

## **Materials Innovation and Recycling Authority**

100 Constitution Plaza

Hartford, Connecticut 06103

Telephone (860)757-7700 - Fax (860)757-7743

# **MEMORANDUM**

**TO:** Ted Bromley/Lead Secretary of the State

**FROM:** Moira Kenney, Assistant HR Manager/Board Administrator

**DATE:** Oct. 20, 2015

**RE:** Notice of Cancelled: OS & HR Meeting, Oct. 20, 2015

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Please note the Regular Organizational Synergy & Human Resources Committee meeting of the Board of Directors of Materials Innovation and Recycling Authority for Tues. Oct. 20, 2015, in the legal conference room at 100 Constitution Plaza, Hartford, CT 06103 has been cancelled. There will be a Special meeting on Thurs. Oct. 22, 2015, at 8:30 a.m. in the Board Room at 211 Murphy Rd. Hartford, CT 06103, the agenda will follow soon.

Thank you,

Moira Kenney  
Assistant HR Manager/Board Administrator  
Telephone (860) 757-7787