



## MEMORANDUM

**TO:** MIRA Policies & Procurement Committee  
**FROM:** John Adams, Committee Chairperson  
**DATE:** December 30, 2020  
**RE:** Notice of Regular Telephonic Meeting

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There will be a *regular telephonic* meeting of the **Policies & Procurement Committee** of the Materials Innovation and Recycling Authority's Board of Directors on *Wednesday, January 6, 2021 at 11:00 a.m.*

*MIRA offices are presently closed to the public due to the Corona Virus outbreak. Members of the public may attend the meeting telephonically by calling (929) 205-6099, entering meeting ID 874 1412 1797# and then entering the password 649378# when prompted.*

The purpose of this meeting will be:

1. Pledge of Allegiance
2. Public Comment (3 minutes per speaker)
3. Approval of Minutes of the December 9, 2020 Regular Committee Meeting (*Attachment 1*).
4. Review and Recommend Resolution Regarding Revisions to the Connecticut Solid Waste System Permitting Disposal & Billing Procedures (*Attachment 2*).
5. Executive Session to discuss:
  - a) Pending claims and litigation related to *FCR, LLC v. MIRA* and to MIRA's consideration of action to assert its legal rights; and
  - b) Pending RFPs and Feasibility Estimates and Evaluations relative to prospective public supply contracts, including MIRA RFP's and prospective contracts for Operation, Maintenance and Optional Redevelopment of the CSWS Recycling Facility; Brokerage of Recycled Commodities from the CSWS Recycling Facility; and Transportation, Recycling and/or Disposal of CSWS Metals.
6. Informational
  1. Report on vendors exceeding \$50,000 on cumulative contracts, as required by MIRA's Procurement Policy (*Attachment 3*).
  2. Report on purchases that are considered exceptions to the competitive process pursuant to MIRA's Procurement Policy (*Attachment 4*).
  3. Report on Legal Requests for Services (*Attachment 5*).
  4. Report on Solicitations (*Attachment 6*).
7. Such other items that may properly come before the Committee.

# **TAB 1**

Policies & Procurement Committee  
December 9, 2020  
Meeting Draft Minutes

A Regular Meeting of the Policies & Procurement Committee of the Materials Innovation and Recycling Authority was held on November 6, 2020. Present via video or audio conferencing were:

Members Present:                     John Adams  
  Richard Barlow  
  Ed Bailey

MIRA Staff Present:                 Tom Kirk, President  
  Mark Daley, Chief Financial Officer  
  Laurie Hunt, Director of Legal Services  
  Peter Egan, Director of Operations & Environmental Affairs  
  Tom Gaffey, Director of Recycling and Enforcement  
  Roger Guzowski, Manager of Contracts and Procurement

Committee Chairman Adams called the meeting to order at 11:00 a.m. and noted that a quorum was present.

**1.     PUBLIC COMMENT**

Committee Chairman Adams said the agenda allowed for a public portion in which the Committee would accept written testimony and allow individuals to speak for a limit of three minutes. As there was no one present who wished to address the Committee, the regular meeting commenced.

**2.     APPROVAL OF MINUTES OF THE NOVEMBER 6, 2020 SPECIAL COMMITTEE MEETING.**

Committee Chairman Adams requested a motion to accept the minutes of the November 6, 2020 Policies and Procurement Committee meeting. The motion to approve the minutes was made by Director Bailey and seconded by Director Barlow.

The motion to accept the minutes was approved.

3. **RESOLUTION REGARDING A REVISION TO THE MINUTES OF THE POLICIES AND PROCUREMENT COMMITTEE MEETING CONDUCTED ON MAY 6, 2020.**

Committee Chairman Adams requested a motion on the above-referenced item. The motion was made by Director Bailey and seconded by Director Barlow.

**RESOLVED:** That the Minutes of the May 6, 2020 Policies and Procurement Committee Meeting be, and they hereby are, amended as set forth below.

The following is inserted immediately following the heading EXECUTIVE SESSION:

Committee Chairman Adams requested a motion to enter into Executive Session to discuss pending responses to MIRA's Request for Qualifications for Legal and/or Bond Counsel Services, pursuant to C.G.S. Section 1-210(b) (24).

The motion previously made and seconded was approved.

**AJOURNMENT**

Committee Chairman Adams requested a motion to adjourn the meeting. The motion made by Director Bailey and seconded by Director Barlow was approved.

The meeting was adjourned at 11:12 a.m.

Respectfully submitted,

Kanchan Arora  
Consultant

# **TAB 2**

*RECOMMENDED DRAFT RESOLUTION FOR MIRA BOARD OF DIRECTORS*

**RESOLUTION REGARDING AMENDMENTS TO THE  
MATERIALS INNOVATION AND RECYCLING  
AUTHORITY'S  
CONNECTICUT SOLID WASTE SYSTEM  
PERMITTING, DISPOSAL AND BILLING PROCEDURES**

**RESOLVED:** That the Board of Directors hereby approves amendments to the CONNECTICUT SOLID WASTE SYSTEM PERMITTING, DISPOSAL AND BILLING PROCEDURES, as presented and discussed at this meeting.

# **Materials Innovation and Recycling Authority Connecticut Solid Waste System**

## **Amending Connecticut Solid Waste System Permitting, Disposal and Billing Procedures**

*Policies and Procurement Committee  
January 6, 2021*

### **Discussion**

The CONNECTICUT SOLID WASTE SYSTEM PERMITTING, DISPOSAL AND BILLING PROCEDURES (“Procedures”) prescribe various procedures and rules with which MIRA and its customers must comply regarding the delivery and associated billing of solid waste and recyclables to MIRA’s facilities.

At this time MIRA management recommends that the Procedures be amended. Attached is a red-line version of the relevant pages of the current Procedures which show the proposed updated language. These revisions are proposed for the following reasons:

1. Addition of a provision specifying that MIRA may reduce a Permittee’s Guaranty of Payment (GOP) to no less than one month’s waste disposal charges provided the Permittee has maintained excellent payment history. The purpose of this revision is to provide increased flexibility of GOP options to waste haulers who have demonstrated an excellent payment history.
2. Addition of a provision specifying that MIRA’s waste hauling customers are allowed to deliver, on one vehicle, a consignment of recyclables originating in more than one municipality. The purpose of this revision is to provide operational flexibility to MIRA’s waste hauling customers regarding their pick-up routes for recyclables.
3. Addition of a provision that prohibits trucks that carry both MSW and recyclables from delivering at MIRA facilities. The purpose of this provision is to reduce contamination of recyclables from MSW that occurs in split load vehicles because the liquids associated with the MSW side of the vehicle migrate to the recycling side, mixing with the recyclables and diminishing their quality. This provision will also clarify that drivers are not to tip recycling loads at transfer stations until an inspector directs them to, in order to reduce the quantity of contaminated recyclables received at the transfer stations.

