



## MEMORANDUM

**TO:** MIRA Policies & Procurement Committee  
**FROM:** Moira Kenney, Assistant HR Manager/Board Administrator  
**DATE:** February 3, 2017  
**RE:** Notice of Cancellation

---

The regular meeting of the **Policies & Procurement Committee** of the Materials Innovation and Recycling Authority's Board of Directors scheduled for February 9, 2017 has been cancelled due to lack of business.

1. Informational

1. Report on vendors exceeding \$50,000 on cumulative contracts, as required by CRRA's Procurement Policy (*Attachment 1*).
2. Report on purchases that are considered exceptions to the competitive process pursuant to CRRA's Procurement Policy (*Attachment 2*).
3. Report on Legal Requests for Services (*Attachment 3*).
4. Report on Solicitation (*Attachment 4*).