



## **Job Posting**

**Date: May 6, 2016**

**Position Title: Scale/Enforcement Specialist**

**Department: Operations**

**Reports to: Mary Anne Bergenty, Field Manager**

This position involves a wide range of skills associated with the flow of member waste including enforcement of contract terms with regard to haulers that supply MIRA's projects.

The work includes fieldwork as well as office work for preparation of reports. This person must have a good working knowledge of conducting investigations, customer service, and good communication skills, both oral and written. Travel is required to MIRA locations within the state of Connecticut on a rotating basis.

### **Examples of Duties**

- Performs routine checks of incoming waste and recyclables at various Authority facilities to ensure that all waste meets Authority regulations and is delivered under a valid customer agreement; turns back vehicles and/or waste materials not meeting Authority regulations.
- Periodically checks origins of waste by surveillance of vehicles and examination of waste; and takes appropriate action, including reporting to Authority management all violations.
- Gathers evidence of violations and prepares reports for Authority management.
- Meets with haulers (as directed) to educate them on MIRA regulations and procedures, and violations thereof (and related penalties).
- Routinely performs scale weighing of all MIRA permitted waste & recyclable haulers accessing the specific facility (transfer station or waste processing facility) daily.
- Maintains records of any hauler violations, vehicle tare weights, and makes recommendations regarding the restriction of repeated violators.
- Monitors and reports on the daily activities of the MIRA contracted operators of the specific facility, to insure they are following through with the operating contract requirements.

## **Knowledge, Skills, and Experience**

- An Associate's degree from a recognized college or university in law enforcement/regulatory enforcement, communications or equivalent experience plus 3 years of investigatory experience with a law enforcement agency or licensed investigative service, or customer service experience in a related field or, an equivalent combination of education and experience.
- Knowledge of investigative and inspection techniques.
- Knowledge of solid waste management principles and practices related to waste facilities, and transfer station operations.
- Ability to enforce Authority rules and regulations regarding facility use with firmness and tact and to establish and maintain effective working relationships with contractors, customers, vendors, associates, superiors, and the general public.
- Ability to operate scale recording computer devices.
- Organized record keeping skills.

Please submit your resume to Moira Kenney in Human Resources at [mkenney@ctmira.org](mailto:mkenney@ctmira.org) or mail to:

MIRA  
Attn: Moira Kenney  
200 Corporate Place, Suite 202  
Rocky Hill, CT 06067

Position Open Until Filled

MIRA is an Affirmative Action/Equal Opportunity employer.

### **Salary Range**

**Min 38,578                      Mid 45,157                      Max 54,187**