4. Elimination of the requirement that cap and lids be removed from PET and HDPE plastic containers. The purpose of this revision is to reflect what is now acceptable at MIRA's recycling facility.
5. Addition of a provision requiring that loads of recyclables that are rejected must be picked up and removed the same day, and that failure to do so will result in a monetary fine. The purpose of this revision is to ensure orderly operations at the facility.

These changes to the Procedures require approval by the MIRA Board of Directors. MIRA is also required by statute to publish a notice in the Connecticut Law Journal 30 days in advance of MIRA's Board of Directors taking action in this regard. A copy of the notice, published in the Connecticut Law Journal on December 8, 2020, is attached.

MIRA management recommends that the Board of Directors adopt these changes as proposed.

**Red-Line Version of  
CSWS  
Permitting , Disposal and Billing Procedures**

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**CONNECTICUT SOLID WASTE SYSTEM  
PERMITTING, DISPOSAL AND BILLING  
PROCEDURES**

Effective ~~December~~ January 18 ~~2013~~, 2014 2021

- (3) Aluminum used beverage cans that have not been flattened and that have been washed clean. Cans with self-opening tabs attached are acceptable. Examples include soda and beer cans.
- (4) Aluminum foil that has been washed clean, folded flat and that is free of other materials. Examples include: aluminum foil wrap and take-out aluminum foil food containers.
- (5) PET (polyethylene terephthalate) plastic containers (code 41) marked as #1 of up to 3 liters in size and that have been washed clean. Attached labels are acceptable, but no ~~caps, lids or~~ corks, attached or unattached, are acceptable. Examples of acceptable PET (#1) containers include: soda, juice, cooking oil, mineral water and dish detergent bottles.
- (6) HDPE (high-density polyethylene) plastic containers marked as #2 that have been washed clean. Containers of up to 2.5 gallons or 6 liters of total volume in size that did not previously contain hazardous materials are acceptable. Attached labels are acceptable. Except for screw tops, lids are acceptable as long as they are not attached. ~~Screw top caps/lids are not acceptable regardless of whether they are attached or unattached.~~ Examples of acceptable HDPE (#2) containers include: milk jugs, and spring water, laundry detergent, bleach, and dish detergent bottles.
- (7) Plastic white, clear or opaque containers marked as #3 through #7 (food grade plastics) up to three (3) liters in size that have been washed clean. Attached labels are acceptable. ~~Except for screw tops, lids~~ Lids are acceptable on #5 plastics as long as they are not attached. ~~Screw top caps/lids are not acceptable regardless of whether they are attached or unattached.~~ Examples of acceptable food grade # 5 plastics are sour cream, cottage cheese and butter/margarine tubs and lids. Examples of remaining (#3 through #7) include: -laundry detergent, shampoo, dish detergent and skin cream containers, ketchup bottles, ice cream containers, and yogurt containers, ~~margarine tubs and lids~~. Processed and take-out food black, plastic containers and trays are not acceptable.
- (8) Aseptic packaging, including, but not limited to, gable top plastic coated paper containers up to 3 liters or 1 gallon in size. Such containers must be empty with straws and caps removed. Examples include: milk containers; juice containers, soup containers; and small, single-serve juice and milk boxes.

(h) **“Connecticut Solid Waste System”** shall include the Facilities.

- (i) **“Contaminated Soil”** shall include soil derived from fuel tank excavation, sludge residue, steel casting sands, metal washdown residue, rust/scale materials, foundry residue, grinding sludge and any other material deemed by MIRA in its sole discretion to be Contaminated Soil.
- (j) **“Designee”** shall mean
  - (1) In the case of a Participating Municipality, a company/entity contracted for and/or licensed by said Participating Municipality to haul waste generated within the boundaries of said Participating Municipality; or
  - (2) In the case of MIRA, any company/entity contracted or authorized by MIRA to operate and maintain one or more Facilities.
- (k) **“Effective Date”** shall mean ~~December-January 120183, 2014~~2021.
- (l) **“Facility”** shall mean MIRA’s waste processing facility located at 300 Maxim Road in Hartford, Connecticut 06114.
- (m) **“Facilities”** shall mean the Waste Facilities and the Recycling Facilities.
- (n) **“Guaranty of Payment”** has the meaning set forth in Section 2.3.
- (o) **“Hauler Agreement”** shall mean an agreement between MIRA and any Waste Hauler for the delivery of recyclables and/or solid waste to the Facilities, including without limitation a ~~Mid-Connecticut Waste Disposal System Solid Waste and Recyclables Delivery Agreement or a~~ Connecticut Solid Waste System Solid Waste and Recyclables Delivery Agreement.
- (p) **“Hazardous Waste”** shall include any material or substance which is, by reason of its composition or its characteristics or its delivery to the Facility (a) defined as hazardous waste in the Solid Waste Disposal Act, 42 U.S.C. §6901 et seq., and any regulations, rules or policies promulgated thereunder, (b) defined as hazardous waste in Section 22a-115 of the *Connecticut General Statutes*, (c) defined as special nuclear material or by-product material in Section 11 of the Atomic Energy Act of 1954, 42 U.S.C. §2014, and any regulations, rules or policies promulgated thereunder, or (d) regulated under Section 6(e) of the Toxic Substances Control Act, 15 U.S.C. §2605(e), and any regulations, rules or policies promulgated thereunder, as any of the statutes referred to in clauses (a) through (d) above may be amended; provided, however, that Hazardous Waste shall not include such insignificant quantities of any of the wastes covered by clauses (a), (b) and (d) as are customarily found in normal household, commercial and industrial waste to the extent such insignificant quantities are permitted by law to be treated and disposed of at the Facility or a sanitary landfill, as applicable. “Hazardous Waste” shall also include such other waste as deemed by MIRA in its sole discretion to be “Hazardous Waste.”

