

Policies & Procurement Committee
May 5, 2021
Meeting Draft Minutes

A Regular Meeting of the Policies & Procurement Committee of the Materials Innovation and Recycling Authority was held on May 5, 2021. Present via video or audio conferencing were:

Members Present: John Adams
 Richard Barlow
 Marcia Leclerc

MIRA Staff Present: Tom Kirk, President
 Mark Daley, Chief Financial Officer
 Laurie Hunt, Director of Legal Services
 Peter Egan, Consultant
 John Clark, Director of Operations & Environmental
 Affairs
 Tom Gaffey, Director of Recycling & Enforcement
 Dave Bodendorf, Senior Environmental Engineer
 Jeff Duval, Director of Budgets and Forecasting
 Chris Shepard, Environmental Compliance Manager

Committee Chairman Adams called the meeting to order at 11:00 a.m. and noted that a quorum was present.

1. APPROVAL OF MINUTES OF THE APRIL 7, 2021 COMMITTEE MEETING.

Committee Chairman Adams requested a motion to accept the minutes of the April 7, 2021 Policies and Procurement Committee meeting. The motion to approve the minutes was made by Director Barlow and seconded by Director Adams.

The motion to accept the minutes was approved. Director Leclerc abstained.

**2. RESOLUTION REGARDING A COOPERATIVE SERVICES
AGREEMENT BETWEEN THE MATERIALS INNOVATION AND**

RECYCLING AUTHORITY AND THE UNITED STATES
DEPARTMENT OF AGRICULTURE ANIMAL AND PLANT HEALTH
INSPECTION SERVICES / WILDLIFE SERVICES.

Committee Chairman Adams requested a motion on the above-referenced item. The motion was made by Director Barlow and seconded by Director Leclerc.

RESOLVED: That the President is hereby authorized to execute an agreement with the United States Department of Agriculture Animal and Plant Health Inspection Services - Wildlife Services, for the control of nuisance birds at the South Meadows Waste Processing Facility, substantially as presented and discussed at this meeting.

The motion previously made and seconded was approved.

3. **RESOLUTION REGARDING SIGNATORY AUTHORITY FOR ENVIRONMENTAL REGULATORY COMPLIANCE SUBMITTALS.**

Committee Chairman Adams requested a motion on the above-referenced item. The motion was made by Director Barlow and seconded by Director Leclerc.

RESOLVED: Pursuant to Conn. Gen. Stat. Section 22a-277(c) the board hereby authorizes the President to delegate to John D. Clark, Director of Operations and Environmental Affairs, as duly authorized representative of the Authority, the authority to sign regulatory and permit-required applications, reports and other applicable information submitted by the Authority to the Connecticut Department of Energy & Environmental Protection, in connection with air, water, and solid waste compliance and permitting programs, substantially as presented and discussed at this meeting. This delegation of authority, in the President's opinion, would be appropriate for the prompt and orderly transaction of the business of the Authority.

The motion previously made and seconded was approved.

4. **RESOLUTION REGARDING THE PURCHASE OF JET FUEL FOR THE SOUTH MEADOWS JET TURBINE FACILITY.**

Committee Chairman Adams requested a motion on the above-referenced item. The motion was made by Director Barlow and seconded by Director Leclerc.

RESOLVED: That the President is hereby authorized to execute a purchase order with Dime Oil Company, LLC for the purchase of Ultra Low Sulfur No. 1 Diesel Fuel to support operation of the South Meadows Jet Turbine Facility, substantially as presented and discussed at this meeting.

The motion previously made and seconded was approved.

5. EXECUTIVE SESSION

Committee Chairman Adams requested a motion to go into Executive Session to discuss Pending RFPs pursuant to Conn. Gen. Stat. Section 1-210(b)(24) and Feasibility Estimates and Evaluations relative to prospective public supply contracts pursuant to Conn. Gen. Stat. Section 1-210(b)(7), including MIRA RFP and prospective contract for Recycling and/or Disposal of CSWS Pre-combustion Ferrous Metal.

Committee Chairman Adams asked Mr. Kirk, Mr. Daley, Mr. Clark, Mr. Egan and Ms. Hunt to participate in the discussion. The motion was made by Director Barlow, seconded by Director Leclerc, and unanimously approved.

ADJOURNMENT

Executive Session began at 11:11, and ended at 11:31. Committee Chairman Adams noted that no votes were taken in Executive Session and declared the meeting adjourned.