executive Officer and Chief Financial Officer of MDA require a full-time employee;

**WHEREAS**, the Parties wish to increase Employee's compensation in consideration of the full-time work required to discharge Employee's responsibilities; and

**WHEREAS**, the Parties agree that there is sufficient and valid consideration for this Agreement, including the mutual promises contained herein;

**NOW THEREFORE**, in addition to the forgoing agreements and in consideration of the premises and of the mutual covenants and agreements contained in this Agreement, MDA and the Employee hereby further agree to amend the President & CEO Agreement as follows:

1. **Full-Time Employment.** Effective on January 6, 2024, the following language in Section 3 of the President & CEO Agreement is hereby deleted and void: "Employee shall typically work thirty (30) hours per week, working in the office Mondays through Thursdays, plus be available for work from home on Fridays. Employee shall work additional work hours as may be necessary to meet work requirements." In place of the deleted and voided language, the following language is substituted therefore: "Employee shall be employed as a full-time employee of MDA."

2. **Compensation.** Effective prospectively with the first full pay period on or after January 6, 2024, Section 4 of the President & CEO Agreement is deleted and voided and the following new Section 4 is substituted therefore: "4. Employee's compensation rate for this Renewal Term and any subsequent Renewal Term, subject to modification as recommended by the Human Resources Committee and approved by the Board of Directors, be at a bi-weekly rate of Eight Thousand Three Hundred Nineteen Dollars and Twenty-Three Cents (\$8,319.23) (Two Hundred Sixteen Thousand Three Hundred

Dollars annualized) plus an annual cost of living adjustment effective on the first day of July of no less than the percentage increase in the Consumer Price Index for the previous year. Employee's salary shall be payable in regular installments in accordance with the MDA's general payroll practices and is subject to customary withholding."

3. In all other respects the President & CEO Agreement remains in full force and effect.

**IN WITNESS WHEREOF**, the Parties hereto have caused this Agreement to be duly executed as of the date set forth below.

**FOR MIRA DISSOLUTION AUTHORITY:**

By: \_\_\_\_\_  
Bert Hunter  
Chairperson, MIRA Dissolution Authority  
Date: \_\_\_\_\_

**FOR MARK T. DALEY:**

By: \_\_\_\_\_  
Mark T. Daley  
Date: \_\_\_\_\_

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# **Attachment 10**



DISSOLUTION AUTHORITY  
BOARD OF DIRECTORS FINANCIAL REPORT  
PERIOD ENDING ..... **October 31, 2023**

CSWS Financials - This report reflects the budget versus actual financial performance of the CSWS for the current month and on a year to date basis. This is an accrual basis report in that revenues are recognized when earned and expenses are recognized when incurred.

As indicated in this report, operating revenues for October totaled \$0.67 million (3.3% under budget). The deficits in member town MSW and spot waste were nearly offset by surplus interest income. Year to date revenues are 5.1% above budget. Accrued expenditures for October totaled \$0.92 million (7.6% under budget). The deficit in recycling services was more than offset by surpluses in all other lines. Year to date total accrued expenditures are 0.6% above budget. Year to date the CSWS has incurred an operating loss of \$1.54 million which is \$0.11 million (6.9%) under budget.

CSWS MSW Delivery Summary - This report reflects the budget versus actual MSW tons delivered, revenue and price per ton for member towns, other contracts, waste haulers and spot.

October deliveries totaled 4,694 tons which is 560 tons (10.7%) under budget. Member town deliveries were 439 tons (8.6%) under budget with delivery enforcement activities ongoing. Spot waste deliveries were 122 tons under budget in October. The Authority conducted a spot waste solicitation to mitigate shortfall penalties to Preston. Deliveries commenced in August and ended September 30. Year to date deliveries totaled 21,180 tons (0.8% above budget).

CSWS MSW Transportation Detail - This report reflects the budget versus actual MSW transported from the Essex Transfer Station to the Resource Recovery Facility in Preston CT, and from the Torrington Transfer Station to the Keystone Sanitary Landfill in Pennsylvania including tons transported and transportation price per ton.

In October, 2,934 tons were transported from Essex to Preston at the rate of \$16.36 per ton. The total Essex transportation expense was \$48,008 which was 5.4% under budget. In October, 1,741 tons were transported from Torrington to Keystone at the rate of \$54.72 per ton. The total Torrington transportation expense was \$95,253 which was 5.6% under budget.

Total MSW Transportation expense for the month of October was \$143,260 which was 5.5% under budget. Year to date transportation expense is 1.1% under budget.

CSWS MSW Disposal Detail - This report reflects the budget versus actual MSW received by (and disposed at) the Preston Resource Recovery Facility and the Keystone Sanitary Landfill including tons received and disposal price per ton.

In October, 2,956 tons were received and processed at Preston at an average rate including spot and delivery penalties of \$98.80 per ton. The total Preston disposal expense was \$292,049 which was 11.3% under budget. In October, 1,741 tons were received and disposed at Keystone at the rate of \$44.56 per ton. The total Keystone disposal expense was \$77,567 which was 9.4% under budget.

Total MSW disposal expense for the month of October was \$369,616 (10.9% under budget).

MSW transportation and disposal combined for total MSW services expense of \$512,876 for October (9.5% under budget). Year to date MSW services expense is 1.2% above budget.



DISSOLUTION AUTHORITY  
BOARD OF DIRECTORS FINANCIAL REPORT  
PERIOD ENDING ..... **October 31, 2023**

CSWS Recycling Summary - This report reflects current month and year to date accrued revenue and expense associated with CSWS recycling operations stated in terms relevant to the Authority's transfer station and recycling service operating contracts.

As indicated, recycling service expense totaled \$130,701 in October which includes \$26,634 in transportation expense and \$101,943 in contract operating expense which were a combined 18.0% above budget. Transportation expenses from the Torrington and Essex transfer stations were 21.3% under budget and are detailed on the Recycling Transportation Report. Recycling service contract operating charges are detailed on the Recycling Contract Operating Report. As indicated, the deficit in Recycling Services expense is driven by above budget net base processing fees per ton, which reflect current commodity pricing adjustments, and above budget management fees reflecting a renegotiated service agreement providing for vacating and unencumbering of the CSWS Recycling Facility and overall site.

Scrap Metal Sales - This report reflects budget versus actual scrap metal sales broken down into ferrous and non-ferrous metals categories.

The Authority did not include projected scrap metal sales in its fiscal year 2024 budget due to the undeterminable amount of such revenue. There were no actual sales in October. Scrap metal sales are expected to ramp up as the MIRA dissolution process and formal closure of the Hartford waste to energy facility moves forward. Relevant budget adoption resolutions did provide that actual scrap metal sales revenue, including sales of surplus equipment, be deposited to the Property Division general fund to replenish a \$1.35 million approved use of Property Division reserves in support of certain contingent and temporary costs associated with maintenance and closure of the Authority's South Meadows Site.

Property Division Financials - This report reflects the budget versus actual financial performance of the Property Division for the current month and on a year to date basis. This is an accrual basis report in that revenues are recognized when earned and expenses are recognized when incurred.

As indicated, revenue to the Property Division was \$0.05 million (39.8%) above budget in October due to above budget interest income. The variance in lease revenue is due to GASB 87 accounting treatment of receipts. Operating expenses were 40.3% under budget primarily due to savings in the Authority's South Meadows Site O&M expenses. The Property Division's total operating loss is 89.6% under budget year to date.

MIRA Cash Flow - This "cash basis" report reflects the monthly flow of cash through the bank accounts and STIF reserve funds that represent all of the Authority's ongoing operations. The flow of funds is executed monthly in accordance with Board approved criteria.

Property Division cash receipts and interest earnings relative to the division's cash expenditures were sufficient to increase total Property Division reserves from \$26.35 million to \$26.63 million. CSWS cash receipts were not sufficient to execute budgeted distributions to the CSWS Operating fund causing a draw of \$314,334 from its Tip Fee Stabilization Fund. After the distribution of October receipts, total reserves in support of the CSWS decreased from \$23.59 million to \$23.01 million. Together with Other Division funds, the Authority's total cash reserves declined from \$54.54 million to \$54.33 million in the month of October.

Decommissioning Funds - The Authority's Decommissioning Reserve was originally funded at \$3.3 million and an associated budget established for financial reporting purposes. Closure work and expenditures are pending approval of a closure plan by DEEP and contracting activity by the Authority. Interest earnings are retained within this account resulting in its growth to \$3.48 million.