- (q) **“Mixed Load”** shall mean Solid Waste or recycling from more than one municipality stored and carried in a single vehicle, roll-off box or trailer and delivered to any of the Facilities.
- (r) **“Municipal Solid Waste Management Services Agreement”** or **“MSA”** shall mean the Agreement between MIRA and a Participating Municipality for the processing and disposal at the Facilities of Acceptable Solid Waste and/or Acceptable Recyclables generated by the Participating Municipality within its boundaries.
- (s) **“Non-Processible Waste”** shall mean Acceptable Solid Waste that cannot be processed at the Facility without the use of supplemental processing equipment (e.g., a mobile shredder), provided that the individual items of such Acceptable Solid Waste are 2,000 pounds or less in weight and physically of such size as to fit without compaction into an area having dimensions of three (3) feet by five (5) feet by five (5) feet, including, but not limited to, the following:
- (1) Household furniture, chairs, tables, sofas, mattresses, appliances, carpets, sleeper sofas and rugs;
  - (2) Individual items such as White Metals (as hereinafter defined) and blocks of metal that would, in MIRA’s sole discretion and determination, cause damage to the Waste Facilities if processed and/or incinerated therein;
  - (3) Scrap/Light Weight Metals (as hereinafter defined);
  - (4) Bathroom fixtures, such as toilets, bathtubs and sinks;
  - (5) Purged and emptied propane, butane and acetylene tanks with valves removed exclusively from the residential Solid Waste stream and in limited quantities, if any, to be determined by MIRA on a day-to-day basis;
  - (6) Christmas trees;
  - (7) Automobile tires with/without rims, and
  - (8) Any other Acceptable Solid Waste deemed by MIRA in its sole discretion to be Non-Processible Waste.
- (t) **“Non-MIRA Recycling Facility”** shall mean the land and appurtenances thereon and structures where recycling, as defined in Section 22a-207(7) of the *Connecticut General Statutes*, is conducted, including but not limited to an Intermediate Processing Facility, as defined in Section 22a-260(25) of the *Connecticut General Statutes*, and a Solid Waste Facility, as defined in Section 22a-207(4) of the *Connecticut General Statutes*, which provides for recycling

in its plan of operations, but excluding the Recycling Facility and the Recycling Transfer Stations.

- (u) **“Operator”** or **“Operators”** shall mean the organization or personnel in such organization under contract with MIRA for the operation of any of the Facilities.
- (v) **“Paper Fiber Recyclables”** shall mean”
  - (1) Newspapers (including newspaper inserts) and magazines (including catalogs) that are no more than two months old and that are clean and dry. Such ~~newspaper-newspaper~~ and magazines may be commingled.
  - ~~(2)~~ Corrugated cardboard, only if such cardboard is corrugated (alternating ridges and grooves) with kraft (brown) paper in the middle. Such cardboard must be clean and dry and cannot be coated. Such cardboard must be flattened and, when flattened, must be no larger than 3 feet in width or height (oversized boxes must be cut-down to 3 feet by 3 feet. ~~Bundles may only be tied with string.~~
  - ~~(3)~~(2) Junk mail, including all loose or bagged bulk mail consisting of paper or cardboard. Envelopes with windows are acceptable. Examples include: catalogs; flyers; envelopes containing office paper; brochures; and empty, small boxes.
  - ~~(4)~~(3) Office paper or high-grade paper, including all loose ~~or bagged~~ white and colored ledger and copier paper, note pad paper (no backing), loose leaf fillers and computer paper (continuous-form perforated white bond or green-bar paper).
  - ~~(5)~~(4) Boxboard, including all non-corrugated cardboard, commonly used in dry food and cereal boxes, shoe boxes, and other similar packaging. Dry food and cereal boxes must have the inside bag removed. Boxboard with wax or plastic coating and boxboard that has been contaminated by food is not acceptable. Examples of acceptable materials include: cereal boxes; cracker boxes; shoe boxes; beer cartons; and six-pack holders.
- (w) **“Participating Municipality”** shall mean any town, city, borough or other political subdivision of and within the State of Connecticut, having legal jurisdiction over solid waste management within its corporate limits, and which has executed a Municipal Solid Waste Management Services Agreement or made special arrangements with MIRA for the processing and disposal of Acceptable Solid Waste and/or Acceptable Recyclables at the Facilities. Please refer to the MIRA web site (<http://www.ctmira.org>) for a list of Participating

special approval by the Connecticut Department of Energy and Environmental Protection (“DEEP”) or another non-Authority entity.

(jj) **“Transfer Station”** shall mean any of the facilities, including all roads appurtenant thereto, owned and/or operated by MIRA for receiving Solid Waste for transport to a destination of ultimate disposal.

(kk) **“Unacceptable Recyclables”** shall include

- (1) Unacceptable Waste;
- (2) Any of the following: anti-freeze containers; Asian corrugated; auto glass; books; ceramic cups and plates; clay post; clothes hangers; crystal; drinking glasses; food-contaminated pizza boxes; gravel; heat-resistant ovenware; hypodermic needles; leaded glass; light bulbs; metal in large pieces (e.g., metal pipe, lawnmower blades); mirror glass; motor oil containers; notebooks; paint cans; plastic bags; plates; porcelain; pots and pans; processed and take-out black, plastic food containers and trays; propane tanks; pyrex; ~~screw top caps/lids, regardless of whether attached or not~~; stones; syringes;; tiles; waxed corrugated; and window glass;
- (3) Any Solid Waste that is deemed by MIRA in its sole discretion to be not in conformance with the requirements for Acceptable Recyclables as set forth in these procedures; and
- (4) Any other waste deemed by MIRA in its sole discretion to be Unacceptable Recyclables.

(ll) **“Unacceptable Waste”** shall include

- (1) Explosives, pathological or biological waste, hazardous chemicals or materials, paint and solvents, regulated medical wastes as defined in the EPA Standards for Tracking and Maintaining Medical Wastes, 40 C.F.R. Section 259.30 (1990), radioactive materials, oil and oil sludges, dust or powders, cesspool or other human waste, human or animal remains, motor vehicles, and auto parts, liquid waste (other than liquid Solid Waste derived from food or food by-products), and hazardous substances of any type or kind (including without limitation those substances regulated under 42 U.S.C. §6921-6925 and the regulations thereto adopted by the United States Environmental Protection Agency pursuant to the Resource Recovery Conservation and Recovery Act of 1976, 90 Stat. 2806 et. 42 U.S.C. §6901 et. seq.) other than such insignificant quantities of the foregoing as are customarily found in normal household and commercial waste and as are permitted by state and federal law;

In connection with the foregoing, each applicant shall also execute and submit to MIRA as attachments to the permit application, the following:

- (6) A "Hauler Agreement"
- (7) A Guaranty of Payment in the form and amount acceptable to MIRA pursuant to Section 2.3 hereof;
- (8) All certifications of insurance that the applicant is required to provide pursuant to Section 3.1 hereof;
- (9) Any applicable fees; and
- (10) Any other document required by MIRA at MIRA's sole and absolute discretion.

## 2.2 Submission of Permit Application

- (a) Upon applicant's completion of the permit application and execution of all documents attached thereto, the applicant shall submit such permit application and documents and pay the applicable permit fees to MIRA.
- (b) Pursuant to the submission of a Permit Application to MIRA, each applicant and Permittee hereby agrees to cooperate with MIRA or MIRA's Designee in any matter affecting the orderly operation of the Facilities and to fully abide by and comply with these procedures. In addition to the foregoing, each applicant and Permittee acknowledges and agrees that any failure to cooperate with MIRA or MIRA's Designee or to abide by or comply with these procedures shall result in fines and/or suspension or revocation of disposal privileges at the Facilities.

