



MEMORANDUM

TO: MIRA Board of Directors
FROM: Donald S. Stein, Chairman
DATE: June 4, 2020
RE: Notice of Regular Telephonic Meeting

There will be a *regular telephonic* meeting of the Board of Directors of the Materials Innovation and Recycling Authority (MIRA) on *Wednesday, June 10, 2020 at 9:30 a.m.*

This meeting is being conducted pursuant to Governor Lamont's Executive Order No. 7B. MIRA offices are presently closed to the public due to the Corona Virus outbreak. Members of the public may attend the meeting telephonically by calling (929) 205-6099, entering meeting ID 845 7686 8683#, then entering the password 187196# when prompted.

The purpose of this meeting will be:

- I. Pledge of Allegiance
- II. Public Comment – A ½ hour public portion will be held and the Board will accept written testimony and allow individuals to speak for a limit of three minutes.
- III. Review and Approve - Minutes of the May 13, 2020 Board Meeting (*Attachment 1*).
- IV. Finance Committee Report
 - a. Board Action will be sought for a Resolution Regarding Insurance Coverage Renewing July 1, 2020 (*Attachment 2*)
- V. OS & HR Committee Report – No Report
- VI. Policies and Procurement Committee Report
 - a. Board Action will be sought for a Resolution Regarding an Agreement for Interruptible Contract Waste (*Attachment 3*).
 - b. Board Action will be sought for a Resolution Regarding FY2021 Project Legal Expenditures (*Attachment 4*)

- c. Board Action will be sought for a Resolution Regarding Repairs to the Watertown Transfer Station Tip Floor (*Attachment 5*).

VII. Executive Committee

- a. Board Action will be sought for a Resolution Regarding an Annual Plan of Operations (*Attachment 6*).

VIII. Chairman's and President's Report

- a. Attached Supplemental Information / Other Matters

- IX. Executive Session to discuss pending litigation and pending RFP responses, potential lease of MIRA real estate, trade secrets, personnel matters, security matters, and feasibility estimates and evaluations.