

Policies & Procurement Committee
September 9, 2020
Regular Telephonic Meeting Draft Minutes

A Regular Telephonic Meeting of the Policies & Procurement Committee of the Materials Innovation and Recycling Authority was held on September 9, 2020. Present via video or audio conferencing were:

Members Present: John Adams
 Pat Widlitz
 Ed Bailey

MIRA Staff Present: Tom Kirk, President
 Mark Daley, Chief Financial Officer
 Laurie Hunt, Director of Legal Services
 Peter Egan, Director of Operations & Environmental Affairs
 Roger Guzowski, Contract & Procurement Manager

Committee Chairman Adams called the meeting to order at 11:05 a.m. and noted that a quorum was present.

1. PUBLIC COMMENT

Committee Chairman Adams said the agenda allowed for a public portion in which the Committee would accept written testimony and allow individuals to speak for a limit of three minutes. As there was no one present who wished to address the Committee, the regular meeting commenced.

2. **APPROVAL OF MINUTES OF THE JUNE 3, 2020 REGULAR COMMITTEE MEETING.**

Committee Chairman Adams requested a motion to accept the minutes of the June 3, 2020 Policies and Procurement Committee meeting. The motion to approve the minutes was made by Director Bailey and seconded by Director Widlitz.

The motion to approve the minutes was approved.

3. **REVIEW AND RECOMMEND RESOLUTION REGARDING THE PURCHASE OF JET FUEL FOR THE SOUTH MEADOWS JET TURBINE FACILITY.**

Committee Chairman Adams requested a motion on the above-referenced item. The motion was made by Director Widlitz and seconded by Director Bailey.

RESOLVED: That the President is hereby authorized to execute a purchase order with Dime Oil Company, LLC for the purchase of Ultra Low Sulfur No. 1 Diesel Fuel to support operation of the South Meadows Jet Turbine Facility, substantially as presented and discussed at this meeting.

The motion previously made and seconded was approved.

4. **REVIEW AND RECOMMEND RESOLUTION REGARDING THE PURCHASE OF A VEHICLE WEIGH SCALE FOR THE WASTE PROCESSING FACILITY.**

Committee Chairman Adams requested a motion on the above-referenced item. The motion was made by Director Widlitz and seconded by Director Bailey.

RESOLVED: That the President is hereby authorized to execute an agreement with Mettler Toledo for the purchase of a new 60-foot vehicle scale for the Waste Processing Facility, substantially as presented and discussed at this meeting.

The motion previously made and seconded was approved.

AJOURNMENT

Committee Chairman Adams adjourned the meeting at 11:23 a.m.

Respectfully submitted,

Kanchan Arora
Consultant