## 2.3 Guaranty of Payment

- (a) Each applicant shall submit along with its permit application a guaranty of payment ("Guaranty of Payment") satisfactory to MIRA in all respects and in the form of either a letter of credit, a suretyship bond, cash, or a cashier's check and in an amount sufficient to cover at least two (2) months' of waste disposal charges as determined in the Permit Application.
- (b) At its sole and absolute discretion, MIRA may review a Permittee's guaranty amount under Section 2.3(a) above and require the Permittee to increase its guaranty amount in the event the average monthly delivery rate of Permittee varies by 10% or more from the amount estimated by MIRA pursuant to subsection (a) above. MIRA shall review a Permittee's guaranty amount as detailed in the foregoing sentence at least semi-annually.

~~(e)~~ (c) If an applicant or Permittee submits to MIRA either a letter of credit or suretyship bond, Permittee shall within sixty (60) days before the expiration of the same renew such letter of credit or suretyship bond and furnish the renewed letter of

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credit or suretyship bond to MIRA. If the Permittee's letter of credit or suretyship bond is canceled, terminated, or deemed inadequate by MIRA, Permittee shall immediately submit to MIRA a new letter of credit or suretyship bond that complies with the requirements of this Section 2.3.

At its sole and absolute discretion, MIRA may reduce a Permittee's Guaranty of Payment amount to no less than one (1) month's waste disposal charges provided that the Permittee has maintained an excellent payment history as determined by MIRA, and MIRA may subsequently increase the Guaranty of Payment amount to two (2) months of waste disposal charges for any Permittee who's excellent payment history has degraded, as determined by MIRA.

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(d) If Permittee fails to comply with any of the requirements of this Section 2.3, MIRA may deny the Permittee any further access to the Facilities and/or revoke and/or suspend the Permittee's permit for the same. At its sole and absolute discretion, MIRA may increase a guaranty of payment for any Permittee that fails to meet payment terms in accordance with Section 5.1.

## 2.4 Issuance and Renewal of Permit

- (a) Provided that the applicant has submitted its permit application and all other documents required to be submitted hereunder to MIRA, applicant has paid to MIRA the applicable permit fees, and such Permit Application and documents are complete and satisfactory in all respects to MIRA, then MIRA may issue a permit to the applicant.
- (b) Upon the issuance of a permit:
  - (1) The Permittee shall be assigned an Account number;
  - (2) Each of the vehicles listed on the Permittee's permit application shall be assigned a decal with a Permit Number, which decal shall be prominently and permanently affixed by the Permittee to the vehicle in a location clearly visible to the scale house attendant and as designated by MIRA;
  - (3) Each of the Permittee's roll-off boxes and trailers shall be assigned a decal and the decal shall be prominently and permanently affixed by the Permittee to the roll-off box or trailer in a location clearly visible to the scale house attendant, as designated by MIRA; and
  - (4) Trucks arriving at the scale house without the assigned Authority Permit Number properly displayed shall be denied access to the Facilities.
- (c) Permits issued during the fiscal year of July 1 through June 30 are effective and valid until the end of such year unless otherwise revoked by MIRA. Permits cannot be assigned or transferred. In order to effectively renew an existing permit, the Permittee shall complete and submit to MIRA a renewal permit

Vehicles that will be traveling southbound on I-91 after leaving the site shall exit the site via Driveway A and turn left onto Murphy Road. The vehicles shall turn left onto Maxim Road and follow it around the curve to the left where it becomes Brainard Road. At the Brainard Road/Airport road intersection, vehicles shall turn right and follow Airport Road to the left turn onto the I-91 southbound ramp.

Vehicles that will be traveling northbound on I-91 after leaving the site shall exit the site via Driveway A and turn right onto Murphy Road. At the Murphy Road/Brainard Road intersection, vehicles shall go straight through the intersection onto the I-91 northbound ramp.

#### **4.5 Temporary Emergency Access to the Facilities**

MIRA, in its sole discretion and subject to any conditions or restrictions that it deems appropriate, may on a case by-case basis allow a Permittee temporary, emergency access to the Facilities for the purpose of delivering Acceptable Solid Waste and/or Acceptable Recyclables to the same with a vehicle, roll-off box or trailer that is not authorized pursuant to these procedures to do so; provided, that such Permittee notifies MIRA at least twenty-four (24) hours in advance of Permittee's need for such temporary, emergency access.

#### **4.6 Hours for Delivery**

- (a) The operating hours, including the list of holidays, can be obtained by contacting MIRA's Billing Department at 860-757-7700 or visiting MIRA's website at [www.MIRA.org/pages/busi\\_mc\\_hours.htm](http://www.MIRA.org/pages/busi_mc_hours.htm).
- (b) MIRA may, with at least thirty (30) days prior written notice, change the hours of operation for any of the Facilities. Holiday and emergency closings and any schedule of make-up hours will be posted as needed at each of the Facilities.

#### **4.7 Vehicle Standards for Deliveries to the Facilities**

- (a) Only vehicles with mechanical or automatic unloading/dumping capability will be allowed access to the Facilities, except as provided elsewhere in these Procedures or unless otherwise approved (on a case-by-case basis) by MIRA. Only vehicles with back-up lights, audible warning signals, and proper functioning equipment in compliance with all applicable federal, state and local laws or regulations shall be allowed access to the Facilities.
- (b) All vehicles and roll-off boxes/trailers shall be covered, not leaking, and maintained in a safe and sanitary condition. Any vehicle that contains loads with both Acceptable Solid Waste and Acceptable Recycling will only be allowed to deliver the recycling portion of the load if and only if, the recycling is not contaminated by the solid waste, including contamination from liquids that flow from the solid waste side of the load to the recycling side of the load.

- (c) The only trailers that may be used to deliver Acceptable Solid Waste to a Transfer Station or Acceptable Recyclables to a Recycling Transfer Station are those coming from a Participating Municipality's transfer station.
- (d) The doors of all vehicles shall be clearly marked with the business name and address of the Permittee. Any vehicle that is not properly marked shall be denied access to the Facilities.

