



Dissolution Authority

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MEMORANDUM

TO: MIRA Dissolution Authority Board of Directors
FROM: Bert Hunter, Chairperson
DATE: October 12, 2023
RE: Notice of Regular Meeting

There will be a **regular meeting** of the MIRA Dissolution Authority's Board of Directors on *Wednesday, October 18, 2023 at 9:30 a.m. in the Board Room at 300 Maxim Road, Hartford, CT. Members of the public may also attend the meeting telephonically by calling (929) 205-6099, entering Meeting ID: 847 2034 3541 and Passcode: 135974 # when prompted. (NOTE - there is very limited physical space in the Board Room - consequently, virtual public attendance is encouraged).* The meeting is scheduled to conclude at 12:00 p.m. The purpose of this meeting will be:

1. Call to Order; Chair's Welcome
2. Public Comment (3 minutes per speaker)
3. Review and Approve - minutes of the September 27, 2023 Special Board Meeting (*Attachment 1*).
4. Chairman's and President's Report
5. Human Resources Committee Report
 - a. Review and Approve - Resolution Amending the President and CFO's Employment Agreement (*Attachment 2*)
6. South Meadow's Transition Committee Report
 - a. Discussion – Regarding Summary of Initial Presentations Concerning Request for Proposals, Scope of Work and South Meadows Remediation (*Attachment 3*).
 - b. Discussion – Regarding Second Draft RFP Scope of Work and Schedule Requirements (*Attachment 4*).
 - c. Discussion - Regarding Delegation of Authority to South Meadows Committee.
7. CSWS Transition Committee Report
 - a. Discussion – Regarding Summary of Presentation Concerning Threshold Issues for the Transfer of CSWS Operations (*Attachment 5*).
8. Finance Committee Report

- a. Discussion – Regarding Summary of Presentation Concerning Marketing and Sale of Surplus Property. (*Attachment 6*).
 - b. Review and Approve - Resolution Modifying Authority Procurement Policy (*Attachment 7*).
 - c. Discussion - Regarding Delegation of Authority to Finance Committee.
9. Attached Supplemental Information (*Attachment 8*).

C: Mark Daley
David Bodendorf
Thomas Gaffey
Christopher Shepard
Cheryl Kaminsky
Stephannie Rice

Attachment 1

MIRA DISSOLUTION AUTHORITY

September 27, 2023

A Special meeting of the Board of Directors of the MIRA Dissolution Authority was held in person and via Zoom on Wednesday, September 27, 2023. Present in person or via audio or video conferencing were:

Appointed Directors:

Chairperson Bert Hunter
Matthew Dayton
Noel Petra (representing DAS Commissioner)
Joseph DeNicola
William Beccaro
Rachel Taylor
Carl Fortuna (via Zoom)
David Steuber

Appointed Members:

William DiBella
Thomas Swarr (via Zoom)
Sarah McCoy
Frank Dellaripa
Clarence Corbin

Present from MIRA Dissolution Authority (“Authority”):

Mark Daley, President & CFO
Tom Gaffey, Director of Recycling and Enforcement
Cheryl Kaminsky, Comptroller
Dave Bodendorf, Manager of Engineering, Construction and Power Assets
Chris Shepard, Environmental Compliance Manager

Others Present:

Ann Catino, Halloran & Sage
James Sanchez
James Desantis

This meeting was recorded via ZOOM conferencing and is posted on the Authority’s website at:
<https://www.ctmira.org/wp-content/uploads/2023/09/9-27-23-Board-Meeting.mp4>

1. Call to Order, Chair's Welcome, Confirmation of Quorum, Director and Staff Introductions - Agenda Item 1

Chairperson Hunter called the meeting officially to order at 9:32 a.m. and asked Mr. Daley to take roll call of the Directors present. It was determined that seven Directors were present, which represents a quorum. Mr. Daley explained that the statute as written does not specifically state the Commissioner of DAS can appoint a designee, therefore Director Petra will not be considered a voting member of the Board until that issue is clarified, which Mr. Daley expects will happen.

Chairperson Hunter introduced himself and provided a brief summary of his background on the Board of the predecessor to the Authority and a brief summary of the Solid Waste Management operations conducted by the predecessor organizations of the Authority. Chairman Hunter summarized the directives within P.A. 23-170 that the Board is to fulfill. Chairman Hunter asked Mr. Daley to introduce the remainder of the Board and Authority staff who were present. Mr. Daley introduced the Directors and the Members, showed the current Authority organizational staff and asked staff present at the meeting to introduce themselves.

A discussion ensued regarding the appointment of the Commissioner of DAS to the Board and whether or not the statute allows the DAS Commissioner to designate an alternative Director to the Board.

2. Authority Status and Functionality - Agenda Item 2

Mr. Daley gave a presentation on the legacy statutes, P.A. 23-170, and the transition mechanism within the Connecticut General Statutes. During the presentation, the Board discussed some inconsistencies within the P.A. and potential clarifications that may be helpful.

3. Overview of Authority's Primary Objectives - Agenda Item 3

Mr. Daley gave a presentation on the specific tasks outlined in the P.A., including the transfer of ongoing transfer station operations, the orderly wind down of Authority including sale of real and personal property, and, the groundwork for future redevelopment in South Meadows, including environmental needs, knowledge, and stakeholder engagement. Mr. Daley presented a slide depicting the site history of the south meadows property going back to the year 1921. Mr. Daley presented a slide depicting proposed dates for key milestones associated with the tasks outlined in the P.A. Mr. Daley responded to various questions from the Board regarding these primary objectives.

4. Agenda Item 4

The Directors agreed to postpone discussion of Item 4 on the agenda to take up Item 5a.

5. Legacy MIRA Business - Agenda Item 5a

REVIEW AND APPROVE RESOLUTION ACCEPTING MIRA ANNUAL FINANCIAL REPORT AND INDEPENDENT AUDIT FOR FISCAL YEAR 2023. Mr. Daley and Tom Goldfuss from the firm of Whittlesey PC gave a brief presentation of the report. The Board and Mr. Daley discussed the report including its due date to the state comptroller.

The Directors and management discussed the nature of the requirement for the Authority to accept the MIRA Audit. Following this discussion, it was agreed to modify the resolution to state the Authority “acknowledges receipt” of the subject report.

Mr. Hunter requested a motion to amend the resolution to: “RESOLVED: that the Authority Board of Directors hereby acknowledges receipt of the Fiscal Year 2023 Annual Independent Audit and Financial Report of the Materials Innovation and Recycling Authority included on Exhibit A hereto as discussed and presented in this meeting.” The motion was made by Director Steuber and seconded by Director Beccaro. The motion on the amendment carried.

Directors	Aye	Nay	Abstain
Chairperson Hunter	X		
Matthew Dayton	X		
Noel Petra			
Joseph DeNicola	X		
William Beccaro	X		
Rachel Taylor	X		
Carl Fortuna	X		
David Steuber	X		

Mr. Daley requested a motion to approve the resolution as amended. The motion was made by Director Beccaro and Seconded by Chairperson Hunter:

Directors	Aye	Nay	Abstain
Chairperson Hunter	X		
Matthew Dayton	X		

Noel Petra			
Joseph DeNicola	X		
William Beccaro	X		
Rachel Taylor	X		
Carl Fortuna	X		
David Steuber	X		

6. Authority Board Organization - Agenda Item 4a

Mr. Daley requested a motion to review and approve RESOLUTION CONCERNING CONFORMING CHANGES AND UPDATES TO BYLAWS. The motion was made by Director Beccaro and Seconded by Chairperson Hunter.

Mr. Daley gave a brief presentation explaining the changes required to be made to the Authority’s bylaws as a result of P.A. 23-170. Mr. Daley confirmed that the bylaws also apply to Committees of the Board. Director DeNicola asked in Section 309 of the Bylaws if a Member could be an Officer of a Standing or Special Committee. Attorney Catino confirmed that Member’s roles are limited and a Member could not be an Officer of a Committee. Attorney Catino recommended clarifying this by adding the following sentence to the end of Section 309: “Only Directors shall serve as Officers of any Standing or Special Committee”.

Chairperson Hunter requested a motion to amend the bylaws as discussed. The motion was made by Director DeNicola and seconded.

Directors	Aye	Nay	Abstain
Chairperson Hunter	X		
Matthew Dayton	X		
Noel Petra			
Joseph DeNicola	X		
William Beccaro	X		
Rachel Taylor	X		
Carl Fortuna	X		
David Steuber	X		

Mr. Hunter requested a vote to approve the Resolution Concerning Conforming Changes and Updates to Bylaws, as amended at this meeting.

Directors	Aye	Nay	Abstain
Chairperson Hunter	X		
Matthew Dayton	X		
Noel Petra			
Joseph DeNicola	X		
William Beccaro	X		
Rachel Taylor	X		
Carl Fortuna	X		
David Steuber	X		

7. Review and Approve Resolution Ratifying and Approving Contracts and Procurements Made in Authority Transition Concerning Spot Waste Deliveries, Provision of Security Services, Sale of Surplus Jet Fuel, and Provision of NERC Compliance Services – Agenda Item 5b

Chairperson Hunter recognized Item 5b could not be approved with less than 8 Directors at the meeting. He asked if any action needed to be taken to table the item to a future meeting. Attorney Catino confirmed no action was necessary to table the item. Item 5b was tabled.

8. Authority Board Organization - Agenda Item 4b

Mr. Daley explained that the Chairperson of the Authority Board of Directors is authorized under the Authority Bylaws to establish Standing Committees of the Board of Directors and appoint Directors and Members to those Committees. He presented a Resolution to the Board for the establishment of the following Standing Committees:

- South Meadows Transition Committee
- CSWS Transition Committee
- Finance Committee
- Human Resources Committee
- Executive Committee

Mr. Daley requested a motion to approve the Resolution as presented. The motion was made by Chairperson Hunter and seconded by Director Taylor.

Directors	Aye	Nay	Abstain
Chairperson Hunter	X		
Matthew Dayton	X		
Noel Petra			
Joseph DeNicola	X		
William Beccaro	X		
Rachel Taylor	X		
Carl Fortuna	X		
David Steuber	X		

Director Hunter confirmed the Chairpersons of the Committees as:

- South Meadows Transition Committee – William Beccaro
- CSWS Transition Committee – Carl Fortuna
- Finance Committee – Paul Harrington
- Human Resources Committee – Rachel Taylor

The Schedule for Board of Directors and Committee meetings was presented for the remainder of calendar year 2023.

9. Legacy MIRA Business – Agenda Item 5c

Mr. Daley provided the Board a summary of the Authority reserves and answered questions from the Board.

10. Chariman’s and President’s Report – Agenda Item 6a

Chairperson Hunter referred the Directors and the public to the informational reports included in Attachment 6.

11. Public Comment – Agenda Item 7

Chairperson Hunter asked if any members of the public wished to comment. No members of the public provided comments.

12. Recap of Next Steps, Key Dates, and Adjournment – Agenda Item 8

There being no further discussion, Chairperson Hunter adjourned the meeting.

ATTACHMENT 2

(Separate File to be Provided)

ATTACHMENT 3

RFP Scope and Schedule for South Meadows Environmental
Considerations Reviewed at Committee October 11, 2023

MIRA DISSOLUTION AUTHORITY

SOUTH MEADOWS TRANSITION COMMITTEE – OCTOBER 11, 2023

Draft Example Scope of Work for RFP to Identify Immediate Environmental Needs and Knowledge Necessary for Future Redevelopment of South Meadows Property

- ▶ Statutory Requirements
- ▶ Draft Example Service Overview
 - ▶ RFP Subject Matters
- ▶ Draft Example RFP Scope of Work
 - ▶ Draft Example Budget Structure

Statutory Requirements

2

- MIRA Dissolution Authority Statutory Requirement Under Public Act 23-170:
 - Sec. 9. (NEW) (Effective July 1, 2023) (a) In addition to the purposes, powers and responsibilities vested in the MIRA Dissolution Authority pursuant to chapter 446e of the general statutes, the MIRA Dissolution Authority shall:
 - (1) Identify the immediate environmental needs and knowledge necessary for future redevelopment of the authority's properties located at 300 Maxim Road in Hartford and 100 Reserve Road in Hartford,
 - (2) engage representatives of the city of Hartford and other stakeholders, as appropriate, with respect to the future of the properties identified in subdivision (1) of this subsection.
- By January 1, 2024, Under Public Act 23-170, Section 9(b), MIRA Dissolution Authority Must Submit a Report to Legislative Standing Committees with Plan and Timelines to Meet Obligations of Sections 9(a)(1) to (3)

Draft Example Service Overview

3

- Immediate Environmental Needs and Knowledge Requirements Vary with Alternative Future Uses.
- Subject Matter Studies May Be Used to Determine Alternative Future Uses for the Authority's South Meadows Property:
 - Economic
 - Environmental
 - Regulatory
- Direct Contracting Approach with Lead Consultant / Sub-Consultant Team
 - Multiple subject matter experts on team
 - Streamline execution of work
- Note – While there Is No Deadline Specified in Public Act 23-170 for the MIRA Dissolution Authority to Receive and/or Transmit a Final Study Report, DAS becomes the Authority successor, and the Authority's statutory powers are repealed July 1, 2025.

RFP Subject Matters

4

- Economic:
 - direct, indirect, quantitative and qualitative economic impacts to the state and to the region surrounding the property;
 - Current use
 - Alternative uses - including commercial, residential and recreational opportunities
- Environmental:
 - Environmental investigation - testing and remediation
 - Flood plain impacts
 - Costs to handle environmental issues and challenges
 - *Some Environmental Considerations Specific to MIRA Dissolution Authority South Meadows Property:*
 - Review of on-site buildings/structures and identification of environmental considerations for renovation and/or demolition of each
 - Summary and assessment of work completed under Transfer Act to meet industrial/commercial remediation standards
 - Identification of additional work required for properties to be used for “Residential Activity,” as defined under CT-DEEP’s Remediation Standard Regulations

RFP Subject Matters

5

- Regulatory:
 - Federal, state and local government obligations
 - permits
 - approvals
 - statutes
 - regulations
 - Obstacles for redevelopment
 - Solutions (avenues)
 - Costs

Draft Example RFP Scope of Work

6

- Perform the analysis/study
 - The entity will need to perform and manage the work of both the entity and any of its sub-consultants, coordinating between the MIRA Dissolution Authority and various stakeholders including the CT Department of Energy and Environmental Protection (DEEP), the City of Hartford, the Greater Hartford Flood Commission, Eversource, and the Capital Region Development Authority (CRDA) and enabling the preparation of a report and findings for the state/MIRA Dissolution Authority. Key project management activities will include:
 - Maintaining a detailed work plan with specific dates for interim milestones
 - Updating the MIRA Dissolution Authority regularly on project progress and completion of interim milestones
- Conduct community outreach strategy
 - The entity will conduct public meetings informing the community on the goals and process of the study. These meetings will also allow for public input into the strategic analysis.

