

Policies & Procurement Committee
May 2, 2018
Regular Telephonic Meeting Draft Minutes

Members Present: Committee Chairman John Adams
Richard Barlow
Pat Widlitz (on the Telephone)

MIRA Staff Present: Tom Kirk, President
Mark Daley, Chief Financial Officer
Peter Egan, Director of Operations and Environmental Affairs
Laurie Hunt, Esq., Director of Legal Services
Thomas Gaffey, Enforcement/Recycling Director
Roger Guzowski, Procurement Manager
Christopher Shepard, Environmental Compliance
Manager
Dave Bodendorf, Senior Environmental Engineer
Virginia Raymond, Operations Manager
Marianne Carcio, Executive Assistant/Receptionist

Others Present: John Pizzimenti, USA Hauling

Committee Chairman Adams called the meeting to order at 11:10 a.m. and noted that a quorum was present.

1. PUBLIC COMMENT

Committee Chairman Adams said the agenda allowed for a public portion in which the Committee would accept written testimony and allow individuals to speak for a limit of three minutes. As there was no one present who wished to address the Committee the regular meeting commenced.

2. APPROVAL OF MINUTES OF THE FEBRUARY 7, 2018, REGULAR MEETING.

Committee Chairman Adams requested a motion to accept the minutes of the Regular February 7, 2018, Policies and Procurement Committee meeting. The motion to approve the minutes was made by Director Barlow and seconded by Director Widlitz.

The motion to approve the minutes was approved.

3. REVIEW AND RECOMMEND RESOLUTION REGARDING PURCHASE OF JET FUEL FOR THE SOUTH MEADOWS JET TURBINE FACILITY.

Committee Chairman Adams requested a motion on the above referenced item. The motion was made by Director Barlow and seconded by Director Widlitz.

RESOLVED: That the President is hereby authorized to execute a purchase order with Dime Oil Company, LLC for purchase of Ultra Low Sulfur No. 1 Diesel Fuel to support operation of the South Meadows Jet Turbine Facility, substantially as presented and discussed at this meeting.

Mr. Egan said MIRA budgeted \$775,000 to purchase Jet Fuel for Fiscal Year 2019. This resolution gives the president authorization to execute a purchase order in increments up to the budgeted amount on an as needed basis. Currently the tank is full -- 450,000 gallons of usable fuel. This fiscal year, MIRA has purchased 157,000 gallons at the cost of \$426,000.

The motion previously made and seconded was approved.

4. REVIEW AND RECOMMEND RESOLUTION REGARDING A COOPERATIVE SERVICE AGREEMENT BETWEEN MIRA AND THE USDA ANIMAL AND PLANT HEALTH INSPECTION SERVICES/WILDLIFE SERVICES FOR BIRD CONTROL.

Committee Chairman Adams requested a motion on the above referenced item. The motion was made by Director Barlow and seconded by Director Widlitz.

RESOLVED: That the President is hereby authorized to execute an agreement with the United States Department of Agriculture Animal and Plant Health Inspection Services - Wildlife Services, for the control of nuisance birds at the South Meadows Waste Processing Facility, substantially as presented and discussed at this meeting.

Mr. Egan said this is a routine annual contract signed with the United States Government to manage nuisance birds and other pests at the Waste Processing Facility. They continue to maintain their contract price at \$31,000. They have made 104 visits in the past year. The fuel cost is low and the personnel cost comes out to \$64 per hour for the individuals that come to visit the plant.

Director Widlitz asked about the recommendations in terms of whether we are in compliance with all the recommendations in their report.

Mr. Egan responded overall our report is satisfactory.

The motion previously made and seconded was approved.

5. REVIEW AND RECOMMEND RESOLUTION REGARDING PURCHASE OF DISCRETE EMISSION REDUCTION CREDITS (DERCS).

Committee Chairman Adams requested a motion on the above referenced item. The motion was made by Director Barlow and seconded by Director Widlitz.

RESOLVED: That the President is hereby authorized to enter into an agreement for the purchase of Discrete Emission Reduction Credits (DERCs) from Pfizer, Inc. to ensure compliance with nitrogen oxide (NOx) emissions limitations applicable to the South Meadow Station Jet Turbine Facility.

Mr. Egan said this resolution is regarding purchasing Pfizer Discrete Emission Reduction Credits from Pfizer. Chris Shepard has managed this entire process. Discrete Emission Reduction Credits that were created in 2017 and certified recently have a five year life, which will bring us out to the end of calendar year of 2022 with adequate credits to operate the Jet Turbine Facility. They were created in Pfizer's facility in Groton, they over control NOX. DEEP has certified the DERCs and they are now available for sale and MIRA will move ahead and purchase them. Based on our forecast, MIRA is one credit short; we hope to find that with Bridgeport Harbor Station and PSEG. They have credits available but haven't provided us a price yet. MIRA expects that in the next couple of weeks, and we may purchase a few additional ones from PSEG.