#### 4.8 Disposal Procedures

- (a) All deliveries are subject to inspection of the contents by MIRA or its agent prior to, during, and/or after unloading.
- (b) MIRA and/or the Operator will direct all vehicle traffic at the Facilities.
- (e) All scales will be operated on a "first-come, first served" basis except that MIRA reserves the right to utilize front-of-line privileges for its own vehicles and for the vehicles of others who have executed a written agreement with MIRA for such privileges. No vehicles shall approach any scale until directed by the scale house attendant. Each vehicle shall have its driver side window completely rolled down from the time such vehicle drives onto the inbound scale until it has discharged its load and passed over or by the outbound scale.
- (f) The speed limit on all roadways of the Facilities is 15 M.P.H., unless otherwise posted.
- (g) When positioned on the scale, the vehicle driver shall inform the scale house attendant of the municipality from which the load originated.
- (h) When directed by the scale house attendant, a driver shall proceed with caution to the tipping floor or bay and deposit loads. Drivers shall proceed promptly yet safely to deposit loads ~~in order to minimize vehicle waiting time.~~ Once in position to tip the load, driver shall wait for instructions from the inspector prior to tipping and only proceed when directed to tip.
- (i) Unacceptable Waste, Special Waste and any material which MIRA determines, in its sole and absolute discretion, should be rejected shall not be delivered by any Permittee or vehicle to any of the Facilities. In the event that Unacceptable Waste, Special Waste or any material which MIRA has determined should be rejected is delivered to any of the Facilities, MIRA and its agents, employees or Operators reserve the right to reload the Unacceptable Waste, Special Waste or material which MIRA has determined should be rejected back on to the offending vehicle. In connection therewith, MIRA may at its sole discretion, issue a verbal and written warning to the Permittee of the offending vehicle and/or charge such Permittee a reloading fee of five hundred dollars (\$500.00). MIRA may impose a reloading charge of one thousand dollars (\$1,000.00) for each subsequent violation. MIRA may revoke the permit of any Permittee who fails to pay a reloading charge. In addition to the foregoing remedies for the delivery of

- (3) Permittee/hauler shall not deliver any Acceptable Mixed Load to any Waste Facility unless all of the Acceptable Solid Waste in the Acceptable Mixed Load is authorized by MIRA to be disposed of at such Waste Facility.
- (4) Any delivery of an Acceptable Mixed Load must be billed in its entirety to the Permittee/hauler that delivers the Acceptable Mixed Load to the Waste Facility.

~~(b) Haulers may not deliver loads containing Acceptable Recyclables that originate from more than one municipality. Loads from municipalities not participating in MIRA's recycling program will not be accepted unless MIRA has authorized such delivery.~~

#### 4.11 Recycling Facilities Load Rejection Policy

- (a) MIRA or its Designee will reject loads if they include unacceptable levels of contamination, if they are unprocessable, or if they otherwise do not meet the terms and conditions hereof. Loads may be rejected before or after unloading. If a delivery is rejected after unloading, it is subject to a two hundred dollar (\$200.00) handling charge. If a delivery is rejected after unloading at a Recycling Transfer Station into a transfer station trailer, it is subject to a five hundred dollar (\$500.00) fine for excessive contamination.

~~(b)~~ Loads that are rejected prior to unloading will not be subject to a handling charge unless MIRA or the Operators determine that such charge is appropriate under the circumstances. Loads that are rejected prior to unloading will be considered as voided transactions and the tonnage will not accrue to the municipality of origin. MIRA reserves the right to charge additional fees, disposal fees, and or penalties above two hundred dollars (\$200.00) when circumstances warrant such.

~~(b)(c)~~ Loads that are rejected in whole or in part due to unacceptable levels of contamination must be picked up by the hauler that delivered the load by the close of business on the same day the load was delivered. Failure to pick up the load on the same day will result in a \$1000 fine per day for each day the contaminated load remains onsite.

~~(e)(d)~~ Loads will be considered unacceptable if any of the following apply:

- (1) ~~They originate from more than one municipality.~~
- (2) They are found to be contaminated and/or unprocessable.
- (3) MIRA has previously communicated in writing to the hauler that the load or loads cannot be delivered to the Recycling Facilities without prior written approval of MIRA.

~~(d)(e)~~ Loads will be considered contaminated if any of the following apply:

**Notice Published in the  
Connecticut Law Journal**

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**NOTICE OF  
MATERIALS INNOVATION AND RECYCLING AUTHORITY  
(Successor to Connecticut Resources Recovery Authority)**

**REVISED CONNECTICUT SOLID WASTE SYSTEM PERMITTING,  
DISPOSAL AND BILLING PROCEDURES**

Pursuant to Conn. Gen. Stat sections 1-121 and 22a-268a, the Materials Innovation and Recycling Authority ("MIRA"), successor to the Connecticut Resources Recovery Authority, hereby gives notice by publication in the Connecticut Law Journal that it intends to adopt revisions to the Connecticut Solid Waste System Permitting, Disposal and Billing Procedures at its **January 20, 2021 Board Meeting commencing at 9:30 a.m.**

MIRA offices will likely be closed to the public on January 20, 2021 due to the Corona Virus pandemic. Members of the public may attend the meeting telephonically by calling a phone number and entering a ZOOM meeting ID number and then a password. The phone number, meeting ID number and password will be provided on the Agenda for the Board Meeting, which Agenda will be posted on MIRA's website prior to the meeting.

Interested persons may present their views at that time and/or submit written comments to the Board prior to the meeting.

The proposed revisions to the Connecticut Solid Waste System Permitting, Disposal and Billing Procedures would:

1. Add a provision specifying that MIRA may reduce a Permittee's Guaranty of Payment (GOP) to no less than one month's waste disposal charges provided the Permittee has maintained excellent payment history. The purpose of this revision is to provide increased flexibility of GOP options to waste haulers who have demonstrated an excellent payment history.
2. Add a provision specifying that MIRA's waste hauling customers are allowed to deliver, on one vehicle, a consignment of recyclables originating in more than one municipality. The purpose of this revision is to provide operational flexibility to MIRA's waste hauling customers regarding their pick-up routes for recyclables.
3. Add a provision that prohibits trucks that carry both MSW and recyclables from delivering at MIRA facilities. The purpose of this provision is to reduce contamination of recyclables from MSW that occurs in split load vehicles because the liquids associated with the MSW side of the vehicle migrate to the recycling side, mixing with the recyclables and diminishing their quality. This provision will also clarify that drivers are not to tip recycling loads at transfer stations until an inspector directs them to, in order to reduce the quantity of contaminated recyclables received at the transfer stations.
4. Eliminate the requirement that cap and lids be removed from PET and HDPE plastic containers. The purpose of this revision is to reflect what is now acceptable at MIRA's recycling facility.

5. Add a provision requiring that loads of recyclables that are rejected must be picked up and removed the same day, and that failure to do so will result in a monetary fine. The purpose of this revision is to ensure orderly operations at the facility.
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# **TAB 3**

Fr: July 01, 2020

To: December 15, 2020



## Report on Vendors that have exceeded \$50,000 on Cumulative Contracts

### Discussion

The MIRA Procurement Policies and Procedures, effective January 22, 2004, contain a provision requiring that a report be submitted to the appropriate board committee(s) in the event that MIRA enters into multiple contracts or multiple Request for Services ("RFS") with one vendor during one fiscal year, and none of the contracts and/or RFSs individually is in excess of \$50,000.00, but the sum of all contract and/or RFS amounts with that vendor exceeds \$50,000.00 in the aggregate.

This is to report to the Policies and Procurement Committee, pursuant to Section 4.1.3.2.2 (governing contracts) and Section 4.1.4.2 (governing RFSs) of the MIRA Procurement Policies and Procedures, those vendors with which CRRA has established multiple contracts and/or RFSs during a fiscal year, all of which are less than \$50,000.00, but which in the aggregate exceed \$50,000.00 to date.