Draft Example RFP Scope of Work

7

- Subcontract for subject matter experts.
 - The selected Contractor will identify all subcontracted consultants and/or entities to be utilized on the economic, environmental and regulatory analyses.
 - The entity must identify subcontracted consultants and entities in its proposal, and provide qualification summaries of the sub-contractors to demonstrate expertise that best lends itself to analyzing the specified subjects.
- Prepare a report of the findings of the analysis
 - The selected entity should be able to prepare a draft report in a timely manner to enable the final report to be submitted to the MIRA Dissolution Authority by _____. The entity will have to coordinate all comments from the public and stakeholders to finalize the report.
- Presentation of results of study
 - The selected entity will also have to be prepared to make a presentation to the MIRA Dissolution Authority Board of Directors at its regularly-scheduled _____ meeting and update the report based on comments as needed.
- Provide all data, information and reports

Draft Example RFP Scope of Work

8

- The most-qualified proposer to perform the required services based on the selection criteria while being cost-competitive will be selected to perform the services.
- **Staffing Expectations:**
 - The entity should have adequate staff to be able to deliver the report to the MIRA Dissolution Authority in a timely manner.
 - The entity should also have staff with appropriate credentials and experience to oversee their proposed subject matter experts/entities.
 - The entity should be able to assess alternative (highest and best) use of the property.
- **Data and Technology Expectations:**
 - The entity should have adequate technology capability to handle the work in a competent manner.
- **Financial Expectations:**
 - The entity will be required to agree to all the terms and conditions in the MIRA Dissolution Authority contract and carry required insurance.

Draft Example Budget Structure

9

- The proposed budget will need to cover the costs of the full project including, but not limited to, the costs of sub-consultants, subject matter experts, meetings, preparation of reports, presentations and other incidental expense. The submitted proposal should include:
 - a flat fee proposal that is based on hourly rate and expense schedule broken down by direct deliverables that selected entity is responsible for; and
 - a flat fee proposal that is based on hourly rate and expense schedule broken down by direct deliverables that each sub-consultant is responsible for, plus any proposed mark-up on sub-consultant costs. The markup charged for any sub-consultant work should not exceed five (5)% and should be included in the sub-consultant line item of the proposal. In no case will the total amount paid to the selected entity exceed the total proposed costs for all work without the prior written consent of the MIRA Dissolution Authority.
- The Authority's total funding level for its Study Report is \$_____.

MIRA DISSOLUTION AUTHORITY

SOUTH MEADOWS TRANSITION COMMITTEE MEETING – OCTOBER 11, 2023

Request for Proposals to Identify Immediate Environmental Needs and Knowledge Necessary for Future Redevelopment of South Meadows Property

- ▶ Draft RFP Schedule
- ▶ Outline Contents of RFP
- ▶ Outline Contents of Agreement
- ▶ Discussion regarding spectrum of RFP

Compressed draft RFP Schedule to achieve Dec 6 target

2

Steps in RFP schedule	Day	Date	Notes
SMT October subcommittee	Wednesday	10/11/2023	Assumes scope finalized this day
RFP issued	Wednesday	10/18/2023	1 week after approved scope to finalize RFP and issue
Mandatory site tour	Wednesday	10/25/2023	Will email notice regarding availability of RFP to known firms but only allows firms 1 week to discover RFP, review and decide whether to participate.
Deadline for Firms to submit written questions	Monday	10/30/2023	Less than 1 week after site tour
Deadline for Authority to respond to submitted questions	Friday	11/3/2023	Less than 1 week
Proposal due date	Wednesday	11/8/2023	Gives firms less than 1 week after answers to finalize and submit proposals
Opening & review of initial proposals, Initial screening of proposals, reference checks, etc.		11/9-11/15	Less than 1 week to review proposals and schedule interviews
Interviews/Follow up questions with selected proposers	Wednesday	11/15/2023	Assumes all 1 day. Do we give firms additional days this week as options?
Final evaluation & write up of recommendation to Committee/Board		11/16-11/20	Less than one week to make final recommendation and prepare resolution
SMT package to subcommittee	Tuesday	11/21/2023	Assumes sent before Thanksgiving is prior week. If not after Thanksgiving would require by 11/21/23
SMT subcommittee	Wednesday	11/29/2023	Presumes past practice of subcommittee reviewing and recommending to full Board
Board meeting	Wednesday	12/6/2023	Approval of recommended proposer
Authority report to General Assembly and OPM		1/1/2024	

Outline Contents of RFP

3

- Overview of RFP Contents
 - Overview/Background.
 - Timeline.
 - Expression of interest (pathway to identify and communicate with potential proposers).
 - RFP details (timeline, submittal procedures, details about opening, evaluation criteria, etc.).
 - Required contents of a proposal (background narrative, pricing info, proposal details, etc.).
 - Notices regarding state requirements per 21-76 (e.g. nondiscrimination, gifts, campaign contribution limitations, etc.).
 - Legal contract terms (e.g. definitions, reserved rights, etc.).
 - Additional information for proposers if being included in RFP.
- Form of agreement attached to RFP:
 - Form of contract MIRA expects to sign with successful proposer attached to RFP.
 - Form of agreement provides all proposers same terms to propose to.
 - Details regarding pricing, scope, etc. to be added based on successful proposers proposal.
 - Attaching form of agreement saves time getting to executed contract after proposal selected and award made.
 - Process included in RFP to take exception to specific contract terms and propose alternate language.
 - Any of contractor's proposed exceptions become part of evaluation of their proposal rather than a surprise after an award is made.

Outline Contents of Agreement

4

- MIRA Template Consultant Engineer “On Call” Agreement
- Body of Agreement:
 - References attachments where applicable
 - Assembly, details and legal terms regarding contract
 - Insurance requirements historically included in body
- Scope of Service attachment:
 - Broad scope
 - Details nature of work – to be augmented by request for service (RFS)
- Pricing schedule attachment:
 - Establishes rate structure for future work (e.g. hourly rates, auxiliary fees, etc.)
 - Used in development of a request for service
- Request for Service (RFS)
 - Details acute service task and price to complete task
 - Based on broad scope of work and pricing schedule in agreement
 - Allows for multiple RFS's as details evolve so all details regarding scope don't need to be known at time contract signed (or even earlier when RFP issued)

Spectrum of RFP

5

- Spectrum of RFP meaning:
 - Depending on the amount of detail in the scope, the term RFP can have a broad spectrum of expectations and meanings.
 - It can range from something so broad that it borders on a Request For Information to something so acute that it borders on a bid .
- Detail in scope impacts RFP schedule:
 - A more acute scope typically requires more time in beginning of schedule before releasing the RFP.
 - A less acute scope typically generates more questions from proposers during the RFP process and requires more time after proposals are opened to negotiate a final contract.
 - Time is an issue in both cases.
- Authority Existing Consultant Engineer “On Call” Agreements:
 - Includes a broad scope of expertise (i.e. the nature of the work) and an hourly rate structure.
 - Throughout the term, a request for service (RFS) assignment specifies a scope of work and specific cost based on hourly rate structure agreed to in contract.
 - Allows for multiple RFS's as details evolve so all details regarding scope don't need to be known at time contract signed (or even earlier when RFP issued)

MIRA DISSOLUTION AUTHORITY

SOUTH MEADOWS TRANSITION COMMITTEE – OCTOBER 11, 2023

South Meadows Remediation under the Transfer Act, and the Closure Plan for the CSWS Resource Recovery Facility

- ▶ South Meadows Remediation
 - Overview
 - ELURs
 - Area 3-3
- ▶ RRF Closure Plan
 - ▶ Discussion

Christopher R. Shepard, P.E.

Environmental Compliance Manager, MIRA Dissolution Authority

Carl N. Stopper, P.E., V.P.

Principal Engineer, TRC Environmental Corporation

South Meadows Remediation - Overview

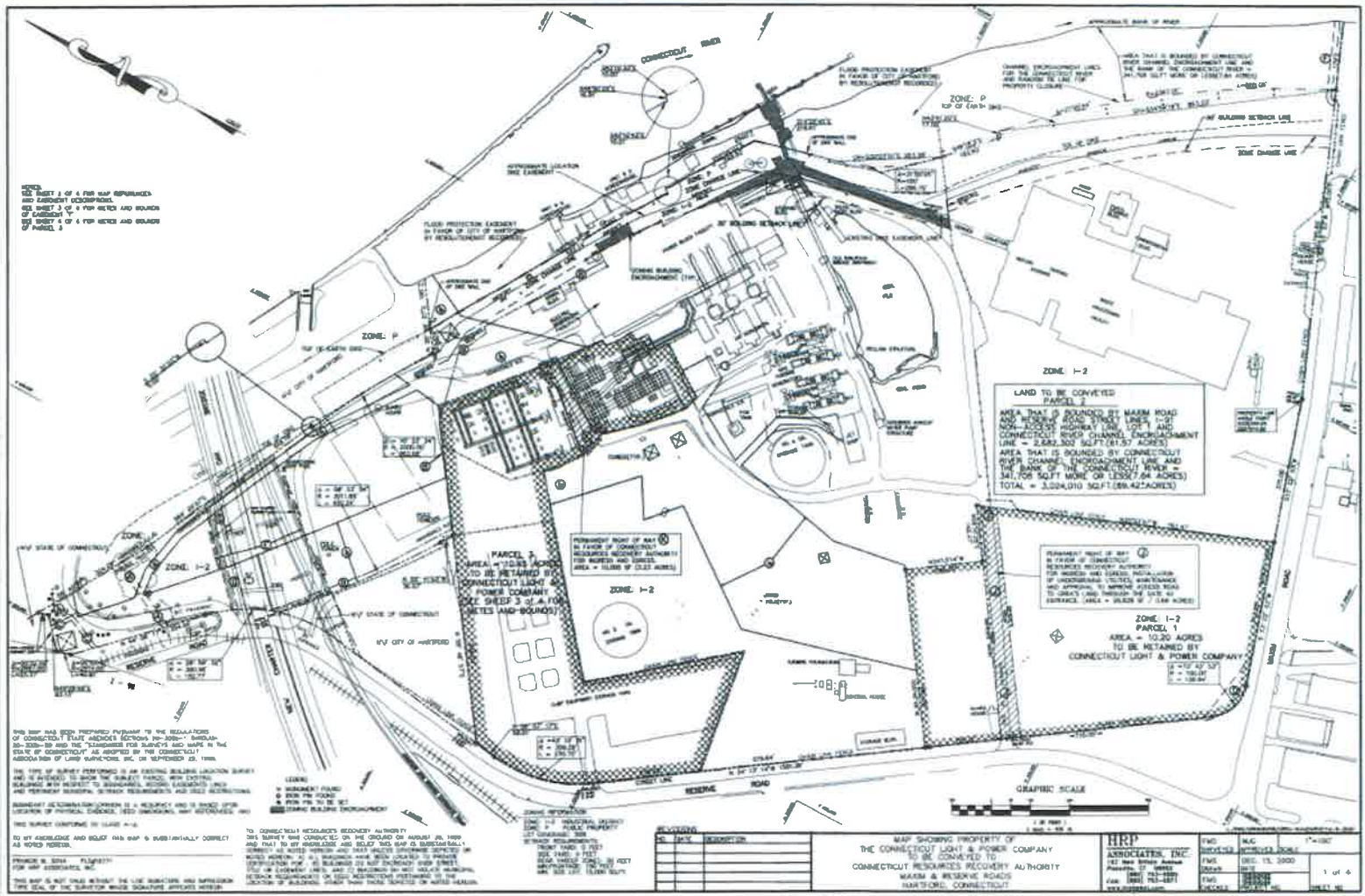
2

- Site is an “Establishment” under Transfer Act
 - Transfer of an “Establishment” creates an obligation to investigate and remediate any pollution caused by releases on the property
 - Property transferred from CL&P to CRRA in 2001
 - Real property (~80 acres) and personal property (Jet Turbine and Electric Generating Facilities)
 - Purchase price - \$10,000,000 (payable to CL&P)
- *Exit Strategy™ Contract - transferred risk for environmental remediation liability of pre-existing contamination from CRRA to TRC Environmental Corporation*
- 44 identified Areas of Concern (AOCs), 12+ years of active investigation and remediation
 - Thousands of soil samples, ~100 GW monitoring wells
 - 60,000 tons of impacted soil removed
 - Groundwater pump & treat completed (former fuel farm)
 - Engineered Controls approved by DEEP/EPA in 8 Areas (soon to be 9)
 - Two Deed Restrictions recorded per EPA requirements (soon to be 3)
 - Environmental Land Use Restrictions (ELURs) recorded in City Land Records – 4/20/2018
 - *Verification Report certifying the completion of investigation and remediation to Industrial/Commercial standards was sealed on 5/7/2018 and submitted to DEEP*

Italicized points revised/added after the Committee meeting

South Meadows Remediation - Overview

3



South Meadows Remediation - ELURs

5



South Meadows Remediation – Area 3-3

6

- Previously Unknown Contamination Was Discovered in Area 3-3 in January 2019
 - Eversource Discovered PCBs While Installing a Replacement Duct Bank in One of Its Easements
 - DEEP Rejected the site-wide remediation Verification on June 24, 2019
- TRC Investigation Included 1,800+ Soil Samples Collected from 266 Soil Borings at 1-Foot Intervals
- Remediation Began in June 2023 – Will Complete By November 1, 2023
 - EPA Approved Remedial Action Plan in February 2023; DEEP Approved Engineered Control Variance in March 2023
 - Soil Excavation and Off-Site Disposal of Accessible PCB-Impacted Soil
 - Engineered Control to Isolate PCB-Impacted Soil Adjacent and Under Eversource Duct Banks
- ELUR Will Have to be Updated and Recorded on Land Records
- Verification Report Will Have to be Revised, Certified by a Licensed Environmental Professional (LEP) and Re-Submitted to DEEP