MIRA Dissolution Authority  
 FY 2024 Board of Directors Financial Report

[Narrative](#)

CSWS Monthly Financial Report

Period Ending: October 31, 2023

	Current Month		Variance		Year to Date		Variance	
	Budget	Actual	Better (Worse) than Budget		Budget	Actual	Better (Worse) than Budget	
			\$	%			\$	%
<b>REVENUES</b>								
<i>Member Town MSW</i>	\$ 596,412	\$ 545,505	\$ (50,907)	-8.5%	\$ 2,385,647	\$ 2,274,967	\$ (110,680)	-4.6%
<i>Other Contracts MSW</i>	\$ -	\$ -	\$ -	n/a	\$ -	\$ -	\$ -	n/a
<i>Spot Waste MSW</i>	\$ 9,574	\$ -	\$ (9,574)	n/a	\$ 38,297	\$ 120,214	\$ 81,917	213.9%
Bypass, Delivery & Other Charges	\$ 100	\$ -	\$ (100)	n/a	\$ 400	\$ -	\$ (400)	n/a
Member Service Fee	\$ -	\$ -	\$ -	n/a	\$ -	\$ -	\$ -	n/a
CSWS Metal Sales	\$ -	\$ -	\$ -	n/a	\$ -	\$ -	\$ -	n/a
Bulky Waste	\$ -	\$ -	\$ -	n/a	\$ -	\$ -	\$ -	n/a
Other Energy Markets	\$ 45,305	\$ 37,732	\$ (7,573)	-17%	\$ 181,220	\$ 173,763	\$ (7,457)	-4.1%
Misc. (Interest, Fees, Other)	\$ 40,250	\$ 85,809	\$ 45,559	113%	\$ 161,000	\$ 337,806	\$ 176,806	110%
<b>TOTAL ACCRUED REVENUES</b>	\$ 691,641	\$ 669,045	\$ (22,596)	-3.3%	\$ 2,766,564	\$ 2,906,750	\$ 140,186	5.1%
<b>EXPENDITURES</b>								
Authority Budget	\$ 85,411	\$ 62,755	\$ 22,657	26.5%	\$ 483,950	\$ 424,802	\$ 59,147	12.2%
Direct Personnel	\$ 69,917	\$ 65,356	\$ 4,561	6.5%	\$ 279,667	\$ 284,065	\$ (4,398)	-1.6%
Operational Expense	\$ 17,260	\$ 20,694	\$ (3,434)	-19.9%	\$ 356,649	\$ 328,559	\$ 28,090	7.9%
Host Community Benefit	\$ 4,266	\$ 4,033	\$ 233	5.5%	\$ 17,063	\$ 17,045	\$ 18	0.1%
MSW Services	\$ 566,519	\$ 512,876	\$ 53,643	9.5%	\$ 2,266,078	\$ 2,294,012	\$ (27,934)	-1.2%
Recycling Services	\$ 110,735	\$ 130,701	\$ (19,965)	-18.0%	\$ 442,941	\$ 585,781	\$ (142,841)	-32.2%
Transfer Station - Essex	\$ 70,708	\$ 67,288	\$ 3,420	4.8%	\$ 282,833	\$ 274,499	\$ 8,334	2.9%
Transfer Station - Torrington	\$ 59,730	\$ 57,676	\$ 2,054	3.4%	\$ 238,919	\$ 240,112	\$ (1,193)	-0.5%
Contingency	\$ 12,250	\$ -	\$ 12,250	n/a	\$ 49,000	\$ (4,801)	\$ 53,801	109.8%
<b>TOTAL ACCRUED EXPENDITURES</b>	\$ 996,796	\$ 921,378	\$ 75,418	7.6%	\$ 4,417,100	\$ 4,444,074	\$ (26,974)	-0.6%
<b>OPERATING INCOME (LOSS)</b>								
<i>(Use of Reserves / Transfers)</i>	\$ (305,155)	\$ (252,333)	\$ 52,822	-17.3%	\$ (1,650,536)	\$ (1,537,324)	\$ 113,212	-6.9%

MIRA Dissolution Authority  
 FY 2024 Board of Directors Financial Report

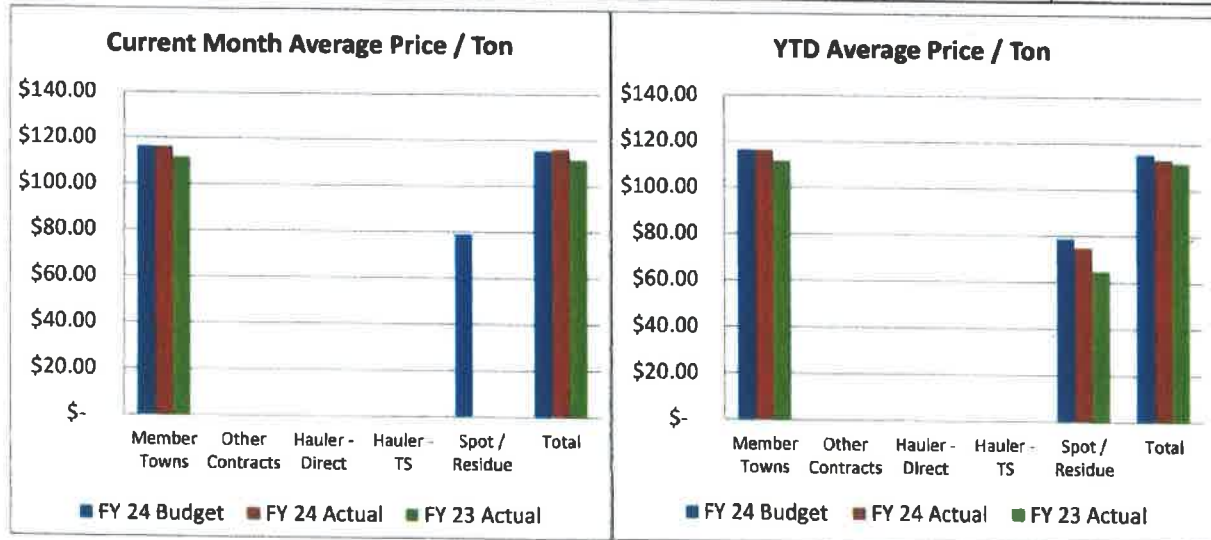
Narrative

CSWS MSW Delivery Summary

Period Ending:

**October 31, 2023**

FY 24 Budget	Current Month			Year To Date		
	Tons	Revenue	Price	Tons	Revenue	Price
<u>Member Towns</u>	5,133	\$ 596,412	\$ 116.20	20,530	\$ 2,385,647	\$ 116.20
<u>Other Contracts</u>	-	\$ -	\$ -	-	\$ -	\$ -
<u>Hauler - Direct</u>	-	\$ -	\$ -	-	\$ -	\$ -
<u>Hauler - TS</u>	-	\$ -	\$ -	-	\$ -	\$ -
<u>Spot / Residue</u>	122	\$ 9,574	\$ 78.80	486	\$ 38,297	\$ 78.80
<b>Total</b>	<b>5,254</b>	<b>\$ 605,986</b>	<b>\$ 115.34</b>	<b>21,016</b>	<b>\$ 2,423,944</b>	<b>\$ 115.34</b>
<b>FY 24 Actual</b>	<b>Tons</b>	<b>Revenue</b>	<b>Price</b>	<b>Tons</b>	<b>Revenue</b>	<b>Price</b>
Member Towns	4,694	\$ 545,505	\$ 116.22	19,577	\$ 2,274,967	\$ 116.20
Other Contracts	-	\$ -	\$ -	-	\$ -	\$ -
Hauler - Direct	-	\$ -	\$ -	-	\$ -	\$ -
Hauler - TS	-	\$ -	\$ -	-	\$ -	\$ -
Spot / Residue	-	\$ -	\$ -	1,603	\$ 120,214	\$ 75.00
<b>Total</b>	<b>4,694</b>	<b>\$ 545,505</b>	<b>\$ 116.22</b>	<b>21,180</b>	<b>\$ 2,395,181</b>	<b>\$ 113.09</b>
<b>Variance</b>	<b>Tons</b>	<b>Revenue</b>	<b>Price</b>	<b>Tons</b>	<b>Revenue</b>	<b>Price</b>
Member Towns	(439)	\$ (50,907)	\$ 0.02	(953)	\$ (110,680)	\$ 0.00
Other Contracts	-	\$ -	\$ -	-	\$ -	\$ -
Hauler - Direct	-	\$ -	\$ -	-	\$ -	\$ -
Hauler - TS	-	\$ -	\$ -	-	\$ -	\$ -
Spot / Residue	(122)	\$ (9,574)	\$ (78.80)	1,117	\$ 81,917	\$ (3.80)
<b>Total</b>	<b>(560)</b>	<b>\$ (60,481)</b>	<b>\$ 0.88</b>	<b>164</b>	<b>\$ (28,763)</b>	<b>\$ (2.25)</b>
<b>Total % Var.</b>	<b>-10.7%</b>	<b>-10.0%</b>	<b>0.8%</b>	<b>0.8%</b>	<b>-1.2%</b>	<b>-2.0%</b>



MIRA Dissolution Authority  
 FY 2024 Board of Directors Financial Report  
 MSW Transportation Detail

[Narrative](#)

Period Ending: **October 31, 2023**

Budget FY 2024	Essex MSW to Preston			Essex to Preston Shortfall			Torrington MSW to Keystone			Total Expense
	Tons	Rate	Expense	Tons	Rate	Expense	Tons	Rate	Expense	
July	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
August	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
September	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
October	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
November	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
December	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
January	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
February	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
March	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
April	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
May	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
June	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
YTD	12,847.33	\$ 15.80	202,988	-	#DIV/0!	-	7,682.67	\$ 52.51	403,417	\$ 606,405

