

South Meadows Transition Committee  
(Formerly the Policies and Procurement Committee)  
March 1, 2023  
Meeting Minutes

A Regular Meeting of the South Meadows Transition Committee of the Materials Innovation and Recycling Authority was held on March 1, 2023. Present via video or audio conferencing were:

Members Present:                   Ed Mone (Committee Chairman)  
                                          Richard Soderman  
                                          Leonard Assard  
                                          David Steuber

MIRA Staff Present:               Mark Daley, CFO and President  
                                          Tom Gaffey, Director of Recycling and Enforcement  
                                          Roger Guzowski, Contract and Procurement Manager  
                                          David Bodendorf, Mgr. of Eng. Const. and Power Assets  
                                          Christopher Shepard, Environmental Compliance Manager

Committee Chairman Mone called the meeting to order at 11:09 a.m. Following the Pledge of Allegiance, Committee Chairman Mone invited members of the public to address the Committee. As there was no public comment, he proceeded with the agenda.

**1. APPROVAL OF MINUTES OF THE FEBRUARY 1, 2023 COMMITTEE MEETING.**

Committee Chairman Mone requested a motion to accept the minutes of the February 1, 2023 Policies and Procurement Committee meeting. The motion to approve was made by Director Soderman and seconded by Director Steuber. Director Assard noted that each page of the minutes was numbered “2” and that Director Steuber did not attend the meeting on February 1, 2023 and therefore should not be listed as present.

Directors Mone, Assard, and Soderman voted to approve the minutes as amended. Director Steuber abstained.

**2. DISCUSSION REGARDING SOUTH MEADOWS SITE REMEDIATION BACKGROUND AND STATUS.**

Mr. Daley provided a brief overview of the topic and Mr. Shepard gave a presentation and addressed associated topics and questions with the Directors.

**3. DISCUSSION REGARDING HARTFORD LANDFILL SITE REMEDIATION BACKGROUND AND STATUS.**

Mr. Bodendorf gave a presentation and addressed associated topics and questions with the Directors.

**4. REPORT ON THE SALE AND/OR SCRAP OF SURPLUS EQUIPMENT.**

Mr. Daley verified MIRA would be conducting a bid process for the sale/scrap of all surplus equipment and materials at South Meadows. Outside counsel will be advising on this process. The bids will be run through the Finance Committee.

**5. EXECUTIVE SESSION**

Committee Chairman Mone requested a motion to enter into Executive Session to discuss Pending RFPs and Feasibility Estimates and Evaluations relative to prospective public supply contracts, including MIRA RFP's and prospective contracts for Connecticut Solid Waste System Recycling Services and the impact of same upon MIRA's FY2024 operating and capital budgets.

The motion to enter into Executive Session was raised by Director Soderman and seconded by Director Assard.

The motion to enter into Executive Session was approved unanimously at 12:39. Executive Session ended at 12:55 and Chairman Mone indicated no votes or actions were taken during Executive Session.

**6. OTHER ITEMS BROUGHT BEFORE COMMITTEE.**

Committee Chairman Mone inquired if there were additional items to be brought before the Committee. There were none.

**4. ADJOURNMENT.**

Chairman Mone requested a motion to adjourn the meeting. The motion was made by Director Soderman and seconded by Director Assard.

The motion passed unanimously and the meeting was adjourned at 12:55.