South Meadows Remediation – Area 3-3

7



South Meadows Remediation – Area 3-3

8



RRF Closure Plan

9

- Regulatory/Permit Requirements
 - Solid Waste Regulations

Sec. 22a-209-13. Closing of solid waste facilities
(b) The Commissioner may require any action or the submission of any information which he deems necessary to insure the proper closing of any facility so as to preserve and protect the natural resources and environment of the State of Connecticut.
 - Wastewater Discharge Regulations

Sec. 22a-430-4(p). Permit revocation, denial or modification.
(1) The commissioner may revoke or modify a permit on his or her own initiative or on request of the permittee... A permittee requesting revocation of a permit shall state the requested date of revocation and shall, prior to revocation, provide the commissioner with satisfactory evidence that the discharge has been permanently eliminated.
- Closure Plan Submitted to CT-DEEP by MIRA for Review and Approval in May 2022
- CT-DEEP Request for Additional Information in October 2022; MIRA Responded in January 2023

RRF Closure Plan

10

- Major Elements of Work
 - Properly Dispose of “Commercial Chemical Products,” Oils, Other Waste Materials and Residues
 - Drain and Seal Tanks and Vessels
 - Clean Equipment and Building Surfaces to Visually Remove Residues
 - Inspect and Clean Stormwater and Facility Drainage Systems – Including Piping, Catch Basins, Drainage Areas
 - Seal Floor Drains Within Facility Buildings
 - Remove Ash Sediments and Coal from “Coal Pond” for Proper Off-Site Disposal.
 - Dismantle/Clean/Scrap the MCAPS Duct Work
 - Seal Cooling Water Intake and Discharge Conduits
 - Remove and Dispose of Unneeded Lamps, Batteries and Smoke Detectors (Universal Wastes)
 - Closure Activities Shall be Overseen by a Licensed P.E. or L.E.P. That Is Independent of MIRA
 - Removal and Disposal of PCB Building Materials previously identified in the “NU Building”

RRF Closure Plan

11

- Unresolved Elements of Work to be Performed
 - Standard to demonstrate sufficient cleaning of building and equipment surfaces
 - MIRA proposed a visual standard (Free of Deposits and Substrate Is Visible)
 - CT-DEEP is calling for wipe testing of cleaned surfaces for chemical parameters
 - Potential Presence of Hazardous Building Materials (Asbestos, Lead-Based Paints, and PCBs)
 - CT-DEEP is calling for completion of surveys and remediation of hazardous building materials
 - Except for previously-identified PCBs in some building caulking, MIRA noted that such surveys and/or remediation are not required unless conducting building renovation and/or demolition.

Discussion

12

- Discuss Relevance to Task at Hand:
 - Sec. 9. (NEW) (Effective July 1, 2023) (a) In addition to the purposes, powers and responsibilities vested in the MIRA Dissolution Authority pursuant to chapter 446e of the general statutes, the MIRA Dissolution Authority shall: (1) Identify the immediate environmental needs and knowledge necessary for future redevelopment of the authority's properties located at 300 Maxim Road in Hartford and 100 Reserve Road in Hartford, (2) engage representatives of the city of Hartford and other stakeholders, as appropriate, with respect to the future of the properties identified in subdivision (1) of this subsection.
 - Verification Report
 - Closure Plan

ATTACHMENT 4

Updated RFP Scope and Schedule for South Meadows Environmental
Considerations Reflecting Committee Feedback to be Provided by C.O.B
Monday, October 16, 2023

Attachment 5

MIRA DISSOLUTION AUTHORITY

CSWS TRANSITION COMMITTEE MEETING – OCTOBER 11, 2023

Threshold Issues for the Transfer of CSWS Operations

- ▶ Type and Status of Available Entities
- ▶ Resources (Grants) to Establish Entities
- ▶ Nature of Operations to be Transferred
- ▶ Preparation and Assistance Needed to Assume Operations++



Type and Status of Available Entities

2

- Statutory Requirement:
 - Sec. 9.(a)(3) - the Authority shall continue to operate the authority's transfer stations until acceptable alternatives, operated by entities other than the authority, become available, as determined by the Commissioner of Energy and Environmental Protection.
- “Continue to Operate...”
 - The Authority was created effective July 1, 2023
 - The Authority’s statutes are repealed and DAS becomes the Authority’s successor July 1, 2025
 - The Authority is terminated July 1, 2026
 - All municipal service agreements and operating contracts terminate June 30, 2027
- Pending “Acceptable Alternatives”
 - Requires development of transfer mechanism, contracts, economic and governance / administrative models.
 - Requires buy in from affected municipalities, contractors, DEEP and the Authority.
- “Operated by Entities Other than the Authority”
 - Transfer to municipal / regional authorities preferable
 - Maintains ability to flow control waste
 - Efficient transfer mechanism (Essex lease / procurement requirements)
 - DEEP grant assistance

DEEP Grant Process/Status

3

- \$1.5 million available funding for technical assistance for CT municipalities and regions through Sustainable Materials Management Grant Program Pursuant to Public Act, Special Session, June 2021, No.21-2, Sec. 308.
- DEEP requested proposals seeking grant funds to help municipalities and regional waste authorities evaluate interest and identify governance to form new or expand existing regional waste authorities (RWAs).
- Applications were due March 31, 2023. Preference given to coalitions of towns or RWA's.
- Eligible expenses for technical assistance, establishing governance and administrative costs.
- Evaluation and review criteria based upon detailed budget, implementation timeline, municipal compliance with recycling and solid waste statutes, key stakeholder support and past performance with DEEP grant programs.

DEEP Grant Process/Status cont.

4

- Applications to be approved, awarded and contracts executed with DEEP.
- Reimbursable work is eligible only after contract is fully executed.
- Any municipality receiving an award that is not in compliance with the following is expected to work towards compliance within the first few months of award:
 - C.G.S Sec. 22a-241(j) equitable collection requirement that municipalities offering curbside collection of MSW must also provide curbside collection of recyclables.
 - C.G.S. Section 22a- 220a(d)(1) requirement that municipality registers haulers.
- Essex communities applied for grant assistance through their COG and a decision is expected soon.
- Additional applications were received (possibly not as comprehensive as expected).
- To the Authority's knowledge, Torrington area communities did not apply.

DEEP Grant Process/Status cont.

5

- The Authority is reaching out to identify a lead entity for Torrington.
 - Donald S. Stein (First Selectman - Town of Barkhamsted)
 - Robert A Phillips, AICP (Executive Director - Northwest Hills Council of Governments)
 - Brian D. Bartram (Manager - Salisbury/Sharon Transfer Station)
 - Todd Arcelaschi (Administrator - Regional Refuse Disposal District #1)
- Key Questions:
 - Have Torrington area communities applied under the DEEP grant process?
 - May DEEP reopen the grant process?
 - How can the Authority help organize a lead entity for Torrington area communities?
 - What does assuming control of Essex and Torrington Transfer Stations Entail?

Nature of Operations to be Transferred

6

- Torrington Transfer Station:
 - Budgeted to receive 23,048 tons of MSW and 4,945 tons of recycling in fiscal year 2024.
 - Receives waste from 12 municipalities including Canaan, Colebrook, Cornwall, Goshen, Middlebury, North Canaan, Norfolk, Barkhamsted, Winsted, New Hartford, Salisbury and Sharon.
 - Transfer station operated by Enviro Express. Also provides MSW and recycling transportation.
 - MSW is transported to the Keystone Sanitary Landfill in PA. Disposed under the Enviro Express contract.
 - Recycling is transported to a processing facility operated by Murphy Road Recycling in Berlin CT.
 - A separate contract is in place with Murphy Road Recycling for recycling processing service.
- Essex Transfer Station:
 - Budgeted to receive 38,542 tons of MSW and 6,592 tons of recycling in fiscal year 2024.
 - Receives waste from 11 municipalities including Deep River, Essex, Old Saybrook, Chester, Clinton, Durham, Middlefield, Haddam, Killingworth, Lyme and Westbrook.
 - Transfer station operated by CWPM. Also provides MSW and recycling transportation.
 - MSW is transported to the Preston Resource Recovery Facility CT. Processed under a separate contract with Covanta.
 - Recycling is transported to a processing facility operated by Murphy Road Recycling in Berlin CT.
 - A separate contract is in place with Murphy Road Recycling for recycling processing service.

TORRINGTON ACTUAL TONS BY TOWN

7

FY23 (7/1/22-6/30/23) INBOUND TONNAGE		
TORRINGTON TS	MSW	RECYCLING
Canaan	473.06	110.99
Colebrook	593.36	189.57
Cornwall	527.26	148.21
Goshen	1,346.24	306.74
Middlebury	933.86	537.83
Norfolk	680.05	184.83
North Canaan	1,971.50	227.65
RRDD#1	10,358.33	1,602.08
Salisbury-Sharon	2,990.70	967.56
TOTAL	19,874.36	4,275.46

ESSEX ACTUAL ANNUAL TONS BY TOWN

8

FY23 (7/1/22-6/30/23) INBOUND TONNAGE		
ESSEX TS	MSW	RECYCLING
Deep River	3,365.16	304.50
Essex	2,748.42	923.13
Chester	1,034.07	395.62
Clinton	5,033.55	927.93
Durham/Middlefield	2,509.55	627.22
Haddam	2,992.40	614.93
Killingworth	1,581.71	407.23
Lyme	773.03	272.60
Old Saybrook	7,089.99	1,349.59
Westbrook	3,404.59	921.47
Guilford/Madison (SWAP)	2,116.11	0.00
TOTAL	32,648.58	6,744.22

Primary Contract / Administrative Terms

9

- All Municipal Service Agreements and Operating Contracts Expire 6/30/2027
- Torrington:
 - Enviro Express is contract operator of the Transfer Station
 - Fixed fee to operate and maintain the transfer station (\$688,000)
 - Per ton fee to transport MSW to Keystone Sanitary Landfill (\$53.62)
 - Per ton fee to dispose MSW at Keystone Sanitary Landfill (\$44.56)
 - Guaranteed capacity at Keystone for Torrington area communities
 - Per ton fee to transport Recycling to Murphy Road Recycling in Berlin CT (\$26.22)
 - Additional considerations
 - Host Community Benefit of \$0.070 Per Ton

Primary Contract / Administrative Terms

10

- **Essex:**
 - **CWPM is contract operator of the Transfer Station:**
 - Fixed fee to operate and maintain the transfer station (\$803,000)
 - Per ton fee to transport MSW to Preston Resource Recovery Facility (\$17.17)
 - Per ton fee to transport Recycling to Murphy Road Recycling in Berlin CT (\$33.51)
 - Additional considerations
 - **Host Community Benefit of \$0.070 Per Ton**
 - **Separate contract with Covanta for MSW Processing:**
 - Guaranteed MSW capacity for Essex Communities
 - Per ton fee to process MSW (\$98.80)
 - Penalties for over / under deliveries

Primary Contract / Administrative Terms

11

- **Torrington and Essex:**
 - **Municipal Service Agreements:**
 - Municipality obligated to deliver waste to designated facility
 - Authority / Region obligated to accept and process dispose waste
 - Budget and rate setting mechanism
 - **Single contract with Murphy Road Recycling for processing of Torrington and Essex recycling:**
 - Guaranteed capacity for both transfer stations
 - Management fee of \$350,000 / year
 - Base processing fee of \$90.18 / ton
 - Commodity value adjustment of \$4.45 / ton (current)
 - **Administrative and Operational Support from the Authority:**
 - Budgeting, accounting and financial reporting
 - Scales, enforcement and contract administration

Major Operating Issues for Regions to Consider

12

- Scale Operating Responsibility
 - Control of “cash register” and inbound/outbound weight and tonnage data capture.
- Flow Control Enforcement
 - Tonnage Commitments to disposal facilities must be met to avoid financial penalties
- Operation & Maintenance Contract Administration & Oversight
 - O&M Contractors need to be held accountable to their performance obligations
- DEEP Permit Requirements including: Quarterly Tonnage Reports, Recycling & MSW Inspections, Storm Water Testing and Annual Permit Compliance Audit
- Capital Repairs such as roof, tip floor, scales, and access roads are not responsibility of contractors
- Security of Facility

Discuss Preparations and Assistance Needed

13

- DEEP Considerations for Grant Assistance
- Lead Entities
- Transfer mechanisms, contracts, economic and governance / administrative models.
- Timing and Milestones

Attachment 6

MIRA DISSOLUTION AUTHORITY

FINANCE COMMITTEE MEETING – OCTOBER 11, 2023

Marketing and Sale of Surplus Real and Personal Property

- ▶ **Extent and Nature Surplus Property**
 - ▶ **Legacy Policy & Procedure**
(Real & Personal Property)
- ▶ **Discussion / Considerations for Future Policy**
(Real & Personal Property)



Extent and Nature Surplus Property

2

- Statutory Requirement:
 - Sec. 9. the MIRA Dissolution Authority shall: (4) wind down the authority's operations and activities in an orderly and responsible manner, **that may include, but is not limited to, the marketing and sale of the authority's surplus real and personal property.**
- Surplus Real Property:
 - 80 - acre South Meadows site of the Resource Recovery Facility and Jet Turbine Facility.
 - Recycling Facility at 211 Murphy Road and adjacent warehouse.
 - Watertown and Ellington Transfer Stations.
 - 3 closed landfills in Ellington, Shelton and Waterbury totaling 259 acres and ancillary facilities.
 - Solar Project at Hartford Landfill.
 - Site of the Bridgeport Resource Recovery Facility.
- Surplus Personal Property:
 - Mobile vehicles and equipment associated with closed Resource Recovery and Jet Turbine Facility.
 - Spare parts inventory associated with closed Resource Recovery, Jet Turbine and Recycling Facility.
 - Installed machinery associated with closed Resource Recovery, Jet Turbine and Recycling Facility.
 - Machine shop equipment and small tools associated with closed Resource Recovery and Jet Turbine Facility.
- Virtual Tour of Surplus Real and Personal Property

Legacy Policy & Procedure

3

- 5.12 - Disposition of MIRA Personal Property
 - If MIRA desires to dispose of any piece of its personal property that has a fair market value of One Thousand (\$1,000.00) Dollars or greater, MIRA shall dispose of any such piece of personal property through a Competitive Process that conforms to the intent of the Act and these Policies And Procedures.
- 5.2 - Sale of Real Property
 - 5.2.1 - Pursuant to the Act, MIRA may sell real property, but the Competitive Process does not apply to the sale of real property. Whenever practicable, property will be sold to a public or regulated entity.
 - 5.2.2 - No real property shall be sold by MIRA without at least two (2) written appraisals.
 - 5.2.2.1 - The appraisers shall be selected on the basis of knowledge of the area and expertise in appraising the type of property under consideration and in accordance with Section 4.5.2 of these Policies And Procedures.
 - 5.2.2.2 - The appraisers shall provide factual data concerning the property to be appraised including, but not limited to, market data, highest and best use, methodology to be applied, complete legal description, justification for time adjustments with supporting data and final conclusions.
 - 5.2.3 - The sale of real property shall be authorized by a two-thirds (2/3) vote of the full Board of Directors based upon the written appraisals of the real property obtained pursuant to Section 5.2.2.
 - 5.2.4 - Prior to the sale of any real property, the President or Chairman shall notify in writing the Chief Executive Officer of the town in which the property is located.