Director Barlow said it appears that we have adequate money in the budget to purchase the last credit.

Mr. Daley responded we have \$250,000 in the budget.

The motion previously made and seconded was approved.

6. REVIEW AND RECOMMEND RESOLUTION REGARDING AN AGREEMENT FOR METALS RECOVERY AND MARKETING SERVICES.

Committee Chairman Adams requested a motion on the above referenced item. The motion was made by Director Barlow and seconded by Director Widlitz.

RESOLVED: The President is authorized to enter into an agreement with wTe Recycling, Inc., for the transportation, processing and marketing of municipal solid waste pre-and-post-combustion ferrous and maintenance scrap metals generated at the CSWS South Meadows Resource Recovery Facility, substantially as presented and discussed at this meeting.

Mr. Egan informed the Committee, that this resolution is in regard to the contract we have to manage about 19,000 tons of ferrous metal that we pull out of the Waste Processing Facility and send to wTe in Greenfield Massachusetts. MIRA just finalized an agreement with them in principal. Historically, we have from time to time issued a solicitation for the management in this material. Because the ferrous metal is entrained with a large amount of garbage -- about 35% -- typical scrap yards don't want it or don't have environmental permit to take it. wTe in Greenfield Massachusetts has the permit to do so. We have been working with them for 20 plus years, however our current contract expires in June 2018 and this resolution will authorize us to renew it for a potential three year term. The first year is guaranteed and gives them everything we generate, and then it's our option if we plan to continue with them for year two or three. The terms and conditions are essentially the same as we have had in place for the last contract term except that one revision that has been added, which is to pay wTe funds to help them defray the cost of managing an enforcement action that has been brought against them from US EPA Region 1, associated with emitting volatile organic compounds from the processing of our materials in Greenfield.

Mr. Egan added wTe has asked MIRA to help them pay \$275,000 to help them defray this cost over the next three years. MIRA has proposed to pay 36 equal installments totaling \$275,000, however if MIRA terminates the contract early, we will pay the balance remaining at that time to wTe in a lump sum. Mr. Egan

said he believes this is the best alternative for the organization; it will allow us to continue to manage our ferrous metals, and continue to receive revenue. EPA is only going to allow wTe to operate in this manner for three years.

Director Barlow asked does MIRA incur any liability from EPA for continuing to bring the materials.

Mr. Egan said he doesn't believe so, EPA has proposed this alternative and he wrote a letter to EPA explaining what MIRA does and how it operates and the value of this alternative to us, providing three more years of managing our materials with wTe purchasing the reduction credits. The way he looks at it EPA seems to be accepting this alternative.

Director Widlitz asked what Sacyr Rooney proposed to do with this type of material.

Mr. Egan said that Sacyr Rooney would install the equipment to separate the ferrous from the Waste Processing Facility.

Director Adams asked what is the cost to install such equipment?

Mr. Egan said \$1.5-3 million.

The motion previously made and seconded was approved.

7. REVIEW AND RECOMMEND RESOLUTION REGARDING COMMERCIAL & INDUSTRIAL REAL ESTATES SERVICES.

Committee Chairman Adams requested a motion on the above referenced item. The motion was made by Director Barlow and seconded by Director Widlitz.

RESOLVED: That the President is hereby authorized to enter into contracts with the following firms for Commercial and Industrial Real Estate Services, substantially as discussed and presented at this meeting:

Kerin & Fazio, LLC
MR Valuation Consulting LLC
Vimini Valuation Services, LLC

Mr. Kirk said this is staffing our stable; Roger Guzowski has worked on this resolution and can answer any questions. These are on call contractors and these are three selected real estate appraisers.

The motion previously made and seconded was approved.

8. REPORT REGARDING DIVERSION OF MUNICIPAL SOLID WASTE FROM MIRA'S CSWS.

Mr. Kirk said this is to acknowledge the utilization of diversion authority that management has to move waste out that we can't process thru the end use of the existing contract with Casella Waste Management. A total of 21 loads were diverted, all associated with a turbine outage. It's unfortunate but necessary due to an outage at the plant March 30, April 2 & April 3.

ADJOURNMENT

Committee Chairman Adams requested a motion to adjourn the meeting. The motion made by Director Barlow and seconded by Director Widlitz was approved.

The meeting was adjourned at 11:47 a.m.

Respectfully submitted,

Kanchan Arora
General Accountant/Board Administrator