Actual FY 2024	Essex MSW to Preston			Essex to Preston Shortfall			Torrington MSW to Keystone			Total Expense
	Tons	Rate	Expense	Tons	Rate	Expense	Tons	Rate	Expense	
July	2,847.87	\$ 18.52	\$ 52,743	-	\$ -	\$ -	1,872.97	\$ 53.74	\$ 100,653	\$ 153,395
August	3,330.13	\$ 16.02	\$ 53,349	-	\$ -	\$ -	2,021.51	\$ 53.51	\$ 108,167	\$ 161,516
September	2,889.30	\$ 16.26	\$ 46,882	-	\$ -	\$ -	1,744.72	\$ 54.30	\$ 94,737	\$ 141,619
October	2,934.45	\$ 16.36	\$ 48,008	-	\$ -	\$ -	1,740.74	\$ 54.72	\$ 95,253	\$ 143,260
November			\$ -			\$ -			\$ -	\$ -
December			\$ -			\$ -			\$ -	\$ -
January			\$ -			\$ -			\$ -	\$ -
February			\$ -			\$ -			\$ -	\$ -
March			\$ -			\$ -			\$ -	\$ -
April			\$ -			\$ -			\$ -	\$ -
May			\$ -			\$ -			\$ -	\$ -
June			\$ -			\$ -			\$ -	\$ -
YTD	11,995.75	\$ 16.75	200,981	-	#DIV/0!	-	7,379.94	\$ 54.04	398,809	\$ 599,790

Variance FY 2024	Essex MSW to Preston			Essex to Preston Shortfall			Torrington MSW to Keystone			Total Expense
	Tons	Rate	Expense	Tons	Rate	Expense	Tons	Rate	Expense	
July	(363.96)	2.72	1,996	-	-	-	(47.70)	1.23	(202)	1,794
August	118.30	0.22	2,602	-	-	-	100.84	1.00	7,313	9,914
September	(328.53)	0.46	(3,865)	-	-	-	(175.95)	1.79	(6,118)	(9,982)
October	(277.38)	0.56	(2,739)	-	-	-	(179.93)	2.21	(5,602)	(8,341)
November										
December										
January										
February										
March										
April										
May										
June										
YTD	(851.58)	0.95	(2,007)	-	#DIV/0!	-	(302.73)	1.53	(4,608)	(6,615)

MIRA Dissolution Authority  
 FY 2024 Board of Directors Financial Report  
 MSW Disposal Detail

Narrative

Period Ending: **October 31, 2023**

Budget FY 2024	Essex MSW & Spot to Preston			Essex to Preston Shortfall			Torrington MSW to Keystone			Total
	Tons	Rate	Expense	Tons	Rate	Expense	Tons	Rate	Expense	Expense
July	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
August	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
September	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
October	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
November	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
December	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
January	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
February	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
March	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
April	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
May	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
June	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
YTD	13,333	\$ 98.80	1,317,333	-	#DIV/0!	-	7,682.67	\$ 44.56	342,340	\$ 1,659,673

Actual FY 2024	Essex MSW & Spot to Preston			Essex to Preston Shortfall			Torrington MSW to Keystone			Total
	Tons	Rate	Expense	Tons	Rate	Expense	Tons	Rate	Expense	Expense
July	2,869.62	\$ 98.80	\$ 283,518	-	\$ -	\$ -	1,872.97	\$ 44.56	\$ 83,460	\$ 366,978
August	4,154.98	\$ 100.88	\$ 419,170	-	\$ -	\$ -	2,021.51	\$ 44.56	\$ 90,078	\$ 509,248
September	3,717.91	\$ 99.69	\$ 370,635	-	\$ -	\$ -	1,744.72	\$ 44.56	\$ 77,745	\$ 448,379
October	2,955.96	\$ 98.80	\$ 292,049	-	\$ -	\$ -	1,740.74	\$ 44.56	\$ 77,567	\$ 369,616
November			\$ -			\$ -			\$ -	\$ -
December			\$ -			\$ -			\$ -	\$ -
January			\$ -			\$ -			\$ -	\$ -
February			\$ -			\$ -			\$ -	\$ -
March			\$ -			\$ -			\$ -	\$ -
April			\$ -			\$ -			\$ -	\$ -
May			\$ -			\$ -			\$ -	\$ -
June			\$ -			\$ -			\$ -	\$ -
YTD	13,698.47	\$ 99.67	1,365,372	-	#DIV/0!	-	7,379.94	\$ 44.56	328,850	\$ 1,694,222

Variance FY 2024	Essex MSW & Spot to Preston			Essex to Preston Shortfall			Torrington MSW to Keystone			Total
	Tons	Rate	Expense	Tons	Rate	Expense	Tons	Rate	Expense	Expense
July	(463.71)	-	(45,815)	-	-	-	(47.70)	-	(2,125)	(47,940)
August	821.65	2.08	89,836	-	-	-	100.84	-	4,494	94,330
September	384.58	0.89	41,301	-	-	-	(175.95)	-	(7,840)	33,461
October	(377.37)	(0.00)	(37,285)	-	-	-	(179.93)	-	(8,018)	(45,302)
November										
December										
January										
February										
March										
April										
May										
June										
YTD	365.14	0.87	48,038	-	#DIV/0!	-	(302.73)	-	(13,490)	34,549

MIRA Dissolution Authority  
 FY 2024 Board of Directors Financial Report  
 CSWS Recycling Summary

[Narrative](#)

Period Ending:

October 31, 2023

Budget FY 2024	Non Participating Delivery Revenue					Operating Expenses				
	Essex	Torrington	Total	Rate	Revenue	Trans.	Contract Op.	Direct O&M	Residue	Total
July	-	-	-		\$ -	\$ 33,822	\$ 76,913	\$ -	\$ -	\$ 110,735
August	-	-	-		\$ -	\$ 33,822	\$ 76,913	\$ -	\$ -	\$ 110,735
September	-	-	-		\$ -	\$ 33,822	\$ 76,913	\$ -	\$ -	\$ 110,735
October	-	-	-		\$ -	\$ 33,822	\$ 76,913	\$ -	\$ -	\$ 110,735
November	-	-	-		\$ -	\$ 33,822	\$ 76,913	\$ -	\$ -	\$ 110,735
December	-	-	-		\$ -	\$ 33,822	\$ 76,913	\$ -	\$ -	\$ 110,735
January	-	-	-		\$ -	\$ 33,822	\$ 76,913	\$ -	\$ -	\$ 110,735
February	-	-	-		\$ -	\$ 33,822	\$ 76,913	\$ -	\$ -	\$ 110,735
March	-	-	-		\$ -	\$ 33,822	\$ 76,913	\$ -	\$ -	\$ 110,735
April	-	-	-		\$ -	\$ 33,822	\$ 76,913	\$ -	\$ -	\$ 110,735
May	-	-	-		\$ -	\$ 33,822	\$ 76,913	\$ -	\$ -	\$ 110,735
June	-	-	-		\$ -	\$ 33,822	\$ 76,913	\$ -	\$ -	\$ 110,735
YTD	-	-	-		\$ -	\$ 135,287	\$ 307,653	\$ -	\$ -	\$ 442,941

Actual FY 2024	Non Participating Delivery Revenue					Operating Expenses				
	Essex	Torrington	Total	Rate	Revenue	Trans.	Contract Op.	Direct O&M	Residue	Total
July	-	-	-		\$ -	\$ 30,929	\$ 120,468	\$ -	\$ -	\$ 151,397
August	-	-	-		\$ -	\$ 31,518	\$ 131,991	\$ -	\$ 250	\$ 163,759
September	-	-	-		\$ -	\$ 27,652	\$ 112,273	\$ -	\$ -	\$ 139,925
October	-	-	-		\$ -	\$ 26,634	\$ 101,943	\$ -	\$ 2,124	\$ 130,701
November	-	-	-		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
December	-	-	-		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
January	-	-	-		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
February	-	-	-		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
March	-	-	-		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
April	-	-	-		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
May	-	-	-		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
June	-	-	-		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
YTD	-	-	-		\$ -	\$ 116,733	\$ 466,675	\$ -	\$ 2,374	\$ 585,781

Variance FY 2024	Non Participating Delivery Revenue					Operating Expenses				
	Essex	Torrington	Total	Rate	Revenue	Trans.	Contract Op.	Direct O&M	Residue	Total
July	-	-	-		\$ -	\$ (2,893)	\$ 43,555	\$ -	\$ -	\$ 40,662
August	-	-	-		\$ -	\$ (2,304)	\$ 55,078	\$ -	\$ 250	\$ 53,024
September	-	-	-		\$ -	\$ (6,170)	\$ 35,359	\$ -	\$ -	\$ 29,190
October	-	-	-		\$ -	\$ (7,188)	\$ 25,029	\$ -	\$ 2,124	\$ 19,965
November	-	-	-		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
December	-	-	-		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
January	-	-	-		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
February	-	-	-		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
March	-	-	-		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
April	-	-	-		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
May	-	-	-		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
June	-	-	-		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
YTD	-	-	-		\$ -	\$ (18,555)	\$ 159,021	\$ -	\$ 2,374	\$ 142,841

**MIRA Dissolution Authority  
 FY 2024 Board of Directors Financial Report  
 CSWS Recycling Transportation**

*Narrative*

Budget FY 2024	Essex to Berlin			Torrington to Berlin			Total Expense
	Tons	Rate	Expense	Tons	Rate	Expense	
July	549.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
August	549.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
September	549.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
October	549.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
November	549.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
December	549.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
January	549.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
February	549.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
March	549.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
April	549.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
May	549.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
June	549.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
YTD	2,197.33	\$ 42.14	92,596	1,648.33	\$ 25.90	42,692	\$ 135,287