Legacy Policy & Procedure (Personal Property)

4

- If > \$50,000 (Per Section 3.1.1 and Section 3.2)
 - Requires public solicitation (bid, RFP, etc.)
 - Requires approval by a 2/3 vote of the full Board of Directors
 - Contracts may not be split in amount or duration in order to evade the intent of the Act or these Policies and Procedures.
 - Section 6.1 allows that MIRA may divide a project into any number of contracts but both Section 6.1.1 and Section 3.1.1 do NOT allow contracts to be split in amount or duration in order to evade the intent of the Act (all contracts >\$50,000 require 2/3 vote of the full Board of Directors).
- If greater than \$25,000 but less than or equal to \$50,000 (Per Section 4.4)
 - At least 3 potential vendors shall be solicited in writing.
 - Bids/quotes must be provided in writing.
 - Language in this section specific to purchases. Board approval not required.
- If greater than \$5,000 but less than \$25,000 (Per section 4.3)
 - At least 3 potential vendors shall be solicited in writing.
 - Bids/quotes must be provided in writing.
 - Language in this section specific to purchases. Board approval not required.
- < if value \$5,000 (Per Section 4.2):
 - Requires 3 quotes. Quotes can be obtained verbally.
 - Board approval not required.

MIRA Legacy Intent

5

- **Process for sale of personal property**
 - All items (except scrap metal shown below) to be sold via public solicitation (Bid or RFP), whether solicitation is for individual items or a group of items. (Assumes collective value of property over \$50,000 so as to comply with Section 3.1.1 and 3.2).
- **Solicitation Evaluation and Award**
 - If a solicitation is for more than one item, MIRA to include a clause in the solicitation that MIRA to retain right to award sales of any or all items in that solicitation however is in MIRA's best interest.
 - Award of any Contract resulting from a solicitation to any individual (whether for one or multiple items) resulting that is greater than \$50,000 to be brought to the Board for approval.
 - Management to prepare a sales-based report, similar to the existing procurement report that has historically been brought to P&P, which will report to the Board if there are total sales to one individual in excess of \$50,000 for the year even if none of the individual sales is over \$50,000.
 - In evaluating and awarding solicitations, Management decision to split award to be based solely on greatest financial return to MIRA.
- **Scrap metal recycling**
 - Separate from bullets above, some ferrous scrap metal to be recycled via existing contract (existing "maintenance metals" recycling contract).
 - Price in that contract is linked to a defined 3rd party (American Metals Market) price index.

Discussion / Considerations for Future Policy

6

- **Real Property**
 - Nature of Appraisal Requirements.
 - Sales to Public or Regulated Entity
 - Notifications Prior to Sale

- **Personal Property “Recycle the Resource Recovery Facility”**
 - Inventory Sales / Returns to Vendors
 - Mobile Vehicles and Equipment (Direct Sales and Brokerage)
 - Machine Shop / Small Tools (Direct Sales and Brokerage)
 - Installed Machinery and Equipment (Direct Sales and Brokerage)
 - Closure Plan Synergy

- **Scrap Metal Recycling**
 - Some ferrous scrap metal may be recycled through existing “maintenance metals” recycling contract.
 - Price in that contract is linked to a defined 3rd party (American Metals Market) price index.

Attachment 7

ATTACHMENT 7

RESOLUTION FOR THE MIRA DISSOLUTION AUTHORITY BOARD OF DIRECTORS

MODIFYING THE AUTHORITY'S PROCUREMENT POLICY

WHEREAS, Public Act 23-170 created the MIRA Dissolution Authority ("Authority") as a successor to the Materials Innovation and Recycling Authority ("MIRA") effective July 1, 2023 pursuant to sections 4-38d, 4-38e and 4-39 of the Connecticut General Statutes; and

WHEREAS, Such act and statutes provide that any effective orders or regulations of MIRA remain effective under the governance of the Authority; and

WHEREAS, Section 5.2 of the MIRA Procurement Policies and Procedures now effective under the governance of the Authority require modification to effectively implement the provisions of Section 9 (a) (4) of Public Act 23-170 concerning the orderly wind down of the Authority's operations and activities including the marketing and sale of the Authority's surplus real and personal property.

NOW THEREFORE, BE IT:

RESOLVED: That the Authority hereby approves the modification of Section 5.2 of the Procurement Policies and Procedures reflected on Exhibit A attached hereto, and adopts the corresponding procedure included on Exhibit B hereto.

FURTHER RESOLVED: That management is directed to obtain pricing under a Request for Services from the Authority's On Call Appraiser for appraisals of the Authority's property at 211 and 171 Murphy Road in Hartford, and for the Watertown and Ellington transfer stations, and to present such pricing to the Authority's Finance Committee together with such additional background information as the Finance Committee may desire.

PROCEDURAL REQUIREMENTS (MODIFICATION TO PROCUREMENT POLICY)

Author: Mark Daley, President & CFO

Committee Requirements:

- Assigned – Finance Committee
- Quorum – 50% of the Directors on a Committee of 4 or more, majority of the Directors on a Committee of less than 4, excluding the Chair.
- Item carries with majority of Directors present

Director	Raised	Second	Aye	Nay	Abstain
Paul Harrington	Discussion				
Matthew M. Dayton	Discussion				
David S. Steuber	Discussion				
William P. Beccaro	Discussion				

Board Requirements:

- Quorum – 6 Directors
- _____ Item carries with majority of Directors present unless otherwise specified
- Specified as requiring 2/3 of full Board (8 Directors)
 - X Purchasing and Contracting Rules & Procedures (22a-266(c))
 - _____ Contract Over 5 Years or Greater than \$50,000 Annual Consideration(22a-268)
 - _____ Proposed Procedure (1-120)
 - _____ Special Capability Exception Over \$10,000 (Procurement Policy Section 3.1.2.5)
 - _____ Settlement Exception (Procurement Policy Section 3.1.2.7)
 - _____ Acquisition or Sale of Real Property (Procurement Policy Section 5.1.3 & 5.2.3)
- Specified as requiring 2/3 of Directors present and eligible (Bylaws Section 504)
 - _____ Expenditure of \$50,000 or more for outside consultant
 - _____ Entering Executive Session
 - _____ Addition of Agenda Item at a regular meeting

Director	Raised	Second	Aye	Nay	Abstain
1 - Chairperson Hunter					
2 - Matthew Dayton					
3 - Michelle Gilman					
4 - Joseph DeNicola					
5 - William Beccaro					
6 - Rachel Taylor					
7 - Michael Walsh					
8 - John Fonfara					
9 - Paul Harrington					
10 - Carl Fortuna					
11 - Dave Steuber					

Exhibit A

5.2 Sale of Real Property

5.2.1 Sale Process

Pursuant to the Act, CRRA and now the MIRA Dissolution Authority under Public Act 23-170 (the "Authority"), may sell real property, but the Competitive Process does not apply to the sale of real property. Whenever practicable, property will be sold to a public or regulated entity.

5.2.2 Appraisals

No real property shall be sold by ~~CRRA~~ the Authority without ~~at least two (2)~~ a written appraisal having been conducted on behalf of the Authority as client with an appraisal effective date no later than one year prior to board approval of such sales.

5.2.2.1 The appraisers shall be selected on the basis of knowledge of the area and expertise in appraising the type of property under consideration and in accordance with Section 4.5.2 of these Policies And Procedures.

5.2.2.2 The appraisers shall provide factual data concerning the property to be appraised including, but not limited to, market data, highest and best use, methodology to be applied, complete legal description, justification for time adjustments with supporting data and final conclusions.

5.2.3 Board Approval

The sale of real property shall be authorized by a two-thirds (2/3) vote of the full Board of Directors ~~based upon~~ with due consideration of the written appraisals of the real property obtained pursuant to Section 5.2.2. and of the Authority's duties and responsibilities under Section 9 (a) (4) of Public Act 23-170 to wind down the Authority's operations and activities in an orderly and responsible manner, that may include, but is not limited to, the marketing and sale of the authority's surplus real and personal property.

5.2.4 Notification of Town

Prior to the sale of any real property, the President or Chairman shall notify in writing the Chief Executive Officer of the town in which the property is located.

Exhibit B

5.2 Sale of Real Property

5.2.1 Sale Process

Pursuant to the Act, CRRA and now the MIRA Dissolution Authority under Public Act 23-170 (the "Authority"), may sell real property, but the Competitive Process does not apply to the sale of real property. Whenever practicable, property will be sold to a public or regulated entity.

5.2.2 Appraisals

No real property shall be sold by the Authority without a written appraisal having been conducted on behalf of the Authority as client with an appraisal effective date no later than one year prior to board approval of such sale.

5.2.2.1 The appraisers shall be selected on the basis of knowledge of the area and expertise in appraising the type of property under consideration and in accordance with Section 4.5.2 of these Policies And Procedures.

5.2.2.2 The appraisers shall provide factual data concerning the property to be appraised including, but not limited to, market data, highest and best use, methodology to be applied, complete legal description, justification for time adjustments with supporting data and final conclusions.

5.2.3 Board Approval

The sale of real property shall be authorized by a two-thirds (2/3) vote of the full Board of Directors with due consideration of the written appraisal of the real property obtained pursuant to Section 5.2.2. ,and of the Authority's duties and responsibilities under Section 9 (a) (4) of Public Act 23-170 to wind down the Authority's operations and activities in an orderly and responsible manner, that may include, but is not limited to, the marketing and sale of the authority's surplus real and personal property.

5.2.4 Notification of Town

Prior to the sale of any real property, the President or Chairman shall notify in writing the Chief Executive Officer of the town in which the property is located.

Attachment 8



Dissolution Authority

300 Maxim Road, Hartford, Connecticut 06114

Telephone (860) 757-7700

Fax (860) 757-7725

MIRA Dissolution Authority
Regular Board of Directors Meeting
Supplemental Information
October 18, 2023

I. Finance

1. Informational Reports for the period ending August 31, 2023 (*Attachment 6*).

CSWS Financials	Property Division Financials
CSWS Electricity	MIRA Cash Flow
CSWS Solid Waste Summary	Major Maintenance Funds
CSWS Recycling Summaries	Decommissioning Reserve
CSWS Metal Recovery Operations	Procurement Policy Contract Report
Procurement Policy Exceptions Report	Report on Upcoming Solicitations
Report on Legal Expenditures	



CSWS Financials - This report reflects the budget versus actual financial performance of the CSWS for the current month and on a year to date basis. This is an accrual basis report in that revenues are recognized when earned and expenses are recognized when incurred.

As indicated in this report, operating revenues for August totaled \$0.81 million (16.7% above budget). Member town and spot deliveries, as well as interest income, were all above budget. Year to date revenues are 8.8% above budget. Accrued expenditures for August totaled \$1.12 million (12.2% above budget). This deficit is due to MSW Services and Recycling Services being above budget as further described below. Year to date total accrued expenditures are 1.6% above budget. Year to date the CSWS has incurred an operating loss of \$0.96 million which is \$0.09 million (7.9%) under budget.

CSWS MSW Delivery Summary - This report reflects the budget versus actual MSW tons delivered, revenue and price per ton for member towns, other contracts, waste haulers and spot.

August deliveries totaled 6,095 tons which is 841 tons (16.1%) above budget. Member Town deliveries were 160 tons (3.1%) above budget with delivery enforcement activities ongoing. Spot waste deliveries were 682 tons above budget in August. The Authority conducted a spot waste solicitation to mitigate shortfall penalties to Preston and deliveries commenced August.

CSWS MSW Transportation Detail - This report reflects the budget versus actual MSW transported from the Essex Transfer Station to the Resource Recovery Facility in Preston CT, and from the Torrington Transfer Station to the Keystone Sanitary Landfill in Pennsylvania including tons transported and transportation price per ton.

In August, 3,330 tons were transported from Essex to Preston at the rate of \$16.02 per ton. The total Essex transportation expense was \$53,349 which was 5.1% above budget. In August, 2,022 tons were transported from Torrington to Keystone at the rate of \$53.51 per ton. The total Torrington transportation expense was \$108,167 which was 7.3% above budget.

Total MSW Transportation expense for the month of August was \$161,516 which was 6.5% above budget.

CSWS MSW Disposal Detail - This report reflects the budget versus actual MSW received by (and disposed at) the Preston Resource Recovery Facility and the Keystone Sanitary Landfill including tons received and disposal price per ton.

In August, 4,155 tons were received and processed at Preston at an average rate including spot and delivery penalties of \$100.88 per ton. The total Preston disposal expense was \$419,170 which was 27.3% above budget. In August, 2,022 tons were received and disposed at Keystone at the rate of \$44.56 per ton. The total Keystone disposal expense was \$90,078 which was 5.3% above budget.

Total MSW Disposal expense for the month of August was \$509,248 which was 22.7% above budget.

MSW Transportation and MSW Disposal combined for total MSW Services expense of 670,764 for August which was 18.4% above budget. Year to date MSW Services expense is 5.1% under budget.



DISSOLUTION AUTHORITY
BOARD OF DIRECTORS FINANCIAL REPORT
PERIOD ENDING August 31, 2023

CSWS Recycling Summary - This report reflects current month and year to date accrued revenue and expense associated with CSWS recycling operations stated in terms relevant to the Authority's transfer station and recycling service operating contracts.

As indicated, recycling service expense totaled \$163,759 in August which includes \$31,518 in transportation expense and \$131,991 in contract operating expense which were a combined 47.9% above budget. Transportation expenses from the Torrington and Essex transfer stations were 6.8% under budget and are detailed on the Recycling Transportation Report. Recycling service contract operating charges are detailed on the Recycling Contract Operating Report. As indicated, the deficit in Recycling Services expense is driven by above budget net base processing fees per ton, which reflect current commodity pricing adjustments, and above budget management fees reflecting a renegotiated service agreement providing for vacating and unencumbering the CSWS Recycling Facility and overall site.

