



MEMORANDUM

TO: *MIRA Policies & Procurement Committee*
FROM: John Adams, Committee Chairperson
DATE: May 31, 2019
RE: Notice of Telephonic Meeting

There will be a telephonic meeting of the **Policies & Procurement Committee** of the Materials Innovation and Recycling Authority's Board of Directors on *June 5, 2019 at 11:00 a.m. in the Board Room at MIRA's office located at 200 Corporate Place, Rocky Hill, CT 06067.*

The purpose of this meeting will be:

1. Pledge of Allegiance
2. Public Comment (3 minutes per speaker)
3. Approval of Minutes of the May 8, 2019 Regular Committee Meeting (*Attachment 1*).
4. Review and Recommend Resolution Regarding The Purchase Of Jet Fuel For The South Meadows Jet Turbine Facility (*Attachment 2*).
5. Executive Session to discuss pending litigation and pending RFP responses, potential lease of MIRA real estate, trade secrets, personnel matters, security matters, and feasibility estimates and evaluations.
6. Review and Recommend Resolution Regarding FY2020 Projected Legal And Resource Rediscovery Related Expenditures (*Attachment 3*).
7. Informational
 1. Report on vendors exceeding \$50,000 on cumulative contracts, as required by MIRA's Procurement Policy (*Attachment 4*).
 2. Report on purchases that are considered exceptions to the competitive process pursuant to CRRA's Procurement Policy (*Attachment 5*).
 3. Report on Legal Requests for Services (*Attachment 6*).
 4. Report on Solicitation (*Attachment 7*).
8. Such other items that may properly come before the Committee.