Actual FY 2024	Essex to Berlin			Torrington to Berlin			Total Expense
	Tons	Rate	Expense	Tons	Rate	Expense	
July	608.26	\$35.12	\$ 21,362	364.66	\$ 26.24	\$ 9,567	\$ 30,929
August	669.15	\$32.05	\$ 21,446	384.26	\$ 26.21	\$ 10,071	\$ 31,518
September	582.91	\$32.52	\$ 18,306	353.15	\$ 26.47	\$ 9,346	\$ 27,652
October	556.25	\$ 32.71	\$ 18,195	316.41	\$ 26.67	\$ 8,439	\$ 26,634
November			\$ -			\$ -	\$ -
December			\$ -			\$ -	\$ -
January			\$ -			\$ -	\$ -
February			\$ -			\$ -	\$ -
March			\$ -			\$ -	\$ -
April			\$ -			\$ -	\$ -
May			\$ -			\$ -	\$ -
June			\$ -			\$ -	\$ -
YTD	2,396.57	\$ 33.09	79,309	1,418.48	\$ 26.38	37,423	\$ 116,733

Variance FY 2024	Essex to Berlin			Torrington to Berlin			Total Expense
	Tons	Rate	Expense	Tons	Rate	Expense	
July	58.93	(7.02)	(1,787)	(47.42)	0.34	(1,106)	(2,893)
August	119.82	(10.09)	(1,703)	(27.82)	0.31	(602)	(2,304)
September	13.58	(9.62)	(4,843)	(58.93)	0.57	(1,327)	(6,170)
October	6.92	(9.43)	(4,954)	(95.67)	0.77	(2,234)	(7,188)
November							
December							
January							
February							
March							
April							
May							
June							
YTD	199.24	(9.05)	(13,287)	(229.85)	0.48	(5,268)	(18,555)

MIRA Dissolution Authority  
 FY 2024 Board of Directors Financial Report  
 CSWS Recycling Contract Operating

[Narrative](#)

Period Ending:

October 31, 2023

Budget FY 2024	Base Operating Charge					Management Fee	Total Expense
	Total Tons	BPF	ACR	Net Price	Expense		
July	961.43	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ -	\$ 76,913
August	961.43	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ -	\$ 76,913
September	961.43	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ -	\$ 76,913
October	961.43	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ -	\$ 76,913
November	961.43	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ -	\$ 76,913
December	961.43	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ -	\$ 76,913
January	961.43	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ -	\$ 76,913
February	961.43	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ -	\$ 76,913
March	961.43	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ -	\$ 76,913
April	961.43	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ -	\$ 76,913
May	961.43	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ -	\$ 76,913
June	961.43	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ -	\$ 76,913
<b>YTD</b>	<b>3,846</b>	<b>\$ 90.18</b>	<b>\$ (10.18)</b>	<b>\$ 80.00</b>	<b>307,653</b>	<b>-</b>	<b>\$ 307,653</b>

Actual FY 2024	Base Operating Charge					Management Fee	Total Expense
	Total Tons	BPF	ACR	Net Price	Expense		
July	984.2	\$ 90.18	\$ 2.59	\$ 92.77	\$ 91,301	\$ 29,167	\$ 120,468
August	1,067.2	\$ 90.18	\$ 6.17	\$ 96.35	\$ 102,825	\$ 29,167	\$ 131,991
September	934.3	\$ 90.18	\$ (1.21)	\$ 88.97	\$ 83,106	\$ 29,167	\$ 112,273
October	895.7	\$ 90.18	\$ (6.21)	\$ 83.97	\$ 72,776	\$ 29,167	\$ 101,943
November				\$ -	\$ -		\$ -
December				\$ -	\$ -		\$ -
January				\$ -	\$ -		\$ -
February				\$ -	\$ -		\$ -
March				\$ -	\$ -		\$ -
April				\$ -	\$ -		\$ -
May				\$ -	\$ -		\$ -
June				\$ -	\$ -		\$ -
<b>YTD</b>	<b>3,852</b>	<b>\$ 90.18</b>	<b>\$ 0.68</b>	<b>\$ 90.86</b>	<b>350,008</b>	<b>116,667</b>	<b>\$ 466,675</b>

Variance FY 2024	Base Operating Charge					Management Fee	Total Expense
	Total Tons	BPF	ACR	Net Price	Expense		
July	22.8	-	12.77	12.77	14,388	29,167	43,555
August	105.8	-	16.35	16.35	25,911	29,167	55,078
September	(27.3)	-	8.97	8.97	6,193	29,167	35,359
October	(94.7)	-	3.97	3.97	(4,137)	29,167	25,029
November							
December							
January							
February							
March							
April							
May							
June							
<b>YTD</b>	<b>6</b>	<b>-</b>	<b>10.86</b>	<b>10.86</b>	<b>42,355</b>	<b>116,667</b>	<b>159,021</b>

MIRA Dissolution Authority  
 FY 2024 Board of Directors Financial Report  
 Scrap Metal Sales

[Narrative](#)

Period Ending: **October 31, 2023**

Budget FY 2024	Ferrous Metal					Non - Ferrous Metal					Total Revenue
	Gross Tons	Base Price	Adj.	Net Price	Revenue	Gross Tons	Base Price	Adj.	Net Price	Revenue	
July				\$ -	\$ -				\$ -	\$ -	\$ -
August				\$ -	\$ -				\$ -	\$ -	\$ -
September				\$ -	\$ -				\$ -	\$ -	\$ -
October				\$ -	\$ -				\$ -	\$ -	\$ -
November				\$ -	\$ -				\$ -	\$ -	\$ -
December				\$ -	\$ -				\$ -	\$ -	\$ -
January				\$ -	\$ -				\$ -	\$ -	\$ -
February				\$ -	\$ -				\$ -	\$ -	\$ -
March				\$ -	\$ -				\$ -	\$ -	\$ -
April				\$ -	\$ -				\$ -	\$ -	\$ -
May				\$ -	\$ -				\$ -	\$ -	\$ -
June				\$ -	\$ -				\$ -	\$ -	\$ -
<b>YTD</b>			#DIV/0!	#DIV/0!				#DIV/0!	#DIV/0!		\$ -

Actual FY 2024	Ferrous Metal					Non - Ferrous Metal					Total Revenue
	Gross Tons	Base Price	Adj.	Net Price	Revenue	Gross Tons	Base Price	Adj.	Net Price	Revenue	
July				\$ -	\$ -				\$ -	\$ -	\$ -
August				\$ -	\$ -				\$ -	\$ -	\$ -
September				\$ -	\$ -				\$ -	\$ -	\$ -
October				\$ -	\$ -				\$ -	\$ -	\$ -
November				\$ -	\$ -				\$ -	\$ -	\$ -
December				\$ -	\$ -				\$ -	\$ -	\$ -
January				\$ -	\$ -				\$ -	\$ -	\$ -
February				\$ -	\$ -				\$ -	\$ -	\$ -
March				\$ -	\$ -				\$ -	\$ -	\$ -
April				\$ -	\$ -				\$ -	\$ -	\$ -
May				\$ -	\$ -				\$ -	\$ -	\$ -
June				\$ -	\$ -				\$ -	\$ -	\$ -
<b>YTD</b>			#DIV/0!	#DIV/0!				#DIV/0!	#DIV/0!		\$ -

Variance FY 2024	Ferrous Metal					Non - Ferrous Metal					Total Revenue
	Gross Tons	Base Price	Adj.	Net Price	Revenue	Gross Tons	Base Price	Adj.	Net Price	Revenue	
July											
August											
September											
October											
November											
December											
January											
February											
March											
April											
May											
June											
<b>YTD</b>			#DIV/0!	#DIV/0!				#DIV/0!	#DIV/0!		