Scrap Metal Sales - This report reflects budget versus actual scrap metal sales broken down into ferrous and non-ferrous metals categories.

The Authority did not include projected scrap metal sales in its fiscal year 2024 budget due to the undeterminable amount of such revenue. There were no actual sales in August. Scrap metal sales are expected to ramp up as the MIRA dissolution process and formal closure of the Hartford waste to energy facility moves forward. Relevant budget adoption resolutions did provide that actual scrap metal sales revenue, including sales of surplus equipment, be deposited to the Property Division general fund to replenish a \$1.35 million approved use of Property Division reserves in support of certain contingent and temporary costs associated with maintenance and closure of the South Meadows site.

Property Division Financials - This report reflects the budget versus actual financial performance of the Property Division for the current month and on a year to date basis. This is an accrual basis report in that revenues are recognized when earned and expenses are recognized when incurred.

As indicated, revenue to the Property Division was \$0.04 million (36.5%) above budget in August due to above budget interest income. The variance in lease revenue is due to GASB 87 accounting treatment of receipts. Operating expenses were 32.1% under budget due to savings in South Meadows site O&M expenses. The Property Division's total operating loss is 83.8% under budget year to date.

MIRA Cash Flow - This "cash basis" report reflects the monthly flow of cash through the bank accounts and STIF reserve funds that represent all of the Authority's ongoing operations. The flow of funds is executed monthly in accordance with Board approved criteria.

Property Division cash receipts and interest earnings relative to the division's cash expenditures were sufficient to increase total Property Division reserves from \$26.15 million to \$26.26 million. CSWS cash receipts were not sufficient to execute budgeted distributions to the CSWS Operating fund causing a draw of \$298,770 from its Tip Fee Stabilization Fund. After the distribution of August receipts, total reserves in support of the CSWS decreased from \$24.36 million to \$24.05 million. Together with Other Division funds, the Authority's total cash reserves declined from \$55.11 million to \$54.93 million in the month of August.

Decommissioning Funds - The Authority's Decommissioning Reserve was originally funded at \$3.3 million and an associated budget established for financial reporting purposes. Closure work and expenditures are pending approval of a closure plan by DEEP and contracting activity by the Authority. Interest earnings are retained within this account resulting in its growth to \$3.45 million.

MIRA Dissolution Authority
 FY 2024 Board of Directors Financial Report
 CSWS Monthly Financial Report

[Narrative](#)

Period Ending: **August 31, 2023**

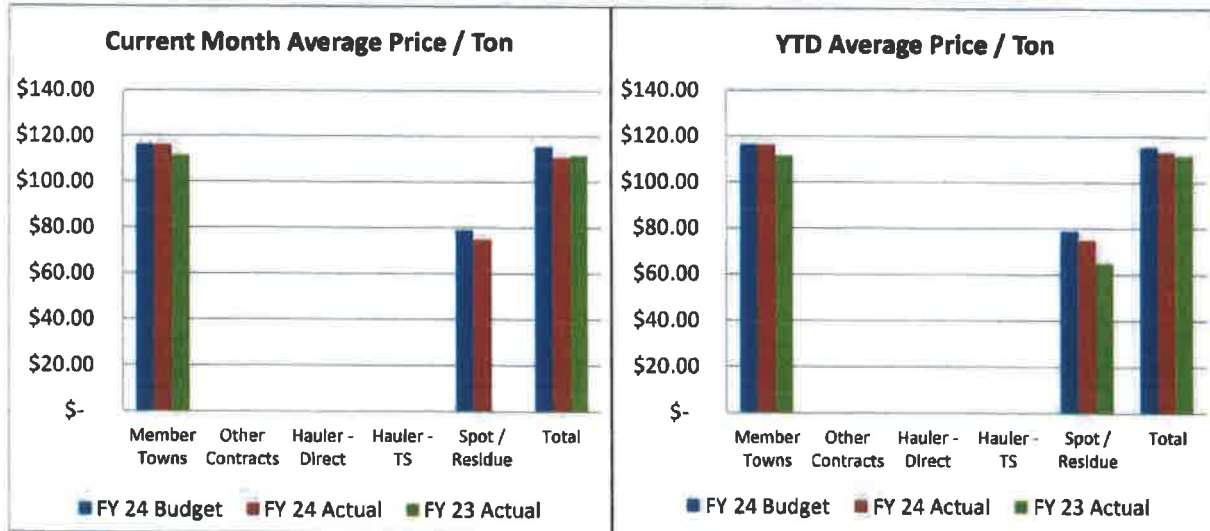
REVENUES	Current Month		Variance Better (Worse) than Budget		Year to Date		Variance Better (Worse) than Budget	
	Budget	Actual	\$	%	Budget	Actual	\$	%
Member Town MSW	\$ 596,412	\$ 614,976	\$ 18,564	3.1%	\$ 1,192,824	\$ 1,185,073	\$ (7,751)	-0.6%
Other Contracts MSW	\$ -	\$ -	\$ -	n/a	\$ -	\$ -	\$ -	n/a
Spot Waste MSW	\$ 9,574	\$ 60,249	\$ 50,675	529.3%	\$ 19,148	\$ 60,249	\$ 41,101	214.6%
Bypass, Delivery & Other Charges	\$ 100	\$ -	\$ (100)	n/a	\$ 200	\$ -	\$ (200)	n/a
Member Service Fee	\$ -	\$ -	\$ -	n/a	\$ -	\$ -	\$ -	n/a
CSWS Metal Sales	\$ -	\$ -	\$ -	n/a	\$ -	\$ -	\$ -	n/a
Bulky Waste	\$ -	\$ -	\$ -	n/a	\$ -	\$ -	\$ -	n/a
Other Energy Markets	\$ 45,305	\$ 45,344	\$ 39	0%	\$ 90,610	\$ 90,688	\$ 78	0.1%
Misc. (Interest, Fees, Other)	\$ 40,250	\$ 86,526	\$ 46,276	115%	\$ 80,500	\$ 169,603	\$ 89,103	111%
TOTAL ACCRUED REVENUES	\$ 691,641	\$ 807,095	\$ 115,454	16.7%	\$ 1,383,282	\$ 1,505,613	\$ 122,330	8.8%
EXPENDITURES								
Authority Budget	\$ 85,411	\$ 60,936	\$ 24,476	28.7%	\$ 313,127	\$ 259,355	\$ 53,772	17.2%
Direct Personnel	\$ 69,917	\$ 64,178	\$ 5,738	8.2%	\$ 139,834	\$ 128,577	\$ 11,256	8.0%
Operational Expense	\$ 17,260	\$ 11,626	\$ 5,634	32.6%	\$ 322,130	\$ 291,227	\$ 30,903	9.6%
Host Community Benefit	\$ 4,266	\$ 4,637	\$ (371)	-8.7%	\$ 8,532	\$ 8,934	\$ (402)	-4.7%
MSW Services	\$ 566,519	\$ 670,764	\$ (104,244)	-18.4%	\$ 1,133,039	\$ 1,191,137	\$ (58,098)	-5.1%
Recycling Services	\$ 110,735	\$ 163,759	\$ (53,024)	-47.9%	\$ 221,470	\$ 315,156	\$ (93,686)	-42.3%
Transfer Station - Essex	\$ 70,708	\$ 69,740	\$ 968	1.4%	\$ 141,417	\$ 139,196	\$ 2,220	1.6%
Transfer Station - Torrington	\$ 59,730	\$ 68,510	\$ (8,780)	-14.7%	\$ 119,460	\$ 127,718	\$ (8,259)	-6.9%
Contingency	\$ 12,250	\$ 4,085	\$ 8,165	66.7%	\$ 24,500	\$ 1,901	\$ 22,599	92.2%
TOTAL ACCRUED EXPENDITURES	\$ 996,796	\$ 1,118,236	\$ (121,440)	-12.2%	\$ 2,423,508	\$ 2,463,203	\$ (39,695)	-1.6%
OPERATING INCOME (LOSS)								
(Use of Reserves / Transfers)	\$ (305,155)	\$ (311,141)	\$ (5,986)	2.0%	\$ (1,040,225)	\$ (957,590)	\$ 82,635	-7.9%

CSWS MSW Delivery Summary

Period Ending:

August 31, 2023

FY 24 Budget	Current Month			Year To Date		
	Tons	Revenue	Price	Tons	Revenue	Price
<u>Member Towns</u>	5,133	\$ 596,412	\$ 116.20	10,265	\$ 1,192,824	\$ 116.20
<u>Other Contracts</u>	-	\$ -	\$ -	-	\$ -	\$ -
<u>Hauler - Direct</u>	-	\$ -	\$ -	-	\$ -	\$ -
<u>Hauler - TS</u>	-	\$ -	\$ -	-	\$ -	\$ -
<u>Spot / Residue</u>	122	\$ 9,574	\$ 78.80	243	\$ 19,148	\$ 78.80
Total	5,254	\$ 605,986	\$ 115.34	10,508	\$ 1,211,972	\$ 115.34
FY 24 Actual	Tons	Revenue	Price	Tons	Revenue	Price
Member Towns	5,292	\$ 614,976	\$ 116.21	10,198	\$ 1,185,073	\$ 116.21
Other Contracts	-	\$ -	\$ -	-	\$ -	\$ -
Hauler - Direct	-	\$ -	\$ -	-	\$ -	\$ -
Hauler - TS	-	\$ -	\$ -	-	\$ -	\$ -
Spot / Residue	803	\$ 60,249	\$ 75.00	803	\$ 60,249	\$ 75.00
Total	6,095	\$ 675,225	\$ 110.78	11,001	\$ 1,245,322	\$ 113.20
Variance	Tons	Revenue	Price	Tons	Revenue	Price
Member Towns	160	\$ 18,564	\$ 0.01	(67)	\$ (7,751)	\$ 0.00
Other Contracts	-	\$ -	\$ -	-	\$ -	\$ -
Hauler - Direct	-	\$ -	\$ -	-	\$ -	\$ -
Hauler - TS	-	\$ -	\$ -	-	\$ -	\$ -
Spot / Residue	682	\$ 50,675	\$ (3.80)	560	\$ 41,101	\$ (3.80)
Total	841	\$ 69,239	\$ (4.56)	493	\$ 33,350	\$ (2.14)
Total % Var.	16.0%	11.4%	-4.0%	4.7%	2.8%	-1.9%



**MIRA Dissolution Authority
 FY 2024 Board of Directors Financial Report
 MSW Transportation Detail**

[Narrative](#)

Period Ending:

August 31, 2023

Budget FY 2024	Essex MSW to Preston			Essex to Preston Shortfall			Torrington MSW to Keystone			Total
	Tons	Rate	Expense	Tons	Rate	Expense	Tons	Rate	Expense	Expense
July	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
August	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
September	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
October	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
November	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
December	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
January	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
February	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
March	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
April	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
May	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
June	3,211.83	\$ 15.80	\$ 50,747	-	\$ -	\$ -	1,920.67	\$ 52.51	\$ 100,854	\$ 151,601
YTD	6,423.67	\$ 15.80	101,494	-	#DIV/0!	-	3,841.33	\$ 52.51	201,708	\$ 303,202

Actual FY 2024	Essex MSW to Preston			Essex to Preston Shortfall			Torrington MSW to Keystone			Total
	Tons	Rate	Expense	Tons	Rate	Expense	Tons	Rate	Expense	Expense
July	2,847.87	\$18.52	\$ 52,743	-	\$ -	\$ -	1,872.97	\$ 53.74	\$ 100,653	\$ 153,395
August	3,330.13	\$16.02	\$ 53,349	-	\$ -	\$ -	2,021.51	\$ 53.51	\$ 108,167	\$ 161,516
September			\$ -			\$ -			\$ -	\$ -
October			\$ -			\$ -			\$ -	\$ -
November			\$ -			\$ -			\$ -	\$ -
December			\$ -			\$ -			\$ -	\$ -
January			\$ -			\$ -			\$ -	\$ -
February			\$ -			\$ -			\$ -	\$ -
March			\$ -			\$ -			\$ -	\$ -
April			\$ -			\$ -			\$ -	\$ -
May			\$ -			\$ -			\$ -	\$ -
June			\$ -			\$ -			\$ -	\$ -
YTD	6,178.00	\$ 17.17	106,091	-	#DIV/0!	-	3,894.48	\$ 53.62	208,820	\$ 314,911

Variance FY 2024	Essex MSW to Preston			Essex to Preston Shortfall			Torrington MSW to Keystone			Total
	Tons	Rate	Expense	Tons	Rate	Expense	Tons	Rate	Expense	Expense
July	(363.96)	2.72	1,996	-	-	-	(47.70)	1.23	(202)	1,794
August	118.30	0.22	2,602	-	-	-	100.84	1.00	7,313	9,914
September										
October										
November										
December										
January										
February										
March										
April										
May										
June										
YTD	(245.67)	1.37	4,597	-	#DIV/0!	-	53.15	1.11	7,111	11,709

MIRA Dissolution Authority
 FY 2024 Board of Directors Financial Report
 MSW Disposal Detail

[Narrative](#)

Period Ending:

August 31, 2023

Budget FY 2024	Essex MSW & Spot to Preston			Essex to Preston Shortfall			Torrington MSW to Keystone			Total
	Tons	Rate	Expense	Tons	Rate	Expense	Tons	Rate	Expense	Expense
July	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
August	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
September	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
October	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
November	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
December	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
January	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
February	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
March	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
April	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
May	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
June	3,333.33	\$ 98.80	\$ 329,333			\$ -	1,920.67	\$ 44.56	\$ 85,585	\$ 414,918
YTD	6,666.67	\$ 98.80	658,667	-	#DIV/0!	-	3,841.33	\$ 44.56	171,170	\$ 829,836

