



## MEMORANDUM

**TO:** MIRA Board of Directors  
**FROM:** Donald S. Stein, Chairman  
**DATE:** September 15, 2022  
**RE:** Notice of Regular Telephonic Meeting

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There will be a *regular telephonic* meeting of the Board of Directors of the Materials Innovation and Recycling Authority (MIRA) on *Wednesday, September 21, 2022 at 9:30 a.m.*

*Members of the public may attend the meeting in person in the board room at MIRA headquarters, or may attend the meeting telephonically by calling (929) 205-6099, entering Meeting ID: 843 1422 4560, and entering Passcode: 652143# when prompted.*

The purpose of this meeting will be:

- I. Pledge of Allegiance
- II. Public Comment – A ½ hour public portion will be held and the Board will accept written testimony and allow individuals to speak for a limit of three minutes.
- III. Review and Approve – Minutes of the August 10, 2022 Regular Board Meeting (*Attachment 1*).
- IV. Finance Committee Report
  - a. Review and Approve Resolution Regarding Acceptance of the Fiscal Year 2022 Annual Financial Report (*Attachment 2*).
- V. OS & HR Committee Report
  - a. Attached OS & HR Committee Supplemental Information
  - b. Executive Session to discuss personnel employment matters, including anticipated required FY23 staffing, addendums to executive employment agreements, and personal services agreements with departing executive employees.
  - c. Review and Approve Resolution to Amend and Provide Notice of Termination of Mark Daley's CFO Employment Agreement (*Attachment 3*).
  - d. Review and Approve Resolution to Hire Mark Daley as President & CEO (*Attachment 4*).

- e. Review and Approve Resolution Regarding Addendum to and Notice of Termination of Tom Kirk Employment Agreement (*Attachment 5*).
- f. Review and Approve Resolution Regarding Addendum to and Notice of Termination of Peter Egan Employment Agreement (*Attachment 6*).
- g. Review and Approve Resolution Regarding Addendum to and Notice of Termination of Laurie Hunt Employment Agreement (*Attachment 7*).
- h. Review and Approve Resolution Regarding Personal Services Agreements for Thomas Kirk, Peter Egan, and Laurie Hunt (*Attachment 8*).

VI. Chairman's and President's Report

- a. Attached Supplemental Information / Other Matters

VII. Executive Session

- a. Executive Session to discuss pending litigation in the matter of *Zurich American Insurance Company et al. v. NAES Corporation* and to consider action by MIRA to enforce or implement legal relief or a legal right.