MIRA Dissolution Authority  
 FY 2024 Board of Directors Financial Report

Narrative

Property Division Monthly Financial Report

Period Ending: **October 31, 2023**

REVENUES	Current Month		Variance		Year to Date		Variance	
	Budget	Actual	Better (Worse) than Budget		Budget	Actual	Better (Worse) than Budget	
			\$	%			\$	%
Real & Personal Property Sales								
Scrap Metal Sales	\$ -	\$ -	\$ -	n/a	\$ -	\$ -	\$ -	n/a
Equipment / Inventory Sales	\$ -	\$ -	\$ -	n/a	\$ -	\$ 206,250	\$ 206,250	n/a
Real Property Sales	\$ -	\$ -	\$ -	n/a	\$ -	\$ -	\$ -	n/a
Other Sales	\$ -	\$ -	\$ -	n/a	\$ -	\$ -	\$ -	n/a
Total Property Sales	\$ -	\$ -	\$ -	n/a	\$ -	\$ 206,250	\$ 206,250	n/a
Lease Income (GASB 87 Inc. Interest):								
Golf Center	\$ 2,080	\$ 2,496	\$ 416	20.0%	\$ 8,319	\$ 9,983	\$ 1,664	20.0%
Wheelabrator Lease	\$ 38,079	\$ 17,958	\$ (20,121)	-52.8%	\$ 152,316	\$ 72,145	\$ (80,172)	-52.6%
Jets Billboard	\$ 4,583	\$ -	\$ (4,583)	n/a	\$ 18,333	\$ -	\$ (18,333)	n/a
Other Leases	\$ -	\$ -	\$ -	n/a	\$ -	\$ -	\$ -	n/a
Total Lease Income	\$ 44,742	\$ 20,454	\$ (24,288)	-54.3%	\$ 178,968	\$ 82,127	\$ (96,841)	-54.1%
Interest / Misc. Income	\$ 70,833	\$ 141,133	\$ 70,299	99.2%	\$ 283,333	\$ 558,265	\$ 274,932	97%
TOTAL ACCRUED REVENUES	\$ 115,575	\$ 161,586	\$ 46,011	39.8%	\$ 462,302	\$ 846,642	\$ 384,341	83.1%
EXPENDITURES								
Authority Budget	\$ 33,131	\$ 24,342	\$ 8,788	26.5%	\$ 187,721	\$ 164,779	\$ 22,942	12.2%
Direct Personnel	\$ 16,668	\$ 15,518	\$ 1,150	6.9%	\$ 66,671	\$ 68,079	\$ (1,408)	-2.1%
Operating Expense	\$ 2,359	\$ 191	\$ 2,168	91.9%	\$ 111,037	\$ 99,010	\$ 12,027	10.8%
Hartford PILOT	\$ 125,000	\$ 125,000	\$ -	0.0%	\$ 500,000	\$ 500,000	\$ -	0.0%
Watertown Transfer Station	\$ 3,070	\$ 565	\$ 2,505	81.6%	\$ 12,278	\$ 4,832	\$ 7,446	60.6%
Ellington Transfer Station	\$ 1,464	\$ 351	\$ 1,113	76.0%	\$ 5,857	\$ 4,708	\$ 1,149	19.6%
South Meadows	\$ 140,093	\$ 28,701	\$ 111,391	79.5%	\$ 560,370	\$ 208,044	\$ 352,326	62.9%
Jet Turbine Facility	\$ 10,571	\$ 4,521	\$ 6,050	57.2%	\$ 42,283	\$ (141,141)	\$ 183,424	433.8%
211 Murphy Road	\$ 7,910	\$ 3,870	\$ 4,040	51.1%	\$ 31,638	\$ 35,521	\$ (3,883)	-12.3%
171 Murphy Road	\$ 2,433	\$ 733	\$ 1,700	69.9%	\$ 9,732	\$ 4,436	\$ 5,296	54.4%
Railroad Maintenance	\$ 958	\$ 1,450	\$ (492)	-51.3%	\$ 3,833	\$ 9,300	\$ (5,467)	-142.6%
Contingency	\$ -	\$ -	\$ -	n/a	\$ -	\$ -	\$ -	n/a
TOTAL ACCRUED EXPENDITURES	\$ 343,655	\$ 205,242	\$ 138,413	40.3%	\$ 1,531,420	\$ 957,568	\$ 573,852	37.5%
OPERATING INCOME (LOSS)								
(Use of Reserves / Transfers)	\$ (228,080)	\$ (43,655)	\$ 184,424	-80.9%	\$ (1,069,119)	\$ (110,926)	\$ 958,193	-89.6%

Materials Innovation & Recycling Authority  
 Authority Budget, CSWS, Landfill Division and Property Division  
 Flow of Funds

Period Ending: October 31, 2023  
 Transfer Date: November 9, 2023  
 Funding: December 1, 2023

Property Division Receipts	Beginning Balance	Interest [+]	Receipts [+]	Adjustments [+(-)]	Net Receipts to Distribution [-]	Ending Balance
PD Clearing Account	\$ 1,000.00		\$ 40,662.71	\$ (52,775.20)	\$ 40,662.71	\$ (56,775.20)
<b>Property Division Disbursements</b>						
Property Division Disbursements	Ending Balance	Interest [+]	Expenditures [-]	Adjustments [+(-)]	Distribution of Net Receipts [+(-)]	Ending Balance
PD Operating Fund	\$ 3,681,904.70	\$ 66,252.95	\$ 144,824.65	\$ 301,654.67	\$ 278,081.71	\$ 4,183,069.38
PD General Fund	\$ 12,755,581.29	\$ 58,875.08			\$ (237,419.00)	\$ 12,577,137.37
PD Improvement Fund	\$ 145,333.85					\$ 145,333.85
PD Jets Major Maintenance	\$ 798,813.87					\$ 798,813.87
CSWS Decommissioning Reserve	\$ 3,462,657.07	\$ 15,904.78				\$ 3,478,561.85
South Meadows Transition Reserv	\$ 5,500,000.00					\$ 5,500,000.00
Total Property Division	\$ 26,345,290.78	\$ 141,132.81	\$ 185,487.36	\$ 243,879.47	\$ 81,335.42	\$ 26,626,141.12
<b>CSWS Division Receipts</b>						
CSWS Division Receipts	Ending Balance	Interest [+]	Receipts [+]	Adjustments [+(-)]	Net Receipts to Distribution [-]	Ending Balance
CSWS Clearing Account	\$ 40,000.00		\$ 648,129.88		\$ 648,129.88	\$ 40,000.00
<b>CSWS Division Disbursements</b>						
CSWS Division Disbursements	Ending Balance	Interest [+]	Expenditures [-]	Adjustments [+(-)]	Distribution of Net Receipts [+(-)]	Ending Balance
CSWS Operating STIF	\$ 9,969,144.68	\$ 70,158.78	\$ 1,075,352.55	\$ (243,879.47)	\$ 862,404.22	\$ 9,682,535.66
CSWS Debt Service Fund	\$ 3,875.01					\$ 3,875.01
CSWS General Fund	\$ 1,162.61	\$ 5.31				\$ 1,167.92
CSWS Risk Fund	\$ 947,696.88	\$ 4,353.00				\$ 952,049.88
CSWS Legal Reserve	\$ 445,375.02	\$ 2,045.71				\$ 447,420.73
CSWS Improvement Fund	\$ 319,447.51					\$ 319,447.51
CSWS Major Maintenance	\$ 1,941,488.53	\$ 8,917.71				\$ 1,950,406.24
CSWS Tip Fee Stabilization	\$ 9,922,224.01				\$ (310,354.34)	\$ 9,607,889.67
Total CSWS	\$ 23,590,414.25	\$ 85,480.51	\$ 1,723,482.43	\$ (243,879.47)	\$ 1,296,259.76	\$ 23,004,792.62
<b>Other Division Balances</b>						
Other Division Balances	Ending Balance	Interest	Receipts	Expenditures	Adjustments	Ending Balance
General Fund Checking	\$ 40,471.51		\$ 169,108.08	\$ 89,175.51		\$ 120,404.08
Authority General Fund STIF	\$ 464,702.14	\$ 2,136.49				\$ 466,838.63
Hartford Solar Reserve	\$ 353,825.86	\$ 1,625.20				\$ 355,451.06
MIRA Severance Fund	\$ 1,390,464.49	\$ 6,386.72				\$ 1,396,851.21
Landfill Div. Operating Account	\$ 1,000.00					\$ 1,000.00
Landfill Operating STIF	\$ 2,355,453.81	\$ 10,803.09		\$ 6,007.88		\$ 2,360,249.12
Total Other	\$ 4,605,917.81	\$ 20,949.60	\$ 169,108.08	\$ 95,183.39	\$ -	\$ 4,700,792.10
<b>TOTAL ALL FUNDS AND ACCOUNTS</b>	<b>\$ 54,541,622.84</b>	<b>\$ 247,562.92</b>	<b>\$ 2,078,077.87</b>	<b>\$ 95,183.39</b>	<b>\$ 1,377,585.18</b>	<b>\$ 54,331,725.84</b>

Mark T. Daley, Chief Financial Officer

- Ending balances include the fund transfers represented on this flow of funds as a distribution. Excludes receipt of customer security deposits /guarantees of payment and Mid-Connecticut reserves not subject to disbursement or funding in accordance with adopted flow of funds.
- Interest earnings on the CSWS Tip Fee Stabilization Fund shall be transferred to the Property Division Operating Account effective August 1, 2023
- After the distribution of October cash receipts, a total of \$62,619,677.37 remained due to the Tip Fee Stabilization Reserve from the CSWS.
- Decommissioning Reserve of \$3.3 million was established pursuant to Board resolution. Interest earnings are being retained in the reserve account.
- PD Clearing account to PD Operating account adjustment represents the closing of the NAES held bank account transferring the money back to MIRA
- PD Operating account and CSWS Operating account adjustments represent the reclass of expenditures.