Actual FY 2024	Essex MSW & Spot to Preston			Essex to Preston Shortfall			Torrington MSW to Keystone			Total
	Tons	Rate	Expense	Tons	Rate	Expense	Tons	Rate	Expense	Expense
July	2,869.62	\$98.80	\$ 283,518	-	\$ -	\$ -	1,872.97	\$ 44.56	\$ 83,460	\$ 366,978
August	4,154.98	\$100.88	\$ 419,170	-	\$ -	\$ -	2,021.51	\$ 44.56	\$ 90,078	\$ 509,248
September			\$ -			\$ -			\$ -	\$ -
October			\$ -			\$ -			\$ -	\$ -
November			\$ -			\$ -			\$ -	\$ -
December			\$ -			\$ -			\$ -	\$ -
January			\$ -			\$ -			\$ -	\$ -
February			\$ -			\$ -			\$ -	\$ -
March			\$ -			\$ -			\$ -	\$ -
April			\$ -			\$ -			\$ -	\$ -
May			\$ -			\$ -			\$ -	\$ -
June			\$ -			\$ -			\$ -	\$ -
YTD	7,024.60	\$ 100.03	702,688	-	#DIV/0!	-	3,894.48	\$ 44.56	173,538	\$ 876,226

Variance FY 2024	Essex MSW & Spot to Preston			Essex to Preston Shortfall			Torrington MSW to Keystone			Total
	Tons	Rate	Expense	Tons	Rate	Expense	Tons	Rate	Expense	Expense
July	(463.71)	-	(45,815)	-	-	-	(47.70)	-	(2,125)	(47,940)
August	821.65	2.08	89,836	-	-	-	100.84	-	4,494	94,330
September										
October										
November										
December										
January										
February										
March										
April										
May										
June										
YTD	357.93	1.23	44,021	-	#DIV/0!	-	53.15	-	2,368	46,390

MIRA Dissolution Authority
 FY 2024 Board of Directors Financial Report
 CSWS Recycling Summary

[Narrative](#)

Period Ending:

August 31, 2023

Budget FY 2024	Non Participating Delivery Revenue					Operating Expenses				
	Essex	Torrington	Total	Rate	Revenue	Trans.	Contract Op.	Direct O&M	Residue	Total
July	-	-	-		\$ -	\$ 33,822	\$ 76,913	\$ -	\$ -	\$ 110,735
August	-	-	-		\$ -	\$ 33,822	\$ 76,913	\$ -	\$ -	\$ 110,735
September	-	-	-		\$ -	\$ 33,822	\$ 76,913	\$ -	\$ -	\$ 110,735
October	-	-	-		\$ -	\$ 33,822	\$ 76,913	\$ -	\$ -	\$ 110,735
November	-	-	-		\$ -	\$ 33,822	\$ 76,913	\$ -	\$ -	\$ 110,735
December	-	-	-		\$ -	\$ 33,822	\$ 76,913	\$ -	\$ -	\$ 110,735
January	-	-	-		\$ -	\$ 33,822	\$ 76,913	\$ -	\$ -	\$ 110,735
February	-	-	-		\$ -	\$ 33,822	\$ 76,913	\$ -	\$ -	\$ 110,735
March	-	-	-		\$ -	\$ 33,822	\$ 76,913	\$ -	\$ -	\$ 110,735
April	-	-	-		\$ -	\$ 33,822	\$ 76,913	\$ -	\$ -	\$ 110,735
May	-	-	-		\$ -	\$ 33,822	\$ 76,913	\$ -	\$ -	\$ 110,735
June	-	-	-		\$ -	\$ 33,822	\$ 76,913	\$ -	\$ -	\$ 110,735
YTD	-	-	-		\$ -	\$ 67,644	\$ 153,827	\$ -	\$ -	\$ 221,470

Actual FY 2024	Non Participating Delivery Revenue					Operating Expenses				
	Essex	Torrington	Total	Rate	Revenue	Trans.	Contract Op.	Direct O&M	Residue	Total
July			-		\$ -	\$ 30,929	\$ 120,468	\$ -	\$ -	\$ 151,397
August			-		\$ -	\$ 31,518	\$ 131,991	\$ -	\$ 250	\$ 163,759
September			-		\$ -	\$ -	\$ -			\$ -
October			-		\$ -	\$ -	\$ -			\$ -
November			-		\$ -	\$ -	\$ -			\$ -
December			-		\$ -	\$ -	\$ -			\$ -
January			-		\$ -	\$ -	\$ -			\$ -
February			-		\$ -	\$ -	\$ -			\$ -
March			-		\$ -	\$ -	\$ -			\$ -
April			-		\$ -	\$ -	\$ -			\$ -
May			-		\$ -	\$ -	\$ -			\$ -
June			-		\$ -	\$ -	\$ -			\$ -
YTD	-	-	-		\$ -	\$ 62,447	\$ 252,460	\$ -	\$ 250	\$ 315,156

Variance FY 2024	Non Participating Delivery Revenue					Operating Expenses				
	Essex	Torrington	Total	Rate	Revenue	Trans.	Contract Op.	Direct O&M	Residue	Total
July	-	-	-		\$ -	\$ (2,893)	\$ 43,555	\$ -	\$ -	\$ 40,662
August	-	-	-		\$ -	\$ (2,304)	\$ 55,078	\$ -	\$ 250	\$ 53,024
September										
October										
November										
December										
January										
February										
March										
April										
May										
June										
YTD	-	-	-		\$ -	\$ (5,197)	\$ 98,633	\$ -	\$ 250	\$ 93,686

**MIRA Dissolution Authority
 FY 2024 Board of Directors Financial Report
 CSWS Recycling Transportation**

Narrative

Budget FY 2024	Essex to Berlin			Torrington to Berlin			Total Expense
	Tons	Rate	Expense	Tons	Rate	Expense	
July	\$49.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
August	\$49.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
September	\$49.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
October	\$49.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
November	\$49.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
December	\$49.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
January	\$49.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
February	\$49.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
March	\$49.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
April	\$49.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
May	\$49.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
June	\$49.33	\$ 42.14	\$ 23,149	412.08	\$ 25.90	\$ 10,673	\$ 33,822
YTD	1,098.67	\$ 42.14	46,298	824.17	\$ 25.90	21,346	\$ 67,644

Actual FY 2024	Essex to Berlin			Torrington to Berlin			Total Expense
	Tons	Rate	Expense	Tons	Rate	Expense	
July	608.26	\$35.12	\$ 21,362	364.66	\$ 26.24	\$ 9,567	\$ 30,929
August	669.15	\$32.05	\$ 21,446	384.26	\$ 26.21	\$ 10,071	\$ 31,518
September			\$ -			\$ -	\$ -
October			\$ -			\$ -	\$ -
November			\$ -			\$ -	\$ -
December			\$ -			\$ -	\$ -
January			\$ -			\$ -	\$ -
February			\$ -			\$ -	\$ -
March			\$ -			\$ -	\$ -
April			\$ -			\$ -	\$ -
May			\$ -			\$ -	\$ -
June			\$ -			\$ -	\$ -
YTD	1,277.41	\$ 33.51	42,808	748.92	\$ 26.22	19,638	\$ 62,447

Variance FY 2024	Essex to Berlin			Torrington to Berlin			Total Expense
	Tons	Rate	Expense	Tons	Rate	Expense	
July	58.93	(7.02)	(1,787)	(47.42)	0.34	(1,106)	(2,893)
August	119.82	(10.09)	(1,703)	(27.82)	0.31	(602)	(2,304)
September							
October							
November							
December							
January							
February							
March							
April							
May							
June							
YTD	178.74	(8.63)	(3,489)	(75.25)	0.32	(1,708)	(5,197)

MIRA Dissolution Authority
 FY 2024 Board of Directors Financial Report
 CSWS Recycling Contract Operating

[Narrative](#)

Period Ending:

August 31, 2023

Budget FY 2024	Base Operating Charge					Management Fee	Total Expense
	Total Tons	BPF	ACR	Net Price	Expense		
July	961.41	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ -	\$ 76,913
August	961.42	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ -	\$ 76,913
September	961.42	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ -	\$ 76,913
October	961.42	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ -	\$ 76,913
November	961.42	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ -	\$ 76,913
December	961.42	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ -	\$ 76,913
January	961.42	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ -	\$ 76,913
February	961.42	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ -	\$ 76,913
March	961.42	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ -	\$ 76,913
April	961.42	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ -	\$ 76,913
May	961.42	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ -	\$ 76,913
June	961.42	\$ 90.18	\$ (10.18)	\$ 80.00	\$ 76,913	\$ -	\$ 76,913
YTD	1,923	\$ 90.18	\$ (10.18)	\$ 80.00	153,827	-	\$ 153,827

Actual FY 2024	Base Operating Charge					Management Fee	Total Expense
	Total Tons	BPF	ACR	Net Price	Expense		
July	984.2	\$ 90.18	\$ 2.59	\$ 92.77	\$ 91,301	\$ 29,167	\$ 120,468
August	1,067.2	\$ 90.18	\$ 6.17	\$ 96.35	\$ 102,825	\$ 29,167	\$ 131,991
September				\$ -	\$ -		\$ -
October				\$ -	\$ -		\$ -
November				\$ -	\$ -		\$ -
December				\$ -	\$ -		\$ -
January				\$ -	\$ -		\$ -
February				\$ -	\$ -		\$ -
March				\$ -	\$ -		\$ -
April				\$ -	\$ -		\$ -
May				\$ -	\$ -		\$ -
June				\$ -	\$ -		\$ -
YTD	2,051	\$ 90.18	\$ 4.45	\$ 94.63	194,126	58,333	\$ 252,460

Variance FY 2024	Base Operating Charge					Management Fee	Total Expense
	Total Tons	BPF	ACR	Net Price	Expense		
July	22.8	-	12.77	12.77	14,388	29,167	43,555
August	105.8	-	16.35	16.35	25,911	29,167	55,078
September							
October							
November							
December							
January							
February							
March							
April							
May							
June							
YTD	129	-	14.63	14.63	40,300	58,333	98,633

Period Ending: **August 31, 2023**

Budget FY 2024	Ferrous Metal					Non - Ferrous Metal					Total Revenue
	Gross Tons	Base Price	Adj.	Net Price	Revenue	Gross Tons	Base Price	Adj.	Net Price	Revenue	
July				\$ -	\$ -				\$ -	\$ -	\$ -
August				\$ -	\$ -				\$ -	\$ -	\$ -
September				\$ -	\$ -				\$ -	\$ -	\$ -
October				\$ -	\$ -				\$ -	\$ -	\$ -
November				\$ -	\$ -				\$ -	\$ -	\$ -
December				\$ -	\$ -				\$ -	\$ -	\$ -
January				\$ -	\$ -				\$ -	\$ -	\$ -
February				\$ -	\$ -				\$ -	\$ -	\$ -
March				\$ -	\$ -				\$ -	\$ -	\$ -
April				\$ -	\$ -				\$ -	\$ -	\$ -
May				\$ -	\$ -				\$ -	\$ -	\$ -
June				\$ -	\$ -				\$ -	\$ -	\$ -
YTD	-		#DIV/0!	#DIV/0!	-	-		#DIV/0!	#DIV/0!	-	\$ -

Actual FY 2024	Ferrous Metal					Non - Ferrous Metal					Total Revenue
	Gross Tons	Base Price	Adj.	Net Price	Revenue	Gross Tons	Base Price	Adj.	Net Price	Revenue	
July	-	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -
August	-	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -
September				\$ -	\$ -				\$ -	\$ -	\$ -
October				\$ -	\$ -				\$ -	\$ -	\$ -
November				\$ -	\$ -				\$ -	\$ -	\$ -
December				\$ -	\$ -				\$ -	\$ -	\$ -
January				\$ -	\$ -				\$ -	\$ -	\$ -
February				\$ -	\$ -				\$ -	\$ -	\$ -
March				\$ -	\$ -				\$ -	\$ -	\$ -
April				\$ -	\$ -				\$ -	\$ -	\$ -
May				\$ -	\$ -				\$ -	\$ -	\$ -
June				\$ -	\$ -				\$ -	\$ -	\$ -
YTD	-		#DIV/0!	#DIV/0!	-	-		#DIV/0!	#DIV/0!	-	\$ -

Variance FY 2024	Ferrous Metal					Non - Ferrous Metal					Total Revenue
	Gross Tons	Base Price	Adj.	Net Price	Revenue	Gross Tons	Base Price	Adj.	Net Price	Revenue	
July	-	-	-	-	-	-	-	-	-	-	-
August	-	-	-	-	-	-	-	-	-	-	-
September											
October											
November											
December											
January											
February											
March											
April											
May											
June											
YTD	-	-	#DIV/0!	#DIV/0!	-	-	-	#DIV/0!	#DIV/0!	-	-

