

Policies & Procurement Committee  
July 10, 2019  
Regular Meeting Draft Minutes

Members Present: John Adams (On the Telephone)  
Pat Widlitz (On the Telephone at 11:15 a.m.)  
Edward Bailey (On the Telephone)

MIRA Staff Present: Tom Kirk, President  
Mark Daley, Chief Financial Officer  
Tom Gaffey, Director of Recycling & Enforcement  
Roger Guzowski, Contract & Procurement Manager  
Vicki Arnum, Buyer/Administrative Assistant

Others Present: None

Committee Chairman Adams called the meeting to order at 11:03 a.m. and noted that a quorum was present.

1. **PUBLIC COMMENT**

Committee Chairman Adams said the agenda allowed for a public portion in which the Committee would accept written testimony and allow individuals to speak for a limit of three minutes. As there was no one present who wished to address the Committee, the regular meeting commenced.

2. **APPROVAL OF MINUTES OF THE JUNE 5, 2019, TELEPHONIC COMMITTEE MEETING.**

Committee Chairman Adams requested a motion to accept the minutes of the June 5, 2019, Policies and Procurement Committee meeting. The motion to approve the minutes was made by Director Bailey and seconded by Director Adams.

The motion to approve the minutes was approved.

3. **REVIEW AND RECOMMEND RESOLUTION REGARDING INTERRUPTIBLE CONTRACT WASTE DELIVERY AGREEMENT FOR DELIVERY OF ACCEPTABLE SOLID WASTE TO THE CONNECTICUT SOLID WASTE SYSTEM.**

Committee Chairman Adams requested a motion on the above-referenced item. The motion was made by Director Bailey and seconded by Director Adams.

**RESOLVED:** The President is authorized to enter into a revenue contract with the following firms for the delivery of Interruptible Contract Waste to the Connecticut Solid Waste System, substantially as presented and discussed at this meeting:

- Country Disposal Services LLC
- Murphy Road Recycling, LLC

Mr. Daley said \$68 on Interruptible Contract Waste is great.

Mr. Kirk agreed that it's great, provided that we are in a position to be able to bring in extra waste.

The motion previously made and seconded was approved.

4. **DISCUSSION REGARDING IMPAIRMENT OF CSWS RESOURCE RECOVERY FACILITY AND DIVERSION OF MSW.**

Mr. Kirk said as you are all aware the unit 5 turbine was shut down due to vibration issues. The rotor was shipped to the St. Louis area and we are in the midst of a repair process that will involve some heat de-stressing -- we are going to apply carefully calibrated heat to the rotor for a number of days to relax any of the latent stresses present in the rotor.

Mr. Kirk said best case scenario has us finishing that up near the end of the month, and shipping it back to the site, and then it's about seven to nine days to reinstall the rotor, replace the diaphragms, put the casing back together, field balance, recharge the generator and do all the other tests and requirements to get it back in in operating mode; if we are able to hold to that schedule, we should be back in operation about August 15, 2019. There are no shortage of opportunities for that schedule to slip, however, the most significant one being, at the conclusion of the heat treatment, we will put the rotor in a lathe and check the run out. It may be that the relief of the internal stresses in that rotor have bent or

unbent the machine to the point where some additional machining is necessary. This could certainly lead to a number of days of delay.

Furthermore, Mr. Kirk added, in the meantime, we have started a diversion process. Our new hauler contracts have an impairment clause that allows us to pass the cost of the diversion of non-participating waste through to the hauler. There's a two week notice period associated with that; we gave that notice a couple of weeks ago to our haulers, initiating the impairment process, so that on the 15<sup>th</sup>, we will either see our haulers not deliver the waste or if they deliver the waste and it is ultimately diverted, we will be able to charge them for the net increased cost of those diverted tons. We have arranged for the waste to go primarily to landfills in Pennsylvania through a hauler we used last December, Austin Environmental. There are a couple of other options available to us, all very expensive. But fortunately at this point for us -- but regrettably and unfortunately, for our customers -- we will pass that extra cost to the haulers.

Director Bailey asked what percentage of waste is being diverted at this point.

Mr. Kirk responded that we have told Austin that up to 250 tons a day is our target but we are not quite there yet and we probably won't need to be at the full 250 tons. There are a couple of different variables that affect how much waste we actually have to divert. One is how much we can store on site; we can store less than we did in the December timeframe because we are still operating the plant and we need room to be able to move around in the RDF Hall and Maneuvering Hall. Furthermore, the other more significant variable is the operation of the facility. If it if it runs well, if the two boilers stay online, such that we are able to continue processing at a good rate, that will minimize our need to divert. If the boilers don't cooperate, we will have to increase diversions. Currently, the amount of tonnage out of the plant that 250 tons would represent is about 10%.

Committee Chairman Adams asked whether we are only diverting from our transfer stations.

Mr. Kirk said no. We are diverting from the Essex transfer station to Willimantic, and we are loading transfer trailers at night in the Hartford Maneuvering Hall and that's the stuff that's going to Pennsylvania.

Director Bailey asked whether we do it at night because of logistics.

Mr. Kirk said yes; trying to load while concurrently receiving waste is very difficult, and frankly, introduces some safety issues we would like to avoid, but it's also a benefit for the haulers to run at night, they avoid the traffic. So they show up about seven o'clock and we load them up through about 11 p.m. and then they hit the road to Pennsylvania and are there when the scales open in the morning

## **EXECUTIVE SESSION**

Committee Chairman Adams requested a motion to go into Executive Session to discuss pending litigation and pending RFP responses, trade secrets, personnel matters, security matters and feasibility estimates and evaluations.

The motion was made by Director Bailey and seconded by Director Adams. The motion was approved. Committee Chairman Adams requested that the following people remain for the Executive Session in addition to the Committee members:

Tom Kirk  
Mark Daley  
Tom Gaffey  
Roger Guzowski

The Executive Session commenced at 11:15 a.m. and concluded at 11:27 a.m.

The meeting was reconvened at 11:28 a.m. The door was opened, and the Board Administrator and all members of the public were invited back in for the continuation of public session.

## **AJOURNMENT**

Committee Chairman Adams requested a motion to adjourn the meeting. The motion made by Director Bailey and seconded by Director Widlitz was approved.

The meeting was adjourned at 11:29 a.m.

Respectfully submitted,

Kanchan Arora  
Consultant