MIRA Dissolution Authority  
 FY 2024 Board of Directors Financial Report  
 WTE Decommissioning Reserve

Narrative

Period Ending: 10/31/23

	Current Month			Year to Date		
	Budget	Actual	Variance	Budget	Actual	Variance
<b>WASTE PROCESSING FACILITY</b>						
Baghouse & Cyclone Separator Cleaning	\$ -	\$ -	\$ -	\$ 30,100	\$ -	\$ 30,100
RDF Conveyors, Shredders, Trommels & Packers	\$ -	\$ -	\$ -	\$ 123,700	\$ -	\$ 123,700
WPF Building Surface Cleaning	\$ -	\$ -	\$ -	\$ 75,550	\$ -	\$ 75,550
MCAPS RTO Cleaning	\$ -	\$ -	\$ -	\$ 6,165	\$ -	\$ 6,165
MCAPS Spiral Duct Dismantling & Cleaning	\$ -	\$ -	\$ -	\$ 169,600	\$ -	\$ 169,600
Floor & Storm Drain System Cleaning	\$ -	\$ -	\$ -	\$ 60,900	\$ -	\$ 60,900
Deenergize Transformers & Electrical Equipment	\$ -	\$ -	\$ -	\$ 9,000	\$ -	\$ 9,000
Drums, Equipment Draining & Disposal	\$ -	\$ -	\$ -	\$ 43,500	\$ -	\$ 43,500
WPF Sub-total	\$ -	\$ -	\$ -	\$ 518,515	\$ -	\$ 518,515
<b>POWER BLOCK FACILITY</b>						
Coal Pond Ash Removal	\$ -	\$ -	\$ -	\$ 307,900	\$ -	\$ 307,900
Clean Ash Load Out & Wheel Building & Drains	\$ -	\$ -	\$ -	\$ 67,350	\$ -	\$ 67,350
Modify Coal Pond for Surface Discharge	\$ -	\$ -	\$ -	\$ 174,300	\$ -	\$ 174,300
Coal Soil Cover	\$ -	\$ -	\$ -	\$ 566,250	\$ -	\$ 566,250
Baghouse & Scrubber Cleaning (3 units)	\$ -	\$ -	\$ -	\$ 123,700	\$ -	\$ 123,700
Clean Ash Conveyors, Traveling Grates & Mixer Rm.	\$ -	\$ -	\$ -	\$ 120,400	\$ -	\$ 120,400
Clean Boiler Air Heaters (3 units)	\$ -	\$ -	\$ -	\$ 29,000	\$ -	\$ 29,000
Clean Boilers (3 units)	\$ -	\$ -	\$ -	\$ 102,500	\$ -	\$ 102,500
Seal & Grout Cooling Water Intakes & Discharges	\$ -	\$ -	\$ -	\$ 129,850	\$ -	\$ 129,850
Screen House Mechanical Wquipment Dismantling	\$ -	\$ -	\$ -	\$ 87,350	\$ -	\$ 87,350
Clean Wastewater Treatment Tanks	\$ -	\$ -	\$ -	\$ 58,850	\$ -	\$ 58,850
Clean Misc. Tanks & Vessels	\$ -	\$ -	\$ -	\$ 44,850	\$ -	\$ 44,850
Drain & Secure Turbine Systems and Transformers	\$ -	\$ -	\$ -	\$ 18,550	\$ -	\$ 18,550
Remove & Dispose of Radioactive Sources	\$ -	\$ -	\$ -	\$ 120,550	\$ -	\$ 120,550
Coal Barge Unloading Crane & Equip.	\$ -	\$ -	\$ -	\$ 130,000	\$ -	\$ 130,000
Miscellaneous Other Cleaning & Closure Costs	\$ -	\$ -	\$ -	\$ 197,350	\$ -	\$ 197,350
PBF Sub-total	\$ -	\$ -	\$ -	\$ 2,278,750	\$ -	\$ 2,278,750
<b>OTHER COSTS</b>						
Engineering Plans, Specs. & Bid Documents	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000
Permit and Regulatory Plans Modification/Transfer/Termina	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000
MIRA Direct Personnel	\$ -	\$ -	\$ -	\$ 113,294	\$ -	\$ 113,294
Construction Management and Oversight	\$ -	\$ -	\$ -	\$ 339,440	\$ -	\$ 339,440
Contingency	\$ -	\$ -	\$ -	\$ 1	\$ -	\$ 1
Total Other Costs	\$ -	\$ -	\$ -	\$ 602,735	\$ -	\$ 602,735
<b>METAL SALES CREDIT</b>	\$ -	\$ -	\$ -	\$ (100,000)	\$ -	\$ (100,000)
<b>Total Decommission Reserve</b>	\$ -	\$ -	\$ -	\$ 3,300,000	\$ -	\$ 3,300,000

Materials Innovation and Recycling Authority  
FY 2024 Board of Directors Financial Report

**Segmented Income Statements**- This report reflects the revenues and expenses of each Authority project and division in the format ultimately to appear in its annual independent audit report. This includes a summary reconciliation to budget versus actual report formats.

Segmented Income Statement

**DRAFT**

Period Ending:

**October 31, 2023**

	General Fund	Connecticut Solid Waste System	Mid-Connecticut Project	Southeast Project	Property Division	Judith Division	Eliminations	Total
<b>Operating Revenues</b>								
Service charges:								
Members	\$ -	\$ 2,275	\$ -	\$ -	\$ -			\$ 2,275
Others		120						120
Energy sales		174			(1)	4		177
Other operating revenues		2			53	-		55
<b>Total Operating Revenues</b>		2,571			52	4		2,627
<b>Operating Expenses</b>								
Solid waste operations		3,861			2,688	111	0	7,330
Maintenance and utilities		0			150	-		162
Legal services - external		17			-	-		17
Administrative and Operational services		630			222	14		895
<b>Total Operating Expenses</b>		4,246			4,033	125		8,414
<b>Operating Income (Loss) before Depreciation and Amortization</b>		(1,675)			(3,981)	(121)		(5,777)
Depreciation and amortization	2	13			110	34	0	159
<b>Operating Income (Loss)</b>	(2)	(1,688)			(4,091)	(155)		(5,936)
<b>Non-Operating Revenues (Expenses)</b>								
Investment income		336			388	40		974
Settlement income (expenses)		-			-	-		-
Other income (expenses)		-			266	-		266
Distribution to SCRREAA		-			-	-		-
<b>Non-Operating Revenues (Expenses), net</b>		336			794	49		1,180
<b>Income (Loss) before Transfers</b>	(2)	(1,352)			(3,297)	(106)		(4,756)
Transfers in (out)	-	7			(7)	-	0	-
<b>Change in Net Position</b>	(2)	(1,345)			(3,304)	(106)		(4,756)
<b>Total Net Position, beginning of period</b>	1,592	(8,997)	40		76,899	20,627		89,161
<b>Total Net Position, end of period</b>	\$ 1,590	\$ (11,342)	\$ 41	\$ -	\$ 73,595	\$ 20,521	\$ -	\$ 84,405
<b>RECONCILIATION TO VARIANCE REPORT:</b>								
Add: Expenses paid from reserves		19	0		(2)			17
Add: Amortization	2	13			110	34		159
less: GAAP Exp (Deferred for Budget)								
add: Spare parts and fuel inventory adjustment					2,000			1,078
add: Capitalized expenses net of asset disposals								
add: Settlement Income								
Other		(217)			2,000			
<b>Operating Income (Loss) per Variance report</b>	n/a	(1,537)	n/a	n/a	(111)	n/a	n/a	(1,648)

ties with CSWS financials tab

ties with PD financials tab

PAGE 24 OF 14 PAGES

Note: Monthly variance report produced for General fund, Property Division and CSWS only.

Note: Eliminations and depreciation are preliminary amounts.

Other: Sept'20 - REC's were billed and in the GL for Sept'20 s/h/b billed in October'20.

**MIRA DISSOLUTION AUTHORITY STATEMENT OF NET POSITION (BALANCE SHEET)**

**AS OF SEPTEMBER 30, 2023**

**PREPARED QUARTERLY / AUDITED ANNUALLY**

**COMPARISON TO MIRA ENDING BALANCE SHEET AS OF JUNE 30, 2023**

**MATERIALS INNOVATION AND RECYCLING AUTHORITY**  
**A Component Unit of the State of Connecticut**  
**STATEMENTS OF NET POSITION**  
**AS OF SEPTEMBER 30, 2023 AND JUNE 30, 2023**  
**(Dollars in Thousands)**

**EXHIBIT 1**  
**Page 1 of 2**

	<u>September 30, 2023</u>	<u>June 30, 2023</u>
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Unrestricted Assets:		
Cash and cash equivalents	\$ 54,584	\$ 55,880
Accounts receivable, net of allowances	7,500	7,566
Inventory	5,325	6,403
Prepaid expenses	-	-
<b>Total Unrestricted Assets</b>	<u>67,409</u>	<u>69,849</u>
Restricted Assets:		
Cash and cash equivalents	235	233
<b>TOTAL CURRENT ASSETS</b>	<u>67,644</u>	<u>70,082</u>
<b>NON-CURRENT ASSETS</b>		
Capital Assets:		
Depreciable, net	2,543	2,700
Nondepreciable	26,239	26,239
<b>Total Capital Assets</b>	<u>28,782</u>	<u>28,939</u>
<b>TOTAL NON-CURRENT ASSETS</b>	<u>28,782</u>	<u>28,939</u>
<b>TOTAL ASSETS</b>	<u>96,426</u>	<u>99,021</u>

**MATERIALS INNOVATION AND RECYCLING AUTHORITY**  
A Component Unit of the State of Connecticut  
**STATEMENTS OF NET POSITION (Continued)**  
**AS OF SEPTEMBER 30, 2023 AND JUNE 30, 2023**  
(Dollars in Thousands)