MIRA Dissolution Authority
 FY 2024 Board of Directors Financial Report

Narrative

Property Division Monthly Financial Report

Period Ending: August 31, 2023

REVENUES	Current Month		Variance Better (Worse) than Budget		Year to Date		Variance Better (Worse) than Budget	
	Budget	Actual	\$	%	Budget	Actual	\$	%
Real & Personal Property Sales								
Scrap Metal Sales	\$ -	\$ -	\$ -	n/a	\$ -	\$ -	\$ -	n/a
Equipment / Inventory Sales	\$ -	\$ -	\$ -	n/a	\$ -	\$ 206,250	\$ 206,250	n/a
Real Property Sales	\$ -	\$ -	\$ -	n/a	\$ -	\$ -	\$ -	n/a
Other Sales	\$ -	\$ -	\$ -	n/a	\$ -	\$ -	\$ -	n/a
Total Property Sales	\$ -	\$ -	\$ -	n/a	\$ -	\$ 206,250	\$ 206,250	n/a
Lease Income (GASB 87 Inc. Interest):								
Golf Center	\$ 2,080	\$ 2,497	\$ 417	20.0%	\$ 4,159	\$ 4,992	\$ 833	20.0%
Wheelabrator Lease	\$ 38,079	\$ 18,061	\$ (20,018)	-52.6%	\$ 76,158	\$ 36,177	\$ (39,981)	-52.5%
Jets Billboard	\$ 4,583	\$ -	\$ (4,583)	n/a	\$ 9,167	\$ -	\$ (9,167)	n/a
Other Leases	\$ -	\$ -	\$ -	n/a	\$ -	\$ -	\$ -	n/a
Total Lease Income	\$ 44,742	\$ 20,558	\$ (24,185)	-54.1%	\$ 89,484	\$ 41,169	\$ (48,315)	-54.0%
Interest / Misc. Income	\$ 70,833	\$ 137,255	\$ 66,421	93.8%	\$ 141,667	\$ 279,397	\$ 137,730	97%
TOTAL ACCRUED REVENUES	\$ 115,575	\$ 157,812	\$ 42,237	36.5%	\$ 231,151	\$ 526,816	\$ 295,665	127.9%
EXPENDITURES								
Authority Budget	\$ 33,131	\$ 23,637	\$ 9,494	28.7%	\$ 121,460	\$ 100,603	\$ 20,857	17.2%
Direct Personnel	\$ 16,668	\$ 15,496	\$ 1,171	7.0%	\$ 33,335	\$ 30,871	\$ 2,464	7.4%
Operating Expense	\$ 2,359	\$ -	\$ 2,359	n/a	\$ 106,319	\$ 98,507	\$ 7,812	7.3%
Hartford PILOT	\$ 125,000	\$ 125,000	\$ -	0.0%	\$ 250,000	\$ 250,000	\$ -	0.0%
Watertown Transfer Station	\$ 3,070	\$ 529	\$ 2,541	82.8%	\$ 6,139	\$ 2,586	\$ 3,553	57.9%
Ellington Transfer Station	\$ 1,464	\$ 365	\$ 1,099	75.0%	\$ 2,928	\$ 3,999	\$ (1,071)	-36.6%
South Meadows	\$ 140,093	\$ 56,450	\$ 83,642	59.7%	\$ 280,185	\$ 107,244	\$ 172,941	61.7%
Jet Turbine Facility	\$ 10,571	\$ 2,420	\$ 8,150	77.1%	\$ 21,142	\$ 9,489	\$ 11,653	55.1%
211 Murphy Road	\$ 7,910	\$ 8,823	\$ (913)	-11.5%	\$ 15,819	\$ 19,423	\$ (3,604)	-22.8%
171 Murphy Road	\$ 2,433	\$ 745	\$ 1,688	69.4%	\$ 4,866	\$ 2,992	\$ 1,874	38.5%
Railroad Maintenance	\$ 958	\$ -	\$ 958	n/a	\$ 1,917	\$ 700	\$ 1,217	63.5%
Contingency	\$ -	\$ -	\$ -	n/a	\$ -	\$ -	\$ -	n/a
TOTAL ACCRUED EXPENDITURES	\$ 343,655	\$ 233,466	\$ 110,189	32.1%	\$ 844,110	\$ 626,414	\$ 217,696	25.8%
OPERATING INCOME (LOSS)								
(Use of Reserves / Transfers)	\$ (228,080)	\$ (75,654)	\$ 152,425	-66.8%	\$ (612,959)	\$ (99,598)	\$ 513,362	-83.8%

Materials Innovation & Recycling Authority
 Authority Budget, CSWS, Landfill Division and Property Division
 Flow of Funds

Period Ending: August 31, 2023
 Transfer Date: September 18, 2023
 Funding: October 1, 2023

Property Division Receipts	Beginning Balance	Interest [+]	Receipts [-]	Adjustments [+(-)]	Net Receipts to Distribution [-]	Ending Balance
PD Clearing Account	\$ 1,000.00		\$ 40,574.71		\$ 40,574.71	\$ 1,000.00
Property Division Disbursements	Ending Balance	Interest [+]	Expenditures [-]	Adjustments [+(-)]	Distribution of Net Receipts [+(-)]	Ending Balance
PD Operating Fund	\$ 3,155,603.59	\$ 66,596.77	\$ 69,997.82	\$ 1,188.49	\$ 217,993.21	\$ 3,431,384.74
PD General Fund	\$ 13,112,795.78	\$ 59,775.23			\$ (237,419.00)	\$ 12,935,152.01
PD Improvement Fund	\$ 145,333.85					\$ 145,333.85
PD Jets Major Maintenance	\$ 798,813.87					\$ 798,813.87
CSWS Decommissioning Reserve	\$ 3,431,844.62	\$ 15,562.63				\$ 3,447,407.25
South Meadows Transition Reserv	\$ 5,500,000.00					\$ 5,500,000.00
Total Property Division	\$ 26,145,391.71	\$ 141,934.63	\$ 110,572.53	\$ 1,188.49	\$ 81,119.12	\$ 26,259,091.72
CSWS Division Receipts	Ending Balance	Interest [+]	Receipts [-]	Adjustments [+(-)]	Net Receipts to Distribution [-]	Ending Balance
CSWS Clearing Account	\$ 40,000.00		\$ 663,474.78		\$ 663,474.78	\$ 40,000.00
CSWS Division Disbursements	Ending Balance	Interest [+]	Expenditures [-]	Adjustments [+(-)]	Distribution of Net Receipts [+(-)]	Ending Balance
CSWS Operating STIF	\$ 10,061,634.04	\$ 70,378.48	\$ 1,060,800.71		\$ 962,244.57	\$ 10,033,456.33
CSWS Debt Service Fund	\$ 3,875.01					\$ 3,875.01
CSWS General Fund	\$ 1,152.25	\$ 5.26				\$ 1,157.51
CSWS Risk Fund	\$ 939,263.81	\$ 4,259.34				\$ 943,523.15
CSWS Legal Reserve	\$ 441,411.85	\$ 2,091.72				\$ 443,413.57
CSWS Improvement Fund	\$ 319,447.51					\$ 319,447.51
CSWS Major Maintenance	\$ 1,925,830.86	\$ 8,733.20				\$ 1,934,564.06
CSWS Tip Fee Stabilization	\$ 10,627,712.61				\$ (298,769.74)	\$ 10,328,942.87
Total CSWS	\$ 24,360,327.94	\$ 85,378.00	\$ 1,724,275.49	\$ -	\$ 1,326,949.56	\$ 24,048,380.01
Other Division Balances	Ending Balance	Interest	Receipts	Expenditures	Adjustments	Ending Balance
General Fund Checking	\$ 74,552.15		\$ 89,713.62	\$ 80,591.10		\$ 77,174.67
Authority General Fund STIF	\$ 461,755.11	\$ 2,088.92		\$ 1,188.49		\$ 462,655.54
Hartford Solar Reserve	\$ 350,677.35	\$ 1,590.23				\$ 352,267.58
MIRA Severance Fund	\$ 1,378,091.45	\$ 6,249.34				\$ 1,384,340.79
Landfill Div. Operating Account	\$ 1,000.00		\$ 4,180.00		\$ (4,180.00)	\$ 1,000.00
Landfill Operating STIF	\$ 2,335,028.67	\$ 10,583.38		\$ 2,637.74	\$ 4,180.00	\$ 2,347,154.31
Total Other	\$ 4,601,104.73	\$ 20,511.87	\$ 93,393.62	\$ 90,417.33	\$ -	\$ 4,624,592.89
TOTAL ALL FUNDS AND ACCOUNTS	\$ 55,106,824.38	\$ 247,824.50	\$ 1,928,241.64	\$ 91,605.82	\$ 1,408,098.98	\$ 54,932,064.62

Mark T. Daley, Chief Financial Officer

- Ending balances include the fund transfers represented on this flow of funds as a distribution. Excludes receipt of customer security deposits /guarantees of payment and Mid-Connecticut reserves not subject to disbursement or funding in accordance with adopted flow of funds.
- Interest earnings on the CSWS Tip Fee Stabilization Fund shall be transferred to the Property Division Operating Account effective August 1, 2023
- After the distribution of August cash receipts, a total of \$61,898,624.17 remained due to the Tip Fee Stabilization Reserve from the CSWS.
- Decommissioning Reserve of \$3.3 million was established pursuant to Board resolution. Interest earnings are being retained in the reserve account.
- PD operating and Authority GF expenses represent a reclass of insurance expense.

**MIRA Dissolution Authority
 FY 2024 Board of Directors Financial Report
 WTE Decommissioning Reserve**

Narrative

Period Ending: 08/31/23

	Current Month			Year to Date		
	Budget	Actual	Variance	Budget	Actual	Variance
WASTE PROCESSING FACILITY						
Baghouse & Cyclone Separator Cleaning	\$ -	\$ -	\$ -	\$ 30,100	\$ -	\$ 30,100
RDF Conveyors, Shredders, Trommels & Packers	\$ -	\$ -	\$ -	\$ 123,700	\$ -	\$ 123,700
WPF Building Surface Cleaning	\$ -	\$ -	\$ -	\$ 75,550	\$ -	\$ 75,550
MCAPS RTO Cleaning	\$ -	\$ -	\$ -	\$ 6,165	\$ -	\$ 6,165
MCAPS Spiral Duct Dismantling & Cleaning	\$ -	\$ -	\$ -	\$ 169,600	\$ -	\$ 169,600
Floor & Storm Drain System Cleaning	\$ -	\$ -	\$ -	\$ 60,900	\$ -	\$ 60,900
Deenergize Transformers & Electrical Equipment	\$ -	\$ -	\$ -	\$ 9,000	\$ -	\$ 9,000
Drums, Equipment Draining & Disposal	\$ -	\$ -	\$ -	\$ 43,500	\$ -	\$ 43,500
WPF Sub-total	\$ -	\$ -	\$ -	\$ 518,515	\$ -	\$ 518,515
POWER BLOCK FACILITY						
Coal Pond Ash Removal	\$ -	\$ -	\$ -	\$ 307,900	\$ -	\$ 307,900
Clean Ash Load Out & Wheel Building & Drains	\$ -	\$ -	\$ -	\$ 67,350	\$ -	\$ 67,350
Modify Coal Pond for Surface Discharge	\$ -	\$ -	\$ -	\$ 174,300	\$ -	\$ 174,300
Coal Soil Cover	\$ -	\$ -	\$ -	\$ 566,250	\$ -	\$ 566,250
Baghouse & Scrubber Cleaning (3 units)	\$ -	\$ -	\$ -	\$ 123,700	\$ -	\$ 123,700
Clean Ash Conveyors, Traveling Grates & Mixer Rm.	\$ -	\$ -	\$ -	\$ 120,400	\$ -	\$ 120,400
Clean Boiler Air Heaters (3 units)	\$ -	\$ -	\$ -	\$ 29,000	\$ -	\$ 29,000
Clean Boilers (3 units)	\$ -	\$ -	\$ -	\$ 102,500	\$ -	\$ 102,500
Seal & Grout Cooling Water Intakes & Discharges	\$ -	\$ -	\$ -	\$ 129,850	\$ -	\$ 129,850
Screen House Mechanical Wquipment Dismantling	\$ -	\$ -	\$ -	\$ 87,350	\$ -	\$ 87,350
Clean Wastewater Treatment Tanks	\$ -	\$ -	\$ -	\$ 58,850	\$ -	\$ 58,850
Clean Misc. Tanks & Vessels	\$ -	\$ -	\$ -	\$ 44,850	\$ -	\$ 44,850
Drain & Secure Turbine Systems and Transformers	\$ -	\$ -	\$ -	\$ 18,550	\$ -	\$ 18,550
Remove & Dispose of Radioactive Sources	\$ -	\$ -	\$ -	\$ 120,550	\$ -	\$ 120,550
Coal Barge Unloading Crane & Equip.	\$ -	\$ -	\$ -	\$ 130,000	\$ -	\$ 130,000
Miscellaneous Other Cleaning & Closure Costs	\$ -	\$ -	\$ -	\$ 197,350	\$ -	\$ 197,350
PBF Sub-total	\$ -	\$ -	\$ -	\$ 2,278,750	\$ -	\$ 2,278,750
OTHER COSTS						
Engineering Plans, Specs. & Bid Documents	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000
Permit and Regulatory Plans Modification/Transfer/Termination	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000
MIRA Direct Personnel	\$ -	\$ -	\$ -	\$ 113,294	\$ -	\$ 113,294
Construction Management and Oversight	\$ -	\$ -	\$ -	\$ 339,440	\$ -	\$ 339,440
Contingency	\$ -	\$ -	\$ -	\$ 1	\$ -	\$ 1
Total Other Costs	\$ -	\$ -	\$ -	\$ 602,735	\$ -	\$ 602,735
METAL SALES CREDIT	\$ -	\$ -	\$ -	\$ (100,000)	\$ -	\$ (100,000)
Total Decommission Reserve	\$ -	\$ -	\$ -	\$ 3,300,000	\$ -	\$ 3,300,000

Fr: July 01, 2023

To: September 15, 2023



Report on Vendors that have exceeded \$50,000 on Cumulative Contracts

Discussion

The MIRA Procurement Policies and Procedures, effective January 22, 2004, contain a provision requiring that a report be submitted to the appropriate board committee(s) in the event that MIRA enters into multiple contracts or multiple Request for Services ("RFS") with one vendor during one fiscal year, and none of the contracts and/or RFSs individually is in excess of \$50,000.00, but the sum of all contract and/or RFS amounts with that vendor exceeds \$50,000.00 in the aggregate.

This is to report to the Policies and Procurement Committee, pursuant to Section 4.1.3.2.2 (governing contracts) and Section 4.1.4.2 (governing RFSs) of the MIRA Procurement Policies and Procedures, those vendors with which CRRA has established multiple contracts and/or RFSs during a fiscal year, all of which are less than \$50,000.00, but which in the aggregate exceed \$50,000.00 to date.

