



## MEMORANDUM

**TO:** MIRA Policies & Procurement Committee  
**FROM:** Moira Kenney, Assistant HR Manager/Board Administrator  
**DATE:** June 5, 2015  
**RE:** Notice of Regular Meeting

---

There will be a regular meeting of the **Policies & Procurement Committee** of the Materials Innovation and Recycling Authority's Board of Directors on **Thursday, June 11, 2015** at 11:00 a.m. in the Board Room at 211 Murphy Road, Hartford, CT 06114.

The purpose of this meeting will be:

1. Pledge of Allegiance
2. Public Comment
3. Approval of Minutes of the May 14, 2015, Regular Committee Meeting (*Attachment 1*).
4. Review and Recommend Resolution Regarding Purchase of Jet Fuel for the South Meadows Jet Turbine Facility (*Attachment 2*).
5. Review and Approve Legal Expenditures for FY2016 (*Attachment 3*).
6. Executive Session to discuss pending litigation, trade secrets, personnel matters, security matters, pending RFP's and feasibility estimates and evaluations.
7. Informational
  1. Report on vendors exceeding \$50,000 on cumulative contracts, as required by CRRA's Procurement Policy (*Attachment 4*).
  2. Report on purchases that are considered exceptions to the competitive process pursuant to CRRA's Procurement Policy (*Attachment 5*).
  3. Report on Legal Requests for Services (*Attachment 6*).
  4. Report on Solicitation (*Attachment 7*).
8. Such other items that may properly come before the Committee.