**EXHIBIT 1**  
Page 2 of 2

<b>LIABILITIES</b>	<u>September 30, 2023</u>	<u>June 30, 2023</u>
<b>CURRENT LIABILITIES</b>		
Payable from Unrestricted Assets:		
Accounts payable	\$ 960	\$ 1,003
Accrued expenses and other current liabilities	5,244	5,081
Unearned revenue	-	-
Total Payable from Unrestricted Assets	6,204	6,084
Payable from Restricted Assets:		
Accrued expenses and other current liabilities	225	223
<b>TOTAL CURRENT LIABILITIES</b>	<b>6,429</b>	<b>6,307</b>
<b>LONG-TERM LIABILITIES</b>		
Payable from Unrestricted Assets:		
Lease payable	44	58
Other liabilities	-	-
Total Payable from Unrestricted Assets	44	58
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>44</b>	<b>58</b>
<b>DEFERRED INFLOWS</b>	<b>3,464</b>	<b>3,496</b>
<b>TOTAL LIABILITIES AND DEFERRED INFLOWS</b>	<b>9,937</b>	<b>9,861</b>
<b>NET POSITION</b>		
Net investment in capital assets	28,738	28,881
Restricted	10	10
Unrestricted	57,741	60,269
<b>TOTAL NET POSITION</b>	<b>\$ 86,489</b>	<b>\$ 89,160</b>

Fr: July 01, 2023

To: November 15, 2023



## Report on Vendors that have exceeded \$50,000 on Cumulative Contracts

### Discussion

The MIRA Procurement Policies and Procedures, effective January 22, 2004, contain a provision requiring that a report be submitted to the appropriate board committee(s) in the event that MIRA enters into multiple contracts or multiple Request for Services ("RFS") with one vendor during one fiscal year, and none of the contracts and/or RFSs individually is in excess of \$50,000.00, but the sum of all contract and/or RFS amounts with that vendor exceeds \$50,000.00 in the aggregate.

This is to report to the Policies and Procurement Committee, pursuant to Section 4.1.3.2.2 (governing contracts) and Section 4.1.4.2 (governing RFSs) of the MIRA Procurement Policies and Procedures, those vendors with which CRRA has established multiple contracts and/or RFSs during a fiscal year, all of which are less than \$50,000.00, but which in the aggregate exceed \$50,000.00 to date.

#### BEECHER CARLSON INSURANCE COMPANY LLC

PO0015738	7/12/23	FY20244 - INSURANCE POLICY #WCC-641-444584-013- 7/1/23 - 7/1/24	1,449.90
		WORKERS COMP - RENEWAL - PROPERTY DIVISION SHARE	
PO0015738	7/12/23	FY2024 - INSURANCE POLICY #WCC-641-444584-013	8,285.12
		7/1/23 - 7/1/24 WORKERS COMP - RENEWAL - AUTHORITY BUDGET	
PO0015738	7/12/23	FY2024 - INSURANCE POLICY #WCC-641-444584-013- 7/1/23 - 7/1/24	10,977.78
		WORKERS COMP - RENEWAL - CSWS SHARE	
PO0015728	7/12/23	FY2024 - INSURANCE POLICY #TB2-641-4444584-033- 7/1/23 - 7/1/24	40,061.35
		GENERAL LIABILITY - RENEWAL - BEECHER CARLSON	
PO0015739	7/12/23	FY24 - INSURANCE POLICY #105593480 7/1/23 - 7/1/24 CRIME	3,419.00
		RENEWAL - TRAVELERS COMPANIES INC.	
PO0015734	7/12/23	FY24 - INSURANCE POLICY #106080722 7/1/23 - 7/1/24 FIDUCIARY -	5,489.00
		NEW BUSINESS - TRAVELERS COMPANIES INC	
PO0015757	7/24/23	FY2024 - INSURANCE POLICY #AS2-641-444584-023 LIBERTY MUTUAL	2,619.31
		FIRE INSURANCE COMPANY - BUSINESS AUTO	
PO0015757	7/24/23	FY2024 - INSURANCE POLICY #AS20641-4445840023-LIBERTY MUTUAL	31,397.69
		BUSINESS AUTO RENEW POLICY 7/1/23 - 7/1/24 - CSWS SHARE	
PO0015771	8/1/23	FY2024 - CARRIER SURCHARGE WORKER'S COMP- 7/1/23 - 7/1/24	74.97
		PROPERTY DIVISION SHARE	
PO0015771	8/1/23	FY2024 - CARRIER SURCHARGE - WORKER COMP -7/1/23 - 7/1/24 -	428.40
		AUTHORITY BUDGET SHARE	
PO0015771	8/1/23	FY2024 - CARRIR SURCHARGE - WORKERS COMP 7/1/23 - 7/1/24 -	567.63
		CSWS SHARE	
PO0015777	8/1/23	FY24 FOR FY2023 CARRIER SURCHARGE - 07/01/22 - 07/01/23	46.87
		WORKERS COMP - PROPERTY DIVISION SHARE	
PO0015777	8/1/23	FY24 FOR FY2023 CARRIER SURCHARGE - WORKER COMP -07/01/22 -	128.90
		07/01/23 WORKERS COMP - AUTHORITY BUDGET SHARE	
PO0015777	8/1/23	FY24 FOR FY2023 CARRIER SURCHARGE - WORKERS COMP- 07/01/22	1,498.23
		- 07/01/23 CSWS SHARE	
PO0015853	10/3/23	FY2024 - RENEWAL PREMIUM- #WCC-641-444584-011- 7/1/22- 7/1/23	170.58
		PROPERTY DIVISION SHARE	
PO0015853	10/3/23	FY2024 - REMAINING RENEWAL PREMIUM POLICY -	974.72
		#WCC-641-444584-011 - 7/1/22 - 7/1/23 - AUTHORITY SHARE	
PO0015853	10/3/23	FY2024 - REMAINING RENEWAL PREMIUM POLICY -	1,291.50
		#WCC-641-444584-011 - 7/1/22 - 7/1/23 - CSWS SHARE	

**108,880.95**

## Report on Exceptions to the Competitive Process

### Discussion

The MIRA Procurement Policies and Procedures, effective January 22, 2004, contain a provision exempting certain purchases from the competitive process; these exceptions are listed in Section 3.1.2 of the Policy.

Section 3.1.3 of the Procurement Policies and Procedures, Making and Reporting and Exception, requires that a purchase that is not conducted pursuant to the competitive process be reported as soon as practicable to the Policy and Procurement Committee, and the full Board of Directors.

This is to serve as the report required by section 3.1.3 of the Procurement Policies and Procedures. The following table provides a summary of this information.

### Comp 2

#### Comp 2 - State Contract (DAS, DEEP, DOT, BEST)

<u>Date</u>	<u>PO Number</u>	<u>Description</u>	<u>QTY</u>	
10/17/23	PO0015883	FY24 - Q2 WASTEWATER ANALYSIS OF SAMPLES FROM THE "80K TANK" DISCHARGE AT THE POWER BLOCK FACILITY. SIX (6) SAMPLING EVENTS @ \$73.80 PER EVENT.	442.80	PHOENIX ENVIRONMENTAL LABORATORIES IN
10/17/23	PO0015865	FY24 - AT&T CONFERENCE CALL SERVICE -DOIT MASTER AGREEMENT B-03-006	5.00	AT&T TELECONFERENCE SERVICES
10/19/23	PO0015871	FY23 - 1 YEAR SUBSCRIPTION FOR MALWAREBYTES ANTI-MALWARE SOFTWARE VIA THE CLOUD - FOR SERVVERTS AND PC'S	4,449.42	CDW GOVERNMENT INC
10/20/23	PO0015873	FY2024 - AUTHORITY BUDGET - WPF ADMIN BUILDING - REPAIRS TO BOILER #2 TO STOP LEAK FROM BETWEEN SECTIONS 5 AND 6, PER QUOTE NO. 5315 DATED 10/4/2023. STATE DAS CONTRACT #19PSX0002	4,900.00	AIR TEMP MECHANICAL SERVICES INC
10/31/23	PO0015886	FY24 - SONICWALL UPGRADE PROMOTION - NEW SONICWALL AND 3YR ADVANCED SECURITY SUITE	4,614.00	CDW GOVERNMENT INC
11/8/23	PO0015897	FY2024 WILLIAM B MEYER PER DAS CONTRACT 12PSX0085AA -Q2 - MONTHLY STORAGE OF RECORDS MANAGEMENT \$600 PER MONTH	1,800.00	WILLIAM B MEYER INC
			<b>16,211.22</b>	

### NC2

#### NC-proprietary,patent,intellectual property rights

<u>Date</u>	<u>PO Number</u>	<u>Description</u>	<u>QTY</u>	
10/17/23	PO0015891	FY24 Q2 THE COLLINS BUILDING (10/01/23-12/31/23) FOR MAINTENANCE AND MONITORING OF ALARMS AND ACCESS CONTROL NOT TO EXCEED \$299.55 PER QUARTER	299.55	SONITROL NEW ENGLAND
10/17/23	PO0015891	FY 24 Q2 RRC SCALE HOUSE (10/01/23-12/31/23) FOR MAINTENANCE AND MONITORING OF ALARMS AND ACCESS CONTROL NOT TO EXCEED \$285 PER QUARTER.	285.00	SONITROL NEW ENGLAND
10/17/23	PO0015891	FY24 Q2 TORRINGTON TRANSFER (10/01/23-12/31/23) FOR MAINTENANCE AND MONITORING OF ALARMS AND ACCESS CONTROL, AND IP/CELLULAR COMMUNICATION. NOT TO EXCEED \$837.57 PER QUARTER	837.57	SONITROL NEW ENGLAND
10/17/23	PO0015891	FY24 Q2 ESSEX TRANSFER STATION (10/01/23-12/31/23) FOR MAINTENANCE AND MONITORING OF ALARMS AND ACCESS CONTROL. NOT TO EXCEED \$687.57 PER QUARTER	687.57	SONITROL NEW ENGLAND