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NONE

**TAB 4**

## Report on Exceptions to the Competitive Process

### Discussion

The MIRA Procurement Policies and Procedures, effective January 22, 2004, contain a provision exempting certain purchases from the competitive process; these exceptions are listed in Section 3.1.2 of the Policy.

Section 3.1.3 of the Procurement Policies and Procedures, Making and Reporting an Exception, requires that a purchase that is not conducted pursuant to the competitive process be reported as soon as practicable to the Policy and Procurement Committee, and the full Board of Directors.

This is to serve as the report required by section 3.1.3 of the Procurement Policies and Procedures. The following table provides a summary of this information.

<b>Comp 2</b>		<b>Comp 2 - State Contract (DAS, DEEP, DOT, BEST)</b>		
<u>Date</u>	<u>PO Number</u>	<u>Description</u>	<u>QTY</u>	
11/18/20	PO0014047	FY21 2ND QTR COPY PAPER FOR HEADQUARTERS	400.00	W B MASON CO INC
11/18/20	PO0014048	FY21 ORDER OF MISC COVID-19 CLEANING AND SAFETY PRODUCTS FOR MIRA HEADQUARTERS OFFICE	200.00	W B MASON CO INC
12/2/20	PO0014066	FY21 CSWS RECYCLE PO # 2 PO #1 ALMOST DEPLETED OF FUNDS FOR PLUMBING REPAIRS AS NEEDED AT MID CT OFFICES 211 MURPHY ROAD NOT TO EXCEED \$400.00 PER STATE OF CT CONTRACT #19PSX0002	400.00	CENTRAL MECHANICAL SERVICES, LLC
12/2/20	PO0014067	FY21 - 7 MONTHS PHONE/DSL SERVICE FOR TORRINGTON TS- BILLING # 860-489-4376 DOIT Contract B-03-012	2,091.00	FRONTIER COMMUNICATIONS
12/2/20	PO0014067	FY21 - 7 MONTHS PHONE/DSL SERVICE FOR ESSEX TS, BILLING # 860-767-0841, 860-767-2876 DOIT Contract B-03-012	1,489.00	FRONTIER COMMUNICATIONS
12/2/20	PO0014067	FY21- 7 MONTHS PHONE SERVICE FOR WATERTOWN TS - BILLING # 860-274-4690 DOIT Contract B-03-012	899.00	FRONTIER COMMUNICATIONS
12/2/20	PO0014068	FY21 - 7 MONTHS PHONE SERVICE FOR 300 MAXIM RD (WPF), BILLING # 860-524-1316, 493-0891 STATE CONTRACT DOIT Contract B-03-012	1,348.00	FRONTIER COMMUNICATIONS
12/8/20	PO0014070	FY 21 PROVIDE LABOR, EQUIPMENT AND TOOLS TO REMOVE LOAD CELL NEST ASSEMBLIES FROM TORRINGTON TRANSFER STATION LOAD OUT SCALE WHICH COLLAPSED IN ON CORNER OF THE SCALE. THE REMOVAL OF THE NEST ASSEMBLIES WILL LEVEL THE SCALE AND MAKE IT STABLE AND SAFE FOR LOADING OF TRANSFER TRAILER WITH MSW LEAVING OUT OF THAT STATION, PER ST OF CT # 18PSX0151	1,560.57	METTLER TOLEDO INC
12/14/20	PO0014091	FY21 CLOSED ELLINGTON TRANSFER PO TO COVER TESTS AND INSPECTIONS WHICH INCLUDE TWO TESTS ON ALL SIMPLEX FIRE ALARM EQUIPMENT - ACQUIRED BY JOHNSON CONTROLS - AT SADDIS MILL ROAD ELLINGTON COST OF TEST AND INSPECTION CONTRACT COVERS PARTS/ REPAIRS AND LABOR PER ST OF CT CONTRAC # 18PSX0005 @ \$1045.66 2nd BIENNIAL PAYMENT ADDITIONAL REMAINING FUND TO COVER HIGH-LIFT WHICH IS REQUIRED TO TEST HEAT DETECTORS ANY ADDITIONS OR REPAIRS AS NEEDED NOT TO EXCEED \$1250.00	1,250.00	JOHNSON CONTROLS FIRE PROTECTION LP

12/14/20	PO0014085	FY21 CSWS RECYL TO COVER TESTS AND INSPECTIONS THIS IS THE SECOND OF AN BIENNIAL PAYMENT TWO TESTS ON ALL SIMPLEX FIRE ALARM EQUIPMENT DBA JOHNSON CONTROLS AT 211 MURPHY ROAD HARTFORD COST OF TEST AND INSPECTION CONTRACT COVERS PARTS/ REPAIRS AND LABOR PER ST OF CT CONTRAC # 18PSX0005	1,131.00	JOHNSON CONTROLS FIRE PROTECTION LP
12/14/20	PO0014081	FY21 - QUARTERLY QUADIENT MAIL MACHINE LEASE FOR HEADQUARTERS JAN 9 2021 TO APRIL 8 2021	261.45	QUADIENT, INC.
12/14/20	PO0014081	FY21 - QUARTERLY QUADIENT MAIL MACHINE LEASE FOR 211 MURPHY ROAD JAN 9 2021 TO APRIL 8 2021	261.48	QUADIENT, INC.
			<b>11,291.50</b>	

**INSUR Insurance Requirements**

<u>Date</u>	<u>PO Number</u>	<u>Description</u>	<u>QTY</u>	
11/30/20	PO0014089	FY21 INSURANCE BROKER FEE 1/1/21 - 12/31/21 - AUTHORITY BUDGET	2,094.00	BEECHER CARLSON INSURANCE SERVICES, LI
11/30/20	PO0014089	FY21 INSURANCE BROKER FEE 1/1/21 - 12/31/21 - PROPERTY DIVISION	12,565.00	BEECHER CARLSON INSURANCE SERVICES, LI
11/30/20	PO0014089	FY21 INSURANCE BROKER FEE 1/1/21 - 12/31/21 - CSWS BUDGET	59,232.00	BEECHER CARLSON INSURANCE SERVICES, LI
11/30/20	PO0014089	FY21 INSURANCE BROKER FEE 1/1/21 - 12/31/21 - LANDFILL BUDGET	1,109.00	BEECHER CARLSON INSURANCE SERVICES, LI
			<b>75,000.00</b>	

