



Dissolution Authority

300 Maxim Road, Hartford, Connecticut 06114

Telephone (860) 757-7700 Fax (860) 757-7725

MEMORANDUM

TO: MIRA Dissolution Authority Human Resource Committee
FROM: Rachel Taylor, Human Resource Committee Chairperson
DATE: October 5, 2023
RE: Notice of Human Resource Committee Regular Meeting

There will be a **Regular Meeting** of the Human Resource Committee of the MIRA Dissolution Authority on *Wednesday, October 11, 2023 at 8:30am in the Board Room at 300 Maxim Rd., Hartford, CT. Members of the public may also attend the meeting telephonically by calling (929) 205-6099, entering Meeting ID: 840 4131 2355, and entering Passcode: 109665 when prompted (NOTE - there is very limited physical space in the Board Room - consequently, virtual public attendance is encouraged).* The meeting is scheduled to conclude at 9:15am. The purpose of this meeting will be:

1. Call to Order; Chair's welcome
2. Public Comment (3 minutes per speaker)
3. HR Update (Attachment 1)
4. Executive Session to discuss personnel employment matters

If you will be unable to attend, please notify Cheryl Kaminsky (ckaminsky@ctmira.org) immediately.

cc: Bert Hunter, Chairman

Mark Daley, President & CFO

Cheryl Kaminsky

ATTACHMENT 1

HR Quarterly Report

Quarter Ending 9/30/23

| Year | |
|---------------|--|
| CY2023/FY2024 | |

| Quarter | |
|---------------|--|
| 3QCY23/1QFY24 | |

| Current Employee Info | |
|------------------------|-----------|
| Full time | 14 |
| Part time | 0 |
| Total Employees | 14 |

| Benefits | |
|--------------------------------|------------------|
| Traditional | 11 |
| Opt-out | 3 |
| Provider | Anthem |
| Broker | Assured Partners |
| Renewal date | 7/1/2024 |
| dental, vision, grp & vol life | Principal |
| Renewal date | 7/1/2024 |

| | |
|------------------------|-----------|
| Salaried | 8 |
| Hourly | 6 |
| Total Employees | 14 |

| | |
|-------|---|
| Temps | 1 |
|-------|---|

| Medical Coverage Status | |
|-------------------------|-----------|
| | 9/30/2023 |
| Family | 4 |
| E+1 | 3 |
| EO | 4 |
| Total | 11 |

| Changes | |
|----------------------|----------|
| New Hire | 0 |
| Dismissal | 0 |
| Resignations | 1 |
| RIF | 0 |
| Raises (last issued) | 7/1/2023 |
| Promotions | 0 |
| Probation | 0 |

| 401K | |
|----------------------|---|
| Below 5% | 2 |
| Employees with loans | 2 |

| Demographics | |
|------------------------------|-------|
| Female | 5 |
| Male | 9 |
| Average Age | 52.3 |
| Avg Length of Service | 16.93 |
| Hartford Residents | 0 |
| Participating Town Residents | 1 |

| Wellness Stipend | |
|-------------------|---|
| FY 24 (Jul - Sep) | 0 |

| Injuries (YTD) | |
|----------------|--|
| WC/Non WC | |
| Medical/FMLA | |
| Lost Time | |
| OSHA | |