



MEMORANDUM

TO: MIRA Board of Directors
FROM: Donald S. Stein
DATE: November 8, 2019
RE: Notice of Regular Board Meeting

There will be a regular meeting of the Board of Directors of the Materials Innovation and Recycling Authority (MIRA) *on Wednesday, November 13, 2019 at 9:30 a.m. in the Board Room at 200 Corporate Place, Suite 202, Rocky Hill, CT. 06067.*

- I. Pledge of Allegiance
- II. Public Comment – A ½ hour public portion will be held and the Board will accept written testimony and allow individuals to speak for a limit of three minutes.
- III. Review and Approve – October 9, 2019 Board Meeting Minutes (*Attachment 1*).
- IV. Finance Committee Report.
 - a. Board action will be sought for Resolution approving the Fiscal Year 2021 Authority Budget (*Attachment 2*).
- V. OS & HR Committee Report
 - a. Board action will be sought for Resolution Regarding First Amendment To Health and Welfare Broker-of-Record Services Agreement with Peoples United Insurance Agency, R.C. Knox Division (*Attachment 3*).
 - b. Board action will be sought for Resolution Regarding Health and Welfare Broker-of-Record Services Agreement with Peoples United Insurance Agency, R.C. Knox Division (*Attachment 4*).
 - c. Board action will be sought for Resolution Regarding Renewal of the Employee Benefit Program (Dental, Vision, Life, and Disability Insurance) (*Attachment 5*).
 - d. Board action will be sought for Resolution Regarding Personal Services Agreement with Mary Anne Bergenty (*Attachment 6*).
- VI. Policies and Procurement Committee Report:
- VII. Chairman and President's Report
 - a. Attached Supplemental Information / Other Matters
- VIII. Executive Session will be held to discuss pending litigation, security matters, feasibility estimates and evaluations, personnel matters, trade secrets and pending RFP's.