**NC2 NC-proprietary,patent,intellectual property rights**

<u>Date</u>	<u>PO Number</u>	<u>Description</u>	<u>QTY</u>	
11/16/20	PO0014046	FY21** LATE FEE*** MAINTENANCE/REPAIR FOR ADT EQUIPMENT INSTALLED AT MIRA'S WATERTOWN TRANSFER STATION FORMER ST OF CT CONTRACT # 13PSX0090 NO NEW ADT CONTRACT	5.09	ADT SECURITY SERVICES INC
11/16/20	PO0014046	FY21** LATE FEE*** MAINTENANCE/REPAIR FOR ADT EQUIPMENT INSTALLED AT MIRA'S ESSEX TRANSFER STATION FORMER ST OF CT CONTRACT # 13PSX0090 NO NEW ADT CONTRACT	5.09	ADT SECURITY SERVICES INC
11/16/20	PO0014046	FY21** LATE FEE*** MAINTENANCE/REPAIR FOR ADT EQUIPMENT INSTALLED AT MIRA WPF SCALES FORMER ST OF CT CONTRACT # 13PSX0090 NO NEW ADT CONTRACT	5.09	ADT SECURITY SERVICES INC
11/16/20	PO0014046	FY21** LATE FEE*** MAINTENANCE/REPAIR FOR ADT EQUIPMENT INSTALLED AT MIRA RECYCLING SCALES FORMER ST OF CT CONTRACT # 13PSX0090 NO NEW ADT CONTRACT	5.09	ADT SECURITY SERVICES INC
11/16/20	PO0014046	FY21** LATE FEE*** MAINTENANCE/REPAIR FOR ADT EQUIPMENT INSTALLED AT MIRA'S TORRINGTON TRANSFER STATION FORMER ST OF CT CONTRACT # 13PSX0090 NO NEW ADT CONTRACT	5.09	ADT SECURITY SERVICES INC
12/14/20	PO0014087	FY21 FOR CY20 BANK OF AMERICA ANALYSIS FEE	7,490.45	BANK OF AMERICA
			<b>7,515.90</b>	

**NC3 NC-mandated by law (permit, regulation, statute)**

<u>Date</u>	<u>PO Number</u>	<u>Description</u>	<u>QTY</u>
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11/18/20	PO0014051	FY21 CSWS OCTOBER 2020 SOLID WASTE ASSESSMENT (DIOXIN TAX) FOR OCTOBER 2020. BASED ON OCTOBER PROCESSED TONNAGE OF 42,005.31 @ \$1.50/TON = \$63,008.	63,008.00	CT ST OF COMM REVENUE SERVICES
12/8/20	PO0014075	FY 21 APPLICATION FOR PUBLIC WEIGHERS LICENSE FOR NEW SCALE OPERATOR MATT REED HIRED THROUGH HALLMARK REQUIRED BY ST OF CT.	40.00	CT ST OF DEPT CONSUMER PROTECTION
12/8/20	PO0014076	FY21 CSWS NOVEMBER 2020 SOLID WASTE ASSESSMENT (DIOXIN TAX)	59,078.00	CT ST OF COMM REVENUE SERVICES
12/15/20	PO0014090	FY21 - ANNUAL FEE FOR GENERALLY LICENSED RADIOACTIVE DEVICES AT THE CSWS RRF. LICENSE/DOCKET NUMBER 705523.	600.00	US NUCLEAR REGULATORY COMMISSION
			<b>122,726.00</b>	

**NC6 NC-competitive market does not exist**

<u>Date</u>	<u>PO Number</u>	<u>Description</u>	<u>QTY</u>	
12/4/20	PO0014063	FY21 2nd PO ESSEX INSPECTION, CALLIBRATION AND REPAIR AS NEEDED FOR THE RADIATION DETECTORS AT ESSEX TRANSFER STATION ORIGINAL FY 21 PO DOES NOT HAVE ENOUGH FUNDS NEED ADDITIONAL MONIES IN ORDER TO COVER A RECENT EMERGENCY REPAIR AND REPLACEMENT OF DETECTOR WITH REBUILT ONE AS OLD ONE FAILED	1,100.00	ATLANTIC NUCLEAR CORP
12/8/20	PO0014074	FY21 APPLICATION FEE FOR FY20 CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING PROGRAM	920.00	GOVERNMENT FINANCE OFFICERS ASSOC
12/14/20	PO0014083	FY20 RISI PPI - PULP AND PAPER WEEK-YELLOW SHEET SUBSCRIPTION RENEWAL FROM DECEMBER 31, 2020 TO DECEMBER 30, 2021. SUBSCRIPTION LEVEL FOR 5 USERS	2,000.00	RISI INC
			<b>4,020.00</b>	

**NC8 NC-small purchase <\$2500 (explain)**

<u>Date</u>	<u>PO Number</u>	<u>Description</u>	<u>QTY</u>	
11/18/20	PO0014060	FY21 PURCHASE OF A FRUIT BASKET FOR JEFF DUVAL DUE TO THE PASSING OF HIS DAD	69.90	GORDON BONETTI FLORIST INC
11/19/20	PO0014052	FY21 SAFETY SHOES FOR MIRA ENFORCEMENT AND ENVIRONMENTAL STAFF.	750.00	SAF-GARD SAFETY SHOE COMPANY
11/23/20	PO0014057	FY21 - 2 SETS OF REPLACEMENT BATTERIES FOR UPS's (INVOICE REFLECTS \$262.69 EACH)	525.38	CDW GOVERNMENT INC
11/25/20	PO0014095	FY 21 CLEAN AND DISINFECTED IN THE EVENT OF A POSSIBLE CONTAMINATION: ALL INTERIOR OFFICE PORTION OF BUILDING WHICH INCLUDES ALL 4 BATHROOMS LOCATED AT 211 MURPHY ROAD @ \$600.00 PER CLEAN AND DISINFECT x 2 TIMES. NOT TO EXCEED \$1200.00. SEE ATTACHED FOR DETAILS ON THE CLEANING AND DISINFECTING OF THE BUILDING. SMG IS OUR CURRENT BUILDING CLEANING SERVICE. THIS TASK IS AN ADDITIONAL SPECIAL SERVICE REQUESTED BY THE AUTHORITY. SMG HAS THE KEYS AND SECURITY CODES IN ORDER TO ENTER BUILDING IN OFF HOURS TO ACCOMPLISH THIS TASK.	1,200.00	SMG CORPORATE SERVICES
11/30/20	PO0014096	FY2021-GENERAL FUND- FOR CLEANING AND DISINFECTION OF 200 CORPORATE PLACE OFFICE IN RESPONSE TO EMPLOYEE TESTING POSITIVE FOR COVID 19. \$.20/SF TIMES 7,972SF OFFICE SPACE	1,594.40	UNITED CLEANING & RESTORATION, LLC
12/8/20	PO0014073	FY21 RENEWAL OF HARTFORD COURANT SUBSCRIPTION FOR TOM KIRK FOR SIX MONTHS UNTIL 6/21/21	389.74	HARTFORD COURANT SUBSCRIPTIONS

12/10/20 PO0014077

FY21 GORDON BONETTI FLORIST FRUIT BASKET  
FOR RICH QUELLE

75.90 GORDON BONETTI FLORIST INC

4,605.32

**Grand Total:** 225,158.72

## Addendum to Report on Exceptions To The Competitive Process

January 6, 2021

### Discussion

The MIRA Procurement Policies and Procedures, effective January 22, 2004, contain a provision exempting certain purchases from the competitive process; these exceptions are listed in Section 3.1.2 of the Policy.