BEECHER CARLSON INSURANCE COMPANY LLC

PO0015738	7/12/23	FY20244 - INSURANCE POLICY #WCC-641-444584-013- 7/1/23 - 7/1/24 WORKERS COMP - RENEWAL - PROPERTY DIVISION SHARE	1,449.90
PO0015738	7/12/23	FY2024 - INSURANCE POLICY #WCC-641-444584-013 7/1/23 - 7/1/24 WORKERS COMP - RENEWAL - AUTHORITY BUDGET	8,285.12
PO0015738	7/12/23	FY2024 - INSURANCE POLICY #WCC-641-444584-013- 7/1/23 - 7/1/24 WORKERS COMP - RENEWAL - CSWS SHARE	10,977.78
PO0015728	7/12/23	FY2024 - INSURANCE POLICY #TB2-641-4444584-033- 7/1/23 - 7/1/24 GENERAL LIABILITY - RENEWAL - BEECHER CARLSON	40,061.35
PO0015739	7/12/23	FY24 - INSURANCE POLICY #105593480 7/1/23 - 7/1/24 CRIME RENEWAL - TRAVELERS COMPANIES INC.	3,419.00
PO0015734	7/12/23	FY24 - INSURANCE POLICY #106080722 7/1/23 - 7/1/24 FIDUCIARY - NEW BUSINESS - TRAVELERS COMPANIES INC	5,489.00
PO0015757	7/24/23	FY2024 - INSURANCE POLICY #AS2-641-444584-023 LIBERTY MUTUAL FIRE INSURANCE COMPANY - BUSINESS AUTO	2,619.31
PO0015757	7/24/23	FY2024 - INSURANCE POLICY #AS20641-4445840023-LIBERTY MUTUAL BUSINESS AUTO RENEWAL POLICY 7/1/23 - 7/1/24 - CSWS SHARE	31,397.69
PO0015771	8/1/23	FY2024 - CARRIER SURCHARGE WORKER'S COMP- 7/1/23 - 7/1/24 PROPERTY DIVISION SHARE	74.97
PO0015771	8/1/23	FY2024 - CARRIER SURCHARGE - WORKER COMP -7/1/23 - 7/1/24 - AUTHORITY BUDGET SHARE	428.40
PO0015771	8/1/23	FY2024 - CARRIR SURCHARGE - WORKERS COMP 7/1/23 - 7/1/24 - CSWS SHARE	567.63
PO0015777	8/1/23	FY24 FOR FY2023 CARRIER SURCHARGE - 07/01/22 - 07/01/23 WORKERS COMP - PROPERTY DIVISION SHARE	46.87
PO0015777	8/1/23	FY24 FOR FY2023 CARRIER SURCHARGE - WORKER COMP -07/01/22 - 07/01/23 WORKERS COMP - AUTHORITY BUDGET SHARE	128.90
PO0015777	8/1/23	FY24 FOR FY2023 CARRIER SURCHARGE - WORKERS COMP- 07/01/22 - 07/01/23 CSWS SHARE	1,498.23
PO0015853	10/3/23	FY2024 - RENEWAL PREMIUM- #WCC-641-444584-011- 7/1/22- 7/1/23 PROPERTY DIVISION SHARE	170.58
PO0015853	10/3/23	FY2024 - REMAINING RENEWAL PREMIUM POLICY - #WCC-641-444584-011 - 7/1/22 - 7/1/23 - AUTHORITY SHARE	974.72
PO0015853	10/3/23	FY2024 - REMAINING RENEWAL PREMIUM POLICY - #WCC-641-444584-011 - 7/1/22 - 7/1/23 - CSWS SHARE	1,291.50

108,880.95



Report on Exceptions to the Competitive Process

Discussion

The MIRA Procurement Policies and Procedures, effective January 22, 2004, contain a provision exempting certain purchases from the competitive process; these exceptions are listed in Section 3.1.2 of the Policy.

Section 3.1.3 of the Procurement Policies and Procedures, Making and Reporting and Exception, requires that a purchase that is not conducted pursuant to the competitive process be reported as soon as practicable to the Policy and Procurement Committee, and the full Board of Directors.

This is to serve as the report required by section 3.1.3 of the Procurement Policies and Procedures. The following table provides a summary of this information.

Comp 2 Comp 2 - State Contract (DAS, DEEP, DOT, BEST)

<u>Date</u>	<u>PO Number</u>	<u>Description</u>	<u>QTY</u>	
8/17/23	PO0015800	FY24 - TROUBLESHOOT OPERATIONAL ISSUES WITH 1 POWERMASTER SLIDE GATE OPERATOR, AND PERFORM PREVENTATIVE MAINTENANCE ON ALL 3 POWERMASTER SLIDE GATE OPERATORS AT SOUTH MEADOWS RRF SITE	425.00	FRANKSON FENCE COMPANY, THE
8/21/23	PO0015798	FY24 PO#1 REPAIRS AND TESTING SPRINKLER SYSTEM AT 211 MURPHY RD. PER DAS CONTRACT 18PSX0004.	5,000.00	HARTFORD SPRINKLER CO INC
8/31/23	PO0015820	FY24 Q-1 (07/01/2023 – 09/31/2023) ESSEX CSWS ALL INCLUSIVE SERVICE /REPAIR AND PREVENTIVE MAINTENANCE OF THE ESSEX TRANSFER STATION SCALE. THIS SERVICE ALSO INCLUDES QUARTERLY INSPECTION AND CALLIBRATINON ALL PARTS AND LABOR ARE COVERED BY THE ONE YEARLY PRICE PAID QUARTERLY @ \$2186.69 per QUARTER PER STATE OF CT. CONTRACT #18PSX0151	2,186.69	METTLER TOLEDO INC
8/31/23	PO0015821	FY24 Q-1 (07/01/2023 – 09/31/2023) RRC MURPHY ROAD CSWS ALL INCLUSIVE SERVICE /REPAIR AND PREVENTIVE MAINTENANCE OF THE REGIONAL RECYCLING CENTER SCALES (2). THIS SERVICE ALSO INCLUDES QUARTERLY INSPECTION AND CALLIBRATINON ALL PARTS AND LABOR ARE COVERED BY THE ONE YEARLY PRICE PAID QUARTERLY @ \$2852.78 per QUARTER PER STATE OF CT. CONTRACT #18PSX0151 (REIMBURSEMENT BY USA)	2,852.78	METTLER TOLEDO INC
9/15/23	PO0015827	FY2024 - QUARTERLY QUADIENT MAIL MACHINE LEASE FOR 300 MAXIM ROAD OCTOBER 9, 2023 TO JANUARY 08, 2024	261.45	QUADIENT INC
9/15/23	PO0015832	FY24 -Q2 - 3 MONTHS PHONE SERVICE(ALARM) FOR 300 MAXIM RD (WPF). BILLING 860-524-1316, 493-0891 STATE CONTRACT DOIT Contract B-03-012	650.00	FRONTIER COMMUNICATIONS CORPORATION
			11,375.92	

NC2 NC-proprietary,patent,intellectual property rights

<u>Date</u>	<u>PO Number</u>	<u>Description</u>	<u>QTY</u>	
8/17/23	PO0015799	FY24 - REPLACE TWO (2) BATTERIES IN SONITROL MONITORING PANEL AT THE WPF-MIRA HEADQUARTERS.	65.26	SONITROL NEW ENGLAND

9/6/23	PO0015824	FY24 - PRORATED Q1 MONITORING AND IP/CELLULAR COMMUNICATIONS ACCOUNT FOR TORRINGTON TRANSFER STATION FOR THE PERIOD 08/11/23-09/30/23.	85.00	SONITROL NEW ENGLAND
			<u>150.26</u>	

NC3 NC-mandated by law (permit, regulation, statute)

<u>Date</u>	<u>PO Number</u>	<u>Description</u>	<u>QTY</u>	
8/31/23	PO0015817	FY24 300 MAXIM RD ELEVATOR RENEWAL 2023-2025	240.00	CT STATE OF DEPT OF ADMIN SVR OSBI-ELEV/
			<u>240.00</u>	

NC4A NC-special capability or experience

<u>Date</u>	<u>PO Number</u>	<u>Description</u>	<u>QTY</u>	
8/21/23	PO0015797	FY24 PO#1 211 MURPHY RD MAINTANCE AND REPAIRS TO ALARMS	1,000.00	SONITROL NEW ENGLAND
8/22/23	PO0015804	FY24 COLLINS BUILDING FOR THE FALL MOWING OF 171 MURPHY RD APPROX 5 MOWINGS @ \$44.33 PER = \$221.65 PER ST OF CT CONTRACT PUBLIC ACT 77-405	221.65	CT COMMUNITY NON PROFIT ALLIANCE, INC.
8/22/23	PO0015805	FY24 211 MURPHY RD FOR FALL LAWN MOWING AT 211 APPROX 10 MOWINGS @ \$132.98 = \$1329.80 PER ST OF CT CONTRACT PER PUBLIC ACT 77-405	1,329.80	CT COMMUNITY NON PROFIT ALLIANCE, INC.
8/22/23	PO0015806	FY24 MURPHY ROAD FOR BRUSH AND VEGETATION REMOVAL AROUND BUILDINGS 1 @ \$270.00 and 1 @ \$135.00	405.00	CT COMMUNITY NON PROFIT ALLIANCE, INC.
8/22/23	PO0015815	FY23 - LABOR AND EXPENSES TO MOVE 2 NETWORKED COMPUTERS (WASTEWATER DISCHARGE CONTROL AND REPORTING COMPUTER AND POWER USAGE REPORTING COMPUTER) FROM THE PBF CONTROL ROOM TO WPF CONTROL ROOM.	2,274.44	I & C SYSTEMS ENGINEERING
8/29/23	PO0015809	FY2024 - CSWS - ESSEX TRANSFER STATION - FOR SEMI ANNUAL INSPECTION AND MAINTENANCE OF 2 TRUCK SCALES.	3,790.00	ALPHA SCALE COMPANY
8/29/23	PO0015810	FY2024 - CSWS - TORRINGTON TRANSFER STATION - FOR INSPECTION AND MAINTENANCE OF TWO TRUCK SCALES.	3,790.00	ALPHA SCALE COMPANY
8/29/23	PO0015813	FY2024 - CSWS - WATERTOWN TRANSFER STATION - FOR INSPECTION AND MAINTENANCE OF TWO TRUCK SCALES	3,790.00	ALPHA SCALE COMPANY
			<u>16,600.89</u>	

NC6 NC-competitive market does not exist

<u>Date</u>	<u>PO Number</u>	<u>Description</u>	<u>QTY</u>	
8/29/23	PO0015816	FY2024 - ACCOUNTS PAYABLE CHECKS - 1000 QUANTITY...ALTEC PRODUCTS LLC	285.78	ALTEC PRODUCTS INC
			<u>285.78</u>	

NC8 NC-small purchase <\$2500 (explain)

<u>Date</u>	<u>PO Number</u>	<u>Description</u>	<u>QTY</u>	
9/11/23	PO0015823	FY24 - PD - WATERTOWN TRANSFER STATION - PUMPOUT OF WASTEWATER HOLDING TANK THAT WAS FOUND TO BE BACKED UP IN TO THE SCALE PIT. ESTIMATED QUANTITY OF UP TO 9,000 GALLONS.	1,500.00	HERB SHAW SANITATION LLC
9/15/23	PO0015833	FY24 3 MONTHS RENTAL OF WATER FILTRATION SYSTEM @ \$40.50 X 3 = \$121.50 AT 300 MAXIM ROAD HARTFORD = \$121.50 TOTAL,	121.50	CRYSTAL ROCK LLC

9/15/23

PO0015830

FY24 - WEB HOSTING - Q2 - 3 MONTHS - \$40 PER
MONTH HOSTING FEE PLUS UP TO 1 HR TECH
SUPPORT - (\$200/hr)

320.00 WALKER GROUP, THE

1,941.50

Grand Total: 30,594.35



INFORMATION REGARDING UPCOMING SOLICITATIONS

Public Solicitations which the Authority has issued and is awaiting results

- Request for Information and Expressions of Interest For Sale Of Jet Turbine Electric Generating Facility Assets (Pre-cursor to future RFP. Ongoing RFI to identify potential respondents to future RFP for sale of these assets and identify relevant information about those assets to facilitate successful future RFP – this is an ongoing portion of an RFI issued by MIRA in 2023 that has been reissued as an MDA RFI).
- RFP for Insurance Consulting and Brokerage (Proposals due October 26. Existing contract expires December 31, 2023)

Schedule-specific RFP/B/Q which the Authority plans to issue in FY2024

- RFP to Identify Immediate Environmental Needs and Knowledge Necessary for Future Redevelopment of South Meadows Property
- RFP for Independent Auditing Services (RFP expected to be issued by first week in December. Existing contract expires March 31, 2024)
- RFQ for Human Resources consulting and temporary services firms (RFQ to be issued by early spring. Existing contracts expire June 30, 2024)

Schedule-yet-to-be-finalized RFP/B/Q which the Authority may issue in FY2024

(schedule yet to be finalized pending guidance from new Board of Directors, approval of South Meadows decommissioning plan, etc.)

- Request for Quotes (or other public solicitations if warranted, or use of DAS state contracts if possible) for various building and facility services at the South Meadows site including custodial office cleaning, grounds maintenance, HVAC maintenance, on-call electrical work, on-call plumbing work, on-call fencing work, and/or any other facilities or grounds work deemed necessary as NAES contract ends.
- Request for qualifications and/or proposals for firms to assist in the sale, scrap, and/or disposal of spare parts, rolling stock and/or equipment from the CSWS Resource Recovery Facility.
- RFP(s) for Sale of Jet Turbine Electric Generating Facility Assets
- Solicitations if/as necessary to support decommissioning MIRA's resource recovery facility.
- Solicitations if/as necessary to support energy conservation and electrical use reduction efforts at MIRA's closed resource recovery facility.
- Solicitations if/as necessary to support planning related to:
 - Future of MIRA facilities at 211 and 171 Murphy Road
 - Decommissioning of Jet Turbine Facility Other MIRA-owned properties

FISCAL YEAR 2024 LEGAL REQUEST FOR SERVICES

FOR PERIOD ENDING 08/31/2023

LEGAL FIRM	Matter	Board Approval	PO Number	PO Amount	FY24 expenses paid from FY24 PO	FY23 expenses paid from FY24 PO	FY24 accrued estimates	FY23 expenses Paid from FY23 PO (not accrued in FY23)	FY23 over/under accrual, Refunds received etc	Total per General ledger
Cohn Birnbaum & Shea	South Meadows Exit Strategy									\$ -
	Ellington									\$ -
Total Cohn Birnbaum & Shea				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Day Pitney	NPDES Permitting Support			\$ -						\$ -
Total Day Pitney				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Halloran & Sage	GC - Authority Budget		PO#15841	\$ 50,000			\$ 23,898		\$ (531)	\$ 23,367
										\$ -
										\$ -
										\$ -
										\$ -
	Property Division									\$ -
										\$ -
	CSWS		PO#15842	\$ 50,000						\$ -
										\$ -
										\$ -
										\$ -
										\$ -
										\$ -
	Landfill Division									\$ -
	MidCT									\$ -
Beginning Halloran & Sage				\$ 100,000	\$ -	\$ -	\$ 23,898	\$ -	\$ (531)	\$ 23,367
Kainen, Escalera & McHale	Employment		PO#15852	\$ 10,000						\$ -
										\$ -
Total Kainen, Escalera & McHale				\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Melick & Porter	Tremont									\$ -
										\$ -
Total Melick & Porter				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS:				\$ 110,000	\$ -	\$ -	\$ 23,898	\$ -	\$ (531)	\$ 23,367

Agrees with Gen ledger

Kainen, Escalera & Mc Hale - RFS 10,000.00 Authority
 Halloran & Sage - RFS 50,000.00 CSWS
 Halloran & Sage - RFS 50,000.00 Authority