10/17/23	PO0015891	FY24 Q2 211 MURPHY ROAD (10/01/23-12/31/23) FOR MAINTENANCE AND MONITORING OF ALARMS AND ACCESS CONTROL APPROX @ \$541.68 PER QUARTER FOR 211 MURPHY ROAD PLUS ADDITIONAL \$225.00 PER QUARTER FOR BATTERY MAINTENANCE. NOT TO EXCEED \$766.68 PER QUARTER	766.68	SONITROL NEW ENGLAND
10/17/23	PO0015891	FY24 Q2 WATERTOWN TRANSFER STATION (10/01/23-12/31/23) FOR MAINTENANCE AND MONITORING OF ALARMS AND ACCESS CONTROL. NOT TO EXCEED \$786.93 PER QUARTER	786.93	SONITROL NEW ENGLAND
10/17/23	PO0015891	FY24 Q2 ELLINGTON TRANSFER STATION (10/01/23-12/31/23) FOR MAINTENANCE AND MONITORING OF ALARMS AND ACCESS CONTROL. NOT TO EXCEED \$786.93 PER QUARTER	786.93	SONITROL NEW ENGLAND
10/17/23	PO0015891	FY24 Q2 WPF (10/01/23-12/31/23) FOR MAINTENANCE AND MONITORING OF ALARMS, ACCESS CONTROL AND EXTENDED WARRANTY COVERAGE. NOT TO EXCEED \$1,031.67 PER QUARTER	1,031.67	SONITROL NEW ENGLAND
			<b>5,481.90</b>	

**NC4A NC-special capability or experience**

<u>Date</u>	<u>PO Number</u>	<u>Description</u>	<u>QTY</u>	
10/19/23	PO0015870	FY2024 - PROPERTY DIVISION - SOUTH MEADOWS FACILITY - PROVIDE SEPTEMBER 2023 ONGOING NERC COMPLIANCE SUPPORT ASSOCIATED WITH REMAINING PBF OBLIGATIONS.	3,750.00	NAES CORPORATION
11/2/23	PO0015894	FY24 CSWS TORRINGTON YEARLY TESTING INSPECTION, CALLIBRATION AND REPAIR AS NEEDED (FOR ANY ADDITIONAL COST WILL DO SEPERATE PO IF REQUIRED) FOR THE RADIATION DETECTORS AT THE TORRINGTON T/S	1,500.00	ATLANTIC NUCLEAR CORP
11/2/23	PO0015895	FY24 CSWS ESSEX YEARLY TESTING INSPECTION, CALLIBRATION AND REPAIR AS NEEDED ( FOR ANY ADDITIONAL COST WILL DO SEPERATE PO IF REQUIRED) FOR THE RADIATION DETECTORS AT THE ET/S ESSEX TRANSFER.	1,500.00	ATLANTIC NUCLEAR CORP
11/2/23	PO0015888	FY2024 ADP PAYROLL AND TAX FEES FOR 2ND QTR 10/01/2023-12/31/2023- NO CONTRACT	3,500.00	ADP LLC
11/3/23	PO0015890	FY24 - 1 YEAR MAINTENANCE FOR LASERFICHE(\$2332) AND 2 HRS TECH SUPPORT(\$370)TECH SUPPORT FOR DOCUMENT MANAGEMENT SYSTEM -	2,702.00	MOMENTUM ECM LLC
			<b>12,952.00</b>	

**NC6 NC-competitive market does not exist**

<u>Date</u>	<u>PO Number</u>	<u>Description</u>	<u>QTY</u>	
10/17/23	PO0015864	FY2024 VILLAGE PIZZA - EMPLOYEE FAREWELL LUNCHEON	75.63	AMERICAN EXPRESS TRAVEL MGMT SERVICE
			<b>75.63</b>	

**NC8 NC-small purchase <\$2500 (explain)**

<u>Date</u>	<u>PO Number</u>	<u>Description</u>	<u>QTY</u>	
11/2/23	PO0015889	FY24 (2023 CONNECTICUT RECYCLING CONFERENCE) REGISTRATION FOR MEMBERS - TOM GAFFEY	75.00	CONN RECYCLERS COALITION
			<b>75.00</b>	

**Grand Total: 34,795.75**



## INFORMATION REGARDING UPCOMING SOLICITATIONS

### Public Solicitations for which the Authority has received and is reviewing responses

- RFP for Insurance Consulting and Brokerage (Existing contract expires December 31, 2023)

### Public Solicitations which the Authority has issued and is awaiting results

- Request for Information and Expressions of Interest For Sale Of Jet Turbine Electric Generating Facility Assets (Pre-cursor to future RFP. Ongoing RFI to identify potential respondents to future RFP for sale of these assets and identify relevant information about those assets to facilitate successful future RFP – this is an ongoing portion of an RFI issued by MIRA in 2023 that has been reissued as an MDA RFI).

### Schedule-specific RFP/B/Q which the Authority plans to issue in FY2024

- RFP to Identify Immediate Environmental Needs and Knowledge Necessary for Future Redevelopment of South Meadows Property (RFP expected to be issued in early January)
- RFP for Independent Auditing Services (RFP expected to be issued by first week in December. Existing contract expires March 31, 2024)
- RFQ for on-call Human Resources consulting and temporary services firms (RFQ to be issued by early spring. Existing contracts expire June 30, 2024)

### Schedule-yet-to-be-finalized RFP/B/Q which the Authority may issue in FY2024

*(schedule and/or scope yet to be finalized pending guidance from Board of Directors, approval of South Meadows decommissioning plan, etc.)*

- Request for Quotes (or other public solicitations if warranted, or use of DAS state contracts if possible) for various building and facility services at the Authority's Headquarters offices and South Meadows facility including custodial office cleaning, grounds maintenance, HVAC maintenance, on-call electrical work, on-call plumbing work, on-call fencing work, and/or any other facilities or grounds work deemed necessary..
- Request for qualifications and/or proposals for firms to assist in the sale, scrap, and/or disposal of spare parts, rolling stock and/or equipment from the closed South Meadows Facility and/or closed recycling processing facility at 211 Murphy Road in Hartford.
- RFP(s) for Sale of Jet Turbine Electric Generating Facility Assets
- Solicitations if/as necessary to support decommissioning the South Meadows Facility.
- Solicitations if/as necessary to support energy conservation and electrical use reduction efforts at the South Meadows Facility.
- Solicitations if/as necessary to support planning related to:
  - Future of closed recycling processing facility at 211 Murphy Road in Hartford and adjacent warehouse facility at 171 Murphy Road

- Future of closed transfer stations in Ellington and Watertown
- Future of closed landfill properties in Ellington, Shelton and Waterbury

FISCAL YEAR 2024 LEGAL REQUEST FOR SERVICES

FOR PERIOD ENDING 10/31/2023

LEGAL FIRM	Matter	Board Approval	PO Number	PO Amount	FY24 expenses paid from FY24 PO	FY23 expenses paid from FY24 PO	FY23 accrued estimates	FY23 expenses Paid from FY23 PO (not accrued in FY23)	FY23 over/under accrual, Refunds received etc	Total per General ledger
Cohn Birnbaum & Shea	South Meadows Exit Strategy									\$ -
	Ellington									\$ -
<b>Total Cohn Birnbaum &amp; Shea</b>				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Day Pitney	NPDES Permitting Support			\$ -						\$ -
<b>Total Day Pitney</b>				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Halloran & Sage	GC - Authority Budget		PO#15841	\$ 50,000	\$ 10,479		\$ 49,896		\$ (19,370)	\$ 41,005
										\$ -
										\$ -
										\$ -
										\$ -
	Property Division									\$ -
	CSWS		PO#15842	\$ 50,000	\$ 6,363				\$ 17,334	\$ 23,697
										\$ -
										\$ -
										\$ -
										\$ -
										\$ -
	Landfill Division									\$ -
	MidCT									\$ -
<b>Beginning Halloran &amp; Sage</b>				\$ 100,000	\$ 16,842	\$ -	\$ 49,896	\$ -	\$ (2,036)	\$ 64,702
Kainen, Escalera & McHale	Employment		PO#15852	\$ 10,000	\$ 3,498					\$ 3,498
										\$ -
<b>Total Kainen, Escalera &amp; McHale</b>				\$ 10,000	\$ 3,498	\$ -	\$ -	\$ -	\$ -	\$ 3,498
Melick & Porter	Tremont									\$ -
										\$ -
<b>Total Melick &amp; Porter</b>				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTALS:</b>				\$ 110,000	\$ 20,339	\$ -	\$ 49,896	\$ -	\$ (2,036)	\$ 68,199

Agrees with Gen Ledger

Kainen, Escalera & Mc Hale - RFS 10,000.00 Authority  
 Halloran & Sage - RFS 50,000.00 CSWS  
 Halloran & Sage - RFS 50,000.00 Authority