Section 3.1.3 of the Procurement Policies and Procedures, Making and Reporting and Exception, requires that a purchase that is not conducted pursuant to the competitive process be reported as soon as practicable to the Policy and Procurement Committee, and the full Board of Directors.

This is to serve as an addendum to the report required by section 3.1.3 of the Procurement Policies and Procedures. A review of MIRA's procurement records identified that the purchase requisition below was initially coded incorrectly in the eProcurement system and should have previously been reported as follows:

### **NC- 4 Special Capability or Experience**

<u>Date</u>	<u>P.O. Number</u>	<u>Description</u>	<u>QTY</u>	
8/15/19	PO0012972	FY20 PERSONAL SERVICE AGREEMENT WITH D. KRISHNAMOORTHY	5,000 USD	DEEPA KRISHNAMOORTHY

# TAB 5

FISCAL YEAR 2021 LEGAL REQUEST FOR SERVICES

FOR PERIOD ENDING 11/30/2020

LEGAL FIRM	Matter	Board Approval	PO Number	PO Amount	FY 21 expenses paid from FY21 PO	FY 20 expenses paid from FY21 PO	FY21 accrued estimates	FY20 expenses PO (not accrued in FY20)	FY20 over/under accrual, Refunds received etc	Total per General Ledger
Cohn Birnbaum & Shea	South Meadows Exit Strategy Ellington		PO#13960	\$ 3,200	\$ 107					\$ 107
<b>Total Cohn Birnbaum &amp; Shea</b>		\$15,000.00		\$ 3,200	\$ 107					\$ 107
Day Pitney	NPDES Permitting Support									
<b>Total Day Pitney</b>		\$15,000.00								
Halloran & Sage	GC - Authority Budget Property Division		PO#13975	\$ 25,000	\$ 8,113		\$ 3,790		\$ (8)	\$ 11,895
	Property Division		PO#13976	\$ 5,000						\$ 5,000
	CSWS		PO#13977	\$ 25,000	\$ 19,736		\$ 5,264			\$ 25,000
			PO#14099	\$ 50,000			\$ 23,294			\$ 23,294
	FCR		PO#13978	\$ 200,000	\$ 200,000					\$ 200,000
			PO#14098	\$ 300,000	\$ 36,779		\$ 176,317			\$ 213,096
	Resource rediscovery									
	Landfill Division		PO#13974	\$ 5,000					\$ (316)	\$ (316)
	MidCT									
<b>Beginning Halloran &amp; Sage</b>		\$700,000.00		\$ 620,000	\$ 264,627		\$ 208,665		\$ (324)	\$ 472,968
Katzen, Escalera & McHale	Employment		PO#14010	\$ 10,000	\$ 2,213					\$ 2,213
<b>Total Katzen, Escalera &amp; McHale</b>		\$20,000.00		\$ 10,000	\$ 2,213					\$ 2,213
Melick & Porter	Tremont									
<b>Total Melick &amp; Porter</b>				\$ -	\$ -					\$ -
<b>TOTALS:</b>		\$750,000.00		\$ 633,200	\$ 266,946		\$ 208,665		\$ (324)	\$ 475,287

Start new year:  
 Cohn Birnbaum shea 15,000.00  
 Day Pitney 15,000.00  
 H&S 400,000.00  
 Kainen 20,000.00  
 Melick & Porter 450,000.00  
 Nov BOD resolution-H&S \$300,000 750,000.00

Agrees with Gen Ledger

# TAB 6



## INFORMATION REGARDING UPCOMING SOLICITATIONS

### RFP/B/Q which have been issued for which responses are due to MIRA this month

- RFP for Transportation, Recycling And/Or Disposal Of Connecticut Solid Waste System Metals (MIRA has exercised final option to extend existing Agreement for Metals Recovery and Marketing Services through 6/30/2021. After end of this extension period, the vendor has notified MIRA that they will no longer be providing recycling services for the pre-combustion ferrous metals).
- RFP for Outdoor Advertising On MIRA Property (existing Billboard Licensing Agreement expires July 31, 2021)
- RFP for Independent Auditing Services Agreement For Fiscal Years 2021, 2022 And 2023 Audits (existing agreement expires March 31, 2021)

### RFP/B/Q expected to be issued this winter (FY2021)

- RFP For Relocation Of The Truck Scale At The Connecticut Solid Waste System Recycling Facility (Related to the recycling facility RFP, the existing Access and Scale Use Agreement with Murphy Road Realty, LLC expires by June 30, 2021. Upon mutual agreement of the parties, can be extended for two separate 1-year periods (through 6/30/2023). Without a longer term Access and Scale Use Agreement, relocation of the scale on MIRA property will be required).
- RFP for Air Emissions Testing at the PBF (existing agreement expires March 31, 2021)

### RFP/B/Q expected to be issued this spring (FY2021)

- RFQ for HR Consulting and Staffing Services (existing agreements expire June 30, 2021).
- RFQ for Commercial And Industrial Real Estate Services (existing agreements expire June 30, 2021)
- New solid waste and recyclables delivery agreements with waste haulers (existing contracts expire June 30, 2021)
- RFP for operation, maintenance and optional redevelopment of the CSWS transfer stations effective July 1, 2022
- RFP for operation, maintenance and optional redevelopment of the CSWS Waste to Energy Facility as a transfer station effective July 1, 2022
- RFP for the transportation and disposal of CSWS Municipal Solid Waste effective July 1, 2022
- RFP for the transportation of CSWS Single Stream Recycling effective July 1, 2022

### Options, extensions and/or termination provisions of note after FY2021

- Renewal term of O&M Agreement for RRF with NAES (base term expired 6/30/16 – extends annually each year for 10 successive 1-year extension periods unless MIRA sends notice to opt out [through 6/30/2026])
- Renewal term of O&M Agreement for Jet Turbine Facility with NAES (base term expired 6/30/16 – extends annually each year for 10 successive 1-year extension periods unless MIRA sends notice to opt out [through 6/30/2026])
- Early termination provision in Agreements for Waste Transportation and Transfer Station O&M Services (term expires 6/30/2023 – provision in contract term allows for early termination, effective 7/1/2019, if certain unrecovered capital investment payments are made).
- Agreement for Transportation and Disposal of Ash Residue From The CSWS Resource Recovery Facility expires June 30, 2024
- Base term of MIRA headquarters lease at 200 Corporate Place expires April 30, 2023. MIRA has option to extend for two separate 3-year periods (through 4/30/2029).